

VILLAGE OF LIBERTYVILLE  
**FIRE AND POLICE COMMITTEE**

January 18, 2022  
7:00 p.m.

AGENDA

MEETING HELD VIA GOTO MEETING

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Governor Pritzker and President Johnson have each made a determination that the Village Board meeting should be held virtually due to the COVID-19 pandemic and pursuant to Section 7(e) of the Open Meetings Act. This will be the only notice of the meeting, and where and how the meeting will be conducted. Information regarding the location of the public meeting and instructions for participating in the public meeting will be posted on the Village's website ([www.libertyville.com](http://www.libertyville.com)) and will include updates as needed.

1. Approval of Minutes: October 19, 2021
2. Police Department Updates
3. Fire Department Updates
4. Other Items
5. Adjournment

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*Any individual who would like to attend this meeting, but because of a disability  
Needs some accommodation to participate, should contact the ADA Coordinator at  
118 West Cook Avenue, Libertyville, Illinois 60048 (847) 362-2430*

*Assistive listening devices are available.*

VILLAGE OF LIBERTYVILLE  
Fire and Police Committee

Minutes  
Tuesday, October 19, 2021

A meeting of the Fire and Police Committee was held on Tuesday, October 19, 2021, at 7:09 p.m. at the Libertyville Village Hall. Those in attendance included Chairperson (Mayor) Donna Johnson and committee members Trustee Dan Love and Trustee Jim Connell. Others attending were Village Administrator Kelly Amidei, Deputy Village Administrator Ashley Engelmann, Fire Chief Rich Carani, and Police Chief Ed Roncone.

**Approval of Minutes**

Trustee Love made a motion to approve the Committee minutes of April 20, 2021. Trustee Connell seconded the motion.

The motion carried on roll call vote as follows:

AYES: Johnson, Love, Connell

NAYS: None

**Police Department Updates**

Staffing Updates

Chief Roncone reported that the Department currently has two officers in the Field Training program. Staff anticipates Officer Sims will complete the field training officer (FTO) program in early December with Officer Baker completing the FTO program in late January of 2022. The Police Department currently has 3 police officer vacancies with 2 pending academy opening in January 2022 and 1 academy opening in March 2022.

Lori Helgesen was hired as a new Records Assistant on July 12, 2021. There is a current Part-time vacancy for a Community Service Officer (CSO) position.

Department Squad Cars

Chief Roncone reported that the four new squad cars (Ford SUV interceptors) were recently received. The final squad car upfit (customization) will be completed by mid-November.

Flock Safety Cameras

Chief Roncone reported that staff continues to work with Flock Safety representatives on the implementation of the license plate reader (LPR) system. The installation is currently stalled due to pending permits from IDOT. Trustee Connell asked about the designated locations and who oversees the software.

Legislation

Chief Roncone reported that the Illinois Chiefs of Police is working on a trailer bill to address specific aspects of the recently passed legislation. The Police Department plans to implement the changes that are necessary as of January 1, 2022. Chief Roncone described a recent incident where updated training was very helpful. Mayor Johnson explained she was involved in discussions regarding police reform with elected officials. She noted that she has spoken to other area Mayors about what the concerns are related to the legislation as well.

Mayor Johnson also recommended increased efforts to recruit quality candidates to become police officers. Trustee Connell offered his services regarding any media related efforts.

Commercial Truck Enforcement

Chief Roncone explained that in August of 2021, the Police Department implemented a truck enforcement program. The goal of the program is to focus on roadway safety by addressing commercial motor vehicles which contain violations of the Illinois Vehicle Code. The program is currently staffed by Officer Matt Melvin who conducts commercial motor vehicle

enforcement as part of his patrol activities. Local business Shurway has also assisted with the use of their scales which is much appreciated.

### **Fire Department Updates**

#### **Lake County Consolidated 911 Update**

Chief Carani reported that the Lake County 911 group is moving forward at a steady pace. The group has selected a CAD and mobile system which will be paid for by the Lake County ETSB. They also selected a records management system, jail management system and e-ticket platform which were purchased by the Lake County Sheriff. It is expected that implementation will take 20 months.

#### **JETS Board Consolidation**

Chief Carani reported that the Vernon Hills Joint Emergency System Board (JETS Board) was currently working on a potential migration to join with the Lake County ETSB.

#### **Firefighter/Paramedic Hiring**

Chief Carani reported that the Department currently has one vacant position as a result of a recent resignation. They are currently at the end of the existing hiring list and a new testing process was just completed. The hiring lists continue to decrease in number. Mayor Johnson asked that staff continue to highlight that Libertyville is a good place to work. Trustee Love asked if there is a way to work with community colleges to increase applicants.

#### **Condell Helipad**

Staff has been working with Advocate Condell to complete an IGA for transport services between Condell and the temporary helicopter landing zone needed because of construction. Staff anticipates this agreement will be presented at the October 26<sup>th</sup> Village Board meeting for approval.

### **Other Items**

There were no further items to discuss.

### **Adjournment**

At 8:10 p.m. Trustee Love made a motion to adjourn the meeting, which was seconded by Trustee Connell.

The motion carried on roll call vote as follows:

AYES: Johnson, Love, Connell

NAYS: None

Respectfully submitted,

Kelly Amidei, Village Administrator

# Libertyville Police Department

To: Kelly Amidei, Village Administrator

From: Ed Roncone, Chief of Police

Date: January 13<sup>th</sup>, 2022

Re: Fire and Police Committee Meeting Agenda Items – January 18<sup>th</sup>, 2022

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## **Staff**

### **Sworn Staff**

- The Police Department recently hired Jakob Sokol to fill one of three vacancies. Probationary Officer Sokol started the police academy (Police Training Institute, Champaign, IL) on January 17<sup>th</sup>, 2022, and is expected to graduate on April 21<sup>st</sup>, 2022.
- The Police Department is currently in the testing process to establish a hiring eligibility list. The department currently has two vacancies for police officer.
- Probationary Officer Baker is currently in Step 3 of the Field Training Program.

### **Civilian Staff**

- Executive Assistant Jeanne Haase retired in November of 2021. The vacant position was reformatted from an Executive Assistant to an Administrative Services Coordinator. The new job description allowed for increased flexibility and adaptability to changing roles. The department interviewed internal candidates and Records Assistant Lori Helgesen was selected to fill the new role.
- The Police Department is currently in the hiring process to fill a vacancy in the records division. A viable candidate is currently in the background process.
- The Police Department has a current vacancy for the position of Community Service Officer (Full Time). The application process has closed, and staff will be moving forward with employment interviews.

### **Flock Safety License Plate Reader (Update)**

Staff continues to work with Flock Safety representatives on the implementation of a License Plate Reader (LPR) Program. The installation of the LPR's remains contingent on the permitting process by the Illinois Department of Transportation (IDOT).

### **Legislation**

Staff has implemented legislative changes which became effective January 1, 2022. The only exception is the officer wellness program which is in the planning process and is projected to be rolled out in the second quarter of 2022. The projected roll out will coincide with the new fiscal year.

The Illinois Chiefs of Police (IACP) continued to work on Trailer Bill #2 which was recently signed by the governor. The IACP summarization of Trailer Bill #2 is attached.

## **General Updates**

Staff continues to work on various Intergovernmental Agreements (IGA's) which either provide core services or enhance services for the community.

- The Lake County States Attorney's Office Forensic Laboratory provides critical support to Lake County law enforcement agencies during criminal investigations which involve the forensic examination of computers and cell phones. Staff recommends approval of the annual Lake County States Attorney Forensic Laboratory Membership IGA. The 2022 IGA renewal is scheduled to appear on the Village Board agenda for the January 25<sup>th</sup>, 2022, Village Board meeting.
- The Lake County Crisis Outreach and Support Team (COAST) pilot program is a multijurisdictional law enforcement effort under the auspice of the Lake County Sheriff. The goal of the COAST unit is to provide specially trained police officers to assist member agencies with individuals who are experiencing a mental health crisis. The COAST program is a co-responder model pairing a law enforcement officer with a behavioral health specialist to directly work with individuals in need of mental health resources. Staff has maintained an active role in the development phase of the COAST pilot program and recommends the adoption of the IGA. The COAST IGA is pending final review and will be submitted for approval at a future village board meeting.

# Memo

**To:** Kelly Amidei, Village Administrator  
**From:** Richard Carani, Fire Chief *RMC*  
**CC:** Ashley Engelmann  
**Date:** January 12, 2022  
**Re:** Fire and Police Committee Report – Fire

## 1. Lake County Consolidated 911 update:

There has been no formal changes in 911 consolidation status since the October Fire and Police Committee meeting. In the background, the new CAD company, our consultants and dispatch professionals continue the new CAD and RMS implementation.

## 2. ISO Evaluation Results:

The Libertyville Fire Department was evaluated in 2021 by the Insurance Services Office, this was the departments 5 year evaluation. After the initial evaluation the department remained as an ISO 3/3Y however the actual numerical score improved within the 3/3Y range. Because of this improvement and because of some concerns in areas where our score dropped. ISO was called in to re-evaluate some areas. Based on this re-evaluation and additional data, the Libertyville FD improved its ISO rating to a 2/2Y. This is a big accomplishment and credit goes to the Training Division for working very hard over the last 5 years to assure we were compiling the correct data and performing the correct training. Other members of the department contributed as well, the biggest improvement however came in training. I also need to mention Public Works, 40% of the overall score is water distribution. We did excellent in this category thanks to Public Works policies and Procedures. Another area where we improved was dispatch, we received a 9.9 of a possible 10. This affirms the high quality dispatch service being received from Vernon Hills. I am proud to say, that Libertyville now ranks among the top 5.3% of the Fire Departments in the country per the ISO rating system.

## 3. Firefighter/Paramedic Hiring:

Since October, we have been unable to fill our vacant position, We anticipate 2 additional vacancies in the next few months. There is a very small pool of candidates and multiple departments are hiring. We will most likely be issuing another eligibility test in the near future.



# Illinois Association of CHIEFS OF POLICE

## FACT SHEET: SAFE-T Act amended by 2 Trailer Bills

### Version 7

Updated January 7, 2022

Explanation of P.A. 101-0652, **PLUS two** trailer bills  
(HB3443 SA5 and HB3512 SA1)

## UPDATED GUIDE TO TOPICS and IMPLEMENTATION

Late in the afternoon of Friday, January 7, 2022, Governor Pritzker signed what we have been calling Trailer Bill 2. It is HB 3512, SA1.

This document gets you up to date about the SAFE-T Act and new effective dates as a result of the two trailer bills.

### Background Facts

**February 22, 2021** -- “SAFE-T Act” (PA 101-0652) signed by Governor Pritzker. It was HB 3653, passed by the House and Senate on January 13, 2021, the last day of the lame duck session. SAFE-T is an acronym for the Illinois Safety, Accountability, Fairness and Equity-Today Act.

**May 31, 2021** – Trailer Bill 1 passes, modifying the SAFE-T Act. Governor signs it June 25, 2021. This is HB 3443, SA5.

**January 5, 2022** – Trailer Bill 2 passes, modifying the SAFE-Act again. This is HB 3512, SA1.

**January 7, 2022** – Governor Pritzker signs Trailer Bill 2, which means that some provisions that were indeed effective January 1, 2022, will be moved back to July 1, 2022.

This Fact Sheet, Version 7, can serve as your guide to both the SAFE-T Act and to updates from the trailer bills. It combines the latest information from both. **Substantial changes enacted in the trailer bills are in red type.** The rest of this document are notes from the original SAFE-T Act, in black type.

***Disclaimer:** This document is not intended to provide legal advice. Its purpose is to provide a basic overview for ILACP members of what is in the SAFE-T Act and trailer bills. It does not include all topics in the SAFE-T Act, but focuses on those that are most important to municipal law enforcement agencies at this time. Consult your municipal attorney, government or university attorney for legal guidance.*

## Effective July 1, 2021

**You must maintain police misconduct records permanently.** All records related to complaints, investigations, and adjudications.

**Death in Custody Act.** Requires agencies to report to ICJIA when a person dies while in custody or as the result of a peace officer's use of force.

**Community-Law Enforcement and Other First Responder Partnership for Deflection and Substance Use Disorder Treatment Act.** Prioritizes funding for deflection programs in certain communities and expands definition of deflection programs and adds to list of subjects for which LE agencies must be trained.

New required areas of training are:

- Neuroscience of Addiction for Law Enforcement;
- Medication-Assisted Treatment;
- Criminogenic Risk-Need for Health and Safety;
- Why Drug Treatment Works?
- Eliminating Stigma for People with Substance-Use Disorders and Mental Health;
- Avoiding Racial Bias in Deflection Program;
- Promotion Racial and Gender Equity in Deflection;
- Working With Community Partnerships; and
- Deflection in Rural Communities.

**Attorney General Act.** Allows AG to conduct investigations and pursue civil action against officers.

**Body camera video review.** (a) Allows an officer to review his or her body camera video before writing an initial report **except in certain specified circumstances**, including when an officer has been involved in or a witness to an officer-involved shooting, use of deadly force incidents, or use of force incidents resulting in great bodily harm, or if an officer is ordered to write a report in response to a misconduct investigation. (b) In those limited cases where the exceptions apply, after writing an initial report, an officer, subject to a supervisor's approval, may write a supplemental report after reviewing his or her video.

**Additional monthly reporting on mental health crises and use of force to ISP:**

- A report on any incident where a law enforcement officer was dispatched to deal with a person experiencing a mental health crisis or incident, including the number of incidents, the level of law enforcement response and the outcome of each incident. **"For purposes of this Section, a 'mental health crisis' is when a person's behavior puts them at risk of hurting themselves or others or prevents them from being able to care for themselves."**
- A report on use of force, including any actions that resulted in death or serious bodily injury of a person, or the discharge of a firearm at or in the direction of a person.

**Mandatory reporting to the FBI National Use of Force database.** [Here is a link.](#) Monthly reporting is required, but many agencies don't know they have to submit a report even if there are no incidents to

report that month. The Illinois Chiefs have been on record for two years as supporting participation in this database.

**Military equipment.** Prohibits sheriff's offices and police departments from requesting or acquiring certain surplus military equipment.

**Restoration of driving privileges.** Requires Secretary of State to rescind suspension of a person's driver's license if the suspension was due to failure to pay any traffic fine or penalty, and for similar reasons.

**Use of force restrictions.** Lengthy section that amends when an officer can use force or deadly force. The trailer bill eliminated the language about letting someone flee if the officer believes the person cannot be arrested at a later date. It also eliminated the undefined word that would have allowed pursuit and arrest if an officer believes the offender had "just" committed a forcible felony. Defines such terms as deadly force, imminent threat, and totality of the circumstances.

**Prohibits certain kinds of force:** Addresses chokeholds and, in the trailer bill, improves the definition of chokeholds compared to what had been in the original law. Clarifies definition to allow for headlocks and to allow contact with the neck that is not intended to reduce the intake of air. Also, revises the reference to taser to allow for targeting the back, while prohibiting the discharge of electrical weapons that targets "the head, chest, neck, groin, or anterior pelvis."

**Chemical agents and irritants:** Clarifies the difference between using pepper spray and tear gas for crowd control vs. on an individual, and requires an order to be issued and time allowed for compliance before actually using the chemical agents and irritants. Allows an exception in pepper spray use if waiting would put the officer in risk of harm.

**Duty to Intervene and Duty to Render Aid.** Requires officers to render medical aid and mandates an affirmative duty to intervene to stop or prevent another peace officer in his or her presence from using any unauthorized use of force or force that exceeds the degree of force permitted under the law. The duty to intervene section adds that not only does a police officer have a duty to intervene, but so does "any other person acting under the color of law who has an opportunity to intervene." The duty to render aid section eliminates a provision that would have required an officer to "carry" an injured person to a doctor or medical facility.

**Law enforcement misconduct:** Trailer bill removes the provision that said an officer commits misconduct if the officer fails to comply with provisions of the body-worn camera statute or department policy requiring the use of BWC. Now says an officer commits misconduct if he or she has "intent to prevent the apprehension or obstruct the prosecution or defense of any person," ... for knowingly and intentionally misrepresenting to failing to provide material facts, or for knowingly and intentionally failing to comply with four subsections of the Law Enforcement Officer-Worn Body Camera Act.

**No-knock warrants.** Allows for no-knock warrants (yes, you can still request one from a judge in some circumstances) IF the interaction is recorded or if body-worn cameras are in use.

## October 1, 2021

**Review of qualified immunity.** Technically, the Constitutional Rights and Remedies Act. Creates a task force to review and reform qualified immunity. ILACP has a seat on this task force. Members of task force must be appointed within 30 days after July 1, 2021, and the task force's report to the General

Assembly and the governor is due by October 31, 2021. An initial general report was presented on time to meet the statutory deadline, with the task force initially planning another report with recommendations before the date of its sunset, which was Dec. 31, 2021. The original due date for the report was May 31. However, the Task Force voted in December 2021, while considering 17 recommendations, to postpone its final report until sometime in 2022. It planned to seek the permission of the General Assembly to continue its work beyond 12-31-2021.

## Effective January 1, 2022

**Three phone calls within three hours.** Deadline for the three-phone-call requirement moved from July 1, 2021, to January 1, 2022. Negotiations continued on changing this language. As a result of Trailer Bill 2, the law (the SAFE-T Act) mandates that a detainee will have the right to three phone calls within three hours of being *in the first place of detention*, to communicate with an attorney and family members, free of charge, and allows the detainee to access their own cellular phone for contact numbers. Trailer Bill 2 also added some good language that says “exigent circumstances” might prevent a person from getting the three phone calls within three hours, and when that happens, it needs to be documented.

## Effective July 1, 2022

*Note: Everything now effective July 1, 2022, originally was set to be effective earlier, such as January 1, 2022. Trailer Bill 2 pushes back the effective dates on the following:*

**Mental health screenings for officers.** Requires the Illinois Law Enforcement Training and Standards Board (ILETSB) to establish statewide minimum standards regarding regular mental health screenings for probationary and permanent police officers.

**New certification and decertification provisions.** Lengthy section. *Could be some additional changes coming before July 1, 2022.*

- Creates LE Certification Review Panel.
- Automatic and Discretionary decertification.
- Discretionary decertification can be for failing to intervene when an officer is using excessive force (regardless of rank), if the officer makes a false statement in a report or misleads a public servant in the public servant’s performance of an official function, for perjury, evidence tampering, or for other unspecified conduct that is unprofessional, unethical, or a deleterious conduct or practice.
- Requires officers to verify compliance with all requirements for certification every three years.
- Allows ILETSB to accept complaints and investigate allegations from persons who remain confidential, at least initially.
- Alters what “inactive status” is -- occurs upon termination, resignation, retirement or separation from the governmental agency for any reason.
- Creates an officer professional misconduct database at ILETSB. Information in the database cannot be released and is not subject to subpoena or discovery or admissible in evidence in any private civil action.
- Requires sheriffs to be sworn officers; does not apply to any current sheriffs who do not meet this requirement.

**New requirements in curriculum for probationary officers.** Includes CIT, role playing, use of force, and high-risk traffic stops.

**30 hours of training every 3 years.** Minimum in-service training. Topics include, as they did previously:

- Constitutional and proper use of law enforcement authority
- Procedural justice
- Civil rights
- Human rights
- Reporting child abuse and neglect
- Cultural competency, including implicit bias and racial and ethnic sensitivity.
- **Scenario-based role playing.** At least 12 hours of hands-on, scenario-based role playing:
  - At least six hours on use of force, including de-escalation techniques
  - Specific training on the law concerning “stops, searches, and the use of force” re 4<sup>th</sup> Amendment
  - Specific training on “officer safety techniques, including cover, concealment, and time.”
  - At least six hours on “high-risk traffic stops.”

**CIT curriculum.** Requires ILETSB to create a specialty certification course of 40 hours. Does not require 40 hours for all CIT training.

## Effective 2022-2025 – Mandatory Body Camera

**Body cameras become mandatory for all LE agencies as follows:**

- Municipalities and counties with a population of 500,000 or more, by January 1, 2022;
- Municipalities and counties with a population of 100,000 or more but under 500,00, by January 1, 2023;
- Municipalities and counties with a population of 50,000 or more but under 100,000, by January 1, 2024; and
- Municipalities and counties with a population under 50,000 by January 1, 2025.
- For all “other remaining law enforcement agencies” and state agencies with law enforcement officers, by January 1, 2025.

**OTHER NOTE:** The Illinois Chiefs are still working on language so that only **officers in uniform while on duty, and not administrators and undercover officers, etc.,** are required to wear body cameras.

## Effective January 1, 2023

(Some language may be changed again before 1/1/23)

**Obstructing or resisting arrest.** Trailer bill now differentiates what is required to arrest someone for obstructing a police officer vs. resisting arrest. This had been convoluted in the original SAFE-T Act. For resisting, there must be an underlying offense for which the person was initially subject to arrest. For obstructing, there does not need to be an underlying offense.

**Citation in lieu of custodial arrest.** Mandates that law enforcement shall issue a citation in lieu of custodial arrest, upon proper identification, for those accused of traffic offenses and Class B and Class C criminal misdemeanor offenses who pose no threat to the community or any person. **NOTE: The Illinois Chiefs hope this is changed before its effective date in 2023.**

**Anonymous complaints.** Allows any person to file with ILETSB an anonymous complaint against a police officer.

**Bail reform.** “Bail” gives way to “pretrial release.” Replaces all references to “bail,” “bail bond” or “conditions of bail” to be construed as “pretrial release” or “conditions of pretrial release.” Lengthy section.

- Eliminates monetary bail.
- All persons charged with a criminal offense shall be eligible for pretrial release before conviction. Pretrial release may only be denied when a defendant is charged with a specific offense listed in Section 110-6.1 of the Criminal Code of 2012, or who has a high likelihood of willful flight, and after the court has held a hearing. Certain exceptions apply.
- Requires consideration of safety of the crime victim.