

**VILLAGE OF LIBERTYVILLE  
BOARD OF TRUSTEES  
STREETS COMMITTEE**

February 23, 2016

7:00 pm

Village Hall

Agenda

- 1) Call to Order
- 2) Minutes of Tuesday, January 26, 2016 Streets Committee Meeting
- 3) 2016 Road Program Updates
- 4) 2017 Pavement Rehabilitation Program Update
- 5) Update for Flashing Pedestrian Crossing & School Zone Establishment (Route 176 at Dymond Road)
- 6) Sidewalk Snow Removal Update
- 7) Sunnyside Avenue Traffic Concerns Update
- 8) Update for Electronic Vehicle Speed Display Sign
- 9) School Street at Milwaukee Avenue Update
- 10) Other
- 11) Adjournment

**VILLAGE OF LIBERTYVILLE  
BOARD OF TRUSTEES  
STREETS COMMITTEE**

Tuesday, January 26, 2016

7:00 pm

Village Hall

Minutes

Attendance

Committee: Trustee Donna Johnson, Trustee Scott Adams, Trustee Pete Garrity  
Village Board: Mayor Terry Weppler  
Staff: Village Administrator Kevin Bowens, Director of Public Works Paul Kendzior,  
Assistant to the Director Laura Ditanto, Police Chief Clint Herdegen, Fire Chief Rich  
Carani  
Others: Kristin Marsden – 1102 Claridge Drive  
Mark Friese – 1315 Park Avenue  
Eric Frank – 421 E. Sunnyside  
Absent: None

Agenda

**1. Call to Order at 7:00 pm**

**2. Meeting Minutes of the Tuesday, November 24, 2015**

The Minutes were approved as written.

**3. 2016 Road Program Updates**

Pavement Rehabilitation Project: The Road Program has been approved by IDOT and the bid opening is scheduled for 2/4/2016.

FAU Resurfacing Project (Fourth/Greentree/Red Top): The project has received Phase 1 approval from IDOT. The final plans are due to IDOT on January 25th. The project is scheduled for the April 22nd IDOT letting. Construction for this project will be 80% Federal & 20% Village funded.

**4. 2017 Pavement Rehabilitation Program**

Staff has provided a list of roads to be rehabilitated as part of the proposed for 2017/18 Program. This is the 5<sup>th</sup> Year of the Pavement Rehabilitation Program funded with bond proceeds. Staff was seeking concurrence from the Committee on the proposed roads to be rehabilitated. The Committee concurred 3-0.

**5. Proposed Design & Construction Schedule Change for Rockland Road FAU Project**

It has been our initial intention to complete the construction of the Rockland Road pavement reconstruction and watermain replacement project in 2018 and within a single construction season. In order to complete the construction in a single season, staff would propose targeting a January or March 2018 (at the latest) IDOT letting. In order to meet that construction schedule,

staff expects that the Phase II (final) engineering will need to be initiated in the summer of 2016. The Phase I (preliminary) engineering was started in December 2015.

However, due to Federal Surface Transportation Program (STP) policy changes, the Federal/Local funding split is now 80/20 and Phase 2 engineering is eligible for STP 80/20 funding. The funding splits used to be 70/30 and Phase 2 engineering was not eligible for STP funding.

Considering that the Phase II Engineering for Rockland Road is estimated to be \$438,700, there is a significant financial advantage to the Village if the federal funding for Phase II engineering is pursued. The Village would save an estimated \$351,000 if STP funding is used for Phase 2 engineering. The use of Federal STP funding will delay the project construction one year, from 2018 to 2019. The reason for this is that the Phase II engineering cannot be initiated until Phase I design approval is received. Staff estimates that IDOT authorization to proceed with Phase 2 engineering may be received in summer 2017.

Staff was seeking concurrence from the Committee on the proposed work and schedule revision to delay construction until the 2019 construction in order to utilize the 80/20 STP funding for the Phase II engineering, which would be approximately \$351,000. The Committee concurred 3-0 with staff's recommendation.

**6. Flashing Pedestrian Crossing & School Zone Establishment (Route 176 at Dymond Road)**

The Illinois Department of Transportation (IDOT) has conceptually approved the Village's request to create a School Zone and designated pedestrian crossing at Rte. 176 and Dymond Road.

Engineering Staff will prepare the required Engineering Plan depicting the location of the proposed cross-walk, solar powered flashing pedestrian crossing signs, school speed zone limits and all necessary roadway signage and markings.

Village staff is inquiring if School District 128 can fund the installation of the flashing pedestrian signs since the Village will be providing the engineering and permit services. Village staff is still waiting for a response from the School District. Staff would like to have the flashing sign and crosswalk in place by the fall 2016 school year.

**7. Proposed Left Turn Prohibition: Southbound Milwaukee Avenue at School Street**

In response to an inquiry about possibly prohibiting a southbound left turn movement from Milwaukee Avenue onto School Street, Village staff contacted the businesses at the intersection and the School Street Homeowners Association to solicit comments and concerns. All businesses contacted indicated that this prohibition would be detrimental to their operations.

The accident history (January 1, 2013 to date) indicated that there were five crashes associated with the southbound left turn movement. After receiving and reviewing input, it was decided that the first step in the process would be to address the current situation where vehicles are stopping on School Street just past the Milwaukee Avenue intersection, usually to drop-off a passenger. This activity is causing vehicles to back up on Milwaukee Avenue that are trying to turn onto School Street. To address this, Village staff has re-installed the 15-minute and 2-hour parking restriction signs along with additional "No Stopping/Drop-Off in Street" signs on School Street just past the Milwaukee Avenue intersection. Staff will monitor the situation to determine if further action is

warranted. Staff indicated that the stopping/dropping off happens at peak times such as rush hour. Staff will continue to monitor the situation and step up parking enforcement.

Staff will contact Dance Center North to notify their customers of the No Stopping/Dropping Off signage.

## **8. Sidewalk Snow Removal**

In early December 2015 following the 16.5-inch wet/heavy snowfall event, Village officials were contacted by two residents requesting that an ordinance requiring residents remove snow off sidewalks adjacent to their property be considered. The Streets Committee and Staff have discussed this issue in the past and have not been in favor of enacting such an ordinance requiring residents to remove snow off sidewalks and receive a fine if the snow is not removed in a timely manner. This type of ordinance would be very difficult and time consuming to enforce and at times "pit neighbor vs. neighbor."

Trustee Johnson explained that the Committee considers all residents when determining the right action to take in a situation such as this.

Kristin Marsden of 1102 Claridge was present at the meeting. Marsden stated that the sidewalk on her road ends at Winchester Road and the snow gets piled up on the sidewalk. Her primary concern is safety because the sidewalks are not shoveled and kids have to walk in the middle of the road. Marsden stated that there are a few communities that she called that have sidewalk snow removal ordinances such as Grayslake and Round Lake. The Village of Lake Bluff cleans all the sidewalks in their Village.

Mark Friese of 1315 W. Park Avenue stated that he has removed the snow from the sidewalk near his house which is also by the high school. Friese stated that the rental properties near his home do not clear the snow off the sidewalks by his home.

In the past the high school has cleaned the sidewalks along Brainerd and Route 176. Village staff will follow up with the high school and request that they plow the sidewalks from the Brainerd parking lot along 176.

The Committee stated that an ordinance would be an extreme option to get sidewalks clear of snow. The Village will encourage neighbors to help neighbors and request students needing community service hours to assist. The schools, PTA and parents should be encouraged to get involved.

## **9. Sunnyside Avenue Traffic Concerns**

Director of Public Works Paul Kendzior has been in discussions with a Sunnyside Avenue resident who is indicating that Sunnyside is prone to speeding and high volumes of traffic. This resident is requesting a stop sign be installed on Sunnyside at the intersection with Second Avenue and turn restrictions from Milwaukee Avenue onto Sunnyside Avenue in the morning and evening. This intersection would not meet the Manual of Uniform Traffic Control Devices (MUTCD) warrants for an installation of a stop sign. The Illinois Department of Transportation (IDOT) would have to be contacted concerning the requested turning on Milwaukee Avenue. To address the two concerns, staff suggested the following:

- (a) Consider adding this street segment (Sunnyside between Fourth-Milwaukee) as a location for the future portable electronic message speed signs;
- (b) Speak with IDOT and LCDOT to inquire if there are any signal timing adjustments that can be undertaken at the Route 176/Milwaukee Ave. intersection during the AM/PM peak times and the noon hour to help relieve congestion and limit cut-thru traffic on the adjacent side streets;
- (c) Inspect the street to make sure that any existing speed limit signs are not obstructed and not faded, etc.; and
- (d) Ask our Police Department to schedule a speed enforcement detail on selective days during the AM/PM peak periods and around noon time.

The resident has requested that the Village perform a Stop Sign Warrant Study on Sunnyside. Staff estimates this would cost \$7,500 to complete. Sunnyside Avenue/Second Avenue intersection will most likely not meet the required traffic volumes warrants (300 per hour on Sunnyside for 8 hours of the day and 200 per hour on Second Avenue for the same 8 hours).

The resident was provided with IDOT's Design Manual for stop sign installations, which is what IDOT and most local agencies use for justification on whether to install stop signs.

Eric Frank, the resident at 421 Sunnyside, stated that motorists drive 40+ MPH on Sunnyside.

Trustee Johnson told the resident that the Village will look at all options to reduce speeding and traffic. The Police Department will continue to do speeding enforcement on Sunnyside. The new portable electronic message speed sign will be placed on Sunnyside. The Police Chief will continue to ask the car dealerships to stay off residential roads.

10. Adjourned at 8:11 pm

Respectfully Submitted:  
Laura Ditanto,  
Assistant to the Director

## Memorandum

To: Streets Committee  
From: Public Works Staff  
Date: February 12, 2016  
Re: Staff Report

### 3) 2016 Road Program Updates

Pavement Rehabilitation Project: The bids were opened on February 4<sup>th</sup>, 2016. The contract award is on tonight's Village Board agenda for approval. Staff is recommending awarding the contract Alamp Concrete Contractors for an amount not to exceed \$3,585,771.11.

FAU Resurfacing Project (Fourth/Greentree/Red Top): The project has received Phase 1 approval from IDOT. The finals plans were submitted to IDOT in late January. The project is scheduled for the April 22nd IDOT bid letting. Construction for this project will be 80% Federal and 20% Village funded.

### 4) 2017 Pavement Rehabilitation Program Update

The list of streets for the 2017 Pavement Rehabilitation Program was approved at the January 26, 2016 Streets Committee Meeting. The engineering services contract with Christopher B. Burke Engineering, Ltd. is on tonight's Board meeting agenda for approval.

### 5) Update for Flashing Pedestrian Crossing & School Zone Establishment (Route 176 at Dymond Road)

The Village submitted the formal Permit materials to the Illinois Department of Transportation (IDOT) on February 2nd. The submittal included a cover letter (see attached), engineering drawings and a description of the proposed work. The IDOT Permit review process can typically take between 60-90 days before either approval is granted or written review comments are provided.

### 6) Sidewalk Snow Removal Update

Following the January Streets Committee meeting, Community Development staff sent out 14 letters to residents/businesses along Park Avenue requesting that they clear snow from the sidewalks and not obstruct the sidewalks per Municipal Code Section 21-3. (See typical letter attached).

The Village Administrator has also contacted the High School staff to remind them of their sidewalk snow removal obligations along the north side of Illinois Route 176 (Park Avenue) between the new Brainerd Ave. parking lot and the school.

Public Works Staff also added a section to their Snow & Ice Control Operations webpage encouraging residents to clear the sidewalks adjacent to their home and mentioning the Illinois Compiled Statutes Snow & Ice Removal Act that notes a person clearing the snow is exempt from liability except when acts amount to a clear wrongdoing (see attached).

A previous survey (February 2014) conducted by the Northwest Municipal Conference inquiring on member communities' fronting property owner sidewalk snow removal requirements along with some additional survey information is also attached.

**7) Sunnyside Avenue Traffic Concerns Update**

Chief Herdegen has been in contact with resident Mr. Eric Frank after he expressed concerns about an apparent ongoing vehicle speeding problem, as well as concerns that he and his neighbors have with local car dealerships using Sunnyside Avenue as a "cut through" route when providing test drives of their vehicles. Mr. Frank helped the Village narrow down specific time frames for extra speed enforcement details. Since discussing the matter with Mr. Frank extra speed enforcement has been conducted on Sunnyside Avenue during the times Mr. Frank recommended. The statistics are not available as of this writing, but sufficient data should be available by next month. In addition, the attached letter was sent to every auto dealership in the Village, asking for their cooperation with using an alternate route to Sunnyside Avenue for test drives.

**8) Update for Electronic Vehicle Speed Display Sign**

As mentioned previously, the Police Department received an anonymous donation from a resident to cover the cost of a set of semi-permanent (portable) flashing speed signs. During discussions with the Streets Committee, staff recommended utilizing these funds to purchase the signs and use them at select locations throughout the Village. The locations will be determined by the Police and Public Works Departments to help increase awareness and education of speeding motorists in the area.

Staff has researched available equipment from several vendors and decided upon one product that is best suited for our needs here in Libertyville. The signs have been ordered, delivery is expected in 10-14 days. A webinar is being scheduled in the near future, where the vendor will train personnel from each department on how to remotely program the equipment, as well as produce management reports from the data collected. We anticipate these signs will be installed within 30-45 days after we receive them. We will "pilot" the program on Sunnyside Avenue.

**9) School Street at Milwaukee Avenue Update**

As mentioned previously, the Public Works Department installed new signage on School Street (just east of Milwaukee Avenue), which reduces the time vehicles are allowed to be parked in certain spaces down to 15 minutes and prohibits stopping or dropping off of passengers in the roadway. Since the signs have been posted, the Police Department has been monitoring the location for violations. Police Department staff also visited the Dance Studio and Starbucks Coffee Shop to meet with management there and educate them about the new signs and expectations of their patrons. Each business advised us that they would work to educate their respective patrons about the new signage and gain their cooperation when dropping off/picking up passengers. To date, no citations have been issued, but Police Officers are noting violations and educating drivers about the new prohibitions there. Officers are also monitoring the segment of School Street that is signed as "one way" for violations of that regulation. Their presence at this location has helped to improve the situation and we will continue to monitor for violations moving forward.



February 2, 2016

Thomas G. Gallenbach PE  
Traffic Permit Engineer  
Illinois Department of Transportation  
201 W. Center Court  
Schaumburg IL, 60196

Re: RT 1 (L) IL 176 at Dymond Road (Libertyville High School)  
Proposed School Speed Zone Designation & Flashing Pedestrian Crossing

Dear Mr. Gallenbach,

The Village of Libertyville is requesting that the Illinois Department of Transportation (IDOT) permit the designation of a "School Zone" along a portion of Illinois Rt. 176 in front of Libertyville High School and the installation of a fully functional designated crosswalk at the intersection of Rt. 176 (Park Ave.) and Dymond Ave. in Libertyville, IL. The Village has been working with School District 128 Superintendent Prentiss Lee and Libertyville High School Principal Marina Scott on this very important issue regarding the safety of students that walk to their school. The Village has also received the attached letter from Mr. John Fortman, Deputy Director of Highway, Region One Engineer, which states that IDOT does not object to these proposed safety improvements provided the permit process is followed.

State Rt. 176 currently has a posted speed limit of 35 mph at this location. There is a traffic signal at the main campus entrance/exit of Libertyville High School with Rt. 176. This signal effectively controls the ingress and egress of vehicles in the area and serves as a pedestrian crossing point for students traveling to the school from the east. There is also a high volume of "walking" students that reside to the south (south of Park Ave.) and west of the High School. These students must approach the school by walking from the south on Dymond Road in a northerly direction to Park Ave., where they either 1) cross Park Ave at this location, or 2) walk east on the sidewalk to the traffic signal and cross there. Crossing Park Ave. at Dymond is approximately 1000 ft. west of the traffic signal at the main entrance, but is a shorter distance for them to walk and a more direct route to the school. This problem is further complicated by the fact that there is an off campus parking lot available to students, which is located on Dymond a short distance south of Park Ave. and there are practice athletic fields located on Dymond, south of Park Ave. as well. This results in a significant number of students crossing at Dymond before and after school, as well as during those times of the year when the athletic fields are used.

Public Works Department

Administration and Engineering Division (847) 918-2100 (847) 918-9439 fax  
Street and Utilities Division /Fleet Services Division (847) 362-3434 (847)-918-2122 fax  
Waste Water Treatment Plant (847) 918-2097 (847) 362-4256 fax  
Park Maintenance Division (847) 918-2074 (847) 918-9429 fax  
200 East Cook Avenue Libertyville, Illinois 60048  
[www.libertyville.com](http://www.libertyville.com)



There are existing curb cuts on the eastern leg of the intersection, fully ADA compliant, but absent the actual crosswalk roadway designation or markings. There is a slight incline and curve while approaching the intersection from the west, leading to some apparent sight line concerns, which could be improved by the installation of a flashing pedestrian light providing advance warning for drivers approaching the intersection from that direction. We believe the installation of such a device, combined with a "School Speed Zone" designation slowing traffic to 20 mph would have a significant impact on the safety of students in the area, especially those who intuitively use this intersection as a crossing point. As part of this permit submittal, the Village is also planning to remove two parkway trees that are in poor health conditions that are located within the south parkway area of Rt. 176 approximately 400-ft west of the Dymond Road intersection. The removal of these two trees will improve the sight distance for the eastbound traffic approaching the intersection.

The Village respectfully requests the Department's review and approval of the enclosed four (4) plan sets depicting the proposed school zone and flashing pedestrian crossing. The anticipated schedule is to have these improvements completed before the start of the 2016/17 school year. If you have any questions, or require additional information, I can be reached directly at (847) 247-5435 between 8 a.m. and 5 p.m., or E-Mail [fchung@libertyville.com](mailto:fchung@libertyville.com).

Respectfully,

Frederick Chung  
Senior Project Engineer  
Village of Libertyville  
Engineering Division

Cc: Kevin Bowens, Village Administrator  
Clint Herdegen, Police Chief  
Paul Kendzior, Director of Public Works  
Prentiss Lee, District 128 Superintendent  
John Fortmann, Deputy Director of Highways, Region One Engineer

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February 4, 2016

Charles and Sandra Wisniewski  
523 W. Park Avenue  
Libertyville, Illinois 60048

Re: **Private Snow Removal Operations Obstructing Public Right-of-Way**

Dear Charles and Sandra Wisniewski:

The Village of Libertyville is requesting your assistance in the placement of snow after clearing of private driveways and parking areas. We have witnessed a number of issues along Rt. 176 where snow has been deposited on the street or has blocked the use of the public sidewalk. Please be reminded that this is a violation of Village Municipal Code:

**Sec. 21-3. - Snow, leaves, landscape or other waste.**

It shall be unlawful to throw, push or remove snow, leaves, landscape or other waste from any private property so as to cast, place or deposit such waste upon the right-of-way of any state or county highway or upon the right-of-way of any public street that is within one hundred (100) feet of any intersection of streets, or upon that part of any public street between the two (2) curbs of the street where curbs exist, or upon the regularly traveled part of any public street within the village where curbs do not exist, or upon any public sidewalk of any public street.

(Code 1977, § 5:2(b); Ord. No. 02-O-115, § 2, 11-26-02)

We are requesting your cooperation for future snow events. Obstructing the public right-of-way makes it difficult for pedestrians to safely use sidewalks and presents a danger to vehicles when snow is placed in the street. Please forward this letter to your snow removal contractor if necessary. If you have any questions or concerns, please contact me at your convenience at (847) 918-2028 or at [jspoden@libertyville.com](mailto:jspoden@libertyville.com). Thank you for assisting us in this matter.

Sincerely,

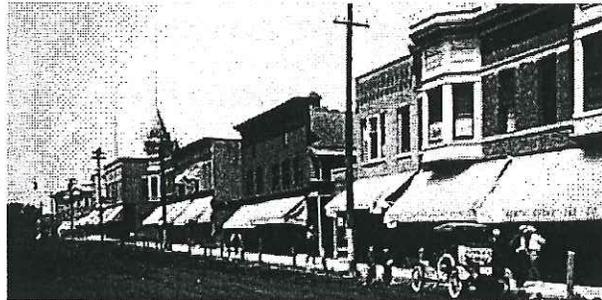
John P. Spoden, AICP  
Director of Community Development

cc: Village Administrator  
Director of Public Works  
Police Chief  
Building Commissioner  
Building/Code Compliance Inspector

Community Development Department  
Building (847) 918-2020 (847) 918-9439 fax  
Planning & Economic Development (847) 918-2028 (847) 367-5148 fax  
200 East Cook Avenue Libertyville, Illinois 60048



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### Calendar of Events

February 2016

Su	M	Tu	W	Th	F	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	1	2	3	4	5

- February 8**  
Zoning Board of Appeals
- February 9**  
Water & Sewer Committee
- February 9**  
Village Board Meeting
- February 15**  
Firefighter Pension Board
- February 15**  
Appearance Review Commission
- February 16**  
Parking Commission
- February 17**  
Economic Development Commission

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## Libertyville Village News

- Sidewalk Snow Removal Educational/Encouragement Information**  
[Additional Info...](#)
- The Village of Libertyville's 2015 Annual Report is now available on line.**  
[Additional Info...](#)
- Building and Fire Code Updates Comments Requested**  
Building and Fire Code Updates, including the adoption of the 2015 International Codes, are currently under development and available for your review and comment 02/02/2016-02/16/2016. We welcome your thoughts!  
[Read on...](#)
- Transportation Oriented Development (TOD) Input Needed**  
We need your opinion on downtown Libertyville! Please take the survey by following this link. [Take the Survey...](#)
- Tree Lighting Ceremony a Success!**  
Click on the link to view the 2015 pictures from the event. [Additional Info...](#)

### Spotlight on...



Make Libertyville your destination...watch our video and start making plans.

Sidewalk clearing/deicing usually begins as snow starts to accumulate and continues on an as needed basis pending the availability of Village personnel.

### # 3 PARKING LOTS

Snow plowing of various public, commuter and Parks Department parking lots is performed by a contractor hired by the Village. Snow plowing of the lots is usually completed during the hours of 10:00 p.m. and 8:00 within the 24 hour period when there is minimal traffic and cars parked.

[Downtown Sidewalks & Parking Lots done by Village Staff](#) For a larger view of the map, place your cursor on top of the map, a magnifying glass will show in place of the cursor and you can scroll the magnifying glass to make the map larger.

## DEPARTMENT RESPONSIBILITIES

### Public Works Department

The Streets & Utilities division is responsible for carrying out snow and ice control operations on Village streets, alleys and parking lots. The Parks Division is responsible for the plowing/removal operations of designated Village sidewalks and parking lots.

### Police Department

Responsible for monitoring the pavement conditions between the hours of 3:30 p.m. to 7:00 a.m. and notifying Streets & Utilities personnel as snow and ice conditions develop.

## PARKING RESTRICTIONS

*On March 22, 2011, the Village amended the ordinances regulating parking after snowstorms. The Village of Libertyville Municipal Code Chapter 23, Article IV, Subsection 23-71 states:*

### Parking After Snowstorms

It shall be unlawful to park any vehicle on any village street or highway, when there is one (1) inch or more of un-removed snow on the street, for a period of twenty-four (24) hours, or until such time as the roadway has been cleared of snow (exempts the C-1 downtown core commercial district).

Any person, firm or corporation violating this Ordinance shall be fined not less \$10.00 nor more than \$500 for each offense, and separate offenses shall be deemed committed for each and every one-hour period during which a violation continues or exists.

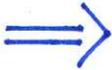
## SNOW REMOVAL RESTRICTIONS

### Libertyville Municipal Code: Chapter 21 Streets & Sidewalks, Section 21-3 Snow, leaves, landscape and other waste. ([Village Ordinance](#))

It shall be unlawful to throw, push or remove snow, leaves, landscape or other waste from any private property so as to cast, place or deposit such waste upon the right-of-way of any state or county highway or upon the right-of-way of any public street that is within one hundred (100) feet of any intersection of streets, or upon that part of any public street between the two (2) curbs of the street where curbs exist, or upon the regularly traveled part of any public street within the village where curbs do not exist, or upon any public sidewalk of any public street. (Code 1977, § 5.2(b); Ord. No. 02-O-115, § 2, 11-26-02)

### Snow Removal of Sidewalks

[Click Here](#) to see the map of the sidewalks that the Village clears of snow and ice in the downtown area of the Village. The Village encourages residents and businesses to clear snow & ice from the sidewalks adjacent to their property. The Village does not have a Village Ordinance requiring the removal of snow and ice from sidewalks.



Many people, students walking to school and commuters walking to the train station, rely on walking and transit as their primary way to get around. Without a clear path through snow and ice, it can be difficult for people with disabilities, seniors and children walk safely. Please keep neighbors in mind and assist those who may not be physically capable to clear snow and ice from their sidewalks.

The Illinois Compiled Statutes Snow & Ice Removal Act states that people will not be found liable for damages due to his or her efforts in the removal of snow or ice from such sidewalks, except for acts which amount to clear wrongdoing. Below is the Illinois Snow & Ice Removal Act:

### (745 ILCS 75/) Snow and Ice Removal Act.

(745 ILCS 75/0.01) (from Ch. 70, par. 200) Sec. 0.01. Short title. This Act may be cited as the Snow and Ice Removal Act. (Source: P.A. 86-1324.)

(745 ILCS 75/1) (from Ch. 70, par. 201) Sec. 1. It is declared to be the public policy of this State that owners and others residing in residential units be encouraged to clean the sidewalks abutting their residences of snow and ice. The General Assembly, therefore, determines that it is undesirable for any person to be found liable for damages due to his or her efforts in the removal of snow or ice from such sidewalks, except for acts which amount to clear wrongdoing, as described in Section 2 of this Act. (Source: P.A. 81-591.)

(745 ILCS 75/2) (from Ch. 70, par. 202) Sec. 2. Any owner, lessor, occupant or other person in charge of any residential property, or any agent of or other person engaged by any such party, who removes or attempts to remove snow or ice from sidewalks abutting the property shall not be liable for any personal

injuries allegedly caused by the snowy or icy condition of the sidewalk resulting from his or her acts or omissions unless the alleged misconduct was willful or wanton. (Source: P.A. 81-591.)

**Village Snow Plow Routes:** [Click Here for the Snow Plow Routes page](#)



**Sidewalk Snow Removal Survey**

**February 2014**

Municipality	Does your municipality require residents to remove snow from sidewalks adjacent to their property?	If so, what is the time limit for sidewalks to be cleared?	If so, how does your municipality enforce the policy?	Is it complaint based?	How many complaints are received?	If snow is not removed, how much is the fine? On average, how many fines are issued?
Antioch	Yes. Snow and ice shall be removed within twenty four (24) hours after the cessation of two inches (2") or more of snow, sleet, or freezing rains; provided, however, in the event snow or ice on a sidewalk has become so hard that it cannot reasonably be removed without damaging the sidewalk, the responsible person shall within the twenty four (24) hour time period cause a reasonable amount of sand, salt or other abrasive material to be placed upon the entire sidewalk in order to make pedestrian travel thereon reasonably safe; and as soon thereafter as weather permits, said person or entity shall cause the removal of snow and ice as provided herein. After initial removal, the responsible person shall maintain the sidewalk in a reasonably clear condition.		Notice, Issued Warning, Violation Notice.	No.	No definitive number.	From 50-150 depending on the number of tickets issued. None have been issued to date.
Arlington Heights	No.					
Bannockburn	No.					
Barrington	Yes.	Within 3 hours of the snow fall if commercial or a business, 24 hours if residential.	We leave reminder notices, issue notices of violations and/or issue tickets.	Yes, but high traffic/ safety concern areas are monitored.	Depends on the season. approx. 1/week.	\$100-\$750 per day in violation or as determined by the judge. Two to Ten fines are issued annually.
Bartlett	No.					
Buffalo Grove	It is requested of the residents, but it is not a requirement.					
Carpentersville	No.					
Cary	Yes.	No time limit.	Complaint based.	Yes.	15-20/year.	Have not issued a ticket yet.
Crystal Lake	No.					
Deer Park	No.					
Deerfield	No.					
Des Plaines	Yes.	3 days.	Police issue tickets. we provide educational door hangers prior to the event in areas that have historically high volume requests. After the event we use Citations and if necessary Administrative Adjudication fines.	Yes, mostly.	So far this year, 10 max.	None yet this year but will be \$50 for residential.
Evanston	Yes.	24 Hours after a 4" or greater snow fall event.		Yes.	150 in 2013, 229 in 2014.	The fines range from \$150.00 to \$750.00 per violation. From 1/1/2010 to 1/1/2014 there were 109 tickets recorded, 46 were found liable with fine.

Municipality	Does your municipality require residents to remove snow from sidewalks adjacent to their property?	If so, what is the time limit for sidewalks to be cleared?	If so, how does your municipality enforce the policy?	Is it complaint based?	How many complaints are received?	If snow is not removed, how much is the fine? On average, how many fines are issued?
Grayslake	Yes. We have an ordinance that we publicly do not enforce. A decision has been made to keep on the books in case of an emergency where enforcement might help.	24 hours after snowfall.	We remind residents to remove snow or face being ticketed.	No.		No prescribed fine.
Hanover Park	There is not a requirement in City Code that residents clear sidewalks. There is a policy that notes: sidewalks that are not plowed by the City are the responsibility of the abutting property owners or merchants. No. The City of Lake Forest plows all public sidewalks. No.	24 hours after 2 inches of snowfall.	We don't.	N/A.	We generally get 10-15 a year.	\$30 if enforced.
Highland Park			Not enforced.			N/A.
Lake Forest Lake Zurich						
Libertyville	No, we encourage. See attached document from CMAP.	24 hours.	We do not and cannot.	Typically.	In winters like this 15 or so, otherwise very few.	No fines.
Lincolnshire Mt. Prospect	N/A - We do not have sidewalks in Lincolnshire. No.	N/A.	N/A.	N/A.	N/A.	N/A.
Niles Palatine	No ordinance requiring residents or businesses to shovel the sidewalks. No.					
Park Ridge	No.					
Prospect Heights Rolling Meadows	Yes. No.	ASAP, normally within 24 hours.	After a written notice, then ticket.	Yes.	3 only on newly installed sidewalk.	\$75.00

Sidewalk Snow Removal Survey

February 2014

Municipality	Does your municipality require residents to remove snow from sidewalks adjacent to their property?	If so, what is the time limit for sidewalks to be cleared?	If so, how does your municipality enforce the policy?	Is it complaint based?	How many complaints are received?	If snow is not removed, how much is the fine? On average, how many fines are issued?
Schaumburg	No - but we do encourage them in the spirit of neighborhood pride to do so. Posted on our web. Equally important is keeping sidewalks clear adjacent to properties along school routes, parks, and recreation centers for the safety of our school children and pedestrians. Take time to shovel the sidewalk along your property or within your complex.	N/A.	N/A.			N/A.
Skokie	No.					
Streamwood	No.					
Vernon Hills	Yes.	24 hrs. occupant or other person having charge or control of any premises shall, whenever there is a fall of snow, and by 10:00 a.m. on every morning thereafter, clear the sidewalks adjoining or abutting such premises, from snow and ice, and keep the same conveniently free there from. In the case where the snow and ice are so congealed as to not be removed without difficulty or injury to the pavement of the sidewalk, spread the same with sand, sawdust, salt, or other substance manufactured for the purpose of melting snow and ice.	Randomly.	Yes.	0-1/yr.	No fines are issued.
Wheeling	Yes.		Warning tag or letter.	Yes.	2013 - 64 complaints (1/1/14-2/18/2014)- 54 complaints.	Businesses only will receive an Administrative ticket bearing a \$25 fine after the warning tag/letter. We are not sending administrative tickets to residential property.

### Illinois Municipalities with Sidewalk Snow Removal Ordinances

- Sidewalk snow removal requirements vary from city to city, some have ordinances that require business and residential property occupants to remove snow from public walkways, others only require snow removal in business districts, and many simply make a public plea to property owners. The ordinances themselves vary in terms as when snow removal must occur, the time frame sidewalks must be cleared after snow events, and the fine amounts imposed on violators. Some ordinances also allow for the use of sand, cinders, or salt for those people that do not have the ability to remove the snow.
- The list of communities that require property owners to remove snow and ice accumulations from sidewalks includes Chicago with its population of 2.7 million to Monee with a population of 5,000.
- 17 communities were found to have an ordinance regarding removal of snow and ice from public sidewalks by abutting property owners.
- 13 of 17 require residents to remove snow and ice from the sidewalks that abut their property.
- 9 of 17 allow for businesses and residents to use sand, ash, sawdust, or salt when conditions are such that they cannot shovel the snow or ice.
- 6 of 17 require snow to be removed 24 hours after the end of the storm.
- 2 of 17 require snow to be removed 48 hours after the end of the storm.
- 3 of 17 require snow to be removed by 10 AM the next day.
- 1 of 17 requires snow to be removed by 12 noon the next day.
- 1 of 17 requires snow be removed 3 hours after the end of snow if the snow ends by 4PM or by 10AM the next day if the snow ends after 4PM or if it is Sunday.
- 1 of 17 requires snow to be removed between 10AM and 6PM daily.
- 3 of 17 have no time requirement.
- Fines vary from \$25 to \$100 for first offense then escalate for additional offenses.
- Chicago's fine for businesses starts at \$250 and escalates to \$500 per day.
- 1 of 16 provides one warning per season.
- 2 of 16 had ordinances that were in effect in specific zones or districts.
- Some communities that didn't have ordinances made appeals to residents on their websites.
- At least one community that had an ordinance provided a means for seniors to find volunteers to shovel sidewalks and driveways.
- 3 ordinances went into effect once the snow accumulation reached 2" inches.
- One ordinance went into effect once the Public Works Director issued a declaration.

<b>Community</b>	<b>Resident Ordinance</b>	<b>Business Ordinance</b>	<b>Time Frame Provided</b>
Chicago	Y	Y	3 Hrs. if storm ends before 4PM or 10AM next day if storm ends after 4PM or if it is Sunday
Hanover Park	Y	Y	24 Hours after end of storm
Naperville	Y	Y	48 Hours after end of storm
Lake in the Hills	Y	Y	24 Hours after end of storm
Monee	N	Y	No time
Wheeling	Y	Y	10AM following day
Skokie	N	Y	24 Hours after end of storm
River Forest	Y	Y	No time
Urbana	Y	Y	24 Hours after end of storm
Champaign*	Y	Y	48 Hours after declaration
Woodstock*	Y	Y	Specific Zones Only 10AM- 6PM
Bloomington	Y	Y	10AM following day
Springfield	Y	Y	10AM following day
Rockford	Y	Y	12 Noon next day
Lombard	N	Y	24 Hours after end of storm
Waukegan	Y	Y	No time
Algonquin	Y	Y	24 Hours after end of storm
*Ordinance enforced in specific zones or districts only.			



January 27, 2016

Mr. Kevin Gordon  
Napleton Ford  
1010 South Milwaukee Avenue  
Libertyville IL 60048

Dear Mr. Gordon:

I am writing to ask for your assistance in dealing with the traffic concerns of Libertyville residents. A common concern raised by many residents deals with the test driving of vehicles (for sale or being repaired) on residential side streets in the area(s) around dealerships. Residents are proficient at identifying our local dealers' vehicles by the brand and dealer plate (or no license plate), and have asked us to contact you for assistance with this matter.

There is a perception that the dealerships would be unaffected if all vehicles were test driven on roads such as Rt. 176, Rt. 21, Butterfield, Winchester, and St. Mary's as opposed to using Fourth Ave., Sunnyside Ave., and/or Seventh Ave. Traffic volume on residential streets is of high concern, and we believe that even small steps taken to reduce the volume of "cut through" traffic will have a favorable impact.

It would be greatly appreciated if you would initiate the action necessary to restrict vehicle movements to the main highways. If you have any questions, I will be happy to discuss this concern with you in greater detail. Please feel free to call me at (847) 918-2034.

On behalf of the Village of Libertyville, please accept our gratitude for your cooperation on this matter.

Clinton J. Herdegen  
Chief of Police

cc: Village Board Streets Committee  
Kevin Bowens, Village Administrator  
Paul Kendzior, Director of Public Works  
John Spoden, Director of Community Development

Police Department  
200 East Cook Avenue Libertyville, Illinois 60048 (847) 362-8310 (847) 918-2116 fax  
[www.libertyville.com](http://www.libertyville.com)