

VILLAGE OF LIBERTYVILLE

PARKING COMMISSION

December 18, 2012

10:00 a.m.
Village Hall

AGENDA

1. Approve November 20, 2012 Minutes
2. Update of East Side Parking Lot Improvements
3. Review Downtown Parking Violations
4. Review Updates to Parking Brochure
5. Other

VILLAGE OF LIBERTYVILLE
PARKING COMMISSION
Minutes

Draft

November 20, 2012

The Libertyville Parking Commission met at 10:06 a.m. on Tuesday, November 20, 2012 at the Village Hall. Those in attendance included Commission members Bob Bleck, MJ Seiler, Drew Cullum, Bill Westerman, Wendy Vieth and Pam Hume. Also in attendance were Village Administrator Kevin J. Bowens, Community Development Director John Spoden and Police Chief Clint Herdegen.

Commissioner Hume moved Commissioner Vieth seconded to approve the minutes of the September 18, 2012 Parking Commission meeting. Motion approved.

John and Laura of Wisma were present to discuss the parking situation around their business in the 500 block of the east side of Milwaukee Avenue. The owners of Wisma are requesting Village consideration of two 15 minute parking spaces along the east side of Milwaukee Avenue in front of their store, in the 4:00 p.m. to 7:00 p.m. time frame when their customers are having a hard time finding a parking space. The owners of Wisma indicated that the owners of the building have agreed to put up at least one 15 minute parking space in the rear of the store. The Commission discussed the parking situation in that block of Milwaukee Avenue, lack of any written agreement between the Village and the property owners for parking, and the informal arrangement of tenant parking in the back lot. John from Wisma noted that many owners and employees of businesses are parking in the 2 hour spaces on Milwaukee Avenue. Commissioner Seiler suggested that the Staff and Committee look at expanding the 15 minute parking spaces on the south side of School Street, and that the business owners request the building owners to provide an additional 15 minute parking space in the rear of the building. Commissioner Seiler also suggested that the Village looked at extending the current time frame for 3 existing 15 minute parking spaces on the south side of School Street from 6:00 p.m. until 7:00 p.m.

Commissioner Seiler also indicated that he had sent the Village staff a previous letter on the economic impact of a parking space, and suggested that this be mailed out to downtown business owners along with information regarding additional employee parking in the Newberry parking lot.

Village Administrator Bowens updated the Committee on ongoing meetings with the owners of the Cook Apartment property and Village interest in leasing space for a parking structure, and briefly reviewed the draft letter of intent which was recently sent to the property owners.

Police Chief Herdegen reviewed the downtown parking violation information for the month of October. Commissioner Cullum and other members of the Commission suggested that the

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Village Staff look at additional parking enforcement on a year round basis, and the Chief indicated that he will review as part of the upcoming Village budget.

Commissioner Vieth noted the new LED lights in downtown Mundelein. Commissioner Cullum indicated that Amazing Cosmetics had requested the Village consider snowplowing the sidewalk adjacent to their property, however Village Staff and Commission members indicated that the Village only plows sidewalks connecting Village parking lots and does not extend its snow plowing to other businesses in similar locations to Amazing Cosmetics. Commissioner Cullum indicated that he would advise Amazing Cosmetics that the Village would not be able to plow the sidewalk in front of their property at this point in time, however that may change in the future if a parking structure is constructed on the Cook Apartment property.

The meeting was adjourned at 10:55 a.m.

Respectfully submitted,

Kevin J. Bowens
Village Administrator

DOWNTOWN DISTRICT PARKING VIOLATIONS - 2012

LOCATION	TIME	CITATIONS ISSUED												TOTAL
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Parking Deck (151 Lake St)	4 hours	32	15	15	7	36	31	14	42	25	23	14		254
100 Block - East Cook	15 minutes	0	0	0	0	0	0	0	0	0	0	0		0
100 Block - East Cook	2 hours	2	0	0	0	0	0	0	0	0	0	0		2
133 E Cook Lot	2 hours	3	0	1	0	4	0	0	0	0	0	0		8
100 Block - East Cook	4 hours	0	0	0	0	0	0	0	0	0	0	0		0
100 Block - West Cook/Rear VH	15 minutes	0	0	0	0	0	1	0	0	0	0	0		1
100 Block - West Cook/Rear VH	30 minutes	3	4	2	0	21	20	44	29	5	0	0		128
100 Block - West Cook/Rear VH	1 hour	20	21	19	9	27	19	14	10	15	11	5		170
100 Block - West Cook/Rear VH	2 hours	2	7	3	1	3	9	5	4	1	1	1		37
100 Block - West Cook/Rear VH	3 hours	0	1	0	0	0	0	0	0	0	0	0		1
100 Block - East Church	15 minutes	1	0	0	0	1	0	0	1	1	0	1		5
100 Block - East Church	2 hours	2	3	6	2	11	0	0	0	2	1	0		27
100 Block - West Church	2 hours	7	9	1	2	9	2	2	2	1	0	0		35
100 Block - West Church	3 hours	0	0	0	0	5	3	1	0	0	0	0		9
500 Block - N Milwaukee	30 minutes	13	14	3	5	15	7	1	1	2	0	2		63
500 N Milwaukee	1 hour	1	0	0	0	0	0	0	0	0	0	0		1
500 N Milwaukee	2 hours	7	16	11	2	45	0	4	0	0	0	1		86
500 N Milwaukee	4 hours	0	0	0	0	0	0	0	0	0	0	0		0
510 N Milwaukee	2 hours	0	0	2	0	0	0	0	0	0	0	0		2
520 N Milwaukee	4 hours	0	0	0	0	0	0	0	0	0	0	0		0
525 N Milwaukee	1 hour	10	10	9	0	5	7	3	12	0	0	2		58
525 N Milwaukee	2 hours	5	0	4	1	0	0	0	4	0	0	2		16
530 N Milwaukee	2 hours	3	0	0	0	0	0	0	0	0	0	0		3
530 N Milwaukee	4 hours	0	0	0	0	0	0	0	0	0	0	0		0
537 N Milwaukee	2 hours	1	0	0	0	0	0	0	0	0	0	0		1
543 N Milwaukee	2 hours	0	0	0	0	0	0	0	0	0	0	0		0
600 Block - N Milwaukee	2 hours	////	////	////	4	1	0	0	0	0	0	0		5
601 N Milwaukee	30 minutes	0	0	0	0	0	5	16	13	2	0	0		36
701 N Milwaukee	15 minutes	0	0	0	0	0	1	1	1	0	0	0		3
100 Block - Lake Street	15 minutes	0	1	3	0	1	0	1	0	0	2	0		8
Legion Lot	4 hours	0	0	0	0	7	9	7	1	0	0	0		24
100 Block - Newberry	3 hours	0	0	0	0	1	0	1	0	0	1	0		3
School Street	15 minutes	////	////	////	////	1	0	0	0	0	0	0		1
500 - 600 Blk N. Milwaukee	Delivery Hours	7	7	4	0	8	6	1	3	2	5	4		47
Total		119	108	83	33	201	120	115	123	56	44	32	0	1034