

**VILLAGE OF LIBERTYVILLE**  
**BOARD OF TRUSTEES**  
**BICYCLE ADVISORY COMMISSION**

Tuesday, February 27<sup>th</sup>, 2018

6:00 p.m.

Village Hall

Agenda

1. Call to Order
2. Approval of Minutes from Tuesday, January 23<sup>rd</sup>, 2018 meeting
3. Discuss Bicycle Commission's webpage on the Village's Website
4. Discuss Bike to School/Work Day Village adoption
5. Discuss funding for Bicycle Commission specific activities
6. Other
7. Adjourn

**VILLAGE OF LIBERTYVILLE  
BOARD OF TRUSTEES  
BICYCLE ADVISORY COMMISSION**

Tuesday, January 23<sup>rd</sup>, 2018

6:00 p.m.

Village Hall

Minutes

Attendance

Commission: Commissioner Ken Glick, Commissioner Glenn Schmitt, Commissioner Rachel Pomeroy, Commissioner Elliott Hillback  
Village Board: Trustee Donna Johnson, Trustee Pete Garrity, Trustee Pat Carey  
Village Staff: Police Chief Clint Herdegen, Public Works Management Analyst Patrick Hastings

Agenda

1. Call to Order

The meeting was called to order at 6:03 PM

2. Minutes of the Tuesday, October 23<sup>rd</sup>, 2018 Bicycle Advisory Commission

The meeting minutes were approved as written.

3. 2018 Community Bike Ride date determination and ideas

The Commission and Staff determined to set the date of September 15<sup>th</sup> at 9:00 am for the 2018 Libertyville Community Bike Ride.

- Commissioner Glick suggested getting the date on the Village's calendar as soon as possible, which staff will do.
- Trustee Garrity stated that Nick Zawislak from the Daily Herald would be a good resource to reach out to in order to get increased exposure.
- Staff will contact Mainstreet Libertyville to see if they would desire to have involvement in the Community Bike Ride event.
- Planning for the ride will be ongoing throughout the year.

4. Seventh & Sunnyside Pathway and Rte. 137 Patriot Path progress update

- Village Engineer, Jeff Cooper, provided a brief narrative and exhibit of the proposed path to be installed on CLCJAWA property at Seventh and Sunnyside.
- While the exhibit is not final, concerns were raised with the layout of the path attributed to an existing guardrail the path curves to avoid. Trustee Garrity suggested creating a temporary path until the Village gets authorization to make a straight path through the

guardrail on the north side of the property. Staff will look into best options for installation of path.

- Village staff met with the Engineers of the Rte. 137 Bike Path and provided a brief update to the commission which included preliminary path layout and the possibly for upcoming public meetings which may be a time to voice community interests.

5. Discussion of finalizing the Bicycle Friendly Status application

Commissioner Pomeroy provided an update on the application and discussed a few questions that were outstanding. Other Commission members provided their section of answers to complete the application. Any outstanding questions will be coordinated with staff in order to ensure completion and turn in by the February 13<sup>th</sup> deadline.

From the discussion around the application questions came questions/suggestions about procedures the Commission and Village staff can take.

These included:

- Tracking of projects around town that may have any influence on bicycle related infrastructure and the percentage of dollars that went towards the bicycle infrastructure repair.
- How to increase input from the Community to the Bicycle Committee on topics that range from quick fix concerns to future planning ideas and how to increase awareness about the Commission.

6. Adjourn

The meeting was adjourned at 6:58 PM.

Respectfully Submitted:

Patrick Hastings,  
Public Works Management Analyst

FEBRUARY 27<sup>TH</sup>, 2018 BICYCLE ADVISORY COMMISSION  
AGENDA REPORT

3. Discuss Bicycle Commission's webpage on the Village's Website

The Commission desires to distribute information and bring awareness about bicycling in the community. The Village of Libertyville website is a good way to inform the public about events and projects that surround bicycling. It will also be a way to receive feedback from the community that the Commission can review and determine a course of action if needed.

4. Discuss Bike to School/Work Day Village adoption

With National Bicycle Month in May, the Commission desires to have the Village Board adopt a Bike to School/Work day in the month of May that works with schedules of the Community and Schools. Planning of dates and ideas surrounding the day will be discussed.

5. Discuss funding for Bicycle Commission specific activities

The use of funds that pertain to the Bicycle Commission activities will be discussed. With various events, educational outreach and safety efforts that are sought out by the Commission, an understanding on use of funds will be discussed.

**Public Works Department**

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