

**VILLAGE OF LIBERTYVILLE
BOARD OF TRUSTEES
BICYCLE ADVISORY COMMISSION**

Tuesday, February 23, 2016
6:00 p.m.
Village Hall

Minutes

Present: Trustee Donna Johnson, Trustee Pete Garrity, Commissioner Ken Glick, Commissioner Glenn Schmitt, Commissioner Steve Feldman, Police Chief Clint Herdegen, Public Works Director Paul Kendzior, Assistant to the Director Laura Ditanto
Absent: Commissioner Dave Sallmann, Village Administrator Kevin Bowens

Call to Order at 6:00 pm

Minutes of the Tuesday, January 26, 2016 Bicycle Advisory Commission

The minutes were approved as written.

Community Bike Ride

- The Commission met to discuss the Community Bike Ride (“ride”) planned for June 4, 2016. The ride will start at Adler Park at 9:00 am.
- Commissioners Glick and Schmitt will check with the local bicycle shops to see what resources the shops can provide for the event.
- Chief Herdegen stated that he will request two bike officers attend the event.
- Ditanto will check with IRMA for a template for the Hold Harmless form for participants. The Commission would like the form to have a check box which requires participants to wear a bike helmet.
- Staff will check if the Lake County Forest Preserve District will waive the Special Use permit fee.
- Staff will produce two flyers, one as a Save the Date to send in April and another to send in May with all the details of the event. Staff can send the flyers to Commissioner Feldman to send out to parents of District 70 students once approved by the Superintendent.

Share the Road Signs

Director Kendzior reported to the Commission that 24 x 24 Share the Road signs are \$70.00 for each sign and the Chevron stencil is \$183.00. Staff will confirm what is left in the Sign Maintenance budget for Bicycle signs.

Bike to Work Week Proclamation

Chief Herdegen has completed the proclamation and it has been given to the Village Administrator. The proclamation will be given at the May 10, 2016 Board meeting to the Bicycle Commission.

The meeting adjourned at 6:40 pm. Next Meeting: April 12, 2016 at 6:00 pm.

Respectfully Submitted:
Laura Ditanto,
Assistant to the Director of Public Works