VILLAGE OF LIBERTYVILLE

Parking Commission
June 21, 2016

Minutes

The Libertyville Parking Commission met at 10:00 AM on Tuesday, June 21, 2016 at the Village Hall. Those in attendance included Commission members Bob Bleck, Todd Gaines, Wendy Veith, and Pam Hume. Also in attendance were Public Works Director Paul Kendzior, Police Chief Clint Herdegen, Director of Community Development John Spoden, and Economic Development Coordinator Heather Rowe.

Commission member Gaines moved and Commission member Hume seconded to approve the Minutes of May 17, 2016. Motion carried unanimously.

Police Chief Herdegen reviewed the Downtown District Parking Violation Activity Report for the month of May 2016. Chief Herdegen reported that a new CSO has been hired and is currently in training. He stated that as the parking regulations on Church St. had changed, the Police Department has been lenient on issuing tickets in this area. However, tickets are being issued on Milwaukee, Lake St., and in the parking garage.

Commissioner Hume reviewed that Main Street is sponsoring a shuttle bus for the Out to Lunch event this summer. The shuttle will run from the Crawford Warming House and Metra Overflow lot on Lake St.. The shuttle will operate from June 24th to August 19th.

Staff reported that there is nothing new on the east side parking lot proposed improvements. Director of Public Works Paul Kendzior reported that utility work is underway in the Church St. garage project. Church St. is currently closed for connection work.

Economic Development Coordinator Heather Rowe reported that Staff has received quotes for a Shuttle Bus Service to serve the downtown on Fridays and Saturdays from 6 PM – 12 AM. She stated that she met with restaurants in the area who did not report any significant issues with parking. Harris Bank is being used as a good alternative for the area. Commissioner Veith stated that the Shuttle Bus option may be more appropriate in the fourth quarter of the year when the weather is worse. Commissioner Hume agreed that the Village should adopt a wait and see approach. Anne Carlino of the Civic Center stated that the Center may be interested in contributing to a Fall/Winter shuttle. The consensus of the Commission was to revisit the issue in August to determine if a recommendation will be made to hire a shuttle for the fourth quarter of the year.

Anne Carlino reviewed issues that the Civic Center is having with the drop-off area on Church St. and questioned the hours listed. The Commission agreed to amend the drop-off hours from 7 Am – 4 PM and that an additional 15 minute space be added if so agreed upon by the Church.

Mr. Jim Engdahl was present and stated that the granted No Deliveries signs for Lake St. adjacent to his building do not work and that deliveries continue to occur. Chief Herdegen relayed that the Department does not have enough personnel to enforce the restriction on a continuous basis and that there needs to be a learning curve for the drivers. He stated that the addition of a CSO will also help to address the issue. Mr. Engdahl stated that the twelve (12) acre site at Condell should have been retail and that the Village has created the parking issue with the issuance of unlimited liquor licenses downtown.

Commission members relayed that Commissioner Seiler was not in favor of parking meters or any customer payment for parking in the downtown. Staff reported that the Economic Development Commission had reviewed this issue and did not support the use of meters in the downtown due to the negative customer reaction. Commissioner Gaines stated that he was not in favor of meters due the cost of maintaining them and that he was not in favor of an Eating and Drinking Tax due to the reporting work that would need to be done by local businesses. He stated that the Village should consider an increase in the local sales tax to address financial issues, but that he was not in favor of meters. The consensus of the Commission was to not support the installation of parking meters in the downtown.

The meeting was adjourned at 11:05 AM.

Respectfully submitted,

John P. Spoden

John P. Spoden
Director of Community Development