



BOARD OF TRUSTEES
BICYCLE ADVISORY COMMISSION
Tuesday, April 25, 2023 at 5:00 PM
Village Hall Board Room, 118 W. Cook Avenue, Libertyville, IL 60048

MINUTES

1. Call to Order

The meeting was called to order at 5:00 p.m.

2. Roll Call

Those present were Trustee Pete Garrity, Commissioner Elliott Hillback, Commissioner Dave Sallmann, Commissioner Michelle Thompson, Commissioner Vince Amyot, Commissioner Robin Kollman, Village Administrator Kelly Amidei, Deputy Police Matt Goze, Assistant Public Works Director Laura Ditanto, Senior Project Engineer Harrison Meyer,

3. Approval of the March 14, 2023 Meeting Minutes

Commissioner Thompson moved to approve the minutes of the March 14, 2023 meeting. Commissioner Amyot seconded. The motion carried on a roll call vote as follows:

Ayes: Trustee Pete Garrity, Commissioner Elliott Hillback, Commissioner Dave Sallmann, Commissioner Michelle Thompson, Commissioner Vince Amyot, Commissioner Robin Kollman

Nays: None

4. Parade Participation

Trustee Garrity moved for the Commission to participate as a group in the Libertyville Days Parade on June 17, 2023. Commissioner Hillback seconded. The motion carried on a roll call vote as follows:

Ayes: Trustee Pete Garrity, Commissioner Elliott Hillback, Commissioner Dave Sallmann, Commissioner Michelle Thompson, Commissioner Vince Amyot, Commissioner Robin Kollman

Nays: None

5. Bike to School Event

Commissioner Thompson provided an update on the 2023 Bike to School event. The event is scheduled for May 19, 2023 for the sixth grade. The event is scheduled for May 26, 2023 for the seventh grade and eighth grade. The Police Department will be volunteering at the event. The Commission members have been putting up Bike Month posters and soliciting donations to be given as prizes at the event. The event starts after 8:00 am and will end at 9:00 am. The rain date for the event is June 2, 2023. If there are any changes to the events, Public Works staff will email the group. Public Works staff will complete the thank you cards for the event to donors. The Commission is also working with District 128 to educate the students about bicycling.

6. May is Bike Month

- Staff will write a proclamation for “May is Bike Month” for the May 9, 2023 Village Board of Trustees meeting.
- The “May is Bike Month” signs will be posted at the Village entry-way signs for the month of May.
- The “May is Bike Month” banner will hang in Cook Park from May 8 – 21, 2023.

7. Community Bike Ride 2023

Staff provided the Commission with the to-do lists for before the event and during the event. Commissioner Thompson confirmed that George Garner Cyclery will be a vendor at the event. Deputy Chief Goze confirmed that Grillin with Dad will be a vendor at the event. The Police Department will provide coolers, ice and water for the event. Asst. Director Ditanto will contact Ken Glick for his contact at Byline Bank for donated shirts for the event. Asst. Director Ditanto will apply for a temporary sign permit to hang the event banner Adler Park. The event will be publicized to local bicycle clubs and local youth organizations.

8. Bicycle Plan

Senior Project Engineer Meyer provided an update on the Bicycle Plan to be presented at the Public Works Committee. Civiltech Engineering updated the plan with all the items discussed at the March 14, 2023 Bicycle Commission meeting. The updates are listed below:

Recommendation updates:

- Butler Lake/Lake Street crossing improvement added to maps.
- Butler Lake potential improvement added to the existing path.
- Best practices in determining when trail widening is warranted added to the trail section.

- Page added on Rockland Road buffered bike lane potential option.

Implementation updates:

- Prioritization map added.
- Prioritization ranking added to the implementation matrix.
- Project ideas added to the grant funding matrix.
- Butler Lake/Lake Street crossing improvement added to intersection cost matrix.

Trustee Garrity stated that the intersection crossing at Maple and Milwaukee will be discussed at the Public Works Committee tonight.

The planned bike path through the Lake County campus to Fire Station 1 will be added to the Bicycle Plan. This path will allow cyclists to safely cross over Milwaukee Avenue and access the Adler Park and the connecting trails.

9. Next Meeting Date: June 27, 2023

10. Other Business

George Garner would like to donate bike racks to the Village.

11. Adjournment

Commissioner Sallmann moved to adjourn the meeting. Commissioner Hillback seconded. The motion carried on a roll call vote as follows:

Ayes: Trustee Pete Garrity, Commissioner Elliott Hillback, Commissioner Dave Sallmann, Commissioner Michelle Thompson, Commissioner Vince Amyot, Commissioner Robin Kollman

Nays: None