

MINUTES OF THE HISTORIC PRESERVATION COMMISSION
January 5, 2016

The regular meeting of the Historic Preservation Commission was called to order by Chairman Hartshorne at 4:05 p.m. at Village Hall.

Members present: Chairman James Hartshorne, Robert Del Prato, Katherine Hamilton-Smith, Pam Hume, Mike Kollman, and Tom Wilkinson.

Members absent: None.

A quorum was established.

Village Staff present: Johanna Bye, Associate Planner, and John P. Spoden, Director of Community Development.

Commissioner Hume made a motion, seconded by Commissioner Del Prato, to approve the December 1, 2015, Historic Preservation Commission meeting minutes.

Motion carried 5 - 0.

Discussion:

Chairman Hartshorne opened up discussion on the hiring of Ramsey Historic Consultants for the downtown historic survey. Commissioner Del Prato expressed concern that Ms. Ramsey had not used SiteVista. He stated that if hired, the use of SiteVista as part of the survey should be clearly defined in the contract. Ms. Bye stated that she had put Ms. Ramsey and Crystal Wilson in touch so that Ms. Ramsey could familiarize herself with the software.

Commissioner Kollman asked if Ms. Ramsey might be able to utilize Barbara Wilcox's expertise in some way. It was suggested that the Village could potentially approve additional funding for her services, such as help with local landmark designations. It was suggested that Ms. Wilcox be invited to a meeting on January 19, 2016 to discuss. Ms. Bye stated that she could coordinate this.

Commissioner Del Prato asked if the commissioners could get a list of all of the properties that will be reviewed as part of the survey. Ms. Bye stated that she could get this.

The commissioners asked whether just commercial or both commercial and residential properties would be reviewed as part of the survey. Ms. Bye stated that Ms. Ramsey's original fee and proposal included both types of properties, not just commercial. She stated that there are approximately 220 residential properties and 132 non-residential properties in the survey area.

Ms. Bye stated that she would follow up with her contact at the Illinois Historic Preservation Agency (IHPA) in regards to the Village becoming a Certified Local Government (CLG).

Commissioner Kollman made a motion, seconded by Commissioner Wilkinson, to hire Ramsey Historic Consultants as the consultant for the downtown sub-area survey as defined by the Village's Comprehensive Plan.

With no further discussion, Commissioner Del Prato made a motion, seconded by Commissioner Hume, to adjourn the Historic Preservation Commission meeting.

Motion carried 6 - 0.

Meeting adjourned at 5:05 p.m.