

VILLAGE OF LIBERTYVILLE  
BOARD OF TRUSTEES  
June 22, 2021

Please note that the meeting was conducted virtually due to Governor's Executive Orders #2020-10, 18, 32, 44, and 48.

President Johnson noted that the Disaster Declaration is still in effect and will be until the next Village Board Meeting.

President Johnson called to order a virtual meeting of the Board of Trustees at 8:01 p.m. Those present were: President Donna Johnson, Trustees Scott Adams, Peter Garrity, Matthew Hickey, Matthew Krummick, Dan Love, and James Connell.

**ITEMS NOT ON THE AGENDA**

President Johnson asked if there were any public comments for items not on the agenda, and there were none.

**OMNIBUS VOTE AGENDA**

President Johnson introduced the Omnibus Vote Agenda and asked if there were any items to be removed for a separate discussion. Trustee Hickey requested that items 3M and 3N be removed from the Omnibus Vote Agenda.

**Omnibus Vote Agenda**

- A. Summary of Omnibus Vote Agenda Items
- B. Approval of Minutes of the May 25, 2021 and the June 8, 2021 Village Board Meeting
- C. Bills for Approval
- D. **ORDINANCE NO. 21-O-50:** An Ordinance Amending the Number of Class J Liquor Licenses
- E. **RESOLUTION NO. 21-R-88:** A Resolution to Approve a Contract Renewal with Arthur Weiler, Inc. for the Annual Tree Planting Replacement Program
- F. **RESOLUTION NO. 21.R-89:** A Resolution Approving an Agreement for the Purchase of Office 365 Software Licenses
- G. **ORDINANCE NO. 21-O-51:** An Ordinance Approving a Special Use Permit for a Sports and Recreation Instruction Facility at 1354 S. Milwaukee Avenue - KI Tae Kwon Do, Applicant
- H. **ORDINANCE NO. 21-O-52:** An Ordinance Approving an Amendment to the Libertyville High School Site Plan Permit (708 W. Park Avenue) - Community High School District 128, Applicant
- I. **RESOLUTION NO. 21-R-90:** A Resolution for Use of Village Property: St. Joseph Catholic Church

**J. RESOLUTION NO. 21-R-91:** A Confirming Resolution for Change Order No. 1 to the Contract with Simon Roofing Products for Roof Repairs at the Parks Maintenance Building and Fire Station No. 1

**K. RESOLUTION NO. 21-R-92:** A Resolution to Purchase a Replacement Public Works Department Parks Truck from Roesch Ford of Bensenville, Illinois

**L. ORDINANCE NO. 21-O-53:** An Ordinance Declaring Surplus Property

Trustee Adams moved to adopt the items listed on the Omnibus Vote Agenda, with items 3M and 3N removed, in a single group pursuant to the omnibus vote procedures of the Libertyville Municipal Code, and Trustee Garrity seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Krummick, Love, and Connell

NAYS: None

**3M – ORDINANCE NO. 21-O-54: An Ordinance Amending Chapters 2 & 7 of the Libertyville Municipal Code Regarding the Appearance Review Commission and the Historic Preservation Commission**

President Johnson asked for comments from the Board regarding item 3M. Trustee Krummick offered comments. Trustee Hickey asked Hart Passman, legal counsel to the Board, several questions, and Mr. Passman answered Trustee Hickey’s questions. Trustee Hickey asked John Spoden, Director of Community Development, several questions, and Mr. Spoden answered Trustee Hickey’s questions. Trustee Hickey offered further comments. President Johnson spoke to Trustee Hickey’s comments and questions. Trustees Adams, Garrity, and Krummick offered comments. President Johnson offered additional comments. Mr. Passman offered there was a minor revision to item 3M. President Johnson requested a motion on item 3M as revised.

Trustee Adams moved to approve item 3M, as revised, and Trustee Garrity seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Love, and Connell

NAYS: Trustees Hickey and Krummick

**3N – RESOLUTION NO. 21-R-93: A Resolution Appointing Members to Village Commissions**

President Johnson asked for comments from the Board regarding item 3N. Trustee Hickey offered comments about item 3N. President Johnson spoke to Trustee Hickey’s comments. Trustee Hickey offered additional comments. President Johnson offered additional comments. Trustee Adams offered comments. President Johnson offered additional comments.

Trustee Garrity moved to approve item 3N, as revised, and Trustee Adams seconded. The motion carried on roll call vote as follows:

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AYES: Trustees Adams, Garrity, Krummick, Love, and Connell  
NAYS: Trustee Hickey

President Johnson took a moment to recognize staff who recently celebrated significant anniversaries of their employment with the Village.

**4. RESOLUTION NO. 21-R-94: A Resolution Concerning Changes to Downtown Parking Restrictions**

President Johnson noted the Parking Commission recently recommended a downtown parking change in order to support businesses during the re-opening phases related to the COVID-19 pandemic and to make changes to accommodate the use of more downtown parking.

The recommended change includes:

- Allowing unrestricted parking in front of the Village Hall (3 spots) between 5 p.m. and 8 a.m. (15-minute parking at all other times for Village Hall customers)

Per Section 23-67 of the municipal code, the Village Board may affirm these recommendations allowing time restrictions as designated. The Parking Commission unanimously recommended approval, and requests the Village Board affirm these changes.

President Johnson asked if there were any public comments, and there were none. Trustees Adams and Garrity offered comments in support of the item. President Johnson offered some comments.

Trustee Adams moved to approve the Resolution, and Trustee Connell seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Krummick, Love, and Connell  
NAYS: None

**5. RESOLUTION NO. 21-R-95: A Resolution to Approve an Intergovernmental Agreement with Libertyville School District 128 for the School Resource Officer (SRO) Position**

President Johnson noted for approximately twenty (20) years, the Village of Libertyville Police Department has been partnering with Libertyville School District 128 to provide a School Resource Officer (SRO) program for Libertyville High School (LHS). The assigned SRO enhances security at LHS facilities, but also serves as a law enforcement officer, counselor, and mentor. Responsibilities include, but are not limited to, investigating crimes, serving as a positive role model, providing education and training to school administration, students, and teachers, attending after school functions, meeting with parents, making group presentations, and maintaining program statistics. This program enhances the Department's ability to provide for a site-specific service to LHS, as well as crime prevention/public education information on an ongoing/annual

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basis.

Although the terms of this agreement have been in place for many years a formal agreement was never memorialized. As a result, the School District initiated the completion of agreements for the SRO position for both Libertyville and Vernon Hills.

District 128 has agreed to pay 75% of the salary and benefits throughout the term of the agreement which mirrors the school year and annually renews. When school is not in session, the SRO utilizes available paid leave or is placed back on shift. School District 128 approved the agreement at their April 26, 2021, Board meeting.

Staff recommends approval of the attached resolution to enter into an Intergovernmental Agreement with Libertyville School District 128 for the School Resource Officer (SRO) program/position.

President Johnson asked if there were any public comments, and there were none. Trustees Adams, Garrity, and Hickey offered comments in support of the item. Trustee Krummick asked questions about the item, and staff spoke to the questions. Trustees Love and Connell offered comments in support of the item. President Johnson offered some comments.

Trustee Hickey moved to approve the Resolution, and Trustee Love seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Krummick, Love, and Connell

NAYS: None

**6. RESOLUTION NO. 21-R-96: A Resolution Approving an Agreement with Comcast Business for the Provision of Internet Services**

President Johnson noted the Village of Libertyville's public buildings currently receive internet services from Comcast Business. The Village's service agreement is set to expire in July 2021. Staff has received a renewal proposal from Comcast Business for a 48-month term. The current monthly charge is \$4,206.70. The proposal includes the addition of the new Recreation Office as well as an increase in speed for the Public Works Streets and Utilities building. These modifications increase the rate by \$510.80 per month for a new monthly total of \$4,717.50. Staff explored several term options to obtain the most advantageous rate.

Since the infrastructure to support internet services for the Village's public buildings is owned and provided by Comcast Business this purchase is considered a sole source contract per the Village's purchasing policy.

The Village's Technology Equipment Replacement Fund includes \$70,000 for annual internet

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services. Staff recommends approval of the attached Resolution accepting the Proposal for internet services from Comcast Business and authorize the Village Administrator to execute the agreement.

President Johnson asked if there were any public comments, and there were none. President Johnson asked if there were any Board comments. Trustee Garrity offered comments in support of the item. Trustees Hickey and Love asked questions of staff, and Village Administrator Kelly Amidei spoke to their questions.

Trustee Love moved to approve the Resolution, and Trustee Hickey seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Krummick, Love, and Connell

NAYS: None

**7. RESOLUTION NO. 21-R-97: A Resolution for a Right-of-Entry/Access Agreement with Morgan’s Bar and Grill for 532 N. Milwaukee Avenue and 113 School Street**

President Johnson noted the Village Staff and the Village Attorney have reached an agreement with Morgan’s Bar & Grill for a Right-of-Entry/Access Agreement that will allow for the repaving of the parking lot at 113 School Street. The Village of Libertyville is the majority owner of the lot and proposes to repave the lot and construct trash enclosures. A portion of the lot is owned by Morgan’s and the Agreement will allow the Village to complete the work per the approved plans and be reimbursed for its costs for the privately owned portion of the lot in an amount not to exceed \$3,600.00. The Agreement allows for a public sidewalk and private parking spaces on the Morgan property. The remainder of the lot will be public parking.

Staff recommends the Village Board adopt the resolution allowing the Village Administrator to sign and execute the Right of Entry and Access Agreement for 532 N. Milwaukee and 113 School Street to allow for repaving of the parking lot and associated improvements.

President Johnson asked if there were any public comments, and there were none. President Johnson asked if there were any Board comments. Trustees Adams, Garrity, and Hickey spoke in favor of the item and asked questions.

Trustee Love moved to approve the Resolution, and Trustee Connell seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Krummick, Love, and Connell

NAYS: None

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**PETITIONS AND COMMUNICATIONS**

President Johnson asked Village Administrator Amidei to announce the following:

- The Parks and Recreation Advisory Commission will meet virtually at 3:00 p.m. on Thursday, June 24, 2021.
- The Plan Commission/Zoning Board of Appeals will meet virtually at 7:00 p.m. on Monday, June 28, 2021.
- Village Hall and all non-emergency offices will be closed on Monday, July 5, 2021, for Independence Day.
- The Parks and Recreation Committee will meet virtually at 6:00 p.m. on Tuesday, July 6, 2021.
- The Human Relations Commission will NOT meet on Wednesday, July 7, 2021.
- The Zoning Board of Appeals will meet virtually at 7:00 p.m. on Monday, July 12, 2021.
- The Village Board will meet virtually at 8:00 p.m. on Tuesday, July 13, 2021.

Village Administrator Amidei stated Board meetings would likely return to in-person in July 2021.

Village Administrator Amidei reminded the Board and public that Lunch in the Park was returning and that the 4th of July fireworks would start at dusk at Butler Lake Park. President Johnson thanked staff for their efforts with the transition of the new Village Board as well as their ongoing work on behalf of the Village. Trustee Adams complimented the Board on its ability to conduct business in a respectful and efficient manner.

**ADJOURNMENT**

With no further business to come before Village Board, Trustee Garrity moved to adjourn at 9:13 p.m., and Trustee Adams seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Krummick, Love, and Connell

NAYS: None

Respectfully submitted,



Luke Stowe  
Village Clerk

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