

**VILLAGE OF LIBERTYVILLE
BOARD OF TRUSTEES
BICYCLE ADVISORY COMMISSION**

Tuesday, May 10, 2016
6:00 p.m.
Village Hall

Agenda

Called to Order

1. Minutes of the Tuesday, April 12, 2016 Bicycle Advisory Commission
2. Community Bike Ride – Update
3. Share the Road Signs – Update
4. The Bike to Work Week Proclamation
5. Bike Safety Week – June 5-11, 2016
6. Other

Adjournment

**VILLAGE OF LIBERTYVILLE
BOARD OF TRUSTEES
BICYCLE ADVISORY COMMISSION**

Tuesday, April 12, 2016
6:00 p.m.
Village Hall

Minutes

Present: Commissioner Ken Glick, Commissioner Glenn Schmitt, Trustee Pete Garrity, Village Administrator Kevin Bowens, Director of Public Works Paul Kendzior, Police Chief Clint Herdegen, Fire Chief Rich Carani, Assistant to the Director Laura Ditanto

Absent: Trustee Donna Johnson, Commissioner Dave Sallmann, Commissioner Steve Feldman

Agenda

Called to Order at 6:10 pm

1. Minutes of the Tuesday, February 23, 2016 Bicycle Advisory Commission

The minutes were approved as written.

2. Community Bike Ride

The Commission discussed the Hold Harmless Agreement and the flyer for the event. Both were presented in draft format.

Staff will add the following to the Hold Harmless agreement:

- Make a sign up form/hold harmless agreement with contact information including address, phone and email.
- Check box that must be initialed that bicycle helmets are required for this event.

Staff will make the Sign Up Form/Hold Harmless Agreement available at Village facilities and the bike shops.

There are a few changes to the flyer that will be made by Staff:

- The list of sponsors will be added when confirmed by the Commissioners and what each sponsor will offer for the event.
- "All riders are strongly encouraged to wear a bicycle helmet" will be changed to "All riders are required to wear a bicycle helmet."
- The event is "Weather Dependent"

Staff will find out if the Fire Department can do helmet checks; and if there are any other Recreation events going on at Adler Park on June 4th.

3. Share the Road Signs

There are funds budgeted for bicycle related signage. There are enough funds to purchase 14 signs. Staff will install 14 Share the Road signs on the following Village roads (2 for each road; 1 for each direction):

1. Dawes Street (South of Route 176).
2. Golf Road (west of Milwaukee Ave.)

3. Fourth Street (south of Route 176)
 4. Garfield Avenue
 5. Lake Street (one near intersection with Brainerd)
 6. Oak Spring Road
 7. Rockland Road (east of Milwaukee Ave.)
4. North Shore Bike Path Paving
No discussion.
 5. The Bike to Work Week Proclamation will be presented at the May 10, 2016 Board meeting.

The next meeting will be on May 10, 2016 at 6:00 pm.

Meeting adjourned at 6:52 pm.

Respectfully Submitted:
Laura Ditanto, Assistant to the Director

Memorandum

To: Bicycle Commission
From: Public Works Staff
Date: May 5, 2016
Re: Staff Report

2. Community Bike Ride

The small pavilion with two tables at Adler Park (on the south side of the park) has been established as the meeting point. The event flyer has been distributed to George Garner Cyclery, Village offices, community events board at local businesses and the Sports Complex. The event flyer has been transmitted by e-mail to District #70 students/parents, Mainstreet Libertyville and the Chamber of Commerce. The event is also listed on the Village website.

3. Share the Road Signs

Streets Division Staff has been instructed to place Share the Road signs on the following roads:

Dawes Street (South of Route 176)
Golf Road (west of Milwaukee Ave.)
Fourth Street (south of Route 176)
Garfield Avenue
Lake Street (one near intersection with Brainerd)
Oak Spring Road
Rockland Road (east of Milwaukee Ave.)

The signs have been fabricated and Streets & Utilities Division Staff are in the process of calling in J.U.L.I.E. locates for the sign post installations. All signs should be installed in the next two weeks.

4. The Bike to Work Week Proclamation

The Bike to Work Week proclamation will be presented at the May 10, 2016 Village Board meeting by Mayor Wepler.

5. Bike Safety Week

The week of June 5-11, 2016 will be proclaimed as Bike Safety Week. A proclamation will be presented at the May 24, 2016 Village Board meeting. Ride Illinois will provide the Village with 100 postcards to hand out at the June 4th Community Bike Ride with a link to the bicycle safety quiz, www.BikeSafetyQuiz.com.

Sponsored by the Village of Libertyville Bicycle Commission and George Garner Cyclery.

George Garner Cyclery will have staff on site to perform safety checks on bikes and show the correct way to wear a bicycle helmet.

The Libertyville Bicycle Commission invites residents and bicyclists to participate in a Community Bike Ride by starting on the Adler Park Trail which connects to the Des Plaines River Trail. The ride will head to the north, the Des Plaines River Trail connects to Independence Grove Forest Preserve under Route 137.

Date: Saturday, June 4, 2016

Time: 9:00 am - 11:00 am

Community Bike Ride

Riders can meet at the small pavilion at Adler Park on June 4, 2016 anytime from 9:00 am to 11:00 am to sign up. Event is weather dependent.

All riders will be required to sign a Hold Harmless release form. All riders are required to wear a bicycle helmet.

Questions: Call 847-918-2100 - Ask for Laura



**VILLAGE OF LIBERTYVILLE COMMUNITY BIKE RIDE
SIGN UP FORM/WAIVER OF LIABILITY HOLD HARMLESS AGREEMENT**

Location: Adler Park

Date: June 4, 2016

Time: 9:00 am – 11:00 am

Name: _____

Address: _____

Phone: _____ Email: _____

Please read this form carefully and be aware in signing up and registering yourself and/or your minor child/ward for participation in the above described Activity and any activities associated therewith you will be waiving your rights to all claims for injuries you might sustain arising out of this Activity; and you will be indemnifying, holding harmless and defending the Village of Libertyville for any claims arising out of the participation of your minor child in the Activity.

In consideration of myself and/or my minor child/ward under 18 years of age being allowed to participate in the Activity, I recognize and acknowledge that there are certain risks of physical injury associated with the Activity. I agree to assume the full risk of injuries that I or my minor child/ward may sustain, as a result of participating in the Activity and all activities connected or associated therewith. **I agree to indemnify, hold harmless and defend the Village of Libertyville for any and all claims injuries, damage or loss on behalf of myself and/or my minor child/ward may have against the Village of Libertyville as a result of my participation and/or my minor child/ward's participation in the Activity.**

The invalidity or unenforceability of any of the provisions hereof shall not affect the validity or enforceability of the remainder of this Agreement.

I have read and fully understand the above Waiver and Release of all claims.

MINOR (Under 18)

Name(s) of Minor

Printed Name of Parent/Legal Guardian

Signature of Parent/Legal Guardian

Date

ADULT (Over 18)

Printed Name

Signature

Date

I understand that wearing a bicycle helmet is a requirement in this event.

Initial

BRING THIS SIGNED FORM TO THE EVENT ON JUNE 4, 2016

Nothing set forth in this Agreement shall be deemed a waiver by the Village of Libertyville of any defenses or immunities relating to any person or entity or their property, that are or would be otherwise available to the Village of Libertyville or its Representatives under the provisions of the Illinois Local Government and Governmental Employees Tort Immunity Act, or that are otherwise available to local governments and their corporate authorities, officers, employees, agents and volunteers under the common law of the State of Illinois or the United States of America.

Village of Libertyville
PROCLAMATION
Bike to Work Week

Whereas, For more than a century the bicycle has been an utilitarian, economical, environmentally sound and effective means of personal transportation, recreation and fitness; and

Whereas, the Village of Libertyville, Illinois encourages the use of bicycles as a means of transportation; and

Whereas, the Village of Libertyville, Illinois recognizes bicyclists as a legitimate roadway users and therefore are entitled to legal and responsible use of all public roadway facilities in Illinois except highways constructed to interstate standards; and

Whereas, the Village of Libertyville, Illinois encourages the increased use of the bicycle, benefiting all citizens of Libertyville by improving air quality, reducing traffic congestion and noise, decreasing the use of and dependence upon finite energy sources, and fostering exercise; and

Whereas, the Village of Libertyville, Illinois recognizing the use of bicycles as a viable mode of transportation, and endeavours to promote safe & responsible bicycling; and

Whereas, the League of American Bicyclists has established May as National Bicycle Month, and the Mayor establishes May as Bicycle Safety Month in Libertyville; and

Whereas, the Libertyville Bicycle Advisory Commission, the League of American Bicyclists and the Mayor encourage all citizens to ride their bicycles to work, to the store, to the park, around their neighborhoods and with friends and family to promote the personal and societal benefits achieved from bicycling.

Now, therefore, I, Terry Wepler, Mayor of Libertyville, Illinois, do hereby proclaim May 16 to 20, 2016, as:

“Bike to Work Week” in the Village of Libertyville, Illinois

Dated this 10th of May, 2016

Terry Wepler,
Village President

Village of Libertyville
PROCLAMATION
Bicycle Safety Week

WHEREAS, for more than a century the bicycle has been an economical, utilitarian, environmentally sound and safe means of personal transportation, recreation & fitness; and

WHEREAS, the Village of Libertyville recognizes the use of bicycles as a viable mode of transportation, and endeavors to promote safe and responsible bicycling; and

WHEREAS, the Village of Libertyville recognizes the bicycle as a legitimate roadway vehicle and therefore is entitled to safe and responsible use of all Village roadways; and

WHEREAS, the Village of Libertyville encourages the increased use of the bicycle, benefiting all citizens by improving air quality, reducing traffic congestion & noise, decreasing the use of and dependence upon finite energy sources, and fostering exercise; and

WHEREAS, the Village of Libertyville supports the awareness of bicycle safety and the relevant laws of the road; and

WHEREAS, Ride Illinois is conducting a "Mayor's Bicycle Safety Challenge", in which Illinois communities encourage residents to learn relevant safety techniques and laws through interactive quizzes at www.BikeSafetyQuiz.com for Adult Bicyclists, Child Bicyclists, and Motorists;

*NOW, THEREFORE, I, Terry Wepler, President of the Board of Trustees for the Village of Libertyville, County of Lake, Illinois, do hereby proclaim, June 5-11, 2016, as **BICYCLE SAFETY WEEK** in the Village of Libertyville, and I urge all residents join me in taking the quiz at www.BikeSafetyQuiz.com.*

Dated this 24th of May, 2016

*Terry Wepler,
Village President*