

VILLAGE OF LIBERTYVILLE
FIRE AND POLICE COMMITTEE

January 19, 2021
6:00 p.m.

AGENDA

Pursuant to the Open Meetings Act, as amended by Public Act 100-0640, the mayor of the Village of Libertyville, as the head of the public body, has made a determination that an in-person meeting is not practical or prudent because of disaster. Due to public health concerns this meeting will be conducted virtually.

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/327873229>

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United States: +1 (646) 749-3122

Access Code: 327-873-229

1. Roll Call
2. Approval of Minutes: July 21, 2020 (Roll Call Vote)
3. Police Department Updates
4. Fire Department Updates
5. Other Items
5. Adjournment

*Any individual who would like to attend this meeting, but because of a disability
Needs some accommodation to participate, should contact the
ADA Coordinator at 118 West Cook Avenue, Libertyville, Illinois 60048 (847) 362-2430
Assistive listening devices are available.*

VILLAGE OF LIBERTYVILLE
Fire and Police Committee

Minutes
Tuesday, January 19, 2021

A meeting of the Fire and Police Committee was held virtually due to the COVID-19 pandemic on Tuesday, January 21, 2021 at 6:00 p.m. at the Libertyville Village Hall. Those in attendance included Chairperson (Mayor) Terry Wepler and committee members Trustee Donna Johnson and Trustee Pat Carey. Others attending were Trustee Peter Garrity, Village Administrator Kelly Amidei, Deputy Village Administrator Ashley Engelmann, Fire Chief Rich Carani, Deputy Police Chief Ed Roncone, Deputy Fire Chief Mike Pakosta, Director of Finance Mostardo and Village Attorney Hart Passman.

Approval of Minutes

Trustee Johnson made a motion to approve the Committee minutes of July 21, 2020. Trustee Carey seconded the motion, and the minutes were approved by a 3-0 vote.

Police Department Updates

Police Officer Entry Exam

Staff worked closely with an outside testing company and the Village of Libertyville Fire and Police Commission to complete the police officer entry level testing process. A final eligibility list was posted on November 25th, 2020. The police department diligently worked to hire two police officers for the current vacancies. However, the timeline for the background process, coupled with the pre-registration guidelines submitted by the police academy, did not allow for enough time to enroll in the January academy. The police department has reserved two training slots for the March 2021 police academy.

Sergeant's Promotional Exam

The written portion of the promotional exam for the rank of Sergeant has been scheduled for January 28th, 2021. Due to space restrictions associated with COVID-19 protocols, the written exam will take place at the Libertyville Fire Department (Station 1). COVID-19 protective protocols will be in effect during the administration of the written exam. The police department currently has 12 officers who have signed up for the written exam.

Staffing Update

The police department currently has two vacancies due to retirements. The Department anticipates a third vacancy as one police officer has filed for a duty related disability pension. The police department has started the background process for the current vacancies.

Department Squad Cars

The police department received three Ford SUV Interceptors in the fall of 2020. These vehicles were ordered in May of 2019. However, production was halted by Ford due to ongoing issues attributed to the design change in 2020. All three are active in the fleet, with the last having started front line service in December of 2020. Staff is exploring alternatives to the Ford SUV Interceptor for the 2021-2022 fiscal year should production delays continue. The current alternative being explored is the Chevrolet Tahoe designed for police utilization.

Flock Safety License Plate Reader Program (Update)

The Flock Safety License Plate Reader Program (LPR) has experienced implementation delays beyond the control of staff. The delays are attributed to the Illinois Department of Transportation (IDOT) who is not granting permission to the Village of Libertyville for the installation of LPRs on IDOT owned poles or right of ways. The optimal locations for the LPRs require IDOT permission. This lack of approval impacted any municipality who was requesting permission and was not isolated to the Village of Libertyville. We anticipate a resolution to this issue in the first quarter of 2021.

Body Worn Camera Program

Staff continues to explore body worn camera options which can integrate into other video-based technology systems deployed by the department. The department's staff continue to monitor Illinois draft legislation pertaining to body worn cameras. Staff will review any legislation which is signed into law for direction and guidance on the implementation and utilization of a body worn camera program. Staff is actively researching potential grant funding opportunities for body worn cameras.

Fire Department Updates**Lake County Consolidated 911 update**

The Lake County 911 Consolidation group continues to meet through a virtual platform in an effort to keep the consolidation process on track. In December, the 911 Group working with the hired consultant CROWE, narrowed down the technology RFP to three vendors for best and final offers for CAD, Mobile, Police RMS, Fire RMS and jail RMS. The joint purchase for new technology is being vetted through Lake County's purchasing policies and procedures. As of January 6th, the 911 Group was working with one final vendor, this is a final review to assure this vendor meets all the requirements of the RFP. On January 14, the 911 Technology Group will be meeting with the vendor for a final presentation. If the vendor meets all the requirements, terms and conditions will be discussed. Once a final vendor is selected and hired, the 911 Group will have selected a consolidated technology platform for the County. Moving forward, all continuing participants will be expected to move to the new technology over a period of time. This is the first step moving towards full consolidation. Because the Village does not operate a Public Safety Answering Point (PSAP), we will not have control over when a change in technology occurs. We will be part of the conversation with Vernon Hills and we will be participating in the capital cost of the transition. Consolidation's purpose is for cost savings and economies of scale.

Firefighter/Paramedic Hiring

The Fire Department has four vacant positions caused by retirements and one permanent disability. During 2020 they conducted a testing process. They are expecting to have three firefighters hired and starting orientation on February 1st. The fourth candidate is in the background phase of the hiring process, and it is expected this position will be filled in March or April.

Emergency Triage, Treatment and Transport (ET3)

The Libertyville FD has joined forces with the Wauconda FPD, Greater Round Lake FPD, Grayslake FPD and the Mundelein FD to be part of a pilot program being offered by the Centers for Medicare and Medicaid Services (CMS) called ET3. Only six agencies in the state of Illinois were selected to be part of the pilot program, the 5 agencies named above and the Rockford FD. The program provides new opportunities for EMS to better serve our senior population (over 65) with two new capabilities: treatment and transport to an alternative destination such as an Urgent Care or Immediate Care facility, and treatment in place through the use of telemedicine.

Treatment and transport to an Immediate or Urgent Care center for lower-acuity calls such as skin lacerations, mild allergic reactions, or simple sprains and strains can be handled very effectively at each of these

centers without overburdening the emergency departments. Treatment in place, through the use of telemedicine is perhaps the most interesting opportunity for EMS to have at their disposal. Through telemedicine, patients will have the ability to see an Emergency Room Physician, Physician Assistant, or Nurse Practitioner and be treated and assessed by these medical personnel in real-time while at their home. They may not require transportation to an emergency room for minor treatments and this will most likely be seen as an improved service for those who only require minor non-emergent aid.

To become operational, agencies need telemedicine software and hardware. Fortunately, a grant which the Wauconda FPD applied for is covering the cost of the software "Backline" for the first year, a \$2,400 value. Eventually, there will be billing opportunities for the treatments provided by EMS under the telemedicine umbrella. Staff has committed our participation in this program for one year starting January 1, 2021, after the first year we will evaluate the program for future participation.

FSS Alarm Monitoring Agreement

The FSS alarm monitoring agreement was reviewed by Village counsel in November and returned to FSS in December with multiple revisions. Since then, the Village and FSS have finalized the agreement with the exception of a liability issue. The issue at hand is who would be responsible to pay for a lawsuit regarding direct connection requirements. The Village has required direct connection for alarms for well over 30 years. What has changed is the removal of phone lines and the required use of a radio system now an IP system. This essentially required the need for a single vendor requirement.

Additionally, Fire Chief Carani assumed that when/if we move into a consolidated dispatch center that the new center will not monitor alarms. The Department could still require alarms to be monitored but they would be monitored by a third party (central station) and sent to us after the central station received the alarm. This works except for the fact there is a delay in notification which we cannot control, and which could be detrimental if significant.

Another important point with giving up direct connect alarms is the revenue, about 200k per year. This would need to be made up and may very well be able to be made up through ambulance billing. Village Counsel will be in attendance at the meeting to assist in this discussion.

Attorney Passman reviewed the contract highlights with the Committee and the Committee recommended the contract be approved by the Village Board.

Trustee Carey made a motion to adjourn the meeting, which was seconded by Trustee Johnson, the meeting was adjourned at 6:42 p.m.

Respectfully submitted,

Kelly Amidei, Village Administrator

To: Kelly Amidei, Village Administrator

From: Ed Roncone, Acting Chief of Police

Date: 01/14/2021

Re: Fire and Police Committee Meeting Agenda Items (04/19/2021)

Staff

Sworn Staff

The Police Department currently has one police officer attending the Macon County Police Academy and one police applicant in the final stages of the hiring process. We anticipate the police applicant will be attending the police academy in late May of 2021. A request for a duty related disability pension remains pending as of this date.

Civilian Staff

The Police Department is in the process of hiring a Police Records Assistant to fill a current vacancy. The application deadline for the vacancy is April 30th, 2021.

Department Squad Cars

The police department is scheduled to receive four Ford SUV Interceptors in late May of 2021. Staff is still exploring moving to the Chevrolet Tahoe for future acquisitions. The exploration process is being conducted jointly with Fleet Services to ensure a seamless transition for service should the police department move in this direction.

Technology

Squad Car Laptops

The police department is currently testing the Panasonic 55 Toughbook for utilization in the squad cars. The new laptop is a semi rugged version of the Panasonic 31 Toughbook which is currently utilized by the police departments patrol fleet. The Panasonic 55 Toughbook is utilized by numerous law enforcement agencies to include the Illinois State Police. The purchase of Panasonic 55 Toughbook's will result in a savings of approximately \$500.00 per laptop for a projected total savings of \$1,500.00 in the 2021-2022 budget cycle.

Flock Safety License Plate Reader (Update)

Staff continues to work with Flock Safety representatives on the implementation of the License Plate Reader (LPR) Program. Recent changes at the Illinois Department of Transportation (IDOT) have allowed the program to begin moving forward.

Legislation

Staff continues to closely monitor and evaluate pending legislative changes which become effective July 1st, 2021 to include potential trailer bills. The police department will implement amended polices and conduct training to incorporate any changes during the month of June.

**Libertyville Fire
Department**

Memo

To: Kelly Amidei, Village Administrator
From: Richard Carani, Fire Chief *RMC*
CC: Ashley Engelmann
Date: April 20, 2021
Re: Fire and Police Committee Report – Fire

1. Lake County Consolidated 911 update:

The Lake County 911 Consolidation group is still evaluating the technology RFP and working with one vendor to confirm all aspects of the proposal. Once confirmed and all parties are satisfied, the vendor will be selected and will provide , CAD, RMS, and JMS to the Lake County 911 Consolidation group. The group continues to move forward with the consolidation process.

2. Firefighter/Paramedic Hiring:

Currently, the Fire Department has three vacant positions caused by retirements and a recent resignation. The current eligibility list has six remaining candidates for the three positions. It has been difficult to hire new employees from the current list as many of them have accepted positions in other departments. The department is working with the Fire and Police Commission to establish a new eligibility list for the department. We expect to start advertising April 26th and have a written test scheduled for June 26th.

3. ISO Inspection Request May 2021:

The Libertyville Fire Department was contacted on April 8, 2021 to schedule an Insurance Services Office evaluation in May or June. Libertyville was last evaluated in 2015 and our rating was improved to a 3. The department has assembled a team of staff members to complete the evaluation requirements.