

Village of Libertyville

Parking Commission
April 16, 2019

Minutes

The Libertyville Parking Commission met at 10:00 a.m. on Tuesday, April 16, 2019 at the Libertyville Village Hall. Those in attendance included Commission Members Drew Cullum, MJ Seiler, Wendy Vieth Pam Hume and Pat Carey. Also in attendance were Police Chief Clint Herdegen, Director of Community Development John Spoden, Village Engineer Jeff Cooper and Economic Development Coordinator Heather Rowe.

Commissioner Seiler moved and Commissioner Carey seconded a motion to approve the minutes of the February 19, 2019 meeting. Motion carried unanimously.

Community Development Director John Spoden provided an update on the building use and parking feedback for 536-542 N. Milwaukee Avenue. Architect Mike Kollman presented a PowerPoint presentation outlining the proposal for the use of space located at 536-542 N. Milwaukee Avenue. The plan would maintain the existing first floor retail and convert the upper floors into one and two bedroom apartments.

Commissioner Seiler was concerned about parking for that building. He noted that the residents should be able to park overnight in the lot but not all day during the day. Commissioner Seiler believes it would take away from the employee spaces in the day time. He likes the idea of adding residential in the downtown.

Village Engineer Jeff Cooper stated that work on the south end of the parking lot will begin in June. Commissioner Hume asked how long it would take to complete and Jeff stated it would take one week. They will not tear up the lot during Libertyville Days. The work on the parking lot will be a shave and pave with new signs and curbs.

Director Spoden noted that the northern end of the parking lot is more complicated. The proposal is to place the dumpsters from Morgan's and the Whitmore building in enclosures. The Village will lose three parking spaces to do that. Mr. Kollman is asking for a variation to add two spaces instead of three.

Commissioner Carey asked if we have given variations to other businesses and Director Spoden said that we have. Commissioner Seiler noted that Dancenter North brought in over 2000 people and once they move it will free up more parking spaces.

Economic Development Coordinator Heather Rowe gave a brief summary regarding the new parking garage signage and gave four different options for signage. All signs will be made in-house and Commissioner Cullum asked about the cost for the signs. Engineer Jeff Cooper stated that each sign costs about \$200.00. Commissioner Vieth would like to keep the signs simple and Commissioner Hume wanted to make the signs as large as possible.

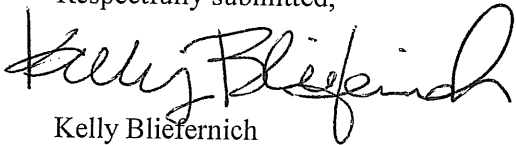
Community Development Director Spoden stated that the new METRA station is moving along. The majority of the work is interior. Commissioner Vieth asked when the station will be complete and Director Spoden stated sometime in June 2019. He is very pleased with the project so far.

Village Engineer Jeff Cooper stated that we received 7 bids for the east side parking lot improvements. Troch McNeil Paving Company was the low bidder at \$57,000.00. This improvements are for the parts of the parking lot owned by the Village only.

Police Chief Clint Herdegen updated the Commission on the downtown parking violations. He stated he had a meeting with his CSO's in March and their numbers should pick up in April. Commissioner Cullum asked how late the CSO's work and Chief Herdegen stated they get off at 3:00 p.m. He is going to hire a part-time CSO for the summer who will have longer hours.

A motion was made at 11:05 a.m. by Commissioner Seiler to adjourn the meeting. Commissioner Hume seconded the motion. The motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Kelly Bliedernich". The signature is written in black ink and is positioned above the printed name and title.

Kelly Bliedernich
Executive Assistant