

VILLAGE OF LIBERTYVILLE
FIRE AND POLICE COMMITTEE

April 17, 2018
7:00 p.m.

AGENDA

1. Approval of Minutes: November 28, 2017
2. Fire Department Updates
3. Police Department Updates
4. Other Items
5. Adjournment

*Any individual who would like to attend this meeting, but because of a disability
Needs some accommodation to participate, should contact the
ADA Coordinator at 118 West Cook Avenue, Libertyville, Illinois 60048 (847) 362-2430
Assistive listening devices are available.*

Village of Libertyville
Fire and Police Committee
November 28, 2017

Minutes

A meeting of the Libertyville Fire and Police Committee was held on Tuesday, November 28, 2017 at 6:00 p.m. at the Village Hall. Those in attendance included Chairperson/Mayor Terry Wepler and Committee Members/Trustees Donna Johnson and Pat Carey. Also in attendance were Village Trustee Jay Justice, Village Administrator Chris Clark and Fire Chief Rich Carani.

Trustee Johnson moved and Trustee Carey seconded to approve the minutes of the August 30, 2017 Fire and Police Committee meeting. Motion carried unanimously.

Fire Chief Rich Carani gave a brief review of the joint service proposal with the City of Lake Forest for consideration of submittal to the Rockland Fire Protection District. In January, the Village of Libertyville received a letter from the Rockland Fire Protection District asking the Village to submit a Request For Proposal (RFP) to provide full emergency services at their station. The City of Lake Forest received the same letter from the Rockland Fire Protection District requesting an RFP for full emergency services. Fire Chief Carani and Administrator Clark contacted Lake Forest about partnering with Libertyville for a Joint Service Proposal.

Mayor Wepler stated his position hasn't changed from the last Fire and Police Committee meeting of August 30, 2017. He expressed concern over the spring referendum conducted in the district. The results of the referendum indicated the district residents would prefer an elected board as opposed to the current board which was appointed by the County Chairperson. The elected board will begin in May 2019, and Mayor Wepler believes the Village could reconsider the proposal at that time.

Trustee Johnson stated that responding to the request for proposal does not dictate anything to the residents of Knollwood. The Village should present their proposal and then decide how to proceed. The Village should make sure that in the proposal Rockland understands there needs to be a consensus about this consolidation.

Trustee Johnson inquired about the concerns of the members of the Rockland Fire Protection District. Chief Carani explained that the Rockland Fire Protection District was an important part of the "Knollwood" community and some of the residents were not in favor of eliminating the Knollwood Fire District. Mayor Wepler stated 80% of the voters did not want to see this consolidation at this time. The current Board members were appointed by the County Board for the specific purpose of eliminating the Rockland Fire Protection District. Mayor Wepler stated that at some point in time Rockland will not be sustainable on its own and will have to dissolve.

Trustee Carey agrees with Trustee Johnson to send the joint proposal with Lake Forest and then decide how to proceed from there.

Chief Carani noted that our first proposal to the Knollwood Fire District was not favorable amongst the residents. All of their concerns were addressed in our joint proposal with Lake Forest. The residents will have the opportunity to listen to the proposal. There is an opportunity to bring in Lake Bluff as well. This is about sustainability. Mayor Wepler stated that he will vote "no" if asked, until after the May 2019 election. Mayor Wepler then asked for public comment.

Ed Whitehead, a Knollwood resident, stated that Aaron Lawlor clearly stated Bob Graum could make Knollwood go away quickly. Mr. Whitehead stated the current Board has an agenda and it's to make Knollwood go away.

Trustee Carey stated that delivering a proposal is an informal action. We should not get involved in the political issues of the Knollwood residents.

Trustee Johnson made a motion to adjourn the meeting at 6:58 p.m. which was seconded by Trustee Carey. Motion carried unanimously.

Respectfully submitted,

Christopher D. Clark
Village Administrator

Memo

To: Kelly Amidei, Interim Village Administrator
From: Rich Carani, Fire Chief
Date: March 26, 2018
Re: Fire Department Agenda Items April 17, Fire and Police Committee

1. Knollwood FD Ambulance Contract:

May 1, 2018 will mark the end of year one of a five year ambulance contract with the Rockland Fire Protection District (RFPD). We have also passed the February 1, 2018 date which would have allowed the RFPD to terminate the agreement. In order to terminate moving forward the RFPD would need to give a 1 year notice, prior to May 1 of any given year. The agreement is going very well to this point and we do not anticipate any changes for 2019.

2. New Fire Engine

We currently have one fire truck being manufactured at Pierce. This engine is expected to be completed in July. We should be going to Pierce in May for a post paint inspection on the new engine, delivery is 6 to 8 weeks after the post paint inspection.

3. New Ambulance

There is a replacement ambulance proposed in the 2018-19 FY budget. The ambulance we are recommending is a Horton which is distributed by Foster Coach. We currently own two Horton ambulances and have purchased our last 5 ambulances from Foster Coach. Foster Coach has superior warranty services and has been awarded the 2018 North Suburban Purchasing Cooperative bid for a Type I ambulance. This ambulance purchase also includes a new Stryker Power cot, Stryker power loading device and new ZOLL Cardiac monitor. The ambulance Agenda Supplement and Resolution will be on the May 8, 2018 Board Agenda.

4. Eligibility List

The current Firefighter eligibility list is set to expire August 23, 2018. We will start the application process for the new eligibility list in April. A written test date has been secured for the new test.

Additionally, we have received approval from the Fire and Police Commission to change our testing agency for this test. We have been using Police Consultants Inc. (PCI) and will be switching to the Resource Management Agency (RMA). Through our research we have determined that RMA is used by many agencies in our area, RMA uses a newer cognitive test which is completely validated, and there is a considerable cost savings to administer the test through RMA. We will evaluate the process after completion for future consideration.

5. Injured Firefighter

One firefighter has a duty disability hearing pending, anticipate hearing in early May. Once the issue is resolved we will be hiring a replacement firefighter, this position is funded in the new fiscal year budget.

6. Overtime Costs

Due to the FF injury noted above and due to numerous other injuries and FMLA leaves throughout the year, the fire department has essentially operated with two open positions since May 1, 2017. This has resulted in a large, over budget, expense in overtime. We are currently \$99,224 over in Firefighter salaries which includes overtime. We have however, made provisions and cuts in other areas of the budget to account for some of this overage.

Unfortunately, we still have two full-time positions vacant due to injury and will be starting the new budget, May 1, 2018 the same as last year with two vacant positions. This will create the same overtime burden we experienced all last year. We are working with IRMA and the Village to resolve these injuries and absences to the best of our ability.

7. Proposal for Fire and Rescue Service with the Knollwood FD.

We are still in the process of working with Lake Forest to provide a full service fire and EMS proposal to the Rockland Fire Protection District (RFPD). We have drafted an IGA which is currently in review with Lake Forest and we have continued to have meetings with the RFPD and our respective Village Managers. Recently, the Lake Bluff and the Knollwood Firefighters have submitted their own proposal to the RFPD to provide services and start an ambulance service. Lake Bluff will be meeting with the RFPD May 8th to discuss their proposal in a public meeting. Libertyville and Lake Forest will tentatively meet with the RFPD on May 10th in order to present our proposal. The RFPD will then evaluate the two proposals at their May 14th Board meeting.

Additionally, should the Village secure a service agreement with Knollwood, we would need to discuss increasing our resident fees upward about \$100 in order to match Lake Forest. One of the discussion points for Knollwood is to not have different billing rates.

Memo

To: Kelly Amidei, Interim Village Administrator
From: Clinton J. Herdegen, Chief of Police
Date: 4/3/2018
Re: Fire and Police Committee Meeting Agenda Items (4/17/18)

Police Eligibility Roster

Probationary Officers Melvin and Potts successfully completed their respective probationary periods effective 3/27/18 and are now working on their own. Probationary Officer Manninen is progressing nicely through the Field Training Program and is expected to complete his probationary period on time as well.

The Police Department entry-level eligibility list expired in February, 2018. The Department has initiated a new entry level hiring process. Applications are available on-line at www.applytoserve.com and there is information about the process on the Village's website, as well as the Department's Facebook page. The written exam will take place on 5/19/18.

Lake County Consolidated Dispatch Initiative

Lake County is working on garnering support to conduct Phase III of a study to determine the viability and county-wide interest for creating some form of consolidated dispatch throughout the county. Chiefs Herdegen and Carani have been closely monitoring this initiative, provided information for Phase I & II of the study, and participated in ongoing meetings on the topic. The Village has budgeted \$10,000 in the FY18-19 Budget for Phase III if it is determined support is in the best interest of the Village. 2 years remain on the current dispatch agreement with Vernon Hills.

School Resource Officer (SRO) – District 70

During the budget discussion on February 24, 2018 Chief Herdegen was asked to re-initiate a conversation with District 70 Superintendent Schumacher regarding the possibility of D70 helping the Village fund a SRO position for District 70 (new position).

Chief Herdegen is working to schedule a meeting with Superintendent Schumacher in the near future. An update on this matter will be provided at the F&P Committee meeting.