



**Libertyville**  
spirit of independence  
VILLAGE OF LIBERTYVILLE  
BOARD OF TRUSTEES  
BICYCLE ADVISORY COMMISSION

AGENDA

September 22, 2020  
6:00 PM

Please Note: Meeting Conducted Virtually Due to Governor's  
Executive Orders #2020-10, 18, 32 & 48

Pursuant to the Open Meetings Act, as amended by Public Act 100-0640, the Mayor of the Village of Libertyville, as head of the public body, has made a determination that an in-person meeting is not practical or prudent because of disaster. Due to health concerns this meeting will be conducted virtually.

Please join my meeting from your computer, tablet or smartphone.  
<https://global.gotomeeting.com/join/322880269>

You can also dial in using your phone.  
United States: +1 (571) 317-3122

Access Code: 322-880-269

1. Call to Order
2. Approval of the August 25, 2020 Bicycle Advisory Commission Minutes
3. Agenda Report
4. Other
5. Adjourn

VILLAGE OF LIBERTYVILLE  
BOARD OF TRUSTEES  
BICYCLE ADVISORY COMMISSION

MINUTES

August 25, 2020  
6:00 PM

Meeting Conducted Virtually Due to Governor's Executive Orders #2020-10, 18 & 32

Those present were: Trustee Donna Johnson, Trustee Pete Garrity, Commissioner Ken Glick, Commissioner Dave Sallmann, Commissioner Elliott Hillback, Commissioner Michelle Thompson, Commissioner Vince Amyot, Commissioner Robin Kollman, Police Chief Clint Herdegen and Assistant Public Works Director Laura Ditanto

**1. CALL TO ORDER**

Commissioner Glick called the meeting to order at 6:05 pm.

**2. APPROVAL OF THE JANUARY 28, 2020 BICYCLE ADVISORY COMMISSION MINUTES**

Trustee Garrity moved to approve the minutes of the January 28, 2020 meeting. Trustee Johnson seconded. The motion carried on a roll call vote as follows:

AYES: Trustee Johnson, Commissioner Glick, Commissioner Sallmann, Commissioner Hillback, Commissioner Thompson, Commissioner Amyot and Commissioner Kollman  
NAYS: None

**3. COMMUNITY BIKE RIDE**

The Community Bike Ride discussion has been deferred until further notice due to the Covid-19 pandemic.

**4. BIKE REPAIR STATION PROMOTION**

- A. The Commission discussed the July 30, 2020 Daily Herald article about the Bike Repair Stations. The Commission would like to know ahead of time if any bike-related posts will be put on social media or if the media is covering bike commission items.
- B. Ribbon Cutting: Trustee Garrity recommended that the Commission and Staff have a ribbon cutting for the bike repair station. George Garner should be invited.
- C. Bike Repair Station How-To Video: Complete a how-to video on the functionality of the repair stations.

## 5. BICYCLING DURING COVID-19 – RIDE ILLINOIS RECOMMENDATIONS

ADPW Ditanto found this article on the Village of Schaumburg website. This article can be placed on the Village's Bicycling page.

Trustee Garrity: Can the Village place signage near the bike paths and bike repair stations referencing Ride Illinois recommendations for bicycling during Covid19? ADPW Ditanto will speak with the Public Works sign shop to have a few signs made to place in public areas where bicyclists frequent. The Lake County Forest Preserve District has similar signs at their facilities.

## 6. OTHER

A. Bike Safety Article: Commissioner Glick recommended a Bicycle Safety Article for the Village Newsletter. Trustee Johnson recommended that the Village provide hardcopies at key points such as the bicycle shops, library, etc. and provide a link for bicyclists to download the document.

B. Crossing on Roadways: Commissioner Thompson recommended the Commission discuss this at future meetings. There are major pedestrian crossings on County Roads within Village. Motorists are not stopping for pedestrians and bicyclists desiring to cross the roadway.

- Review the State Law for crossing on roadways 625 ILCS 11-11002.
- Review pavement markings on crosswalks and including bicycle related markings.

C. Updating Village Bike Map: ADPW Ditanto will work with MGP (Village GIS Consortium) to update the Village bike map.

D. Winchester Road Sidewalk: Commissioner Hillback requested that the sidewalk in front of the old Winchester House to the Sheriff's building be expanded to ten feet wide. This would provide a north-south route.

Staff will pass along this recommendation to John Spoden, Director of Community Development, for the Comprehensive Plan per Trustee Johnson's recommendation.

E. Ice Cream Coupons: Commissioner Thompson stated that a local Police Department handed out ice cream coupons to kids that were "caught" wearing a bicycle helmet. Commissioner Kollman stated that the school and Police have done a similar event in the past and it was well-received. Chief Herdegen stated that he will look into this and follow up with the Commission.

F. Next Meeting: Tuesday, September 22<sup>nd</sup>, 2020.

## 7. ADJOURN

Trustee Johnson moved to adjourn the meeting. Trustee Garrity seconded. The motion carried on a roll call vote as follows:

AYES: Trustee Johnson, Commissioner Glick, Commissioner Sallmann, Commissioner Hillback, Commissioner Thompson, Commissioner Amyot and Commissioner Kollman

NAYS: None

Respectfully Submitted,  
Laura Ditanto,  
Assistant Director of Public Works



September 22, 2020  
Bicycle Advisory Commission

## AGENDA REPORT

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### 1. RIBBON CUTTING AND PROMOTIONAL VIDEO

George Garner is interested in participating and we are trying to select a date(s) for these events.

### 2. BIKE MAP UPDATE

Staff is working with MGP, the Village's GIS Consortium, to update the Village bike map. Recommended bike route changes will be incorporated. I will keep the Commission updated on this project.

### 3. TRAIL SIGNS

#### Sign Text

- Bring a face covering and hand sanitizer on every ride.
- Wear a face covering when it's not possible to adhere to social distancing guidelines.
- Be particularly mindful of social distancing when passing others and when being passed.
- Avoid crowded trails and choose an alternate route if a trail becomes unexpectedly crowded.
- Remember that you represent all cyclists on every ride! Obey the law and adhere to public health guidelines.
- Avoid group rides for at least 14 days if you've been diagnosed with COVID-19, if you're sick, or if you've traveled to a high-risk area.

*(Source: Guidance for Individuals – Ride Illinois Cycling During the Pandemic)*

#### Sign Material

Corrugated plastic signs are a lightweight and cost-effective sign material, ideally suited for a wide variety of indoor and short-term outdoor uses. Corrugated plastic is waterproof and weatherproof, which is why it is often chosen for outdoor applications. Even when wet, corrugated plastic will continue to hold its strong, rigid shape. When used outdoors, it can withstand the elements, including rain, wind, hail, and direct sunlight.

#### Other

- Staff would outsource the production of these signs.
- Staff would like recommendations for the locations of the signs.

Example of Corrugate Plastic Signs



4. BIKE SAFETY GUIDELINES ARTICLE

Village Administrative Intern created a “Flip Book” of the bike safety guidelines. The flip book was shared on the Village website and social media accounts. This information will be placed in the Spring 2021 Village Newsletter.

5. PEDESTRIANS' RIGHT-OF-WAY AT CROSSWALKS

(625 ILCS 5/11-1002) (from Ch. 95 1/2, par. 11-1002)

(a) When traffic control signals are not in place or not in operation the driver of a vehicle shall stop and yield the right-of-way to a pedestrian crossing the roadway within a crosswalk when the pedestrian is upon the half of the roadway upon which the vehicle is traveling, or when the pedestrian is approaching so closely from the opposite half of the roadway as to be in danger.

(b) No pedestrian shall suddenly leave a curb or other place of safety and walk or run into the path of a moving vehicle which is so close as to constitute an immediate hazard.

(c) Paragraph (a) shall not apply under the condition stated in Section 11-1003(b).

*(Section 11-1003 (b) Any pedestrian crossing a roadway at a point where a pedestrian tunnel or overhead pedestrian crossing has been provided shall yield the right-of-way to all vehicles upon the roadway.)*

(d) Whenever any vehicle is stopped at a marked crosswalk or at any unmarked crosswalk at an intersection to permit a pedestrian to cross the roadway, the driver of any other vehicle approaching from the rear shall not overtake and pass such stopped vehicle.

(e) Whenever stop signs or flashing red signals are in place at an intersection or at a plainly marked crosswalk between intersections, drivers shall yield right-of-way to pedestrians as set forth in Section 11-904 of this Chapter.

(Source: P.A. 96-1165, eff. 7-22-10.)

6. WINCHESTER SIDEWALK

Staff conveyed to the Community Development Director the Commission’s recommendation to widen the old Winchester House sidewalk to ten feet and that it be added to the Comprehensive Plan.