



VILLAGE OF LIBERTYVILLE

PARKS AND RECREATION ADVISORY COMMISSION

Agenda

June 24, 2021

3:00 p.m.

(Virtual)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/232716453>

You can also dial in using your phone.

United States: [+1 \(786\) 535-3211](tel:+17865353211)

Access Code: 232-716-453

Due to public health concerns, as a result of the COVID-19 pandemic, per the Governor's Executive Orders it is not practical or prudent for Village Commissions and Committees to meet in-person. Therefore, the Parks and Recreation Advisory Commission is holding this meeting virtually.

1. Roll Call
2. Approval of Meeting Minutes
3. Charles Brown Park Renovation Project Update
4. Greentree Park Renovation Project
5. Nicholas-Dowden Master Plan Update
6. Adjournment

VILLAGE OF LIBERTYVILLE
Parks and Recreation Advisory Commission
DRAFT Minutes
Thursday, May 28, 2021

A meeting of the Parks and Recreation Advisory Commission was held virtually on Thursday, May 28, 2021 at 3:00 p.m. Those in attendance included Commission Members: Meredith Castro, Aaron Zych, Amanda McDonagh, Tim Shanahan and Rashied Davis (3:06p.m.). Also in attendance were Trustees Matthew Krummick and Dan Love, Deputy Village Administrator Ashley Engelmann, David Thornborough, Parks Superintendent and Julie Ludwig, Recreation Manager.

Roll Call

On Roll Call the meeting was called to order:

AYES: Castro, Zych, McDonagh, Shanahan

NAYS: None

Approval of Meeting Minutes

A motion was made by Member Connell and seconded by Member Huber to approve the minutes of the April 22, 2021 meeting.

AYES: Castro, Zych, McDonagh, Shanahan

NAYS: None

The minutes were approved unanimously.

Introduction of Members

Deputy Administrator Engelmann introduced new member Rashied Davis. The Commission members conducted introductions. Deputy Administrator Engelmann updated the Commission on a change order to the basketball court fencing. She noted that there is approximately a \$9,000 savings with the change.

Charles Brown Park Renovation Project Update

Deputy Administrator Engelmann provided an update on the status of construction at Charles Brown Park. The equipment is scheduled to be delivered on June 4th.

Chair Castro asked if there are any promotional materials that have been provided to market the Biba Play product that is being incorporated into the project. Deputy Administrator Engelmann will reach out to BCI Burke to get more information.

Trustee Dan Love commented that there may be an opportunity to have a booth/table at the Dog Days of Summer event or even Libertyville Days to market information related to the parks.

Deputy Administrator Engelmann also noted that it could be an opportunity to promote the Libertyville Foundation opportunities for donations.

The Commission stated that we should evaluate adding the Biba technology to our other parks.

Greentree Park Renovation Project

Deputy Administrator Engelmann presented the draft scope for the design requirements for Greentree park. She summarized the scope:

- 2 designs from each vendor- 1 that is either a castle or ship and 1 design of their choice
- 2 play zones 2-5 year olds and 5-12 year olds
- Construction of a new basketball court adjacent to the playground

Discussion ensued regarding the basketball court. The Commission discussed location options as well as size options.

Trustee Krummick commented that he has heard a lot of feedback from residents wanting more basketball court opportunities in the community.

Member Davis agreed with Trustee Krummick's comments.

Member Shanahan concurred with other member's comments.

Consensus among the members was to figure out how to maximize the space to include the court at the park as well as to evaluate if a path needs to be added to guide users to the basketball court.

Member McDonagh asked if the Master Plan contemplates adding basketball courts at any other parks. Deputy Administrator Engelmann will review the plan.

The group agreed to maintain the sand area in the design.

The group also asked if a bike rack could be incorporated into the park.

The group also noted that if Biba can be incorporated, we should pursue it.

Open Item

Deputy Administrator Engelmann provided a brief update on the Nicholas-Dowden Master Plan process. She noted that she obtained a proposal from Hitchcock Design Group for developing the master plan. She stated that it will be discussed at the Parks and Recreation Committee at the next meeting. A joint meeting of both the Parks and Recreation Committee and the Advisory Commission will most likely be held.

Adjournment

At 3:49 p.m. Member Shanahan moved to adjourn the meeting; Member McDonagh seconded the motion.

The motion carried on roll call vote as follows:

AYES: Castro, Zych, McDonagh, Shanahan, Davis

NAYS: None

Respectfully submitted,

Ashley Engelmann
Deputy Village Administrator