

**VILLAGE OF LIBERTYVILLE  
BOARD OF TRUSTEES  
BICYCLE ADVISORY COMMISSION**

Tuesday, April 12, 2016  
6:00 p.m.  
Village Hall

Minutes

Present: Commissioner Ken Glick, Commissioner Glenn Schmitt, Trustee Pete Garrity, Village Administrator Kevin Bowens, Director of Public Works Paul Kendzior, Police Chief Clint Herdegen, Fire Chief Rich Carani, Assistant to the Director Laura Ditanto

Absent: Trustee Donna Johnson, Commissioner Dave Sallmann, Commissioner Steve Feldman

Agenda

Called to Order at 6:10 pm

Minutes of the Tuesday, February 23, 2016 Bicycle Advisory Commission

The minutes were approved as written.

Community Bike Ride

The Commission discussed the Hold Harmless Agreement and the flyer for the event. Both were presented in draft format.

Staff will add the following to the Hold Harmless agreement:

- Make a sign up form/hold harmless agreement with contact information including address, phone and email.
- Check box that must be initialed that bicycle helmets are required for this event.

Staff will make the Sign Up Form/Hold Harmless Agreement available at Village facilities and the bike shops.

There are a few changes to the flyer that will be made by Staff:

- The list of sponsors will be added when confirmed by the Commissioners and what each sponsor will offer for the event.
- "All riders are strongly encouraged to wear a bicycle helmet" will be changed to "All riders are required to wear a bicycle helmet."
- The event is "Weather Dependent"

Staff will find out if the Fire Department can do helmet checks; and if there are any other Recreation events going on at Adler Park on June 4<sup>th</sup>.

Share the Road Signs

There are funds budgeted for bicycle related signage. There are enough funds to purchase 14 signs. Staff will install 14 Share the Road signs on the following Village roads (2 for each road;1 for each direction):

1. Dawes Street (South of Route 176).
2. Golf Road (west of Milwaukee Ave.)

3. Fourth Street (south of Route 176)
4. Garfield Avenue
5. Lake Street (one near intersection with Brainerd)
6. Oak Spring Road
7. Rockland Road (east of Milwaukee Ave.)

North Shore Bike Path Paving

No discussion.

The Bike to Work Week Proclamation will be presented at the May 10, 2016 Board meeting.

The next meeting will be on May 10, 2016 at 6:00 pm.

Meeting adjourned at 6:52 pm.

Respectfully Submitted:  
Laura Ditanto, Assistant to the Director