VILLAGE OF LIBERTYVILLE

PARKING COMMISSION
March 15, 2016

10:00 a.m.
Village Hall

AGENDA

1. Approve February 16, 2016 Minutes
2. Review Downtown Parking Violations
3. Update of East Side Parking Lot and West Side Parking Garage Projects
4. Other

Village of Libertyville

Parking Commission
February 16, 2016

Minutes

The Libertyville Parking Commission met at 10:05 a.m. on Tuesday, February 16, 2016 at the Libertyville Village Hall. Those in attendance included Commission members M.J. Seiler, Wendy Veith, Pam Hume, Todd Gaines, and Bill Westerman. Also in attendance were Village Administrator Kevin J. Bowens, Police Chief Clint Herdegen, Community Development Director John Spoden, Economic Development Coordinator Heather Rowe, Public Works Director Paul Kendzior, and Village Trustee Scott Adams.

Commission member Veith moved and Commission member Gaines seconded to approve the Minutes of the January 19, 2016 Parking Commission meeting. Motion approved.

Police Chief Herdegen reviewed the Downtown District Parking Violation Activity Report for January 2016.

Administrator Bowens reviewed a Village letter in response to a request by the owners of the Proctor building to obtain Village comments on their interest in developing a two-story building on the east side of Milwaukee Avenue, directly off of school Street. The letter indicates that they cannot build the building due to the lack of parking.

Administrator Bowens indicated that the Village is releasing bids today on a redesign of the Church Street parking garage, and the bids are due March 11, 2016, and will be presented to the Village Board at their meeting on March 22, 2016. The Village Staff and Commissioners discussed the communications plan during construction of the parking garage, as well as quotations for providing shuttle bus service. Commissioner Westerman asked if the Staff could check with Pace to determine whether or not they can expand their existing service, rather than providing separate shuttle service. Commission members also indicated that they believe the Civic Center, MainStreet Libertyville, and Mickey Finn's may be willing to share in the cost of providing a shuttle service on weekends during construction of the parking garage. Commissioner Seiler questioned whether or not the Village had designed the archway/entryway to the parking structure off of Church Street, and the Village Staff indicated that the archway is still planned but has not yet been design.

Commissioner Seiler questioned what additional items the Parking Commission can work on during the coming year. Village Administrator Bowens indicated that the Village Staff and

Finance Committee have been discussing alternate revenue sources in order to provide funding for maintaining the downtown parking structures and parking lots, as well as maintaining streetscape improvements. Administrator Bowens indicated that he will keep the Parking Commission informed of these discussions. Commissioner Seiler requested an update on the fees and revenues generated by downtown parking permits. Commission members and Village Staff discussed the upcoming layout for the MainStreet Libertyville Farmers Market.

The meeting was adjourned at 10:35 a.m.

Respectfully submitted,

Kevin J. Bowens
Village Administrator

DOWNTOWN DISTRICT PARKING VIOLATIONS - 2016

LOCATION	TIME	CITATIONS ISSUED												
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Parking Deck (151 Lake St)	4 hours	27	18											45
100 Block - East Cook	15 minutes	1												1
100 Block - East Cook	2 hours	7												7
133 E Cook Lot	2 hours		3											3
100 Block - West Cook/Rear VH	15 minutes	2												2
100 Block - West Cook/Rear VH	30 minutes													0
100 Block - West Cook/Rear VH	1 hour	13	9											22
100 Block - West Cook/Rear VH	2 hours	4	10											14
100 Block - West Cook/Rear VH	3 hours													0
100 Block - East Church	15 minutes	3												3
100 Block - East Church	2 hours	6	2											8
100 Block - West Church	2 hours	1	1											2
100 Block - West Church	3 hours	3	6											9
400 Block - N Milwaukee	2 hours	2	2											4
400 Block - N Milwaukee	4 hours													0
500 Block - N Milwaukee	30 minutes	13	2											15
500 Block - N Milwaukee	1 hour	14	2											16
500 Block - N Milwaukee	2 hours	2	8											10
500 Block - N Milwaukee	4 hours	2												2
600 Block - N Milwaukee	2 hours													0
600 Block - N Milwaukee	30 minutes	1												1
100 Block - Lake Street	15 minutes	3	1											4
Legion Lot	4 hours	3												3
100 Block - Newberry	3 hours													0
School Street	15 minutes	2												2
500 - 600 Blk N. Milwaukee	Delivery Hours	5	8											13
Total		**114**	**72**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**186**