

MINUTES OF THE HISTORIC PRESERVATION COMMISSION
June 2, 2015

The regular meeting of the Historic Preservation Commission was called to order by Chairman Hartshorne at 4:05 p.m. at Village Hall.

Members present: Chairman James Hartshorne, Robert Del Prato, Pam Hume, Mike Kollman, and Tom Wilkinson.

Members absent: Katherine Hamilton-Smith.

A quorum was established.

Village Staff present: Johanna Bye, Associate Planner, John P. Spoden, Director of Community Development, and Joe Surdam, Community Development Intern.

Commissioner Kollman made a motion, seconded by Commissioner Del Prato, to approve the May 5, 2015, Historic Preservation Commission meeting minutes.

Motion carried 5 – 0.

Discussion:

Ms. Bye stated that the Historic Preservation Commission webpage is now live on Libertyville's website. She stated that changes have been made to reflect the transition from Committee to Commission. She asked that Commissioners let her know if there is content they would like her to add, including important historic preservation articles or websites.

Commissioner Kollman stated that the Village's mobile site does not list the Historic Preservation Commission, though it lists other commissions. Commissioner Hume asked if we can make the Historic Preservation Commission page more prominent on the website. Commissioner Wilkinson stated that once we have the SiteVista page up and running, we may want to ask for a more prominent position on Libertyville's website. Commissioner Hume suggested that we add a Frequently Asked Questions section on the webpage. Ms. Bye stated that she can add this once we have a list of questions established. Commissioner Kollman asked if applications, such as the one for Landmark Designation, can be filled out online. Ms. Bye stated that she would look into it.

Ms. Bye stated that the Historic Preservation Commission webpage will have a link to our SiteVista once it is ready. She stated that information can be crowdsourced and that she can serve as the moderator. Commissioner Hume stated that only historically significant information should be included for each property.

Ms. Bye asked if the Commissioners would like to use a custom domain for our SiteVista webpage. The Commissioners decided on www.historiclibertyville.com. Ms. Bye stated that Crystal Wilson from PlaceVision can renew the domain yearly and that this can be included in our fee for the

software.

Mr. Surdam presented the data he has been collecting for SiteVista. He stated that he has been focusing on commercial buildings in the downtown area. He stated that he is using the County's website for much of the information. He stated that he has taken photos for nearly all of these properties. Commissioner Kollman stated that the Sanborn Maps at the library could be a great resource for dating buildings.

With no further discussion, Commissioner Kollman made a motion, seconded by Commissioner Hume, to adjourn the Historic Preservation Commission meeting.

Motion carried 5 - 0.

Meeting adjourned at 5:05 p.m.