



VILLAGE OF LIBERTYVILLE
BOARD OF TRUSTEES
BICYCLE ADVISORY COMMISSION

Tuesday, February 22, 2022
5:00 PM
Virtual

Please join my meeting from your computer, tablet, or smartphone.

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Governor Pritzker and President Johnson have each made a determination that the Commission meetings should be held virtually due to the COVID-19 pandemic and pursuant to Section 7(e) of the Open Meetings Act. This will be the only notice of the meeting, and where and how the meeting will be conducted. Information regarding the location of the public meeting and instructions for participating in the public meeting will be posted on the Village's website (www.libertyville.com) and will include updates as needed.

Draft Minutes

CALL TO ORDER

The meeting was called to order at 5:03 pm.

ROLL CALL

Those present were: Trustee Pete Garrity, Commissioner Elliott Hillback, Commissioner Ken Glick, Commissioner Michelle Thompson, Commissioner Vince Amyot, Commissioner Dave Sallmann, Village Administrator Kelly Amidei, Police Chief Ed Roncone, Deputy Police Chief Matt Goze, Assistant Public Works Director Laura Ditanto

Absent: Commissioner Robin Kollman

Approval of the December 14, 2021 Minutes

Trustee Garrity moved to approve the minutes of the December 14, 2021 meeting. Commissioner Glick seconded. The motion carried on a roll call vote as follows:

Ayes: Trustee Pete Garrity, Commissioner Elliott Hillback, Commissioner Ken Glick, Commissioner Michelle Thompson, Commissioner Vince Amyot, Commissioner Dace Sallmann

Nays: None

BUDGET REQUEST

Administrator Amidei stated that the Fiscal Year 2022/23 budget has a line item added to the Project Fund (Account #40-0000-0-784 Sidewalks and Bikepaths) called “Bikepath Improvement Program” in the amount of \$50,000. This is subject to the appropriation of funds in the Draft FY 2022/23 Annual Budget. This account will be used for bike related capital improvements.

DRAFT BICYCLE PLAN

Administrator Amidei requested Public Works Staff start a Bicycle Plan for the Village. The Bicycle Plan will set and prioritize the needs of the Bicycle Commission. The plan will be placed on the agenda on a regular basis.

Public Works Staff will include GIS information in the plan. Staff will send out the Northbrook, River Forest, and Billings, Montana Bicycle Plans to Commission members.

WAYFINDING SIGNS

Staff has collected the bicycle wayfinding sign location recommendations into an Excel spreadsheet by location and sign type. In addition, Public Works Streets Division Staff has provided an estimate of sign costs based on the quantity and sign type. Lastly, Staff has provided pictures of each sign as they appear in the Manual on Uniform Traffic Control Devices (MUTCD).

Depending on the cost to install wayfinding signs, it was recommended to make the sign installation a multi-year plan. Commissioner Hillback stated that the priority locations are those showing bicyclists to navigate from the North Shore Bikepath. Staff will send revised cost estimates for the priority locations to Commissioner Hillback.

LAKE COUNTY

Trustee Garrity informed the Commission he had a meeting with Lake County Department of Transportation (LCDOT) staff. The LCDOT would like to work with the Village on biking-related projects. A LCDOT Engineer is the County liaison designated for Non-Motorized Travel Coordination. The County would like to hear about the Village’s bike plans and try to mesh the Village plans with County bike plans. The Village needs to prioritize future projects to work with the County.

Trustee Garrity and County staff also discussed the Winchester Road path crossing. The County anticipates that Winchester Road will be resurfaced in the next few years. The County is willing to work with the Village to relocate the path crossing away from the railroad tracks. The County would be supportive of installing flashing beacons.

In the future, Trustee Garrity will be contacting the Lake County Forest Preserve District about wayfinding signs on the Des Plaines River Trail.

BUTTERFIELD & ROUTE 176 CROSSING

Deputy Chief Goze provided an update on enforcement for the intersection of Butterfield Road and Route 176. There has been very little dedicated enforcement for the crosswalk due to the low volume for pedestrians and bicyclists at the intersection. A majority of the people who are using the North Shore Path don't go to the signalized intersection crosswalk. Going forward, Police will conduct a traffic detail at this intersection. Police will complete a survey of this intersection and the enforcement of crosswalk violations which is usually done in a ten-day stint. This will provide the Police with statistics of intersection volume. The traffic detail will be done during warmer weather months when the volume is higher than colder months of the year.

BIKE TO SCHOOL EVENT

Commissioner Thompson stated that she will contact the Principal at Highland Middle School to secure the date(s) for the Bike to School Event. Staff will provide "Bike to School" cards and National Bike Month posters to solicit donations from local businesses to raffle at the event. Police staff will handout the Culver's ice cream coupons again for kids wearing helmets.

Trustee Garrity moved for the Bicycle Advisory Commission to support the Bike to School Event at Highland Middle School and approve Commission Members to solicit local businesses for event raffle donations. Commissioner Hillback seconded. The motion carried on a roll call vote as follows:

Ayes: Trustee Pete Garrity, Commissioner Elliott Hillback, Commissioner Ken Glick, Commissioner Michelle Thompson, Commissioner Vince Amyot, Commissioner Dave Sallmann

Nays: None

NEXT MEETING

The next meeting is Tuesday, April 26, 2022.

ADJOURNMENT

The meeting adjourned at 5:55 pm.

Commissioner Hillback moved to adjourn the meeting. Commissioner Glick seconded. The motion carried on a roll call vote as follows:

Ayes: Trustee Pete Garrity, Commissioner Elliott Hillback, Commissioner Ken Glick, Commissioner Michelle Thompson, Commissioner Vince Amyot, Commissioner Dave Sallmann

Nays: None

Respectfully Submitted,
Laura Ditanto