

VILLAGE OF LIBERTYVILLE

**PARKING COMMISSION**

September 20, 2016

10:00 a.m.  
Village Hall

**AGENDA**

1. Approve August 16, 2016 Minutes
2. Review Downtown Parking Violations
3. Update of East Side Parking Lot and West Side Parking Garage Projects
4. Other

VILLAGE OF LIBERTYVILLE

Parking Commission

August 16, 2016

Minutes

The Libertyville Parking Commission met at 10:00 a.m. on Tuesday, August 16, 2016 at the Village Hall. Those in attendance included Commission members Bob Bleck, Wendy Veith, MJ Seiler, and Drew Cullum. Also in attendance were Village Administrator Kevin J. Bowens, Police Chief Clint Herdegen, Community Development Director John Spoden, Assistant to the Public Works Director Laura Ditanto, and Community Service Officer (CSO) Charlie Bell.

Commissioner Seiler moved and Commissioner Veith seconded to approve the Minutes of the July 19, 2016 meeting, as amended. Motion carried unanimously.

Police Chief Herdegen and CSO Bell reviewed the Downtown District Parking Violation Activity Report for the month of July 2016. Police Chief Herdegen indicated that there is a new CSO that has been hired and is now working. CSO Bell discussed employee parking in the parking garage, and noted that there are 646 employee parking tags that have been issued and 344 total employee parking spaces. CSO Bell indicated that some employees are parking in customer areas of the parking garage, and have been given warnings and directions to park in the employee spaces at the Newberry Lot. The Commission and Staff also discussed employees parking in the American Legion lot on Lake Street, and recommended that "No Employee Parking" be added to the signage.

Administrator Bowens and Assistant to the Public Works Director Ditanto reviewed the status of construction of the Church Street parking garage, and indicated that the construction is on schedule. The Commission discussed future plans for a decorative arch above the Church Street driveway entrance, and Village Staff indicated that they would contact Walker Parking Consultants to move forward with the archway.

Community Development Director Spoden updated the Commission on meetings which the Staff is held with restaurant owners regarding the condition of the garbage enclosures in the downtown area. Administrator Bowens also noted that the Mayor and Village Board have approved the Places for Eating Tax, and concurred with the Commission's recommendation not to pursue installation of parking meters in the downtown.

The meeting was adjourned at 10:40 a.m.

Respectfully submitted,

  
Kevin J. Bowens  
Village Administrator

## DOWNTOWN DISTRICT PARKING VIOLATIONS - 2016

LOCATION	TIME	CITATIONS ISSUED												TOTAL
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Parking Deck (151 Lake St)	4 hours	27	18	22	22	13	28	73	42					245
100 Block - East Cook	15 minutes	1		2		4	1							8
100 Block - East Cook	2 hours	7				16	6	18	6					53
133 E Cook Lot	2 hours		3	2	3		2	6	4					20
100 Block - West Cook/Rear VH	15 minutes	2		1		2	4	3	1					13
100 Block - West Cook/Rear VH	30 minutes			1			1	1						3
100 Block - West Cook/Rear VH	1 hour	13	9	4										26
100 Block - West Cook/Rear VH	2 hours	4	10	1	2	1	3							21
100 Block - West Cook/Rear VH	3 hours													0
100 Block - East Church	15 minutes	3				1	5							9
100 Block - East Church	2 hours	6	2	6	1	3	4	4	2					28
100 Block - West Church	2 hours	1	1	2		3		1						8
100 Block - West Church	3 hours	3	6	6										15
400 Block - N Milwaukee	2 hours	2	2	3		3			2					12
400 Block - N Milwaukee	4 hours													0
500 Block - N Milwaukee	30 minutes	13	2	1	1	15	11	31	22					96
500 Block - N Milwaukee	1 hour	14	2	13	4	34	29	63	56					215
500 Block - N Milwaukee	2 hours	2	8	12	9	13	21	28	15					108
500 Block - N Milwaukee	4 hours	2		1		5	10	26	19					63
600 Block - N Milwaukee	2 hours					1	1	1						3
600 Block - N Milwaukee	30 minutes	1		3		20	19	19	39					101
100 Block - Lake Street	15 minutes	3	1	2	2	6	8	5	5					32
Legion Lot	4 hours	3		1		2		10	10					26
100 Block - Newberry	3 hours													0
School Street	15 minutes	2				12	10	6	7					37
500 - 600 Blk N. Milwaukee	Delivery Hours	5	8	2	1	5	5	4	6					36
<b>Total</b>		<b>114</b>	<b>72</b>	<b>85</b>	<b>45</b>	<b>159</b>	<b>168</b>	<b>299</b>	<b>236</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1178</b>

