

VILLAGE OF LIBERTYVILLE
BOARD OF TRUSTEES
October 26, 2021

President Johnson called to order a meeting of the Board of Trustees at 8:07 p.m. Those present were: President Donna Johnson, Trustees Scott Adams, Peter Garrity, Matthew Hickey, Matthew Krummick, Dan Love, and James Connell.

President Johnson recognized Assistant Fire Chief, William Bending, for 25 years of service to the Village. President Johnson also recognized Community Development Associate Planner, Chris Sandine, for five years of service to the Village.

ITEMS NOT ON THE AGENDA

President Johnson asked if there were any public comments for items not on the agenda. Rick Jansen and Linda Slagle, the owner of the Tavern and Firkin, spoke about their use of the public alleyway during the COVID-19 pandemic. President Johnson offered comments and asked questions. Trustees Krummick and Garrity asked questions.

OMNIBUS VOTE AGENDA

President Johnson introduced the Omnibus Vote Agenda and asked if there were any items to be removed for a separate discussion. No items were requested to be removed.

A. Summary of Omnibus Vote Agenda Items

B. Approval of Minutes of the September 28, 2021 Village Board Meeting

C. Bills for Approval

D. **RESOLUTION NO. 21-R-154:** A Resolution for Use of Village Property – Red Rose Children’s Choir and Lake County Boys’ Choir

E. **ORDINANCE NO. 21-O-85:** An Ordinance Declaring Surplus Property

F. **RESOLUTION NO. 21-R-155:** A Resolution to Allow the Use of Village Property - Freedom From Religion Foundation

G. ARC Report H. HPC Report

Trustee Adams moved to adopt the items listed on the Omnibus Vote Agenda, in a single group pursuant to the omnibus vote procedures of the Libertyville Municipal Code, and Trustee Garrity seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Krummick, Love, and Connell

NAYS: None

4 – RESOLUTION NO. 21-R-156: A Resolution Approving an Agreement with Playcore Wisconsin, Inc. D/B/A GameTime, of Fort Payne, Alabama, for the Purchase and Installation of Playground Equipment at Greentree Park

President Johnson noted that the FY 2021/2022 budget has funds allocated to replace the existing playground equipment at Greentree Park, per the 2018 approved Parks Master Plan. The current equipment is twenty-five years old.

During the summer of 2021 staff solicited playground proposals from three different vendors. Each vendor provided two designs. The draft designs were reviewed by the Parks and Recreation Advisory Commission and three final designs were selected. An online survey was conducted to offer an opportunity for the public to vote on their preferred design. A total of 571 votes were received. A table displaying the designs and an opportunity to vote on them was also set up at the Farmer’s Market. 110 votes were received at the Farmer’s Market. In both surveys the GameTime design was selected as the top choice.

During the design review process staff was informed of a GameTime Cares Playground Grant. Staff applied for the grant and was subsequently notified that the Village was awarded a grant in the amount of \$52,000.

At the September 23, 2021, Parks and Recreation Advisory Commission meeting the Commission voted unanimously to proceed with the GameTime design and accept the grant funding. The recommended design is a nature theme which includes tree top climbers, multiple slides, ground level play panels, a climbing tower, swings and play sets for age ranges 2-5 and 5-12 years of age.

The 2018 Parks Master Plan also recommended the addition of basketball courts at Greentree Park. Staff is continuing to work with the Parks and Recreation Advisory Commission on the location within Greentree Park for the courts, as well as the public notification process for the new addition of the courts. The basketball courts will be bid as a separate project from the playground improvement.

The resolution approves a joint purchasing agreement through the Omnia Joint Purchasing Program for the purchase and installation of the playground equipment through GameTime. The total contract price is \$163,350.57. The contract price includes the grant award, shown as a reduction in the cost of playground equipment per the GameTime Cares Playground grant award. The grant requires that orders be placed by November 1, 2021, and that payment in the amount of

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\$92,808.43 for the equipment is provided at the time the order is placed. There is currently a 14–16-week lead time to receive equipment. Staff recommends approval of the resolution.

President Johnson asked if there were any public comments, and there were none. Trustees Garrity, Hickey, Krummick, and Connell offered support for the item. Trustee Krummick asked questions and staff offered responses. President Johnson thanked staff for their efforts in securing grants.

Trustee Garrity moved to approve item 4, and Trustee Connell seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Krummick, Love, and Connell

NAYS: None

5 – ORDINANCE NO. 21-O-86: An Ordinance Waiving Competitive Bidding and Approving a Proposal by Ampol Group, Inc. to Purchase and Install a Dumpster Enclosure at 117-123 School Street (East Side Parking Lot)

President Johnson noted the public east side parking lot located at 117-123 School Street (south of School Street, behind Morgan’s Bar & Grill) is currently under construction. The lot is being resurfaced, and the overall improvements include the installation of a new, shared concrete dumpster pad in the center of the parking lot. The intent is to construct a large dumpster enclosure to facilitate a central location for all dumpsters needed by the properties immediately adjacent to the parking lot. The enclosure itself is to be a 6’ high, board-on-board structure constructed of Trex material for durability.

An Ordinance is necessary to waive competitive bidding due to time constraints with the TIF District Fund. This funding source is set to expire at the end of this calendar year (December 31, 2021), which means all expenditures need to be completed prior to that date. This deadline, combined with the need to complete the installations before the winter season, requires the waiver of the formal competitive bidding process. However, staff did seek multiple quotes for the project as summarized above.

Due to time constraints, Public Works staff solicited quotations from five (5) separate companies in the area with experience in dumpster enclosure construction. The responses received were as follows:

Ampol Group	\$ 28,700.00
Premier Fence	\$ 37,800.00
Masterbilt Fence	No proposal provided. Declined to bid.
Aztec Fence	No proposal provided. Declined to bid.

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Great Lake Property Logistics

No proposal provided. No response received.

Ampol Group, Inc. provided the lowest quote at \$28,700.00, and there are sufficient funds within the Fiscal Year 2020/21 Annual Budget Tax Increment Financing District Fund to accommodate these services. Ampol Group has constructed several dumpster enclosures within the Village recently with positive results.

Staff recommends approval of the Ordinance to waive competitive bidding and approve the proposal from Ampol Group, Inc. in the amount of \$28,700.00.

President Johnson asked if there were any public comments, and there were none. Trustees Adams, Garrity supported the item. Trustee Hickey asked staff questions and offered support for the item.

Trustee Adams moved to approve item 5, and Trustee Connell seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Krummick, Love, and Connell

NAYS: None

6 – ORDINANCE NO. 21-O-87: An Ordinance Amending Chapter 13 of the Municipal Code to Extend the Electric Utility Tax through December 31, 2022

President Johnson noted that in September 2009, the Village Board approved an ordinance establishing an Electric Utility Tax because of a reduction in sales tax and other revenues due to the economic recession. The electric utility tax was reduced from 5% to 4% for Fiscal Year 2014-15 and has been maintained at that level since May 1, 2014. When this ordinance was approved, the Village Board included a sunset clause to require an annual review to determine if these taxes could be reduced or eliminated. Due to this sunset clause, the current ordinance will expire on December 31, 2021.

It is important to recognize that some of the same types of circumstances that precipitated the need for the electric utility tax originally are still applicable. The electric utility tax is an important revenue source to offset expenditures for traditional municipal services such as police, fire, public works.

This matter was reviewed by the Finance Committee on October 19, 2021, and was unanimously referred with a positive recommendation to the Village Board for final approval. Staff recommends approval of the ordinance extending the electric utility tax with a new sunset date of December 31, 2022.

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President Johnson asked if there were any public comments, and there were none. Trustee Garrity offered support of the item. Trustee Hickey offered additional background information from the Finance Committee. President Johnson and Trustees Krummick and Love offered support of the item. Trustee Krummick asked staff several questions.

Trustee Hickey moved to approve item 6, and Trustee Krummick seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Krummick, Love, and Connell

NAYS: None

7 – RESOLUTION NO. 21-R-157: A Resolution Approving an Agreement to Provide Ambulance Transport Services to Advocate Condell for their Temporary Helipad

President Johnson noted the Advocate Condell Hospital (Condell) is an Illinois Department of Public Health approved (IDPH) Level One Trauma Center and therefore required to accept Level One Trauma patients either by ground ambulance or helicopter. Condell is expanding their Intensive Care Unit (ICU) and this construction will require the closure of the existing roof top helipad. Condell has worked with the Village to locate a temporary helipad on their property in the Center Club parking lot. The helipad will meet all FAA and IDPH requirements and will be secured with fencing. Since the temporary helipad is remote from the hospital, ground transport is needed to bring patients and flight crews to and from the hospital. The Village and Condell have drafted an Intergovernmental Agreement to provide ground transportation services to Condell for this purpose.

Under the Agreement, the Village will provide an ambulance and crew to “transport” the patient and flight crew to and from the hospital. Based on historical data, staff anticipates about 100 flight calls during the term of the agreement, which is approximately 9 months. Condell will reimburse the Village \$200.00 for each helipad transport call.

Staff is confident that the additional 100 calls will not significantly impact response times for other emergencies in the departments service areas. Station 2, located on Golf Road, will primarily handle this assignment, however, should they be unavailable, Station 1 will cover the response from 1551 N. Milwaukee. Should both Stations be unavailable, mutual aid will be requested. This is the same response standard applied to all calls from the Station 2 area.

The Village Attorney has reviewed the Agreement, both staff and Condell Administration tentatively approve the IGA pending Board approval. Staff recommends approval of the Resolution to provide transport services for Condell’s helipad.

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President Johnson asked if there were any public comments, and there were none. Trustee Garrity offered comments, asked staff questions, and supported the item. President Johnson offered comments.

Trustee Garrity moved to approve item 7, and Trustee Adams seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Krummick, Love, and Connell

NAYS: None

PETITIONS AND COMMUNICATIONS

President Johnson announced the following:

- MainStreet Business Trick-or-Treat Hours are 11:00 a.m. to 2:00 p.m. on Friday, October 29, 2021.
- Neighborhood Halloween Trick-or-Treat Hours are 4:00 p.m. to 8:00 p.m. on Sunday, October 31, 2021. Please check out the Village website for additional information and precautions.
- The Parks and Recreation Committee will meet at 6:00 p.m. on Tuesday, November 2, 2021.
- The Zoning Board of Appeals will meet at 7:00 p.m. on Monday, November 8, 2021.
- The Committee of the Whole will meet at 7:00 p.m. on Tuesday, November 9, 2021.
- The Village Board of Trustees will meet at 8:00 p.m. on Tuesday, November 9, 2021.
- The TIF Joint Review Board will meet at 4:00 p.m. on Wednesday, November 10, 2021.

VILLAGE ADMINISTRATOR UPDATE

Village Administrator Amidei stated the Parks and Recreation Committee may get canceled.

Trustees Adams, Garrity, Krummick, Love, and Connell wished everyone a happy and safe Halloween. Trustee Hickey thanked staff for the use of a parking garage for a children's' choir event and recognized Community Development staff on their business grant program. Trustee Connell also spoke about the Libertyville High School senior banner project. President Johnson mentioned that the next Village Board meeting will honor local veterans.

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ADJOURNMENT

With no further business to come before Village Board, Trustee Adams moved to adjourn the meeting at 9:08 p.m., and Trustee Garrity seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Krummick, Love, and Connell

NAYS: None

Respectfully submitted,



Luke Stowe
Village Clerk

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