

VILLAGE OF LIBERTYVILLE
BOARD OF TRUSTEES
February 22, 2022

President Johnson called to order a virtual meeting of the Board of Trustees at 8:00 p.m. Those present were: President Donna Johnson, Trustees Scott Adams, Peter Garrity, Matthew Hickey, Dan Love, and James Connell.

ITEMS NOT ON THE AGENDA

President Johnson asked if there was any public comment, and there was none.

OMNIBUS VOTE AGENDA

President Johnson introduced the Omnibus Vote Agenda and asked if there were any items to be removed for a separate discussion.

A. Summary of Omnibus Vote Agenda Items

B. Approval of Minutes of the January 25, 2022 Village Board Meeting

C. Bills for Approval

D. **RESOLUTION NO. 22-R-22:** A Resolution to Award a Contract and Change Order No. 1 with Clarke Aquatic Services, Inc. for the Annual Lake, Pond & Lagoon Management Program

E. **RESOLUTION NO. 22-R-23:** A Resolution to Accept Certain Public Improvements at 1201-1205 S. Milwaukee Avenue (Infiniti Dealership) and to approve a Plat of Easement and Security Deposit Reduction

F. **RESOLUTION NO. 22-R-24:** A Resolution to Award a Contract for the 2022 Catch Basin and Inlet Cleaning Program to Visu-Sewer of Illinois, LLC and Approve Change Order No. 1

G. **ORDINANCE NO. 22-O-9:** An Ordinance Approving a Special Use Permit for Vocational Rehabilitation Services (904 S. Milwaukee Avenue, Unit B) - Community High School District 128, Applicant

H. **RESOLUTION NO. 22-R-25:** A Resolution to Approve a Professional Services Agreement with the Howard E. Nyhart Company, Inc. for Actuarial Services

I. **RESOLUTION NO. 22-R-26:** A Resolution Approving Amendment No. 2 to Administrative Policy 16-01 Lead Service Replacement Incentive Program

J. **RESOLUTION NO. 22-R-27:** A Resolution to Approve an Update to the Village Emergency

Operations Plan. Trustee Adams moved to adopt the items listed on the Omnibus Vote Agenda in a single group pursuant to the omnibus vote procedures of the Libertyville Municipal Code, and Trustee Garrity seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Love, and Connell

NAYS: None

4 – RESOLUTION NO. 22-R-28: A Resolution to Approve a Request for a Special Event – Festival of the Arts

President Johnson noted a letter from the Adler Arts Center requesting Village Board approval for their 41st annual Festival of Arts event on August 6th and 7th, 2022. Adler Arts Center is also requesting to place a Banner in Cook Park and four entryway signs. The Art Festival is well-attended and brings residents and visitors to the downtown to shop, dine and stay, consistent with the goal to promote Libertyville. Approval of the event by the Village Board is subject to the following conditions:

- DAMAC will complete the special event application which will specify the requirements for the event (new requests for services will be reviewed and will be approved as part of the application process)
- Approval from the Cook Park Library to block the entrance to the parking lot and notification to other entities that will have limited access

Staff recommends approval of the resolution to approve the Festival of Arts event.

Due to the current mitigations of the Restore Illinois plan for the current pandemic, it is recommended all events are approved conditional on any potential restrictions at the time of the event being implemented.

Amy Williams, Executive Director of the Adler Arts Center, and Scott Adams (as the applicant, not as Trustee) were available to speak to any questions. Ms. Williams spoke to questions offered by President Johnson. Scott Adams offered additional comments and clarification. President Johnson asked if there was any public comment and there was none. Trustees Garrity, Hickey, Love, and Connell offered questions, comments, and support for the item.

Trustee Love moved to approve item 4, and Trustee Connell seconded. The motion carried on roll call vote as follows:

AYES: Trustees Garrity, Hickey, Love, and Connell

NAYS: None

ABSTAIN: Trustee Adams

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5 - A) Report: Police Department Facility Study Phase 1 and B) RESOLUTION NO. 22-R-29: A Resolution Approving a Professional Services Agreement with Hezner Corporation (Phase 2 and 3 of Police Department Facility Study)

President Johnson noted the Hezner Corporation has completed Phase 1 of the Police Department Facility Study and will be providing a summary presentation at the Village Board meeting. Representatives from the Hezner Corporation will provide a summary presentation at the Board meeting.

The Phase 1 study for the Police facility, and related buildings, has been completed. In order to proceed with Phase 2 and 3 of the study, Village Board approval is needed in order to continue the work which will be over \$25,000, and therefore over the expenditure authority of the Village Administrator. The provision requiring Village Board approval was outlined in the professional services agreement which is included with this agenda item.

Hezner Corporation has requested that Phase 2 and 3 be approved concurrently due to the reliance of each phase on the prior phase's product and opinions. The fixed cost for Phase 1 was \$14,925. Phase 2 is \$22,650 and Phase 3 is \$12,225. The total cost is \$34,875 for Phases 2 & 3.

This resolution authorizes the continuation of the work outlined in the Professional Services Agreement for Phases 2 and 3 in the amount of \$34,875. There is a total of \$250,000 available in the Public Building Improvement Fund via the budget amendment approved last fall. As a result, there is adequate funding to complete the project.

Kurt Hezner and Scott Hezner, Principals from the Hezner Corporation offered opening comments on the report and the project. Mr. Hezner made a brief presentation to the Board on their initial research and evaluation.

President Johnson asked if there were any public comments, and there were none. Trustees Adams, Garrity, Hickey, Love, and Connell offered comments and support for the item. President Johnson introduced item 5B. Trustee Adams offered comments and support for the item. Trustees Garrity and Hickey voiced some concerns but offered support for item 5B. Trustees Love and Connell offered comments and support for the item.

Trustee Adams moved to approve item 5B, and Trustee Love seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Love, and Connell
NAYS: None

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6 – RESOLUTION NO. 22-R-30: A Resolution to Award a Contract for the 2022 Sanitary and Storm Sewer Cleaning, Televising and Lining Project to National Power Rodding Corp.

President Johnson noted the Fiscal Year 2021/22 Budget includes funds to perform televising, cleaning and lining of various segments of the Village’s sanitary sewer and storm sewer systems. This year’s program includes multiple locations throughout the Village and includes a Bid Alternate for Ultra-Violet Cured-in-Place-Pipe (“UV Curing”). This method has been recommended for consideration due to increased curing speed and decreased noise pollution when compared to a traditional steam-cured lining method. The use of the UV Curing lining method will allow the project to adhere to the Village’s standard construction hours of 7AM to 6PM. Both the standard bid (Hot Water and Steam Curing) and the bid alternate (UV Curing) include sewer televising and cleaning in addition to the different lining methods.

Three (3) sealed bids were received on February 11, 2022 and are summarized in the table below:

Contractor	Bid Amount – Hot Water/Steam Curing	Bid Alternate Amount – UV Curing
National Power Rodding Corp.	\$354,502.50	\$409,047.50
Visu-Sewer of Illinois	\$414,811.75	No Bid
Michels Corporation	No Bid	\$726,190.10

National Power Rodding Corp. was determined to be the lowest responsive bidder in the amount of \$409,047.50 and has successfully performed previous sewer maintenance and rehabilitation projects for the Village. Upon review of the bid results, staff recommends approval of the contract with National Power Rodding Corp. for this amount, which includes the UV Curing bid alternate. Sufficient funds are available in the FY 2021/22 Budget in the amount of \$450,000 in the Utility Fund (Account# 20-2024- 6-776) and \$100,000 in the Stormwater Sewer Fund (Account# 21-2121-6-790) respectively, to complete the proposed work.

Staff recommends approval of the resolution to award the contract for the 2022 Sanitary and Storm Sewer Cleaning, Televising and Lining Project, including the Bid Alternate for UV Curing, to National Power Rodding Corp. in the amount of \$409,047.50 and to authorize execution of the contract by the Village Administrator.

President Johnson asked if there were any public comments, and there were none. Trustees Adams, Garrity, and Hickey offered support for the item. Trustees Love and Connell asked Director Kendzior questions and offered support for the item.

Trustee Connell moved to approve item 6, and Trustee Love seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Love, and Connell

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NAYS: None

7 – RESOLUTION NO. 22-R-31: A Resolution to Purchase a Replacement Public Works International Truck from Rush Truck Center of Northern Illinois, Chicago IL

President Johnson noted the Draft Fiscal Year 2022/23 Annual Budget provides \$215,000 in the Fleet Services Vehicle Replacement Fund (Account #30-0000-6-782) for the purchase of a replacement Public Works Unit #321 International Truck. The current Unit #321 is a 2011 International Truck. Unit #321 is a front-line snowplow truck that completes snow removal and ice control on IL Rte. 176 and IL. Rte. 21. The proposed replacement truck will be a 2024 International Truck. Following its replacement, Staff recommends the current Unit #321 be auctioned on GovDeals, an online government auction site.

The Village participates in the State of Illinois Joint Purchasing State Contract. By participating in joint purchase programs, the Village is able to maximize savings due to multiple bidders. Rush Truck Center of Northern Illinois provided the lowest price of \$226,867 for the truck. The lowest price is \$11,867 over the allotted budget amount of \$215,000. There is a surplus of \$21,692 from the recent approved purchase of the four Police Interceptor vehicles in the Fleet Services Vehicle Replacement Fund (Account #30-0000-6-782). Staff recommends using \$11,867 from the surplus to cover the cost overage for Unit #321 replacement truck.

Staff recommends adoption of the Resolution to approve the purchase of the 2024 International Truck from Rush Truck Center of Northern Illinois, Chicago, IL in the amount of \$226,867, subject to the appropriation of funds in the Draft FY 2022/23 Annual Budget, and authorize execution of the purchase by the Village Administrator.

President Johnson asked if there were any public comments, and there were none. President Johnson asked staff questions and staff spoke to the questions. Trustees Garrity, Hickey, Love, and Connell offered support for the item.

Trustee Garrity moved to approve item 7, and Trustee Hickey seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Love, and Connell
NAYS: None

PETITIONS AND COMMUNICATIONS

President Johnson announced the following:

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- The Parks and Recreation Advisory Commission will NOT meet at 3:00 p.m. on Thursday, February 24, 2022.
- The Plan Commission/Zoning Board of Appeals will meet virtually at 7:00 p.m. on Monday, February 28, 2022.
- The Parks and Recreation Committee will NOT meet at 6:00 p.m. on Tuesday, March 1, 2022.
- The Human Relations Commission will NOT meet at 5:00 p.m. on Wednesday, March 2, 2022.
- The Committee of the Whole will be held at 8:00 a.m. on Saturday, March 5, 2022 to review the draft budget for 2022-2023.
- The Village Board will meet at 8:00 p.m. on Tuesday, March 8, 2022.
- The Human Relations Commission/Plan Commission will meet at 5:00 p.m. on Thursday, March 10, 2022 for a joint workshop on attainable housing.

VILLAGE ADMINISTRATOR

Administrator Amidei offered information for the Board about upcoming meetings.

Trustees Adams and Garrity offered well wishes and safety. Trustee Hickey thanked the Fire Department for their efforts in recovering the body of a young man who had gone missing. Trustees Love and Connell echoed comments about the Fire Department. Trustee Connell shared information about the upcoming local business listening sessions. Clerk Stowe thanked the Public Works Department for their cleanup efforts on a recent storm. President Johnson thanked and recognized public safety staff for their work in supporting efforts to find the young man who had gone missing as well as recent efforts in supporting local school districts. President Johnson thanked the Board for their efforts to prepare for upcoming budget meetings.

ADJOURNMENT

With no further business to come before the Village Board, Trustee Adams moved to adjourn the meeting at 9:42 p.m., and Trustee Connell seconded. The motion carried on roll call vote as follows:

AYES: Trustees Adams, Garrity, Hickey, Love, and Connell

NAYS: None

Respectfully submitted,



Luke Stowe
Village Clerk

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