

VILLAGE OF LIBERTYVILLE
Parking Commission
April 19, 2016

Minutes

The Libertyville Parking Commission met at 10:00 a.m. on Tuesday, April 19, 2016 at the Libertyville Village Hall. Those in attendance included Commission members Bob Bleck, M.J. Seiler, Wendy Veith, Todd Gaines, and Pam Hume. Also in attendance were Village Administrator Kevin J. Bowens, Community Development Director John Spoden, Public Works Director Paul Kendzior, Police Chief Clint Herdegen, and Economic Development Coordinator Heather Rowe.

Commission member Seiler moved and Commission member Hume seconded to approve the Minutes of the March 15, 2016 meeting. Motion carried unanimously.

Police Chief Clint Herdegen reviewed the Downtown District Parking Violation Activity Report for March, 2016.

Administrator Bowens reported that the Village Board awarded a contract for the Church Street Parking Garage on April 12, 2016 to Walsh Construction Company II, in the amount of \$8,740,000. Staff anticipates that construction will begin in mid-May, and should be completed in January 2017. Administrator Bowens also indicated that the Village is close to completing an agreement with the First Presbyterian Church to acquire a strip of land to widen the access drive between the new parking garage and Maple Street, and to utilize the Church parking lot on Maple Street during construction.

Community Development Director John Spoden indicated that he has received a request from the Whitmore Group to repave their parking lot on the east side of Milwaukee Avenue. Community Development Director Spoden indicated that he will provide the Whitmore Group with a response, and that the lot can be resurfaced as long they maintain the same number of parking spaces. Commissioner Seiler noted that there is a new owner of the Dancenter North business, and she is looking to communicate parking information to her customers. Commissioner Seiler requested that Pam Hume and MainStreet reach out to the new owner or invite her to the next Parking Commission meeting.

Village Staff indicated that they received a letter and have had meetings with business owner Jim Engdahl regarding delivery trucks parking in the 15 minute on street parking spaces located

adjacent to his building on the north side of Lake Street. Mr. Engdahl has indicated this is a problem particularly during the 11 a.m. to 2 p.m. time frame during which downtown deliveries are prohibited, and he is requesting that the Village designate delivery parking spaces on Milwaukee Avenue. Although the Commission and Village Staff did not agree with Mr. Engdahl's request, Commissioner Seiler did note that it appears there are more deliveries taking place during the prohibited time frames which is in need of additional Police enforcement. Commissioner Seiler also moved and Commissioner Veith seconded to change the wording on the existing 15 minute customer parking space signs on the north side of Lake Street to add "No Deliveries". The motion carried unanimously.

The Commission and Staff discussed the need to improve signage in the existing parking garage which notifies drivers that additional parking is available on the lower level of the garage in the employee area during evenings and weekends.

The meeting was adjourned at 10:40 a.m.

Respectfully submitted,



Kevin J. Bowens

Village Administrator