

Village of Libertyville
Board of Trustees
Meeting of the
Parks and Recreation Committee
118 W. Cook Avenue
September 6, 2011
7:00 pm
Agenda

1. Approval of Minutes from August 2, 2011 Meeting
2. Tree Inventory and Emerald Ash Borer Update
3. Butler Lake Bandshell Recommendation
4. Noontime Rotary Signage
5. Adler School Easement
6. Use of Village Property for Events
7. Other Updates/Follow-up
 - A) Sunrise Rotary Park Gazebo Update
 - B) Bolander Building Update
 - C) Recent Event Update at Sports Complex and Recreation Facilities
 - D) Upcoming Events
 - E) Marketing, Publicity, Advertising
 - F) Other
8. Adjournment

Any individual who would like to attend this meeting but because of a disability needs some accommodation to participate should contact the ADA Coordinator at 118 West Cook Ave, Libertyville Illinois 60048 (847) 362-2430.

VILLAGE OF LIBERTYVILLE
Parks and Recreation Committee
Minutes
Tuesday, August 2, 2011

Meeting called to order at 7:04pm on Tuesday, August 2, 2011 by Trustee Todd Gaines. Those in attendance were Committee Members Trustee Todd Gaines, and Trustee Rich Moras. Absent from the meeting was Chairman Drew Cullum. Parks and Recreation staff in attendance included Director Connie Kowal, Parks Superintendent Jim Barlow, Recreation Manager Julie Ludwig, Recreation Supervisor Gina Brown and Secretary Julie Fanning. Also in attendance included Mayor Terry Wepler and Village Administrator Kevin Bowens. Trustee Rich Moras was welcomed to the Parks & Recreation Committee, replacing former Trustee Nick Proepper who was thanked for his efforts on the Committee.

1) Minutes of the Parks and Recreation Committee

Trustee Todd Gaines moved to approve the minutes from the July 5, 2011 meeting, seconded by Trustee Richard Moras. Motion approved.

2) Emerald Ash Borer Follow-up and Arborist Input

Mr. Mark Nega, Tree Heritage Specialist for the Rainbow Tree Care Company presented on three treatment protocols for the Emerald Ash Borer Treatment. Those product protocols included 1) Xytect Soil Application Protocol, 2) TREE-age Trunk Injection Protocol and 3) Transtect Soil Application & Systemic Bark Spray Protocols. Xytect is a soil injection treatment that is applied in April/May for the same year protection or in late summer/early fall for protection the following year. Xytect must be re-applied annually. TREE-age can be applied to the tree during the growing season and is labeled as a two year control for Emerald Ash Borer. Transtect is a soil application that should not be applied in late summer/fall. Administrator Bowens asked Mr. Nega how can it be determine if the project is successful. Mr. Nega noted various city projects were the trees undergoing treatment did survive with proper treatment protocol. Trustee Gaines asked staff to receive quotes on a tree inventory and report back at the next Parks and Recreation Committee meeting.

3) 3rd Annual Dog Days of Summer Follow-up Report

Mr. Bill Kaiser of the Dog Days of Summer event thanked the Village staff for their continued support for the event. Mr. Kaiser gave a special acknowledgement to Director Pam Hume and the volunteers of MainStreet Libertyville, St. Lawrence Church and the participants in the event. Over two hundred and forty two dogs tried out for the dog jumping competition. Improvement for the next year event would include the expansion of the information booth.

4) Noontime Rotary Project Update

The Noontime Rotary is in the process of deciding the route for the anniversary community project. Suggestions included improvements to the Cook House or the possibility of offering multiple small scholarship community projects.

5) Bolander Building Discussion

Director Kowal noted that the remaining staff at Bolander were to move to the Sports Complex, the dance program, art program and storage items at Bolander would be reviewed. It was suggested that the Bolander facility could be purchased to be developed into a multi-family housing unit. Trustee Moras suggested that if the facility were to be sold for multi-family housing unit, it would be nice to include in the contract terms that part of the facility be open park space. It was noted that the current ice rink could be moved to the Adler Park facility. It may be possible to relocate the rink with a grant.

6) Parks, Recreation and Sports Complex Community Projects

Director Kowal explained that staff has received various requests for community project work. Currently the department works on a case by case basis. Trustee Moras noted that he is a member of the Boys Scouts Aptakisie District and he can look into when the Scouts are doing community projects.

7) Libertyville Sports Complex Nth Anniversary

No further comments

8) Other Updates

A) Landscape Maintenance Update

Staff is working with Landscape concepts regarding some green maintenance issues at the Libertyville Golf Course.

B) Little League State Finals

The event went well and staff was able to participate in the event.

C) Sunrise Rotary Park

The improvements to the Sunrise Rotary Park Gazebo and surrounding landscaping was delayed for the Sunrise Rotary Club due to the Goose is Loose Festival.

D) Fall 2011 Registration Brochure/Recreational Programs Update

No further discussion.

F) Upcoming Events

No further discussion.

F) Marketing, Publicity and PR Update

No further discussion.

Motion to adjourn by Trustee Moras, seconded by Trustee Gaines. Meeting adjourned at 8:45pm

Respectfully submitted,



Julie Fanning, Secretary
Recreation & Sports Complex Department
Village of Libertyville

MEMORANDUM

TO: Chairman Drew Cullum and Members of the Parks and Recreation Committee

FROM: Kevin J. Bowens, Village Administrator ,

DATE: August 26, 2011

SUBJECT: Emerald Ash Borer

At the August Parks and Recreation Committee meeting, the Committee and staff heard from a tree care company regarding various chemicals available for treating Ash trees infected with the Emerald Ash Borer, Park Superintendent Jim Barlow has been contacting area communities that have used the various chemical products, and has also been working on obtaining a cost for an update to the Village tree inventory.

Based upon past discussions with the Parks and Recreation Committee, the staff has developed the following information:

- I An Administrative Policy establishing an Emerald Ash Borer management plan which provides a comprehensive and aggressive strategy for responding to the disease.
- 2 A copy of updated educational information which has been prepared for the Village website.
3. Revised letters and tree order forms for those residents who have either a parkway tree(s) or private tree(s) infected with the Ash Borer.
4. Cost information for a Village tree inventory and information from other communities with regard to chemical treatment of the Emerald Ash Borer.

Staff will be present at the September Parks and Recreation Committee meeting to review the information and will proceed in September with the removal of 27 trees infected by the Emerald Ash Borer.

Cc Mayor and Village Board
Village Attorney

MEMORANDUM

TO: Administrative Staff
FROM: Kevin J. Bowens, Village Administrator
DATE: August 15, 2011

DRAFT

ADMINISTRATIVE POLICY 11-02: Emerald Ash Borer Management Plan

The Emerald Ash Borer (EAB) has killed tens of millions of Ash trees since its discovery in southeastern Michigan in 2002, and has since spread to 13 states ranging from New York to Minnesota. Unfortunately the EAB has made its way to the Village of Libertyville, and has been positively identified in 2010 by the Illinois Department of Agriculture. Based upon discussions between the Parks and Recreation Committee and Village Staff, the Village Board has adopted the following administrative policy and strategy for dealing with the Emerald Ash Borer situation.

1. Tree Identification/Inventory: Village staff will continue to visually inspect and identify parkway trees on an ongoing basis which appear to have signs of the Emerald Ash Borer. Village staff is also obtaining proposals and costs for updating the inventory of parkway trees.
2. Removal Of The Infected Trees: Based on the tree identification/tree inventory, staff will designate those parkway trees which must be removed. Village staff will remove the parkway trees and grind the stump and restore the parkway. Adjacent residents will be notified of the tree removal, and given the option of purchasing a replacement tree or, in the future, participating in the Village 50/50 Parkway Tree Replacement Program if funds are available. Any replacement trees will be of a mixed variety.
3. Treatment Of Parkway Trees: Village staff will also investigate the chemical treatment of parkway Ash trees which have not yet shown the symptoms of the EAB, for proactive treatment.
4. Public Education Program: Residents will be continually informed of the EAB situation, and provided with educational information regarding: (1) the Village Parkway Tree Program; (2) Options on how they might address Ash trees on private property.

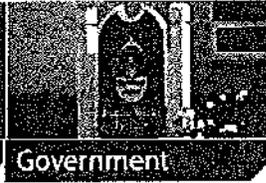
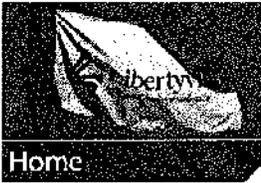
5. Removal Of Private Ash Trees: The Village will establish an enforcement program for the removal of private Ash trees which have been identified as being infected with the EAB.
6. Funding: The Village Board and staff will review funding for the above referenced programs each year as part of the annual budget discussions. In addition, the Village staff will seek out any possible grant monies which might be available for combating the EAB.

Libertyville

¹⁷⁴ spirit of independence

Friday, August 26, 2011

Public Works



You are here: [Home](#) > [Government](#) > [Departments](#) > [Public Works Department](#) > Emerald Ash

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[Streets & Utilities](#)

[Fleet Services](#)

[Wastewater Treatment Plant](#)

[Documents & Forms](#)

[Fee Summary](#)

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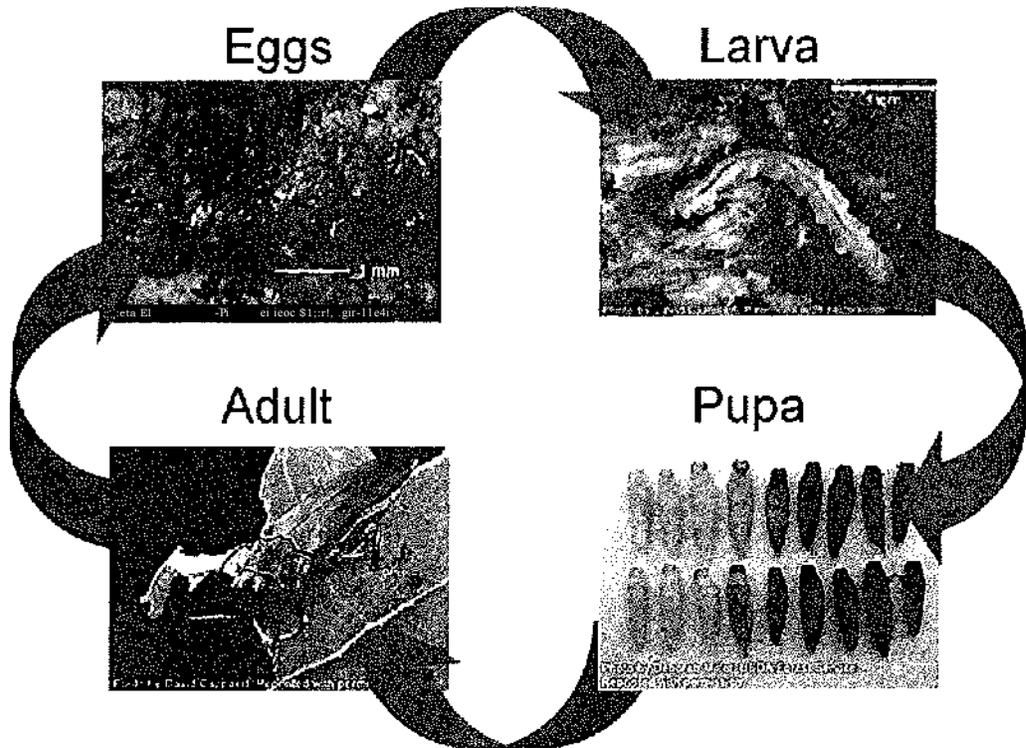
Emerald Ash Borer

Infestation

Potentially one of the most destructive alien pests ever introduced in the United States, Emerald Ash Borer (EAB) represents a threat to Libertyville's urban forest. First discovered in southeastern Michigan in 2002, EAB has rapidly spread across the Midwest, killing millions of ash trees. The first infestations in Illinois were discovered in rural Kane County in 2006 and moved across Chicagoland afterward. The Village's first confirmed infestations were found on Mayfair Drive in summer 2010.

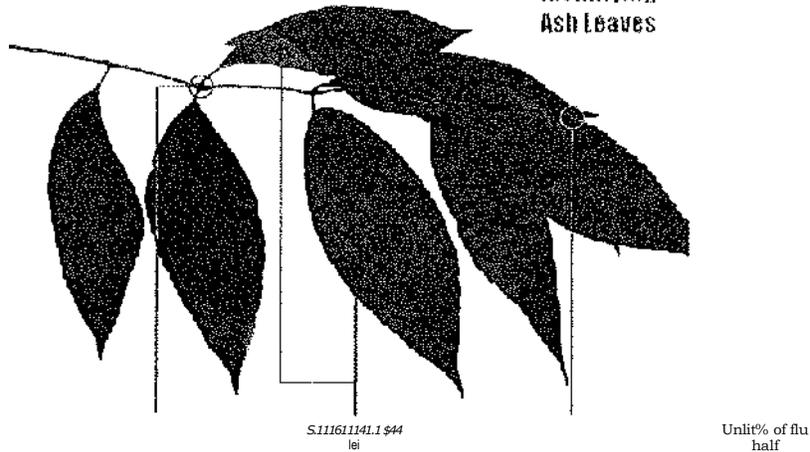


EAB could eventually spread throughout the entire Village and kill ash trees that are not treated or removed. This is particularly troubling due to the large number of ash trees on both public and private property. The Village is currently implementing a plan to respond to this threat and would like to encourage residents to assist. This website has been compiled to help you better understand what EAB is, to help you consider your options in addressing it on your property and to update you on the Village's actions and responses to this threat.



EAB is a wood-boring beetle from Asia that feeds on ash trees. Adult beetles are metallic green and about 1/2 inch long. Once introduced into an area, the adult beetles lay eggs in ash trees. The larvae bore into the tree and literally strangle it by damaging the tree's vascular system, or the main circulatory system of the tree. Within two to three years, the tree dies and becomes brittle. If the tree is not removed at this point, it could become a public safety hazard.

**Identifying
Ash Leaves**



While there are several different ash species, they share some common characteristics. Ash leaves are perhaps the easiest way to identify if a tree is an ash. These leaves will have 5-11 smaller leaflets attached that grow directly across from each other and are either smooth or have very fine "teeth." Aside from these leaves, older ash trees will have a distinctive diamond-shaped bark while younger trees will have a smooth bark surface. Finally, ash trees have dry, oar-shaped seeds that hang in clusters from the tree until falling in late fall. More information on identifying ash trees can be found in the following article "[Distinguishing Ash from Other Common Trees](#)"

Why Should I be concerned?

EAB is particularly concerning due to the sheer number of ash trees in the Village. Ash is native to Illinois and was popular for a number of years as a shade tree for both public parkways and private property. In addition to the thousands of known ash trees in Village's parkways, there are likely thousands more on private property. If you take no action, the tree will likely die and could cause

property damage if not removed.

What can I do to address the problem?

At this time, property owners have two options: outright removal or treatment of their trees. Certain insecticides have proven to be effective in treating or preventing infestation if the damage to the tree is not too extensive. Contact an International Society of Arboriculture (ISA) certified arborist to see what options you have for treatment. A list of certified arborists or local landscaper can be found at this web address: <http://mw.isa-arbor.com/facallindArborist.aspx>.

Please note that treatment, depending on the insecticide used, may be effective for one or two years and then will need to be reapplied and will be a long-term commitment. Thus treatment may be more. Further, if your tree does die, the Village may require you to remove it in order to protect the public.

If you are having a tree removed, make sure that your contractor has signed an EAB compliance agreement with the State of Illinois Department of Agriculture. This agreement outlines how to handle infested wood to slow the spread of EAB.

What is the Village doing to address the threat?

The Emerald Ash Borer (EAB) has been positively identified by the Illinois Department of Agriculture within the Village of Libertyville.

In order to reduce the spread of EAB, the Village plans to treat some trees and remove certain others during the non-flight season of the insect which is October 1 — March 31st. The tree will be marked and tracked for removal after September.

The debris from the tree will be removed and handled within accordance with the current Illinois Department of Agriculture standards. After the tree has been removed, Public Works staff will grind the remaining stump 8" below the soil surface, remove the grindings and restore the parkway to turf. Trees may be replaced as funding becomes available.

What can I do to help?

EAB is not a naturally fast moving pest (about 1/2 mile per year) but has been able to spread through the movement of infested firewood. Please do not move ash firewood. Further, please ensure that any contractor you hire to remove or treat your tree has signed the EAB Compliance Agreement with the State of Illinois Department of Agriculture, as discussed above.

Further Resources

[Ash Tree Identification](#)

[Signs of EAB Infestation](#)

[List of ISA Certified Arborists](#)

[List of Contractors Who Have Signed the EAB Compliance Agreement](#)

For additional questions, contact the Public Works Department Parks Maintenance divisions at (847)918-2074.

September, 2011

Dear Resident:

The Emerald Ash Borer (EAB) has killed tens of millions of ash trees since its discovery in southeastern Michigan in 2002 and has since spread to 13 States ranging from New York to Minnesota. Unfortunately, the EAB has made its way to the Village of Libertyville, and has been positively identified by the Illinois Department of Agriculture. The Ash tree(s) located in the Village parkway adjacent to your home is suspected of having the EAB, and is far enough along that the tree must be removed. The Village plans to remove the tree during the non-flight season of the insect, which is September 1 to March 31'. The tree will be marked and tracked for removal, and the debris from the tree will be handled in accordance with the current Illinois Department of Agriculture standards. After the tree has been removed Village staff will grind the remaining stump 8 inches below the surface, remove the grindings and restore the area to turf using topsoil and grass seed. We ask your help to ensure that the turf re-establishes by regular watering of the area.

The Village is currently examining all possible treatment options to combat the spread of EAB throughout the Ash population in the Village. The Village is a Tree City U.S.A. community and greatly values the benefits of trees in our community. Although the Village does not have any funding available at this time to assist with the replacement of the parkway tree, the Village has utilized its purchasing power to work with Mill Creek Nursery to offer a discount on replacement trees for interested homeowners. Mill Creek Nursery will provide a 15% discount on nine different varieties of replacement parkway trees, and the Village will handle the ordering process. Mill Creek Nursery will plant the trees and their price includes a one year warranty. Further information and an order form for a replacement parkway tree is enclosed with this letter and should be returned along with the payment to my office no later than October 10, 2011.

Additional information regarding the Emerald Ash Borer is available online at <http://www.illinoiseab.com>. Please feel free to contact my office if you have any questions or would like any additional information,

Sincerely,

Jim Barlow
Superintendent of Parks

cc: Village Administrator
Director of Public Works
Village Arborist

Send this application by October 10, 2011 with remittance to:

Village of Libertyville, 200 E. Cook Ave., Libertyville, IL, 60048
(Attn. Laura Nali)

Name _____ Home Phone _____

Address _____ Cell Phone _____

E-mail address _____

Tree Species (All trees are 2 1/2 " in diameter or as noted)	Number Your Cost	
	Desired	Per Tree
Quercus bicolor (Swamp White Oak) 2-21/2"		\$254.00
*Acer campestre (Hedge Maple)		\$254.00
Acer saceharum 'Green Mountain' (Green Mountain Sugar Maple)		\$254.00
Pyrus calleryana (Chanticleer Pear)		\$254.00
Ulmus x 'Morton' (Accolade Elm)		\$254.00
Gleditsia f. tricanthos inermis `Shademaster' (Shadernaster Locust)		\$254.00
Ginkgo biloba (Ginkgo) 2"		\$254.00
Tilia Americana 'Redmond' (Redmond Linden)	\$ 2 5 4 . 0	0
Carpinus caroliniana (American Hornbeam)		\$254.00

Total Enclosed _____

* If overhead utility lines exist in the planting area these trees must be planted.

Due to the mature size of the other trees listed, they will not be planted under utility lines.

Use the back of this sheet to draw a diagram indicating your preferred free location. The newly planted tree cannot be placed any closer than 6' of the removed tree. (If you prefer, you may mark your location choice by putting a stake in your parkway). The Village Arborist will check each location marked prior to planting and adjust the location as needed to meet the tree spacing and utility guidelines set forth by the Village. If the location must be moved we will contact you. Please indicate if your parkway contains irrigation lines or other homeowner installed lines. Mark location of lines on the site prior to tree planting.
