

VILLAGE OF LIBERTYVILLE
BOARD OF TRUSTEES
October 8, 2019

President Weppler called to order a meeting of the Board of Trustees at 8:00 p.m. in the Village Hall, 118 West Cook Avenue, Libertyville, IL. Those present were: President Terry Weppler, Trustees Donna Johnson, Richard Moras, Jay Justice, Scott Adams, Peter Garrity, and Patrick Carey.

ITEMS NOT ON THE AGENDA

President Weppler asked if anyone had anything to bring before the Board that was not already listed on the agenda. There were no items.

EAGLE SCOUT PROJECT PRESENTATION

President Weppler introduced Eagle Scout candidate Andrew Frels who is working with the Village to finalize a project to remove invasive species from a section of Adler Park – “Adler Woods.” The project recently received a permit through the Community Development Department.

President Weppler asked how volunteers would be contacted, and Andrew Frels said that it would be advertised in the Scout newsletter. He asked if the information could be put on the Village website.

Trustee Justice thanked Andrew Frels for helping save the Village thousands of dollars. Trustee Adams stated that it would be a great project and an asset for residents.

A resident suggested searching for Native Landscapes on Facebook for information on Illinois botany and native plants groups that may have interested volunteers.

OMNIBUS VOTE AGENDA

President Weppler introduced the Omnibus Vote Agenda and asked if there were any items to be removed for separate discussion. There were no items.

Omnibus Vote Agenda

- A. Minutes of the September 24, 2019 Village Board Meeting
- B. Bills for Approval
- C. **RESOLUTION NO. 19-R-169:** A Resolution Approving a Storm Sewer Easement Agreement – 776 Sunnyside Avenue
- D. **ORDINANCE NO. 19-O-75:** An Ordinance Vacating and Releasing Existing Easement Rights – 776 Sunnyside Avenue
- E. Acceptance of Motor Fuel Tax (MFT) IDOT Compliance Report
- F. **ORDINANCE NO. 19-O-76:** An Ordinance Declaring Surplus Property

Trustee Johnson moved to adopt the items listed on the Omnibus Vote Agenda in a single group pursuant to the omnibus vote procedures of the Libertyville Municipal Code.

Trustee Moras seconded. President Wepler asked for further Board or public comment and there was none. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Moras, Justice, Adams, Garrity, and Carey
NAYS: None

REPORT OF THE PLAN COMMISSION (PC 19-17), Special Use Permit for a Fabricated Metal Product Manufacturing Facility – 1530 Artaius Parkway

President Wepler reported that the owner of Durable Packaging Inc. requested approval of a Special Use Permit to allow occupancy of 1530 Artaius Parkway of a Fabricated Metal Product Manufacturing facility. The Appearance Review Commission reviewed a request for signage at their August 19, 2019, meeting and recommended approval to the Plan Commission. The Plan Commission held a public hearing on September 23, 2019, and found the use of aluminum folding and cutting to be appropriate for the site. A motion to recommend Village Board of Trustees approval passed with a vote of 6 - 0. President Wepler then asked for questions.

Trustee Moras thanked the applicant, Darren Anders, for bringing the business to Libertyville. Trustee Johnson stated that this would be a good use for the I-1 district. Trustee Garrity asked if trees near the post office entrance could be trimmed back if the property belonged to the business property.

Trustee Moras moved to approve the Special Use Permit, and Trustee Adams seconded. President Wepler asked for further Board or public comment and there was none. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Moras, Justice, Adams, Garrity, and Carey
NAYS: None

RESOLUTION NO. 19-R-170: A Resolution Amending an Urban Forestry Management Plan – 801 S. Milwaukee Avenue

President Wepler explained that at the meeting of October 23, 2018, the Village Board of Trustees approved an Urban Forestry Management Plan (UFMP) for Advocate Condell Medical Center. The UFMP is an eight (8) year plan that outlined the removal of 295 dead or diseased trees and the planting of 196 trees. Year One of the plan calls for the removal of 22 trees and replanting of the same number.

Advocate Condell requested an amendment to the Plan to allow removal of all of the dead or diseased trees in Year One. This would offer a significant reduction in costs due to single mobilization.

Staff noted that the original resolution included the condition:

2. That a commitment be made that if an existing tree on the approved planting list is removed because it is dead, diseased, or dying, that it be replaced with another tree from that list (one-for-one replacement) within twelve (12) months.

In order to allow for the removal of all dead, diseased, or dying trees this season, this condition would have to be eliminated. Staff recognized the improvements to safety at the campus with the removal of these trees and recommended approval of the resolution. President Wepler asked for questions and comments.

Advocate Condell Medical Center representative, Ryan Ollie, addressed the Board and introduced Landscape Architect Katrina Laflin.

Trustee Justice asked for a more aggressive approach so that the entire landscape plan could be completed as quickly as possible. Ryan Ollie explained that the plan had been budgeted over six years, and he agreed to talk with his administrators regarding moving ahead.

President Wepler concurred, noting that the entrance is attractive. Ms. Laflin stated that removing trees as requested would allow for a clear preservation plan and a master landscape plan.

Trustee Johnson explained that previous expectations had not been met, and the issue remains sensitive since there was no completion of the past promises. She asked that Advocate deliver on their commitments. Ryan Ollie noted that he understood what the Board was requesting.

Trustee Garrity noted that the Board's leverage to get a landscape plan was approval for approval of the new entrance. He stated it was critical for Ryan Ollie to talk with administration to accelerate the plan. He also noted there had been poor maintenance on the new trees planted. Ryan Ollie stated that maintenance was part of the overall plan.

Trustee Justice asked that a fallen tree on Cleveland be removed promptly.

Trustee Johnson moved to approve the resolution amending the Urban Forestry Management Plan at 801 S. Milwaukee Avenue. Trustee Garrity seconded. President Wepler asked for further Board or public comment and there was none. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Moras, Justice, Adams, Garrity, and Carey

NAYS: None

ORDINANCE NO. 19-O-77: An Ordinance to Amend Chapter 9 of the Municipal Code Regarding Environmental Preservation

President Wepler explained that the Village Tree Ordinance was updated on October 10, 2018. The ordinance has been very effective in retaining and replacing trees in the Village. After a year of having the ordinance in effect, Staff is recommending the following changes to clarify the intent of the document.

- 1) Protected trees would include all trees previously installed as required by an approved landscape plan; and
- 2) Any tree removed without benefit of a permit and not able to be identified by the Village Arborist as to type and size shall be deemed to be a “B” type tree with replacement required.

In addition several minor format corrections were made.

Staff recommended approval of the Ordinance to amend Chapter 9 of the Libertyville Municipal Code for the environmental and tree preservation regulations. President Wepler asked for questions and comments and there were none.

Trustee Garrity moved to approve the ordinance to amend Chapter 9 of the Municipal Code regarding Environmental Preservation. Trustee Johnson seconded. President Wepler asked for further Board or public comment and there was none. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Moras, Justice, Adams, Garrity, and Carey
NAYS: None

RESOLUTION NO. 19-R-171: A Resolution to Renew the Contract with Landscape Concepts Management, Inc. for the Annual Parkway Tree Pruning Program: October 18, 2018 the Village Board approved a contract with the lowest responsive bidder, Landscape Concepts Management, Inc. in the amount of \$95,400 for the Annual Parkway Tree Pruning program.

Staff is seeking to renew the contract for a second of three possible years with Landscape Concepts Management, Inc. This year the tree pruning work will continue in the southwest portion of the Village and then when completed move to the northwest portion. The Fiscal Year 2019/20 Annual Budget has funds allocated in the amount of \$40,000 for the proposed contracted work in the Parks Division Budget/Annual Tree Trimming. The contractor once again is agreeable to complete less work at the same unit prices to stay within our available budgeted funds.

Staff recommended approval of the resolution to renew the contract for the Annual Parkway Tree Pruning Program for a second year to Landscape Concepts Management, Inc. in the not to exceed amount of \$40,000 and authorized execution by the Village Administrator. President Wepler asked for questions and comments.

Trustee Johnson expressed concern that only \$40,000 had been budgeted for a \$95,400 project. She asked if the Village was keeping up with the required program. Administrator Amidei stated that this action would be consistent with budgeted funds and last year's scope.

Gary Franzen, 1820 Torrey Parkway, asked if his HOA was responsible for tree trimming in his neighborhood. Trustee Carey stated that the HOA would be responsible, just as it is for his neighborhood of Riva Ridge.

Trustee Justice moved to approve the resolution to renew the contract with Landscape Concepts Management, Inc. Trustee Adams seconded. President Wepler asked for further Board or public comment and there was none. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Moras, Justice, Adams, Garrity, and Carey

NAYS: None

PETITIONS AND COMMUNICATIONS

President Wepler announced the following:

- The Fire Department will hold a Fire Prevention Open House on Saturday, October 12, 2019 from 1:00 – 4:00 p.m. at the Fire Station located at 1551 N. Milwaukee Avenue
- The Zoning Board of Appeals will meet on Monday, October 14, 2019 at 7:00 p.m.
- The Parking Commission will not meet at 10:00 a.m. on Tuesday, October 15, 2019
- The Fire and Police Committee will not meet at 5:00 p.m. on Tuesday, October 15, 2019
- The Board of Fire and Police Commissioners will meet at 5:00 p.m. on Tuesday, October 15, 2019 at the Schertz Building, 200 E. Cook
- The Finance Committee will meet at 6:00 p.m. on Tuesday, October 15, 2019
- The License and Permits Committee will meet at 7:00 p.m. on Tuesday, October 15, 2019
- The Economic Development Commission will meet at 7:30 a.m. on Wednesday, October 16, 2019
- The Sustain Libertyville Commission will meet at 4:00 p.m. on Wednesday, October 15, 2019

- The Historic Preservation Commission will not meet at 5:00 p.m. on Monday, October 21, 2019
- The Appearance Review Commission will meet at 7:00 p.m. on Monday, October 21, 2019
- The Streets Committee will not meet at 7:00 p.m. on Monday, October 21, 2019
- The Village Board will meet at 8:00 p.m. at the Libertyville Civic Center

The Board discussed if the Village was interested in the County Bell. Although most Board Members were interested in keeping the bell, costs for placement and maintenance was unknown. The Board decided to send a letter stating interest, and costs will be assessed.

EXECUTIVE SESSION

President Weppler noted the need to meet in Executive Session.

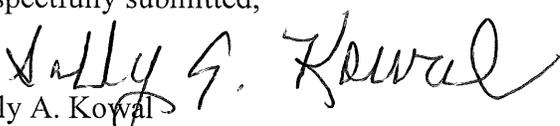
- A. Closed Session Minutes, Review [5 ILCS 12/2(c)(21)]
- B. Real Estate: Setting Price for Sale/Lease [5 ILCS 120/2(c)(6)]

Trustee Justice moved to go into Executive Session, and Trustee Carey seconded. The motion carried on a unanimous voice vote at 8:57 p.m.

ADJOURNMENT

With no further business to come before Village Board, Trustee Carey moved to adjourn at 9:07 p.m., and Trustee Moras seconded. The motion carried on a unanimous voice vote.

Respectfully submitted,


Sally A. Kowal
Village Clerk