

VILLAGE OF LIBERTYVILLE

PARKING COMMISSION

July 19, 2016

10:00 a.m.
Village Hall

AGENDA

1. Approve June 21, 2016 Minutes
2. Review Downtown Parking Violations
3. Update of East Side Parking Lot and West Side Parking Garage Projects
4. Other

VILLAGE OF LIBERTYVILLE

Parking Commission
June 21, 2016

Minutes

The Libertyville Parking Commission met at 10:00 AM on Tuesday, June 21, 2016 at the Village Hall. Those in attendance included Commission members Bob Bleck, Todd Gaines, Wendy Veith, and Pam Hume. Also in attendance were Public Works Director Paul Kendzior, Police Chief Clint Herdegen, Director of Community Development John Spoden, and Economic Development Coordinator Heather Rowe.

Commission member Gaines moved and Commission member Hume seconded to approve the Minutes of May 17, 2016. Motion carried unanimously.

Police Chief Herdegen reviewed the Downtown District Parking Violation Activity Report for the month of May 2016. Chief Herdegen reported that a new CSO has been hired and is currently in training. He stated that as the parking regulations on Church St. had changed, the Police Department has been lenient on issuing tickets in this area. However, tickets are being issued on Milwaukee, Lake St., and in the parking garage.

Commissioner Hume reviewed that Main Street is sponsoring a shuttle bus for the Out to Lunch event this summer. The shuttle will run from the Crawford Warming House and Metra Overflow lot on Lake St.. The shuttle will operate from June 24th to August 19th.

Staff reported that there is nothing new on the east side parking lot proposed improvements. Director of Public Works Paul Kendzior reported that utility work is underway in the Church St. garage project. Church St. is currently closed for connection work.

Economic Development Coordinator Heather Rowe reported that Staff has received quotes for a Shuttle Bus Service to serve the downtown on Fridays and Saturdays from 6 PM – 12 AM. She stated that she met with restaurants in the area who did not report any significant issues with parking. Harris Bank is being used as a good alternative for the area. Commissioner Veith stated that the Shuttle Bus option may be more appropriate in the fourth quarter of the year when the weather is worse. Commissioner Hume agreed that the Village should adopt a wait and see approach. Anne Carlino of the Civic Center stated that the Center may be interested in contributing to a Fall/Winter shuttle. The consensus of the Commission was to revisit the issue in August to determine if a recommendation will be made to hire a shuttle for the fourth quarter of the year.

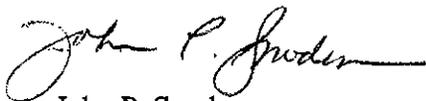
Anne Carlino reviewed issues that the Civic Center is having with the drop-off area on Church St. and questioned the hours listed. The Commission agreed to amend the drop-off hours from 7 Am – 4 PM and that an additional 15 minute space be added if so agreed upon by the Church.

Mr. Jim Engdahl was present and stated that the granted No Deliveries signs for Lake St. adjacent to his building do not work and that deliveries continue to occur. Chief Herdegen relayed that the Department does not have enough personnel to enforce the restriction on a continuous basis and that there needs to be a learning curve for the drivers. He stated that the addition of a CSO will also help to address the issue. Mr. Engdahl stated that the twelve (12) acre site at Condell should have been retail and that the Village has created the parking issue with the issuance of unlimited liquor licenses downtown.

Commission members relayed that Commissioner Seiler was not in favor of parking meters or any customer payment for parking in the downtown. Staff reported that the Economic Development Commission had reviewed this issue and did not support the use of meters in the downtown due to the negative customer reaction. Commissioner Gaines stated that he was not in favor of meters due the cost of maintaining them and that he was not in favor of an Eating and Drinking Tax due to the reporting work that would need to be done by local businesses. He stated that the Village should consider an increase in the local sales tax to address financial issues, but that he was not in favor of meters. The consensus of the Commission was to not support the installation of parking meters in the downtown.

The meeting was adjourned at 11:05 AM.

Respectfully submitted,



John P. Spoden
Director of Community Development



**Walsh Construction Company II, LLC
Owner/Architect & Engineer/Contractor Meeting
216046 - Libertyville Civic Center Parking Structure**

Tuesday, July 5, 2016 11:00 AM

Meeting ID 009 Subject Weekly Owner/Architect & Engineer/Contractor Meeting
Location Walsh Construction Trailer (123 W. Church Street)
Entered By Matthew Motzel

Attendees

Attd (X)	Attendee Name	Company	CC Only	Attd (X)	Attendee Name	Company	CC Only
X	Chuck Bodden	GEWALT HAMILTON ASSOCIATES, INC.			Laura Ditanto	VILLAGE OF LIBERTYVILLE	
X	Earl Welton	THE HEZNER CORPORATION		X	Marty Wiltrock	VILLAGE OF LIBERTYVILLE	
X	Ken Komers	VOL FIRE DEPT.		X	Paul Kendzior	VILLAGE OF LIBERTYVILLE	
X	Kurt Hezner	THE HEZNER CORPORATION		X	Bradley Navarro	WALKER PARKING CONSULTANTS/ ENGINEERS, INC	
X	Scott Hezner	THE HEZNER CORPORATION			Mike Kurz	WALKER PARKING CONSULTANTS/ ENGINEERS, INC	
X	David Fischer	VILLAGE OF LIBERTYVILLE		X	David Hoener	Walsh Construction Company II, LLC	
X	Fred Chung	VILLAGE OF LIBERTYVILLE		X	Hector Gutierrez	Walsh Construction Company II, LLC	
X	John Spoden	VILLAGE OF LIBERTYVILLE		X	Matthew Motzel	Walsh Construction Company II, LLC	
X	Kevin Bowens	VILLAGE OF LIBERTYVILLE			Matthew Walsh IV	Walsh Construction Company II, LLC	

Meeting Agenda

Item ID	Description and Notes	Responsibility	Due Date
001-001 Open	Safety JUL-05-2016 No safety incidents to date.		
001-002 Open	Project Schedule JUL-05-2016 2-week lookahead was reviewed. Back on site for utilities, last hydrant to be set today. Next comes work on CB#12 and INL#13 off site, will take off sidewalk and pour back flat enough for kids to walk on. Preschool is out all week so this is the best time to do it. There is a tree that will need pruning. Cannot do rest of sanitary line until ComEd removes transformer. Other than that, only utilities left are Mickey Finn's parking lot - will be done on Friday, July 8th. Concrete on Church Street to be poured Monday, July 11th. Will have to excavate out stone, drill dolls, and compact stone before concrete is poured. Roadway plates to be placed across road. Work will take better part of the day, goal is to give back street at 3:30 pm. Church Street will still be opened from Brainerd to Library. Still looking to start excavating for footings Monday, July 11th and forming footings on Tuesday, July 12th. Looking for agreement from Brad on embeds to help us with this schedule.		
001-003 Open	Weather Days JUL-05-2016 No weather days to date.		
001-004 Open	RFI's / Submittals JUL-05-2016 No RFIs.		

**Owner/Architect & Engineer/Contractor Meeting
216046 - Libertyville Civic Center Parking Structure
Tuesday, July 5, 2016 11:00 AM**

Item ID	Description and Notes	Responsibility	Due Date
	<p>Hot submittals are starred. Some submittals overdue. Cast-in-place work next week, need submittal back soon. Precast submittal is most critical.</p>		
<p>001-005 Open</p>	<p>Pay Request JUL-05-2016 June pay app was approved. Hector has certified payroll, will send to Laura.</p>		
<p>001-006 Open</p>	<p>Misc. Items JUL-05-2016 ComEd - sanitary line cannot be finished until transformer is removed. Need to stay on them. Karl was talked to late in the day on Friday, still crucial that we hold out mid-August date. Paul to follow up again. Fred - Comcast needs to be moved also.</p>		
<p>004-001 Open</p>	<p>Precast Submittal JUL-05-2016 Submitted - notes back this morning, will work on them. Hoping to get these submittals back early next week. Meeting with Brad, Walsh, and ATMI - Brad to get back to us later this week.</p>		
<p>004-002 Open</p>	<p>New business JUL-05-2016 Southwest lot - Hector saw some emails about letter of agreement, need clarification to resurface not completely redo lot. Church would like inspection by an engineer for recommendations. 6" PVC from Civic Center - no price yet from DK, Hector will call today. Chuck - note for additional work on Church Street by DK: ductile iron storm line was not included in the drawing, needed to be water quality pipe over water main. Dave has pictures, Lukas from GHA was out there when they connected it. Crew spent better part of half of day on that - Hector will send pricing to Brad and Paul. Fred - next week make sure to set up concrete washout. Site needs dust control. This should be easy after hydrants are hooked up by the end of today. No complaints from neighbors - still want to be proactive rather than reactive.</p>		
<p>009-001 New</p>	<p>Quality JUL-05-2016 Compaction test coming up next week from Rubino for footings and pouring concrete. Pressure test and chlorination test from DK - Dave not planning that until tied into building. Building Dept. of Libertyville wants to be involved on every pour - inspection requests should go to department office.</p>		

These Meeting Minutes represent the Author's best recollection of discussions and events that took place in the above noted Meeting. Corrections or comments must be submitted in writing to the Author within five (5) business days of receipt. After five (5) business days, no further corrections or comments shall be considered and these Meeting Minutes shall be become Official.

Next Meeting Information

Date Tuesday, July 12, 2016 11:00 AM **Subject** Weekly Owner/Architect & Engineer/Contractor Meeting
Location Walsh Construction Trailer (123 W. Church Street)
Comments



Libertyville Civic Center Parking Structure
 929 W Adams Street Chicago IL 60607
 Tel 312 563-5400 Fax 312 492-0601
 Project: 216046

Submittal Package Log - Current Cycle
 Sorted by Specification Section

Submittal No	Cur Cycle	Name	Spec Section	Sub Section	Type	Status	From Partner	Sent	Due	Ret	Days Total +/-	Dur
* 033000-01		Cast In Place Concrete Mix Design	033000	1.1	Product Data	Submitted for Approval	CERAMI CONSTRUCTION CO.	06/29/16	07/14/16	-7	35	
SUBM-00035	2	Cast In Place Mix Designs	033000									
* 034100-02		Precast Submittals	034100	1.1A	Product Data	Submitted for Approval	ATMI PRECAST	06/29/16	07/14/16	-7	4	
SUBM-00110	1	Precast Material Specification Submittal	034100	1.1A	Product Data	Submitted for Approval	ATMI PRECAST	06/29/16	07/14/16	-7	4	
SUBM-00111	1	Precast Connection Details	034100	1.1A	Scope Drawing	Submitted for Approval	ATMI PRECAST	06/29/16	07/14/16	-7	4	
SUBM-00112	1	Precast Design Calculations	034100	1.1A	Calculations	Submitted for Approval	ATMI PRECAST	06/29/16	07/14/16	-7	4	
SUBM-00113	1	Precast Shop Drawings	034100	1.1A	Shop Drawing	Submitted for Approval	ATMI PRECAST	06/29/16	07/14/16	-7	4	
* 089000-01		Louvers for HVAC PD	089000	1.5A	Product Data	Submitted for Approval	STATE MECHANICAL SERVICES LLC.	06/21/16	07/06/16	-1	10	
SUBM-00097	1	Louvers for HVAC PD	089000	1.5A	Product Data	Submitted for Approval	STATE MECHANICAL SERVICES LLC.	06/21/16	07/06/16	-1	10	
* 099000-01		Painting PD	099000	2	Product Data	Submitted for Approval	DEMOS PAINTING & DECORATING, INC	06/27/16	07/12/16	-5	6	
SUBM-00108	1	Painting PD	099000	2	Product Data	Submitted for Approval	DEMOS PAINTING & DECORATING, INC	06/27/16	07/12/16	-5	6	
* 101400-01		Signage SD	101400	1.1A	Shop Drawing	Submitted for Approval	SPRING MOON SIGNS & DESIGNS	06/28/16	07/13/16	-6	5	
SUBM-00109	1	Signage SD	101400	1.1A	Shop Drawing	Submitted for Approval	SPRING MOON SIGNS & DESIGNS	06/28/16	07/13/16	-6	5	
* 220500-02		Dielectric Fittings PD	220500	2.3	Product Data	Submitted for Approval	WARREN F. THOMAS PLUMBING COMPANY, INC.	06/23/16	07/08/16	-3	8	
SUBM-00107	1	Dielectric Fittings PD	220500	2.3	Product Data	Submitted for Approval	WARREN F. THOMAS PLUMBING COMPANY, INC.	06/23/16	07/08/16	-3	8	
* 221319-01		Floor Drains and Cleanouts PD	221319	2.1	Product Data	Submitted for Approval	WARREN F. THOMAS PLUMBING COMPANY, INC.	06/27/16	07/12/16	-5	29	
SUBM-00048	2	Floor Drains and Cleanouts PD	221319	2.1	Product Data	Submitted for Approval	WARREN F. THOMAS PLUMBING COMPANY, INC.	06/27/16	07/12/16	-5	29	
* 221429-01		Sump Pumps	221429	P-002	Product Data	Submitted for Approval	WARREN F. THOMAS PLUMBING COMPANY, INC.	06/27/16	07/12/16	-5	6	
SUBM-00072	2	Triple Oil Basin, Sump Pump Basins	221429	P-002	Product Data	Submitted for Approval	WARREN F. THOMAS PLUMBING COMPANY, INC.	06/27/16	07/12/16	-5	6	
* 230000-01		Underground Duct PD	230000	1.1A	Product Data	Submitted for Approval	STATE MECHANICAL SERVICES LLC.	06/21/16	07/06/16	-1	10	
SUBM-00098	1	Underground Duct PD	230000	1.1A	Product Data	Submitted for Approval	STATE MECHANICAL SERVICES LLC.	06/21/16	07/06/16	-1	10	
* 230000-02		Duct Heaters PD	230000	1.1A	Product Data	Submitted for Approval	STATE MECHANICAL SERVICES LLC.	06/21/16	07/06/16	-1	10	
SUBM-00099	1	Duct Heaters PD	230000	1.1A	Product Data	Submitted for Approval	STATE MECHANICAL SERVICES LLC.	06/21/16	07/06/16	-1	10	
* 230923-01		Gas Instruments PD	230923	1.2A	Product Data	Submitted for Approval	STATE MECHANICAL SERVICES LLC.	06/21/16	07/06/16	-1	10	
SUBM-00096	1	Gas Instruments PD	230923-16	1.2A	Product Data	Submitted for Approval	STATE MECHANICAL SERVICES LLC.	06/21/16	07/06/16	-1	10	



Libertyville Civic Center Parking Structure
 929 W Adams Street Chicago IL 60607
 Tel 312 563-5400 Fax 312 492-0601
 Project: 216046

Submittal Package Log - Current Cycle
 Sorted by Specification Section

Submittal No	Curr Cycle	Name	Spec Section	Sub Section	Type	Status	From Partner	Sent	Due	Ret	Days Total +/- Dur
233300-01	1	Air Duct Accessories PD	233300	2.3A	Product Data	Submitted for Approval	STATE MECHANICAL SERVICES LLC.	06/22/16	07/07/16	-2	9
SUBM-00101		Fire Dampers PD									
SUBM-00102	1	Control Dampers PD	233300	2.2A	Product Data	Submitted for Approval	STATE MECHANICAL SERVICES LLC.	06/22/16	07/07/16	-2	9
SUBM-00103	1	Silencer ST-1 PD	233300	2.2A	Product Data	Submitted for Approval	STATE MECHANICAL SERVICES LLC.	06/22/16	07/07/16	-2	9
233423-01	1	Fans PD	233423	1.1A	Product Data	Submitted for Approval	STATE MECHANICAL SERVICES LLC.	06/21/16	07/06/16	-1	10
SUBM-00100		Fans PD									
238123-01	1	Mini Split Cooling System MS-1 PI	238123	1.1A	Product Data	Submitted for Approval	STATE MECHANICAL SERVICES LLC.	06/22/16	07/07/16	-2	9
SUBM-00105		Mini-Split Cooling Systems MS-1 PD									
260500-01	1	Emergency Phone	260500	Drawing	Product Data	Submitted for Approval	PIEPER ELECTRIC	06/14/16	06/28/16	5	15
SUBM-00076		Emergency Phone PD									
260500-02	1	Rescue Assistance System	260500	Drawing	Product Data	Submitted for Approval	PIEPER ELECTRIC	06/14/16	06/28/16	5	15
SUBM-00077		Rescue Assistance System									
260500-03	1	Car Charging Station	260500	Drawing	Product Data	Submitted for Approval	PIEPER ELECTRIC	06/17/16	07/07/16	-2	12
SUBM-00083		Car Charging Station									
260526-01	1	Grounding and Bonding for Elect	260526	1.1A	Product Data	Submitted for Approval	PIEPER ELECTRIC	06/16/16	06/30/16	3	13
SUBM-00078		Grounding & Bonding for Electrical Systems PD									
260529-01	1	Hangers and Supports for Electric	260529	1.1A	Product Data	Submitted for Approval	PIEPER ELECTRIC	06/16/16	06/30/16	3	13
SUBM-00081		Hangers and Supports for Electrical Systems PD									
260533-01	1	Raceways and Boxes for Electrical	260533	1.1A	Product Data	Submitted for Approval	PIEPER ELECTRIC	06/16/16	06/30/16	3	13
SUBM-00080		Raceway and Boxes for Electrical Systems PD									
260923-01	1	Lighting Control Devices PD	260923	1.1A	Product Data	Submitted for Approval	PIEPER ELECTRIC	06/16/16	06/30/16	3	13
SUBM-00079		Lighting Control Devices PD									
262416-02	1	Panelboards, Transformers, Varial	262416	1.1A	Product Data	Submitted for Approval	PIEPER ELECTRIC	06/17/16	07/01/16	2	12
SUBM-00084		Panelboards									
SUBM-00085	1	Transformers	262200	1.1A	Product Data	Submitted for Approval	PIEPER ELECTRIC	06/17/16	07/01/16	2	12