



Village of Libertyville Board of Trustees Meeting
AGENDA
April 12, 2016
8:00 p.m.
Village Hall Board Room

1. Roll Call

2. Items Not On The Agenda
(presentation of items not on the Agenda will be limited to three (3) minutes)

3. Omnibus Vote Agenda

a. Minutes Of The March 22, 2016 Meeting

Documents: Minutes of the March 22, 2016 Meeting.pdf

b. Bills For Approval

Documents: Agenda Item 3B.pdf

c. Ordinance: Amend Chapter 6 - Building Codes (Deferred From March 22, 2016)

Documents: Agenda Item 3C.pdf

d. Ordinance: Amend Sunset Clause For Electric Utility Tax

Documents: Agenda Item 3D.pdf

e. Resolution: Appoint Authorized IMRF Agent

Documents: Agenda Item 3E.pdf

f. Resolution: Approve Change In Authorized Signatures - Multi-Bank Securities, Inc.

Documents: Agenda Item 3F.pdf

g. Ordinance: Reduce Number Of Class C Liquor Licenses

Documents: Agenda Item 3G.pdf

h. Ordinance: Amend Code Re: Number Of Class A,B, And F-1 Liquor Licenses

Documents: Agenda Item 3H.pdf

i. Use Of Village Property - DAMAC

Documents: [Agenda Item 3I.pdf](#)

j. Use Of Village Property - Lake County Fair Association

Documents: [Agenda Item 3J.pdf](#)

k. Approve Raffle License Request - Libertyville Junior Woman's Club

Documents: [Agenda Item 3K.pdf](#)

l. Approve Raffle License Request - Northpointe Resources, Inc.

Documents: [Agenda Item 3L.pdf](#)

m. Approve Plat Of Consolidation: 2400 Commerce Drive

Documents: [Agenda Item 3M.pdf](#)

n. Award Contract For Traffic Signal Pole Painting

Documents: [Agenda Item 3N.pdf](#)

o. Approve Membership - HGAC Joint Purchasing Cooperative

Documents: [Agenda Item 3O.pdf](#)

p. Approve Request To Waive False Alarm Fees - LCFPD

Documents: [Agenda Item 3P.pdf](#)

q. ARC Report

Documents: [Agenda Item 3Q.pdf](#)

r. Approve Professional Services Agreement For DAMAC - Wexler/Kollman

Documents: [Agenda Item 3R.pdf](#)

4. ZBA Report - Signage Variation, Libertyville Manor

Documents: [Agenda Item No 4.pdf](#)

5. Corner Side Yard Setback Variation - 545 Carter Street

Documents: [Agenda Item No 5A.pdf](#), [Agenda Item No 5B.pdf](#)

6. Award Contract For Church Street Parking Garage (Deferred From March 22, 2016)

Documents: [Agenda Item No. 6.pdf](#)

7. Approve Transfer Of General Fund Reserves

Documents: [Agenda Item No. 7.pdf](#)

8. Public Hearing - 2016-17 Village Budget

Documents: [Agenda Item No. 8.pdf](#)

9. Ordinance: Approve Updates To Fee Schedule

Documents: [Agenda Item No. 9.pdf](#)

10. Ordinance: Places For Eating Tax

Documents: [Agenda Item No. 10.pdf](#)

11. Award Contract For Annual Street Sweeping Services

Documents: [Agenda Item No. 11.pdf](#)

12. Award Contract For Sidewalk Replacement Program

Documents: [Agenda Item No. 12.pdf](#)

13. Petitions & Communications

14. Adjournment

Any individual who would like to attend but because of a disability needs some accommodation to participate should contact the ADA Coordinator at 118 West Cook Avenue, Libertyville, Illinois 60048 (847) 362-2430. Assistive listening devices are available.

VILLAGE OF LIBERTYVILLE
BOARD OF TRUSTEES
March 22, 2016

President Weppler called to order a meeting of the Board of Trustees at 8:00 p.m. in the Village Hall, 118 W. Cook St., Libertyville, Illinois. Those present were: President Terry Weppler, Trustees Donna Johnson, Todd Gaines, Jay Justice, Scott Adams, and Pete Garrity. Trustee Richard Moras was absent.

Oath of Office: Deputy Fire Chief

President Weppler gave the Oath of Office to Fire Lieutenant Michael Pakosta for his promotion to Deputy Fire Chief.

Oath of Office: Fire Lieutenant

President Weppler gave the Oath of Office to Firefighter/Paramedic Mike Hall for his promotion to Fire Lieutenant.

Fire Department Unit Citations

President Weppler presented a number of Fire Department Unit Citations to Department members Mike Gremпка, Justin Haedt, Andy Yarc, Mike Stanek, Tom Pitel, and Jared Woodward for recognition of recent life-saving work.

Proclamation: Vietnam Veterans Day

President Weppler presented a proclamation to Willard Helander for the National Vietnam War commemoration, and proclaiming Tuesday, March 29, 2016 as Vietnam Veterans Day and Libertyville.

ITEMS NOT ON THE AGENDA

President Weppler asked if anyone had anything to bring before the Board that was not already listed on the agenda.

Mr. Jack Lantz of Florence Court was present requesting an update on the repair of a portion of his lawn due to the recent installation of a sanitary sewer service. Administrator Bowens indicated that the Staff has been in contact with the adjoining homeowner and contractor, and the restoration work will be completed as soon as the weather allows.

OMNIBUS VOTE AGENDA

President Weppler introduced the Omnibus Vote Agenda and asked if any member wanted an item removed for separate discussion.

OMNIBUS VOTE AGENDA

- A. Minutes of the March 8, 2016 Meeting
- B. Minutes of the March 8, 2016 Executive Session
- C. Bills for Approval
- D. **ORDINANCE 16-O-20**: Sign Variations – BECO Inc., 600 N. U.S. Highway 45
- E. Ordinance: Amend Municipal Code re: Building Codes – Defer

- F. **RESOLUTION 16-R-11:** Approve Change Order to Contract with Landscape Concepts
- G. **RESOLUTION 16-R-12:** Approve Change Order to Contract with Buhrman Design Group
- H. **RESOLUTION 16-R-13:** Urge State of Illinois to Pass Budget
- I. Approve Request for Use of Village Property – LHS Student Council
- J. Approve Raffle License Request – Boy Scout Troop 71

Trustee Johnson moved and Trustee Gaines seconded to adopt items A through D and items F through J on the Omnibus Vote Agenda in a single group pursuant to the omnibus vote procedure of the Libertyville Municipal Code. President Weppler asked for Village Board and Public comment. The motion carried on a roll call vote as follows:

AYES: Trustees Johnson, Gaines, Justice, Adams and Garrity
 NAYES: None
 ABSENT: Trustee Moras

ARC REPORT: River Ridge Landscaping (deferred from the March 8, 2016 Village Board meeting)

President Weppler introduced a deferred item from the Appearance Review Commission report of February 15, 2016, which had been deferred pending clarification of the landscaping plan. President Weppler indicated that the Village Staff met with the Homeowners Association and their arborist, and are in agreement with all items other than the removal of two crabapple trees and the location of a another replacement tree to a higher location on an existing berm. Trustee Adams and Trustee Johnson discussed the removal of the two crabapple trees and indicated their desire to see some additional bushes planted as replacements. The Mayor and Village Board agreed to move forward with approval of the landscaping plan and authorize the Administrative Staff to finalize the type of replacement bushes to be planted in the location where the crabapple trees will be removed. Trustee Adams moved and Trustee Johnson seconded to approve the landscaping and tree replacement plan for the River Ridge Umbrella Association, subject to Staff determination on replacement bushes for two crabapple trees. Motion carried on roll call vote as follows:

AYES: Trustees Johnson, Gaines, Justice, Adams and Garrity
 NAYES: None
 ABSENT: Trustee Moras

EXTEND CONTRACT FOR EAB REMOVAL

President Weppler indicated that the Village has contracted for assistance with the removal of parkway trees infected with the Emerald Ash Borer (EAB), and currently has a renewable contract for up to three years with Trees “R” Us, Inc. The Administrative Staff is recommending the renewal of the contract for the third year, in the amount not to exceed \$263,750 for the 2016-17 Fiscal Year. Trustee Johnson moved and Trustee Gaines seconded to authorize approval for a one year extension of the contract with Trees “R” Us, Inc. in the amount of \$263,750. The motion carried on a roll call vote as follows:

AYES: Trustees Johnson, Gaines, Justice, Adams and Garrity
 NAYES: None

ABSENT: Trustee Moras

AWARD CONTRACT FOR DEMOLITION OF INCINERATOR STACKS AT THE COOK HOUSE

President Wepler indicated that there are two obsolete and unused concrete vent stacks located immediately behind the Cook House Museum at 413 North Milwaukee Ave., and Village Staff had obtained three bids for removal of the stacks and sealing of the underground area. President Wepler indicated that the lowest qualified bid was submitted by Hezcorp Construction Services Inc. in the amount of \$48,968. Trustee Justice questioned the timeframe for the project, and Building Commissioner David Fischer indicated that the work is scheduled to be completed by April 30, 2016. Trustee Johnson moved and Trustee Garrity seconded to approve a contract with Hezcorp Construction Services Inc. in the amount of \$48,968 for the removal of two incinerator stacks located immediately behind the Cook House Museum. The motion carried on a roll call vote as follows:

AYES: Trustees Johnson, Gaines, Justice, Adams, Garrity

NAYES: None

ABSENT: Trustee Moras

REQUEST FOR EXEMPTION FROM COMMERCIAL WASTE FRANCHISE

President Wepler indicated that Advocate Condell Medical Center, located at 801 South Milwaukee Ave., has submitted a second request for an exemption from the Village Commercial Waste Franchise Program, and noted that the original request was denied on June 9, 2015. President Wepler indicated that Condell has yet to comply with Village regulations, and has not provided the Village Staff with any requested information regarding a basis for approval of the exemption, notably a national contract that cannot be terminated, or unique service requirements that the Village franchisee Groot cannot provide. Several representatives of Advocate Condell Medical Center were present and apologized for noncompliance, indicating that they experienced an internal communications failure between the Libertyville facility and corporate headquarters. Mr. David Cartwright of Advocate Condell Medical Center indicated that they have a national contract with Waste Management, they believe that Groot is unable to meet their unique service requirements, and the contract will cost approximately \$6300 more per year. President Wepler and Village Trustees express their disappointment with regard to Condell's lack of responsiveness, and indicated that Condell has again failed to provide any information supporting their request for an exemption. Following a lengthy discussion, President Wepler recommended that the request for exemption be deferred until the April 26, 2016 Village Board meeting, in order to allow Condell to meet with Groot and attempt to reach an agreement. Trustee Johnson moved and Trustee Adams seconded to defer the item until the April 26, 2016 Village Board meeting. The motion carried on a roll call vote as follows:

AYES: Trustees Johnson, Gaines, Justice, Adams and Garrity

NAYES: None

ABSENT: Trustee Moras

AWARD BID FOR CHURCH STREET PARKING STRUCTURE

President Weppler indicated that he owns property in the Libertyville Tax Increment Financing (TIF) District, and therefore would recuse himself from further discussions and requested that Trustee Johnson serve as Mayor pro tem. Trustee Johnson then reviewed the bids for the Church Street parking garage which were opened on March 11, 2016, and noted that the Staff and Parking Consultant's recommendation is to award a contract to the lowest responsible bidder, Walsh Construction Company in the amount of \$8,768,000. Trustee Johnson noted that the lowest read bid was submitted by Accel Pacific Joint-Venture, and Village Staff, Attorney, and Parking Consultant had concerns with the company not meeting the bid requirements with regard to similar experience. The second lowest red bid was submitted by McShane Construction Company, however the Village Staff, Village Attorney and Parking Consultant determined that McShane made a material change to the bid document with regard to the project schedule and potential avoidance of liquidated damages, and therefore should not be considered. Representatives of Accel Pacific Joint-Venture were present and challenged the recommendation, indicating that while their firm has not completed the required number of parking garage projects, their assembled team of staff have completed a number of parking garage projects and believe that the Mayor and Village Board have the authority to accept their bid. A representative of McShane Construction Company also spoke and indicated that his Company was willing to follow the Village construction schedule; however the Village Attorney indicated that the bid document was changed and would give McShane an advantage over other bidders. The Village Attorney indicated that he and the Staff asked McShane to address the legal issue regarding how their bid could be considered, and they did not respond. Village Board members asked a number of questions of the companies, and expressed their concerns with the approximate \$400,000 difference between the Accel Pacific Joint-Venture bid and the Walsh Construction Company bid, versus concerns with the companies not meeting the bid requirements. Trustee Garrity moved and Trustee Justice seconded to defer the bid award until the April 12, 2016 Village Board meeting, in order to provide additional time for the Village Board, Village Attorney and Staff to review the issues presented. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Gaines, Justice, Adams and Garrity
NAYES: None
ABSENT: Trustee Moras

APPROVE PROFESSIONAL SERVICES AGREEMENT FOR MATERIAL TESTING SERVICES

Trustee Johnson indicated that the firm of Rubino Engineering Inc. has submitted a proposal to provide material testing services for the Church Street parking garage project. Trustee Johnson indicated that the proposal is in the amount of \$20,369.50, and will ensure that the materials used during construction conform to the contract specifications. Trustee Johnson noted that Rubino Engineering has successfully completed the geotechnical analysis and clean construction demolition debris testing and certification for the Church Street parking garage project. Trustee Adams moved and Trustee Garrity seconded to approve a Professional Services Agreement for material testing services with

Rubino Engineering Inc. in the amount of \$20,369.50. The motion carried on a roll call vote as follows:

AYES: Trustees Johnson, Gaines, Justice, Adams and Garrity

NAYES: None

ABSENT: Trustee Moras

PETITIONS AND COMMUNICATIONS

President Wepler announced the following:

- The Libertyville Sports Complex will host the Sixth Annual Blackhawks TV Road Watch party on Friday, April 1, 2016, and Blackhawk legend Bobby Hull will be present.
- President Wepler received an email about former Public Works Director John Heinz induction into the APWA Hall of Fame.
- The Plan Commission/Zoning Board of Appeals will meet at 7:00 p.m. on Monday, March 28, 2016 at the Village Hall.
- The Village Board will meet as a Committee of the Whole at 6:00 p.m. on Tuesday, March 29, 2016 at the Village Hall to discuss the Budget Fund Balance.
- The Emergency Telephone System Board will meet at 2:00 p.m. on Thursday, March 31, 2016 at the Schertz Building.
- The Historic Preservation Commission will meet at 4:00 p.m. on Tuesday, April 5, 2016 at the Village Hall.
- The Parks and Recreation Committee and Parks and Recreation Advisory Commission will meet at 6:00 p.m. on Tuesday, April 5, 2016 at the Village Hall.
- The Zoning Board of Appeals will meet at 7:00 p.m. on Monday, April 11, 2016 at the Village Hall.
- The Police Pension Fund Board will meet at 3:00 p.m. on Tuesday, April 12, 2016 at the Schertz Building.
- The Water and Sewer Committee will meet at 7:00 p.m. on Tuesday, April 12, 2016 at the Village Hall.
- The Village Board will meet at 8:00 p.m. on Tuesday, April 12, 2016 at the Village Hall.

ADJOURNMENT

Trustee Johnson moved and Trustee Adams seconded to adjourn the regular meeting of the Board of Trustees at 10:25 p.m. The motion carried on a unanimous voice vote.

Respectfully submitted,

Kevin J. Bowens
Deputy Village Clerk



VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016
Agenda Item: Approval of Attached Bills
Staff Recommendation: Approve Payment
Staff Contact: Patricia A. Wesolowski, Director of Finance

Summary of Funds

General Fund	\$234,687.72
Capital Improvement Fund	10,896.81
Commuter Parking Fund	1,334.47
Concord Special Service Area	0.00
Emergency Telephone System 911	11,153.62
Firefighters Pension Fund	0.00
Foreign Fire Insurance Tax	0.00
General Bond & Interest	0.00
Hotel/Motel Tax Fund	21,608.43
Libertyville Sports/Comp	53,950.05
Motor Fuel Tax Fund	0.00
Northwest Water/Sewer Fund	0.00
Park Improvement Fund	145.80
Police Pension Fund	0.00
Public Building Improvement Fund	0.00
Road Improvement	75,757.97
Sales Tax Bond Fund	0.00
Tax Increment Finance District	0.00
Technology Equipment/Replacement Service Fund	10,824.24
Timber Creek Special Service Area	0.00
Utility Fund	490,913.18
Vehicle Maintenance/Replacement Fund	17,463.60
Total - Accounts Payable	\$928,735.89
Total - Payroll 4/5/16	\$705,948.31
Grand Total	\$1,634,684.20

The payment of the above listed funds has been approved by the Village Board of Trustees at a meeting held on April 12, 2016 and you are hereby authorized to pay them from the appropriate budgets.

Terry L. Weppeler, Mayor

Attest:

Sally A. Kowal, Village Clerk

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BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 01 GENERAL FUND					
Dept 000 GENERAL					
01-0000-0-155000	POSTAGE HOLDING A/C	NEOFUNDS BY NEOPOST	POSTAGE ACCT #7900044062146018	2,500.00	
01-0000-0-155000	POSTAGE HOLDING A/C	UNITED STATES POSTAL SER	POSTAGE METER / SCHERTZ 37196524	1,000.00	
01-0000-0-450000	BB-15-0204 - PB-15-0633	CUTTING, PHILLIP & TREAC	BD Bond Refund	500.00	
01-0000-0-450000	BERC-14-0020 - PSD-14-0014	DB DEVELOPMENTS	BD Bond Refund	1,000.00	
01-0000-0-450000	BED-14-0009 - PENG-14-0060	DB DEVELOPMENTS	BD Bond Refund	2,500.00	
01-0000-0-450000	BERC-14-0014 - PENG-14-0061	DREAM BIG DEVELOPMENTS I	BD Bond Refund	5,000.00	
01-0000-0-450000	BB-13-0305 - PD-13-0049	DRH INC CENT DISB ACCOUN	BD Bond Refund	1,500.00	
01-0000-0-450000	BB-15-0009 - PB-15-0006	DRH INC SOUTH DISB ACCOU	BD Bond Refund	1,500.00	
01-0000-0-450000	BB-15-0201 - PB-15-0418	FIRST PRESBYTERIAN CHURC	BD Bond Refund	500.00	
01-0000-0-450000	BB-15-0166 - PB-15-0482	GRAF, TYLER	BD Bond Refund	500.00	
01-0000-0-450000	BB-15-0158 - PB-15-0471	IDEA DESIGN/BUILD	BD Bond Refund	500.00	
01-0000-0-450000	BB-15-0216 - PB-15-0660	IGM SOLUTIONS, INC.	BD Bond Refund	400.00	
01-0000-0-450000	BB-15-0193 - PB-15-0591	KASTLE KEEPERS PROPERTY	BD Bond Refund	500.00	
01-0000-0-450000	BB-15-0235 - PB-15-0743	M FOX CARPENTRY & REMODE	BD Bond Refund	500.00	
01-0000-0-450000	BB-16-0027 - PE-16-0054	MC INERNEY, ELIZABETH &	BD Bond Refund	1,500.00	
01-0000-0-450000	BB-15-0251 - PB-15-0777	MESTEK MACHINERY	BD Bond Refund	1,500.00	
01-0000-0-450000	BB-15-0067 - PB-15-0093	NOLAN, SEAN	BD Bond Refund	500.00	
01-0000-0-450000	BB-16-0003 - PB-16-0006	NUWAVE LLC	BD Bond Refund	500.00	
01-0000-0-450000	BB-15-0243 - PB-15-0758	PKY PROPERTIES	BD Bond Refund	1,500.00	
01-0000-0-450000	BB-15-0205 - PB-15-0634	SCHMIDT, MATT	BD Bond Refund	1,500.00	
01-0000-0-450000	BB-12-0046 - PB-11-0770	SHAKOU SUSHI HIBACHI	BD Bond Refund	5,000.00	
01-0000-5-643000	AMBULANCE FEES	BLUE CROSS BLUE SHIELD	REFUND AMBULANCE OVERPYMT 6/19/14	510.40	
01-0000-5-643000	AMBULANCE FEES	BLUE CROSS/BLUE SHIELD	AMBULANCE REFUND / OVRPYMT	31.53	
01-0000-5-643000	AMBULANCE FEES	UNITED HEALTHCARE INS CO	AMBULANCE REFUND / OVRPYMT	751.16	
Total For Dept 0000 GENERAL				32,693.09	
Dept 0100 ADMINISTRATION/FINANCE					
01-0100-3-716000	VITAL RECORDS	OFFICE DEPOT	OFFICE SUPPLIES	218.65	
01-0100-5-722000	POSTAGE / DIAL-A-RIDE MAILING	PETTY CASH GENERAL	REPLENISH PETTY CASH	11.27	
01-0100-5-722000	POSTAGE	U.S. POSTMASTER	POSTAGE / SPRING 2016 VILLAGE VIEWS	1,919.59	
01-0100-5-723000	OFFICE SUPPLIES	NEOFUNDS BY NEOPOST	POSTAGE ACCT #7900044062146018	224.99	
01-0100-5-723000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	682.53	
01-0100-5-723000	LIGHT BULBS	PETTY CASH GENERAL	REPLENISH PETTY CASH	7.32	
01-0100-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	CRAIN'S CHICAGO BUSINESS	SUBSCRIPTION / BOWENS	64.00	
01-0100-5-726000	MILEAGE - USER GRP CONF	PETTY CASH GENERAL	REPLENISH PETTY CASH	54.00	
01-0100-5-726000	MTG / VA, FIN DIR, DEP ADMIN	PETTY CASH GENERAL	REPLENISH PETTY CASH	41.67	
01-0100-7-713000	MAINTENANCE - COPY MACHINE	RICOH USA, INC	COPIER LEASE	390.36	
Total For Dept 0100 ADMINISTRATION/FINANCE				3,614.38	
Dept 0201 ENGINEERING					
01-0201-5-706000	MATERIALS AND SUPPLIES	ACE HARDWARE	MISC HARDWARE/CLEANING/REPAIR SUPPLIE	41.13	
01-0201-5-706000	MATERIALS AND SUPPLIES	LEE JENSEN SALES CO., IN	WOOD TRIPOD-ENG. SURVEY EQUIPEMENT	183.00	
01-0201-5-723000	OFFICE SUPPLIES	RICOH USA, INC	COPIER LEASE	109.92	
01-0201-5-723000	OFFICE SUPPLIES	SAM'S CLUB DIRECT COMM.	CONCESSION / KITCHEN/ OFFICE SUPPLIES	55.96	
Total For Dept 0201 ENGINEERING				390.01	
Dept 0203 STREETS					
01-0203-2-720000	INSURANCE	MOE FRINGE BENEFITS	PW UNION MED/DENTAL INS 5/16	11,200.00	
01-0203-3-742000	COPY MACHINE LEASE	RICOH USA, INC	COPIER LEASE	134.36	
01-0203-4-707000	STREETLIGHT ENERGY	COMMONWEALTH EDISON CO	SERVICE 3/16	3,304.98	
01-0203-4-707000	STREETLIGHT ENERGY	COMMONWEALTH EDISON CO	SERVICE 3/16	54.88	
01-0203-4-707000	STREETLIGHT ENERGY	DYNEGY ENERGY SERVICES	SERVICE 3/16	4,838.78	
01-0203-5-706000	MATERIALS AND SUPPLIES	ACE HARDWARE	MISC HARDWARE/CLEANING/REPAIR SUPPLIE	26.97	

JOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund 01 GENERAL FUND

Dept 0203 STREETS					
01-0203-5-706000	MATERIALS AND SUPPLIES	MCCANN INDUSTRIES, INC	CONCRETE TOOLS	104.30	
01-0203-5-706000	MATERIALS AND SUPPLIES	MCCANN INDUSTRIES, INC	REBAR	324.80	
01-0203-5-706000	MATERIALS AND SUPPLIES	MENARDS - GURNEE	LUMBER	233.93	
01-0203-5-706000	MATERIALS AND SUPPLIES	MENARDS - GURNEE	LUMBER	22.92	
01-0203-5-706000	MATERIALS AND SUPPLIES	PRO-SAFETY INC	GLOVES & SAFETY SUPPLIES	100.86	
01-0203-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	APWA-CHICAGO METRO CHAPT	2016 SNOWFLOW/LOADER ROADEO	60.00	
01-0203-7-708000	STREETLIGHT MAINTENANCE	GEARY ELECTRIC INC	REPAIR / LIGHTING CONTROL LIBRARY EXI	146.50	
01-0203-7-712000	MAINTENANCE BUILDINGS	ACE HARDWARE	MISC HARDWARE/CLEANING/REPAIR SUPPLIE	57.35	
01-0203-7-712000	MAINTENANCE BUILDINGS	B A LIGHTING	11 AREA LIGHTS / 19 FLOOD LIGHTS	7,674.85	
01-0203-7-712000	MAINTENANCE BUILDINGS	CENTURY ELECTRICAL SUPPL	CABLE GRIP	104.22	
01-0203-7-712000	MAINTENANCE BUILDINGS	CENTURY ELECTRICAL SUPPL	ELEC SUPPLIES	71.87	
01-0203-7-712000	MAINTENANCE BUILDINGS	CENTURY ELECTRICAL SUPPL	ELEC REPAIR PARTS	135.75	
01-0203-7-712000	MAINTENANCE BUILDINGS	GRAINGER INC	LIGHTING PARTS	162.22	
01-0203-7-712000	MAINTENANCE BUILDINGS	GRAINGER INC	ELEC REPAIR PARTS	105.92	
01-0203-7-712000	MAINTENANCE BUILDINGS	SERVICE COMPONENTS INC	REPAIR PARTS /HARDWARE	36.68	
01-0203-7-712000	MAINTENANCE BUILDINGS	SHERWIN-WILLIAMS	TOUCH UP PAINT EXTERIOR 600 NORTH	44.85	
01-0203-7-712000	MAINTENANCE BUILDINGS	WARREN ELECTRIC, INC	ELEC SUPPLIES	65.48	
01-0203-7-713000	MAINTENANCE ROADWAY MEDIANS	BURMAN DESIGN GROUP INC	176 AND SUNSET ARBORVITAE SCREEN REMO	110.00	
01-0203-7-713000	MAINTENANCE ROADWAY MEDIANS	LANDSCAPE CONCEPTS MANAG	DORMANT SEASON SHRUB PRUNING /BTRELD	2,220.00	
01-0203-7-713000	MAINTENANCE ROADWAY MEDIANS	LANDSCAPE CONCEPTS MANAG	TRANSPLANT DAYLILIES /BTRELD MEDIAN	820.00	
01-0203-7-716000	MAINTENANCE STREETS AND ALLEYS	LIBERTYVILLE TOWNSHIP	OLD PETERSON RD MAINT AGREEMENT 1/1-6	1,810.28	
01-0203-7-716000	MAINTENANCE STREETS AND ALLEYS	MIDWEST AGGREGATES	ASPHALT REPAIR	1,072.50	
01-0203-7-716000	MAINTENANCE STREETS AND ALLEYS	MIDWEST AGGREGATES	ASPHALT REPAIR	1,069.50	
01-0203-7-716000	MAINTENANCE STORM SEWERS	SUBURBAN LABORATORIES, I	TESTING NPDES	190.00	
01-0203-7-718000	MAINTENANCE STORM SEWERS	TREES "R" US, INC.	TREE REMOVAL - WWTP	7,500.00	
01-0203-7-719000	MAINTENANCE SIGNS	HALL SIGNS, INCORPORATED	SIGN MATERIALS	1,043.39	
01-0203-7-719000	MAINTENANCE SIGNS	HERITAGE SIGNS, LTD.	VILLAGE LOGOS	24.00	
01-0203-7-731000	TRAFFIC SIGNAL MAINTENANCE	MEADE ELECTRIC COMPANY I	RE-INSTALL TRAFFIC SIGNAL POST	1,055.66	
01-0203-7-731000	TRAFFIC SIGNAL MAINTENANCE	STERNBERG LANTERNS INC.	TRAFFIC SIGNAL POLE & SIGNAL MAST	7,943.00	
		Total For Dept 0203 STREETS		53,870.80	
Dept 0204 SNOW REMOVAL AND ICE CONTROL					
01-0204-5-706000	MATERIALS AND SUPPLIES	RUSSO POWER EQUIPMENT	BROADCAST SPREADER	259.00	
01-0204-5-799000	MISCELLANEOUS	LIBERTY RESTAURANT	SNOW CREW MEALS	409.98	
		Total For Dept 0204 SNOW REMOVAL AND ICE CONTROL		668.98	
Dept 0205 REFUSE & RECYCLING					
01-0205-2-720000	INSURANCE	MOE FRINGE BENEFITS	PW UNION MED/DENTAL INS 5/16	1,600.00	
		Total For Dept 0205 REFUSE & RECYCLING		1,600.00	
Dept 0301 PLANNING DIVISION					
01-0301-3-742000	COPY MACHINE LEASE	RICOH USA, INC	COPIER LEASE	169.95	
01-0301-3-742000	COPY MACHINE LEASE	RICOH USA, INC	COPIER LEASE	109.94	
01-0301-5-706000	MATERIALS AND SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	305.25	
01-0301-5-706000	MATERIALS AND SUPPLIES	SAM'S CLUB DIRECT COMM.	CONCESSION / KITCHEN/ OFFICE SUPPLIES	55.96	
01-0301-5-726000	TRAVEL, TRAIN, SUBSCRIP, DUES	APA-CMS	WORKSHOP 3/10/16 -- BYE	15.00	
		Total For Dept 0301 PLANNING DIVISION		656.10	
Dept 0302 BUILDING SERVICES					
01-0302-3-728000	TECHNICAL SERVICES	THOMPSON ELEVATOR INSPEC	ELEVATOR PERMIT PLAN REVIEW	100.00	
01-0302-3-728000	TECHNICAL SERVICES	THOMPSON ELEVATOR INSPEC	ELEVATOR PLAN REVIEWS	300.00	
01-0302-3-728000	TECHNICAL SERVICES	THOMPSON ELEVATOR INSPEC	ELEVATOR PLAN REVIEWS	200.00	
01-0302-3-728000	TECHNICAL SERVICES	THOMPSON ELEVATOR INSPEC	3 SEMI-ANNUAL ELEVATOR RE-INSPECTIONS	129.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 01 GENERAL FUND					
Dept 0302 BUILDING SERVICES					
01-0302-5-706000	MATERIALS AND SUPPLIES	ACE HARDWARE	MISC HARDWARE/CLEANING/REPAIR SUPPLIE	19.98	
01-0302-5-706000	MATERIALS AND SUPPLIES	SAM'S CLUB DIRECT COMM.	CONCESSION / KITCHEN/ OFFICE SUPPLIES	55.96	
01-0302-5-723000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	55.05	
01-0302-5-729000	REIMBURSEABLE EXPENSES	CIVILTECH	ENG SERV/MOBIL STN SITE REVIEW	1,166.20	
01-0302-5-743000	PRINTING AND PUBLICATION	OFFICE DEPOT	OFFICE SUPPLIES	184.02	
01-0302-7-715000	MAINTENANCE OTHER EQUIPMENT	RICOH USA, INC	COPIER LEASE	109.94	
Total For Dept 0302 BUILDING SERVICES				2,320.15	
Dept 0501 POLICE ADMIN, COMMUNICATION & RECORDS					
01-0501-2-720000	INSURANCE	ANDERSON, STEVE	PSEBA MEDICAL INSURANCE REIMBURSEMENT	215.55	
01-0501-3-705000	CONTRACTUAL SERVICES	COMMONWEALTH EDISON CO	SERVICE 3/16	6.88	
01-0501-3-705000	CONTRACTUAL SERVICES	COMMONWEALTH EDISON CO	SERVICE 3/16	7.00	
01-0501-3-705000	CONTRACTUAL SERVICES	GATSO USA	RED LIGHT CAMERA PROGRAM 3/16	1,200.00	
01-0501-3-705000	CONTRACTUAL SERVICES	IL STATE POLICE	REPLENISH BACKGRND ACCT ORI:PK0304367	968.00	
01-0501-3-705000	CONTRACTUAL SERVICES	LANGTON, RICHARD	REFUND/ ADMINISTRATIVE TOW FEE #16-20	500.00	
01-0501-3-705000	CONTRACTUAL SERVICES	SHRED-IT USA LLC	SHREDDING	43.28	
01-0501-3-705000	CONTRACTUAL SERVICES	VILLAGE OF VERNON HILLS	MONTHLY DISPATCH OPERATING & CAPITAL	31,084.00	
01-0501-3-742000	COPY MACHINE LEASE	RICOH USA, INC	COPIER LEASE	354.90	
01-0501-4-710000	TELEPHONE	AT&T	SERVICE 2/15	33.32	
01-0501-4-710000	TELEPHONE	AT&T	SERVICE 12/14 & 2/15	221.05	
01-0501-5-706000	MATERIALS AND SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	380.62	
01-0501-5-723000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	912.60	
01-0501-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	NORTHWEST POLICE ACADEMY	SEMINAR 3/10/16	90.00	
01-0501-5-752000	UNIFORMS	ENTENMANN-ROVIN CO	BADGES - RETIRED OFFICER	345.00	
01-0501-5-799000	MISCELLANEOUS	CHECKPOINT PRESS INC	EMPLOYMENT AD	248.00	
Total For Dept 0501 POLICE ADMIN, COMMUNICATION & REC				36,610.20	
Dept 0502 POLICE PATROL					
01-0502-5-706000	MATERIALS AND SUPPLIES	ACE HARDWARE	MISC HARDWARE/CLEANING/REPAIR SUPPLIE	133.37	
01-0502-5-706000	MATERIALS AND SUPPLIES	DSM SAFETY PRODUCTS INC	"POLICE" SAFETY SLING SLEEVES	83.47	
01-0502-5-706000	MATERIALS AND SUPPLIES	GALLS, LLC	FLARES	336.13	
01-0502-5-706000	MATERIALS AND SUPPLIES	GRAINGER INC	ADHESIVE SPRAY	71.25	
01-0502-5-706000	MATERIALS AND SUPPLIES	GRAINGER INC	EAR PLUGS	156.94	
01-0502-5-720000	DUI EQUIPMENT	CDW GOVERNMENT, INC	NETWORK ADAPTERS FOR IN CAR-VIDEO SYS	84.68	
01-0502-5-720000	DUI EQUIPMENT	CHASE EQUIPMENT FINANCE	POLICE VEHICLE VIDEO EQUIPMENT LEASE	8,608.12	
01-0502-5-752000	UNIFORMS	GALLS, LLC	REPLACEMENT FLASHLIGHT	98.79	
01-0502-5-752000	UNIFORMS	GALLS, LLC	SAFETY VESTS, BELTS, WEB DUTY BELT	143.12	
01-0502-5-752000	UNIFORMS	RAY O'HERRON CO INC	UNIFORMS / ROSZKOWIAK	209.85	
01-0502-5-752000	UNIFORMS	RAY O'HERRON CO INC	UNIFORMS / STECKENRIDER	139.90	
01-0502-5-752000	UNIFORMS	RAY O'HERRON CO INC	UNIFORMS / DELAO	139.90	
01-0502-5-752000	UNIFORMS	RAY O'HERRON CO INC	UNIFORMS / KINCAID	208.85	
01-0502-5-752000	UNIFORMS	RAY O'HERRON CO INC	UNIFORMS / SWIDER	139.90	
01-0502-5-752000	UNIFORMS	RAY O'HERRON CO INC	UNIFORMS / PETERSEN	224.07	
01-0502-5-752000	UNIFORMS	RAY O'HERRON CO INC	UNIFORMS / KAPUSINSKI	156.75	
01-0502-5-752000	UNIFORMS	RAY O'HERRON CO INC	UNIFORMS / SINDLES	252.11	
01-0502-5-752000	UNIFORMS	RAY O'HERRON CO INC	UNIFORMS / MEEHAN	171.90	
01-0502-5-752000	UNIFORMS	RAY O'HERRON CO INC	UNIFORMS / BARATTI	139.90	
01-0502-5-752000	UNIFORMS	RAY O'HERRON CO INC	UNIFORMS / SCHAEFER	278.80	
01-0502-5-752000	UNIFORMS	RAY O'HERRON CO INC	UNIFORMS / FLETCHER	139.90	
01-0502-5-752000	UNIFORMS	RAY O'HERRON CO INC	UNIFORMS / DAVIS	139.90	
01-0502-5-752000	UNIFORMS	RAY O'HERRON CO INC	UNIFORMS / WOOD	209.85	
01-0502-5-752000	UNIFORMS	RAY O'HERRON CO INC	UNIFORMS / MESERVE	331.91	
01-0502-6-790000	CAPITAL OUTLAY	CDW GOVERNMENT, INC	LED MONITOR / CONFERENCE RM	1,256.78	

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BOTH OPEN AND PAID

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Fund 01 GENERAL FUND					
Dept 0502 POLICE PATROL					
01-0502-6-790000	CAPITAL OUTLAY	TRAFFIC LOGIX	SOLAR SPEED SIGN & DATA COLLECTION	7,048.00	
01-0502-7-715000	MAINTENANCE OTHER EQUIPMENT	GALLS, LLC	LOCKOUT TOOLS KIT	201.62	
01-0502-7-715000	MAINTENANCE OTHER EQUIPMENT	KIESLER'S POLICE SUPPLY	4 FLASHLIGHT CLAMP MOUNTS	153.00	
01-0502-7-715000	MAINTENANCE OTHER EQUIPMENT	TASER INTERNATIONAL	BATTERY PACK & HANDLE	56.41	
		Total For Dept 0502 POLICE PATROL		21,317.17	
Dept 0503 POLICE-INVESTIGATIONS					
01-0503-3-705000	CONTRACTUAL SERVICES	COMCAST CABLE	SERVICE 4/16	8.00	
		Total For Dept 0503 POLICE-INVESTIGATIONS		8.00	
Dept 0505 POLICE-COMMUNITY SERVICES					
01-0505-5-752000	UNIFORMS	GALLS, LLC	SAFETY VESTS, BELTS, WEB DUTY BELT	100.76	
		Total For Dept 0505 POLICE-COMMUNITY SERVICES		100.76	
Dept 0601 FIRE-ADMINISTRATION					
01-0601-3-742000	COPY MACHINE LEASE	RICOH USA, INC	COPIER LEASE	195.75	
01-0601-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	IL FIRE SERVICE ADM PROF	MEMBERSHIP DUES /BRATTON	55.00	
01-0601-6-790000	CAPITAL OUTLAY	HENRICKSEN	CONFERENCE ROOM CHAIRS	8,583.37	
01-0601-6-790000	TAX EXEMPT	HENRICKSEN	CONFERENCE ROOM CHAIRS	(597.87)	
		Total For Dept 0601 FIRE-ADMINISTRATION		8,236.25	
Dept 0602 FIRE PREVENTION					
01-0602-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	IL FIRE INSP ASSOC [IFIA	REGISTRATION / SEMINAR 3/25/16- KOM	50.00	
01-0602-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	IL FIRE INSP ASSOC [IFIA	FIREWORKS SEMINAR /KOMERS	95.00	
01-0602-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	N.F.P.A.	MEMBERSHIP RENEWAL / KOMERS	175.00	
01-0602-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	NAT'L FIRE SPRINKLER ASS	PLAN REVIEW CLASS / KLINCIC	250.00	
		Total For Dept 0602 FIRE PREVENTION		570.00	
Dept 0603 FIRE-EMERGENCY SERVICES					
01-0603-1-701000	SALARIES-UNIFORMED FULL-TIME	VILLAGE OF VERNON HILLS	MONTHLY DISPATCH OPERATING & CAPITAL	19,722.00	
01-0603-5-707000	O2	AMERICAN GASES CORP	OXYGEN	55.88	
01-0603-5-707000	FIREFIGHTER SUPPLIES	EAGLE ENGRAVING	ID TAGS	23.20	
01-0603-5-707000	FIREFIGHTER SUPPLIES	MUNICIPAL EMERGENCY SERV	BOOTS	1,191.76	
01-0603-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	COMCAST CABLE	SERVICE 4/16	17.50	
01-0603-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	COMCAST CABLE	SERVICE 4/16	8.00	
01-0603-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	HASSENHAUER, KEVIN	REIMB/ FIRE OFFICER II CLS - NIPSTA	450.00	
01-0603-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	SAM'S CLUB DIRECT COMM.	CONCESSION / KITCHEN/ OFFICE SUPPLIES	560.00	
01-0603-5-799000	MISCELLANEOUS	DINSCH, JAMES	FIREHOUSE REPORT SOFTWARE SUPPORT	187.50	
		Total For Dept 0603 FIRE-EMERGENCY SERVICES		22,215.84	
Dept 0604 FIRE-SUPPORT SERVICES					
01-0604-4-709000	UTILITIES - STATION 3	COMMONWEALTH EDISON CO	SERVICE 1 & 2/16	2,329.96	
01-0604-4-709000	UTILITIES - STATION 3	NORTH SHORE GAS CO	SERVICE 2/16	90.28	
01-0604-4-709000	UTILITIES - STATION 3	NORTH SHORE GAS CO	SERVICE 2 & 3/16	175.07	
01-0604-4-709000	UTILITIES - STATION 3	NORTH SHORE GAS CO	SERVICE 2 & 3/16	2,071.19	
01-0604-5-706000	MATERIALS AND SUPPLIES	ACE HARDWARE	MISC HARDWARE/CLEANING/REPAIR SUPPLIE	158.81	
01-0604-5-706000	MATERIALS AND SUPPLIES	COMCAST CABLE	SERVICE 4/16	49.34	
01-0604-5-706000	MATERIALS AND SUPPLIES	COMCAST CABLE	SERVICE 4/16	31.30	
01-0604-5-706000	MATERIALS AND SUPPLIES	COMCAST CABLE	SERVICE 4/16	21.51	
01-0604-5-707000	HELMETS WITH GOGGLES	AIR ONE EQUIPMENT, INC	2 HELMETS WITH GOGGLES	583.00	
01-0604-5-707000	FIREFIGHTER SUPPLIES	PAUL CONWAY SHIELDS	SHIELDS	107.48	
01-0604-5-707000	FIREFIGHTER SUPPLIES	W.S. DARLEY	TURNOUT BOOTS	324.26	
01-0604-5-752000	UNIFORMS	RED WING SHOES	BOOTS / KWONG & YARC	323.00	

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Fund 01 GENERAL FUND
 Dept 0604 FIRE-SUPPORT SERVICES

Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
01-0604-5-752000 UNIFORMS	THE LOCKER SHOP	UNIFORMS / BARTHOLOMEW	498.80	
01-0604-5-752000 UNIFORMS	THE LOCKER SHOP	UNIFORMS / HASSENAUER	139.85	
01-0604-5-752000 UNIFORMS	THE LOCKER SHOP	UNIFORMS / BENDING	17.90	
01-0604-5-752000 UNIFORMS	THE LOCKER SHOP	UNIFORMS / HALL	27.00	
01-0604-5-752000 UNIFORMS	THE LOCKER SHOP	UNIFORMS / PAKOSTA	123.95	
01-0604-5-752000 UNIFORMS	THE LOCKER SHOP	UNIFORMS / BENDING	46.95	
01-0604-5-752000 UNIFORMS	THE LOCKER SHOP	UNIFORMS / PAKOSTA	459.55	
01-0604-5-752000 UNIFORMS	THE LOCKER SHOP	UNIFORMS / PAKOSTA	135.50	
01-0604-7-712000 MAINTENANCE BUILDINGS	GREAT LAKES ELEVATOR SER	ELEVATOR MAINT 4/16	116.00	
01-0604-7-712000 MAINTENANCE BUILDINGS	IRELAND HEATING & A/C	REPAIR HVAC STN#3	473.26	
01-0604-7-712000 MAINTENANCE BUILDINGS	IRELAND HEATING & A/C	HVAC REPAIRS STN#3	713.38	
01-0604-7-714000 MAINT MOTOR VEHICLE FEES	AUTO EXPO DETAILING, INC	D/C CAR DETAILED	148.00	
Total For Dept 0604 FIRE-SUPPORT SERVICES			9,165.34	

Dept 0701 PARKS

01-0701-2-720000 INSURANCE	MOE FRINGE BENEFITS	PW UNION MED/DENTAL INS 5/16	9,200.00	
01-0701-4-708000 ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 3/16	30.19	
01-0701-4-708000 ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 3/16	33.25	
01-0701-5-706000 MATERIALS AND SUPPLIES	ACE HARDWARE	MISC HARDWARE/CLEANING/REPAIR SUPPLIE/	11.77	
01-0701-5-706000 MATERIALS AND SUPPLIES	J.C. LICHT	RECYCLE CANS PAINT	44.86	
01-0701-5-726000 TRAVEL, TRAIN, SUBSCRIP & DUES	BARLOW, JIM	REIMB/ PESTICIDE TRAINING & TESTING M	149.31	
01-0701-5-728000 TREE SURGERY AND SPRAYING	LANDSCAPE CONCEPTS MANAG	TREE TRIMMING	3,628.00	
01-0701-5-752000 UNIFORMS	AMERICAN OUTFITTERS LTD	UNIFORMS / HATS	142.50	
01-0701-5-752000 UNIFORMS	CLASSIC INDUSTRIAL SUPPL	UNIFORM	91.30	
01-0701-5-752000 UNIFORMS	CUTLER WORKWEAR	UNIFORMS	273.56	
01-0701-5-752000 UNIFORMS	CUTLER WORKWEAR	UNIFORMS	184.47	
01-0701-5-752000 UNIFORMS	CUTLER WORKWEAR	UNIFORMS	89.09	
01-0701-5-752000 UNIFORMS	GRAINGER INC	SAFETY SUPPLIES	196.15	
01-0701-5-752000 UNIFORMS	LECHNER & SONS	UNIFORMS	32.00	
01-0701-5-752000 UNIFORMS	LECHNER & SONS	UNIFORMS	32.00	
01-0701-5-752000 UNIFORMS	LECHNER & SONS	UNIFORMS	32.00	
01-0701-7-712000 MAINTENANCE BUILDING	ACE HARDWARE	MISC HARDWARE/CLEANING/REPAIR SUPPLIE/	5.58	
01-0701-7-712000 MAINTENANCE BUILDING	LOWE'S BUSINESS ACCOUNT	LIGHT COVERS / ROTARY BATHROOMS	28.46	
01-0701-7-712000 MAINTENANCE BUILDING	THOR GUARD	LIGHTNING PREDICTOR FOR BUTLER LAKE P	416.73	
01-0701-7-713000 MAINTENANCE GROUNDS	ANIMAL CONTROL SPECIALIS	SET-UP & TRAP BEAVERS	950.00	
01-0701-7-715000 MAINTENANCE OTHER EQUIPMENT	NAPA AUTO SUPPLY-LIBERTY	REPAIR PARTS / JACOBSEN HR9016	86.73	
Total For Dept 0701 PARKS			15,657.95	

Dept 0702 RECREATION

01-0702-3-713000 INDEPENDENT CONTRACTOR	FLIPS GYMNASTICS LTD	GYMNASTICS INSTRUCTION	1,904.00	
01-0702-5-706000 SUPPL & EXP - TOT PROGRAMS	HERCHENBACH, JULIE	REIMB/ PRESCHOOL SUPPLIES	44.05	
01-0702-5-706000 SUPPL & EXP - TOT PROGRAMS	OFFICE DEPOT	OFFICE SUPPLIES	62.89	
01-0702-5-706000 SUPPL & EXP - TOT PROGRAMS	RICOH USA, INC	COPIER LEASE	104.96	
01-0702-5-706000 SUPPL & EXP - TOT PROGRAMS	SAM'S CLUB DIRECT COMM.	CONCESSION / KITCHEN/ OFFICE SUPPLIES	37.92	
01-0702-5-716000 DANCE PROGRAM EXPENSE	FIORELLI GRAPHICS & PRIN	DANCE RECITAL	70.00	
01-0702-5-722000 SEASONAL BROCHURES	JOHN S SWIFT CO., INC	PRINT - REC SPRING/SUMMER BROCHURE 2	5,522.00	
01-0702-5-732000 SUPPLIES & EXP -SPC EVNT FMLY	LIBERTYVILLE SUNSET FOOD	BREAKFAST W/ BUNNY CATERING	766.86	
01-0702-5-732000 SUPPLIES & EXP -SPC EVNT FMLY	OFFICE DEPOT	OFFICE SUPPLIES	21.82	
01-0702-5-732000 SUPPLIES & EXP -SPC EVNT FMLY	SAM'S CLUB DIRECT COMM.	CONCESSION / KITCHEN/ OFFICE SUPPLIES	111.53	
01-0702-5-732000 SUPPLIES & EXP -SPC EVNT FMLY	STUDIO WEST	FATHER/DAUGHTER DANCE PRINTS/MAILING	1,882.50	
01-0702-5-799000 MISCELLANEOUS	IL STATE POLICE	REPLENISH BACKGRND ACCT ORI:PK0304367	2,000.00	
01-0702-7-712000 MAINTENANCE BUILDING	ACE HARDWARE	MISC HARDWARE/CLEANING/REPAIR SUPPLIE	74.98	
01-0702-7-712000 DISCOUNT	ACE HARDWARE	MISC HARDWARE/CLEANING/REPAIR SUPPLIE	(27.58)	

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Fund 01 GENERAL FUND					
Dept 0702 RECREATION					
01-0702-7-712000	MAINTENANCE BUILDING	ORKIN EXTERMINATING CO I	PEST CONTROL 4/16	73.39	
01-0702-7-712000	MAINTENANCE BUILDING	USA FIRE PROTECTION, INC	REPAIR / DRY SPRINKLER SYSTEM - ADLER	677.25	
		Total For Dept 0702 RECREATION		13,326.57	
Dept 0703 SWIMMING POOL OPERATIONS					
01-0703-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 2/16	51.27	
01-0703-4-708000	ELECTRICITY	DYDEG ENERGY SERVICES	SERVICE 3/16	417.56	
01-0703-5-706000	MATERIALS AND SUPPLIES	MBS IDENTIFICATION INC	KEY TAGS	940.00	
01-0703-7-716000	MAINTENANCE POOLS	HALOGEN SUPPLY CO INC	PLATFORM/SIDE MOUNT GUARD CHAIR	855.42	
		Total For Dept 0703 SWIMMING POOL OPERATIONS		2,264.25	
Dept 0705 SENIOR PROGRAMS					
01-0705-3-713000	CONTRACTUAL SERVICES	CAFE POMIGLIANO	SENIOR DINER CATERING	50.00	
01-0705-3-713000	CONTRACTUAL SERVICES	CAFE POMIGLIANO	SENIOR DINER CATERING	279.00	
01-0705-3-713000	CONTRACTUAL SERVICES	CAFE POMIGLIANO	SENIOR DINER CATERING	110.00	
01-0705-3-713000	CONTRACTUAL SERVICES	CATERED PRODUCTIONS	SENIOR DINER CATERING	260.00	
01-0705-3-713000	CONTRACTUAL SERVICES	CATERED PRODUCTIONS	SENIOR DINER CATERING /ST PAT MENU	585.00	
01-0705-3-713000	CONTRACTUAL SERVICES	FODRAK'S	SENIOR DINER CATERING 3/2,11,14, 23	240.00	
01-0705-5-706000	PROGRAM MATERIALS AND SUPPLIES	BARRY WOOD	ENTERTAINMENT / B/DAY BASH 4/11/16	180.00	
01-0705-5-706000	PROGRAM MATERIALS AND SUPPLIES	BARRY WOOD	ENTERTAINMENT / SPRING FLING 4/22/16	180.00	
01-0705-5-707000	MEAL SUPPLIES	SAM'S CLUB DIRECT COMM.	CONCESSION / KITCHEN/ OFFICE SUPPLIES	83.32	
01-0705-5-714000	SENIOR TRIPS	MARRIOTT'S LINCOLNSHIRE	SR CTR TRIP 5/4/16 "EVITA" TICKETS	840.00	
		Total For Dept 0705 SENIOR PROGRAMS		2,807.32	
Dept 1200 LEGISLATIVE BDS & COMMITTEES					
01-1200-3-728000	TECHNICAL SERVICE	PADDOCK PUBLICATIONS, IN	PUBLIC NOTICE	106.95	
01-1200-3-728000	TECHNICAL SERVICE	PADDOCK PUBLICATIONS, IN	PUBLIC NOTICE	65.55	
01-1200-3-728000	TECHNICAL SERVICE	PADDOCK PUBLICATIONS, IN	PUBLIC NOTICE	89.70	
01-1200-5-726000	BUDGET MTG /TIP	PETTY CASH GENERAL	REPLENISH PETTY CASH	20.00	
01-1200-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	SAM'S CLUB DIRECT COMM.	CONCESSION / KITCHEN/ OFFICE SUPPLIES	125.58	
01-1200-5-771000	BD OF POLICE & FIRE COMMISSION	PUBLIC SERVICE ASSESMEN	FF/PM HIRE PERSONNEL EVALUATION	400.00	
01-1200-5-799000	MISCELLANEOUS	HERITAGE SIGNS, LTD.	NAMEPLATE	58.90	
01-1200-5-799000	COMMITTEE OF WHOLE MTG /DINNER	PETTY CASH GENERAL	REPLENISH PETTY CASH	19.04	
01-1200-5-799000	COMMITTEE OF WHOLE MTG /TIP	PETTY CASH GENERAL	REPLENISH PETTY CASH	20.00	
		Total For Dept 1200 LEGISLATIVE BDS & COMMITTEES		905.72	
Dept 1300 LEGAL					
01-1300-3-778000	LABOR COUNSEL	CLARK BAIRD SMITH LLP	LABOR LEGAL SERVICE	487.50	
01-1300-3-778000	LABOR COUNSEL	FRANCZEK, RADELET P.C.	LABOR LEGAL SERVICE 2/16	1,295.00	
01-1300-3-781000	ADMINISTRATIVE ADJUDICATOR	HENRY TONIGAN	ADJUDICATION SERVICE 2/16	340.00	
01-1300-3-781000	ADMINISTRATIVE ADJUDICATOR	HENRY TONIGAN	ADJUDICATION SERVICE 3/16	297.50	
		Total For Dept 1300 LEGAL		2,420.00	
Dept 1500 CENTRAL BUSINESS DST PARKING					
01-1500-7-712000	MAINTENANCE BUILDING	GREAT LAKES ELEVATOR SER	ELEVATOR MAINT 4/16	222.00	
		Total For Dept 1500 CENTRAL BUSINESS DST PARKING		222.00	
Dept 1600 COMMUNITY ORGAN/ACTIVITIES					
01-1600-3-750000	DIAL-A-RIDE	PAGE	DIAL-A-RIDE 1/16	548.02	
		Total For Dept 1600 COMMUNITY ORGAN/ACTIVITIES		548.02	
Dept 1700 PUBLIC BUILDINGS					
01-1700-5-799000	MISCELLANEOUS	ACE HARDWARE	MISC HARDWARE/CLEANING/REPAIR SUPPLIE	9.79	

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Fund 01 GENERAL FUND					
Dept 1700 PUBLIC BUILDINGS					
01-1700-7-712000	MAINTENANCE - VILLAGE HALL	ANDERSON PEST SOLUTIONS	PEST CONTROL 3/16	100.00	
01-1700-7-712000	MAINTENANCE - VILLAGE HALL	GREAT LAKES ELEVATOR SER	ELEVATOR MAINT 4/16	116.00	
01-1700-7-712000	MAINTENANCE - VILLAGE HALL	SAM'S CLUB DIRECT COMM.	CONCESSION / KITCHEN/ OFFICE SUPPLIES	6.98	
01-1700-7-712000	MAINTENANCE - VILLAGE HALL	WORLD SECURITY & CONTROL	ANNUAL FIRE ALARM INSPECTION REPAIRS	225.00	
01-1700-7-713000	MAINTENANCE - SCHERTZ BLDG	ACE HARDWARE	MISC HARDWARE/CLEANING/REPAIR SUPPLIE	16.94	
01-1700-7-713000	MAINTENANCE - SCHERTZ BLDG	ANDERSON PEST SOLUTIONS	PEST CONTROL 3/16	150.00	
01-1700-7-713000	MAINTENANCE - SCHERTZ BLDG	ARROW PLUMBING, INC	PLUMBING REPAIR	133.00	
01-1700-7-713000	MAINTENANCE - SCHERTZ BLDG	CENTURY ELECTRICAL SUPPL	ELEVATOR MAINT 4/16	237.66	
01-1700-7-713000	MAINTENANCE - SCHERTZ BLDG	GREAT LAKES ELEVATOR SER	BULES	113.00	
01-1700-7-713000	MAINTENANCE - SCHERTZ BLDG	HERITAGE SIGNS, LTD.	SIGNAGE	65.70	
01-1700-7-713000	MAINTENANCE - SCHERTZ BLDG	ILLINOIS RECOVERY GROUP	SLUDGE-NON HAZARD OIL/WTR DISPOSAL	370.00	
01-1700-7-713000	MAINTENANCE - SCHERTZ BLDG	MCDONOUGH MECHANICAL SER	CHECK OUT GARAGE UNIT	162.75	
01-1700-7-713000	MAINTENANCE - SCHERTZ BLDG	TEMPERATURE EQUIPMENT CO	WATER HEATER REPAIR PARTS	85.00	
01-1700-7-713000	MAINTENANCE - SCHERTZ BLDG	TRANE CHICAGO EQUIPMENT	HVAC REPAIRS-SCHERTZ BLG	707.00	
Total For Dept 1700 PUBLIC BUILDINGS				2,498.82	
Total For Fund 01 GENERAL FUND				234,687.72	
Fund 03 EMERGENCY TELEPHONE SYSTEM 911					
Dept 0000 GENERAL					
03-0000-3-705000	CONTRACTUAL SERVICES	ADVANCED BUSINESS NETWORK	T-1 LINE	314.76	
03-0000-3-705000	CONTRACTUAL SERVICES	VERIZON WIRELESS	SERVICE 2/9--3/8/16	950.90	
03-0000-3-705000	CONTRACTUAL SERVICES	VILLAGE OF VERNON HILLS	MONTHLY DISPATCH OPERATING & CAPITAL	8,753.00	
03-0000-4-710000	TELEPHONE	ADVANCED BUSINESS NETWORK	7 / T-1 LINES	808.40	
03-0000-7-715000	MAINTENANCE OF OTHER EQUIPMENT	COMPLETE WIRELESS TECHNO	PAGER BATTERIES & CLIPS	326.56	
Total For Dept 0000 GENERAL				11,153.62	
Total For Fund 03 EMERGENCY TELEPHONE SYSTEM 911				11,153.62	
Fund 13 HOTEL/MOTEL TAX FUND					
Dept 0000 GENERAL					
13-0000-0-720000	COOK HOUSE	THE HEZNER CORORATION	DEMO EXHAUST STACKS	4,682.26	
13-0000-0-762000	CIVIC CENTER	GREAT LAKES ELEVATOR SER	ELEVATOR MAINT 4/16	110.00	
13-0000-0-762000	CIVIC CENTER	WORLD SECURITY & CONTROL	ANNUAL FIRE ALARM INSPECTION REPAIRS	873.00	
13-0000-0-770000	SPORTS COMPLEX MARKETING	CBS RADIO	LSC RADIO ADVERTISING	2,400.00	
13-0000-0-770000	SPORTS COMPLEX MARKETING	PADDOCK PUBLICATIONS	LSC PRINT ADVERTISING	3,798.00	
13-0000-0-781000	ADLER CULTURAL CENTER	ACE HARDWARE	MISC HARDWARE/CLEANING/REPAIR SUPPLIE	10.09	
13-0000-0-781000	ADLER CULTURAL CENTER	J & R LOCK & SALE, INC	LOCK REPLCMNT / ADLER CTR	1,049.00	
13-0000-0-781000	ADLER CULTURAL CENTER	MCDONOUGH MECHANICAL SER	EMERGENCY HVAC REPAIR/REPLCMNT	3,500.08	
13-0000-0-781000	ADLER CULTURAL CENTER	MCDONOUGH MECHANICAL SER	FURNACE & AC REPLACEMENT / ADLER CTR	5,186.00	
Total For Dept 0000 GENERAL				21,608.43	
Total For Fund 13 HOTEL/MOTEL TAX FUND				21,608.43	
Fund 14 COMMUTER PARKING FUND					
Dept 0000 GENERAL					
14-0000-3-730000	RENTAL OF LAND	AMERICAN LEGION POST #32	PARING LOT LEASE 5/16	550.00	
14-0000-4-708000	ELECTRICITY	DYNEGY ENERGY SERVICES	SERVICE 3/16	453.47	
14-0000-5-750000	REFUNDS	HO, OLIVIA	COMPUTER PARKING PERMIT REFUND	90.00	
14-0000-7-713000	MAINTENANCE GROUNDS	ANDERSON PEST SOLUTIONS	PEST CONTROL 4/16	72.00	
14-0000-7-713000	MAINTENANCE GROUNDS	TGF ENTERPRISES INC	SNOW PLOWING / SALTING 3/25	169.00	
Total For Dept 0000 GENERAL				1,334.47	

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Fund 14 COMMUTER PARKING FUND					
Total For Fund 14 COMMUTER PARKING FUND				1,334.47	
Fund 20 UTILITY FUND					
Dept 0000 GENERAL					
20-0000-0-401001	WATER SENIOR	OFFNER, JOHN	UB refund for account: 0210297900-05	17.05	
20-0000-0-401001	SEWER SENIOR	OFFNER, JOHN	UB refund for account: 0210297900-05	11.37	
20-0000-0-401001	WATER	TORRES, NATALIE	UB refund for account: 0112676506-14	64.88	
20-0000-0-401001	SEWER	TORRES, NATALIE	UB refund for account: 0112676506-14	44.22	
Total For Dept 0000 GENERAL				137.52	
Dept 2020 WATER DEPARTMENT					
20-2020-2-720000	INSURANCE	MOE FRINGE BENEFITS	PW UNION MED/DENTAL INS 5/16	8,000.00	
20-2020-3-728000	TECHNICAL SERVICES	LAKE COUNTY HEALTH DEPT/	WATER TESTING	240.00	
20-2020-3-728000	TECHNICAL SERVICES	M.E. SIMPSON COMPANY, IN	LEAK LOCATION / HUNTERS LANE	610.00	
20-2020-3-728000	TECHNICAL SERVICES	SUBURBAN LABORATORIES, I	TESTING DISINFECTANT BYPRODUCTS	300.00	
20-2020-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 3/16	55.58	
20-2020-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 3/16	174.42	
20-2020-4-708000	ELECTRICITY	DYNEGY ENERGY SERVICES	SERVICE 3/16	1,135.45	
20-2020-4-710000	TELEPHONE	SPRINT / NEXTEL COMMUNIC	SERVICE 2/24--3/23/16	50.99	
20-2020-5-706000	MATERIALS AND SUPPLIES	ACE HARDWARE	MISC HARDWARE/CLEANING/REPAIR SUPPLIE	10.72	
20-2020-5-706000	MATERIALS AND SUPPLIES	PRO-SAFETY INC	MARKING SPRAY PAINT	275.40	
20-2020-5-723000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	50.54	
20-2020-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	BOLTON, JOHN R	REIME/2016 WATERCON CONF-LODGING, MEA	322.04	
20-2020-5-798000	PURCHASE OF WATER - CUCJAWA	CENTRAL LK CTY JOINT ACT	WATER USAGE 3/16	154,732.48	
20-2020-7-712000	MAINTENANCE BLDG AND GROUNDS	ACE HARDWARE	MISC HARDWARE/CLEANING/REPAIR SUPPLIE	59.43	
20-2020-7-712000	DISCOUNT	ACE HARDWARE	MISC HARDWARE/CLEANING/REPAIR SUPPLIE	(27.58)	
20-2020-7-712000	MAINTENANCE BLDG AND GROUNDS	B A LIGHTING	11 AREA LIGHTS / 19 FLOOD LIGHTS	7,674.85	
20-2020-7-715000	MAINTENANCE OTHER EQUIPMENT	MID AMERICAN TECHNOLOGY	DIRECT CONNECTION LEADS LOCATOR	127.00	
20-2020-7-715000	MAINTENANCE OTHER EQUIPMENT	USA BLUEBOOK	SOCKET SET	731.75	
20-2020-7-715000	MAINTENANCE OTHER EQUIPMENT	USA BLUEBOOK	GATE WRENCH ADAPTER	53.25	
20-2020-7-716000	MAINTENANCE WATER LINE	LESTER'S MATERIAL SERVIC	TOP SOIL	126.48	
20-2020-7-716000	MAINTENANCE WATER LINE	POINT READY MIX, LLC	CONCRETE REPAIR	1,080.00	
20-2020-7-716000	MAINTENANCE WATER LINE	SUPER MIX CONCRETE, LLC	CONCRETE REPAIR	995.00	
Total For Dept 2020 WATER DEPARTMENT				176,777.80	
Dept 2021 SEWER DEPARTMENT					
20-2021-2-720000	INSURANCE	MOE FRINGE BENEFITS	PW UNION MED/DENTAL INS 5/16	3,800.00	
20-2021-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 2/16	37.15	
20-2021-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 3/16	154.93	
20-2021-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 3/16	61.52	
20-2021-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 3/16	175.87	
20-2021-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 3/16	101.37	
20-2021-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 3/16	47.01	
20-2021-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 3/16	36.80	
20-2021-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 3/16	279.23	
20-2021-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 3/16	48.67	
20-2021-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 3/16	73.03	
20-2021-5-706000	MATERIALS AND SUPPLIES	BLACKBURN MANUFACTURING	MARKING FLAGS	75.80	
20-2021-5-706000	MATERIALS AND SUPPLIES	BLACKBURN MANUFACTURING	MARKING FLAGS	79.80	
20-2021-5-706000	MATERIALS AND SUPPLIES	USA BLUEBOOK	CREDIT / TAX EXEMPT	(11.63)	
20-2021-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	LUBY, DONALD	REIMB / CDL LICENSE RENEWAL	65.00	
20-2021-7-715000	MAINTENANCE LIFT STATIONS	PUMPING SOLUTIONS, INC	TSURUMI CUTTER PUMP	1,426.81	
20-2021-7-715000	MAINTENANCE LIFT STATIONS	STEINER ELECTRIC COMPANY	CAMBRIDGE LIFT STATION ELECTRICAL STA	355.43	
20-2021-7-715000	MAINTENANCE LIFT STATIONS	STEINER ELECTRIC COMPANY	CAMBRIDGE LIFT REPAIR PARTS	488.59	

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Fund 20 UTILITY FUND
 Dept 2021 SEWER DEPARTMENT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Total For Dept 2021 SEWER DEPARTMENT					
20-2022-3-728000	TECHNICAL SERVICES	PHENOVA	TESTING MATERIALS	177.40	
20-2022-3-728000	TECHNICAL SERVICES	SUBURBAN LABORATORIES, I	WWTP TESTING	95.00	
20-2022-4-708000	ELECTRICITY	DYNEGY ENERGY SERVICES	SERVICE 2/16	19,553.30	
20-2022-5-706000	MATERIALS AND SUPPLIES	CONSOLIDATED PLASTICS CO	CONTROL BLDG RUGS	621.02	
20-2022-5-706000	MATERIALS AND SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	132.99	
20-2022-5-706000	MATERIALS AND SUPPLIES	SAM'S CLUB DIRECT COMM.	CONCESSION / KITCHEN/ OFFICE SUPPLIES	128.90	
20-2022-5-706000	MATERIALS AND SUPPLIES	WAREHOUSE DIRECT	OFFICE CHAIR	400.50	
20-2022-5-706000	MATERIALS AND SUPPLIES	WILKENS-ANDERSON COMPANY	DIGITAL WATER BATH	514.62	
20-2022-5-706000	MATERIALS AND SUPPLIES	WILKENS-ANDERSON COMPANY	LAB SUPPLIES	130.61	
20-2022-5-707000	CHEMICALS	BAKTER & WOODMAN INC	ENG SERV/ WWTP PRETREATMENT	3,245.66	
20-2022-5-752000	UNIFORMS	ROGANS SHOES	BOOTS	110.50	
20-2022-7-712000	MAINT - BUILDING & GROUNDS	MCMMASTER-CARR SUPPLY CO	PLANT A SLUDGE PIT FLOAT SUPPORT	239.82	
20-2022-7-712000	MAINT - BUILDING & GROUNDS	MCMMASTER-CARR SUPPLY CO	PLANT A SLUDGE PIT FLOAT HANGER	13.83	
20-2022-7-712000	MAINT - BUILDING & GROUNDS	METROPOLITAN INDUSTRIES	USF HATCH	2,933.00	
20-2022-7-712000	MAINT - BUILDING & GROUNDS	PRO 4	SLAB JACKING / WATERPROOFING CRACK IN	2,300.00	
20-2022-7-715000	MAINTENANCE OTHER EQUIPMENT	TRANSCO CLEANING COMPANY	TERRAZO FLOOR STRIPPING SERVICE	775.00	
20-2022-7-715000	MAINTENANCE OTHER EQUIPMENT	ENVIRONMENTAL RESOURCES	FRIT BUCKET REPAIR PARTS	1,885.92	
20-2022-7-715000	MAINTENANCE OTHER EQUIPMENT	ENVIRONMENTAL RESOURCES	SHAFT SLEEVE BEARINGS / REPAIR PARTS	5,546.76	
20-2022-7-715000	MAINTENANCE OTHER EQUIPMENT	GASVODA & ASSOCIATES INC	REPAIR PARTS / SEALS & O-RINGS	1,130.46	
20-2022-7-715000	MAINTENANCE OTHER EQUIPMENT	GRAINGER INC	ELECTRICAL RELAYS	39.34	
20-2022-7-715000	MAINTENANCE OTHER EQUIPMENT	SWANSON FLO CO	ACTUATOR FIELD REPAIR PARTS	2,599.35	
Total For Dept 2022 WASTE WATER TREATMENT PLANT					
42,573.98					

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Total For Dept 2024 UTILITY-CAPITAL IMPROVEMENT					
264,128.50					
Total For Fund 20 UTILITY FUND					
490,913.18					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 30 VEHICLE MAINT/REPL SERVICE FD					
Dept 0000 GENERAL					
30-0000-2-720000	INSURANCE	MOE FRINGE BENEFITS	PW UNION MED/DENTAL INS 5/16	4,800.00	
30-0000-3-728000	CONTRACTUAL REPAIR SERVICES	ERNIE'S WRECKER SERVICE	TOWING #318	250.00	
30-0000-3-787000	FIRE CONTRACTUAL REPAIRS	POMP'S TIRE SERVICE INC	TIRE REPAIR/ ROAD SERVICE	160.00	
30-0000-5-707000	TOOLS	MIKE FREUND, INC	TOOLS	101.95	
30-0000-5-713000	VEHICLE WASHING	S & S ENERGY INC	CAR WASH	29.00	
30-0000-5-714000	VEHICLE PARTS	ACE HARDWARE	MISC HARDWARE/CLEANING/REPAIR SUPPLIE	80.50	
30-0000-5-714000	DISCOUNT	ACE HARDWARE	MISC HARDWARE/CLEANING/REPAIR SUPPLIE	(27.57)	
30-0000-5-714000	VEHICLE PARTS	INTERSTATE BILLING SERVI	SENSOR ASSEMBLY CAM/CRANK #318	102.05	
30-0000-5-714000	VEHICLE PARTS	J.E.B. BATTERY DISTRIBU	BATTERY FOR TENDER	265.84	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 30 VEHICLE MAINT/REPL SERVICE FD					
Dept 0000	GENERAL				
30-0000-5-714000	VEHICLE PARTS	J.E.B. BATTERY DISTRIBUT	BATTERY	89.83	
30-0000-5-714000	VEHICLE PARTS	LIBERTYVILLE LINCOLN SAL	REPAIR PARTS /SQUAD #010	437.14	
30-0000-5-714000	VEHICLE PARTS	LIBERTYVILLE LINCOLN SAL	TANK ASSEMBLY	75.84	
30-0000-5-714000	VEHICLE PARTS	LIBERTYVILLE LINCOLN SAL	CIRCUIT BREAKER #007	23.55	
30-0000-5-714000	VEHICLE PARTS	MCALLISTER EQUIPMENT CO	TAIL LIGHT	46.80	
30-0000-5-714000	VEHICLE PARTS	PRECISION SERVICE & PART	BATTERY	305.46	
30-0000-5-714000	VEHICLE PARTS	PRECISION SERVICE & PART	RETURN / BATTERY CORE	(45.00)	
30-0000-5-714000	VEHICLE PARTS	STANDARD EQUIPMENT CO	SWEEPER PARTS	331.38	
30-0000-5-755000	LICENSE/TITLE/INSPECTION FEES	RONCOUT SERVICE CENTER L	VEHICLE INSPECTIONS	175.00	
30-0000-5-789000	ACCIDENT DAMAGE EXPENSE	ALLANSON AUTO BODY	ACCIDENT DAMAGE REPAIR / #302	1,816.08	
30-0000-5-789000	ACCIDENT DAMAGE EXPENSE	ESTRADA CUSTOMS	ACCIDENT DAMAGE REPAIR / SQUAD #012	1,398.51	
30-0000-5-789000	ACCIDENT DAMAGE EXPENSE	LIBERTYVILLE LINCOLN SAL	TPMS SENSOR / EXPLORER	48.30	
30-0000-5-789000	ACCIDENT DAMAGE EXPENSE	LIBERTYVILLE LINCOLN SAL	TPMS SENSOR	24.15	
30-0000-5-789000	ACCIDENT DAMAGE EXPENSE	PEARSE, JAMES C	REPAIR DINGS / SQUAD #8	80.00	
30-0000-9-795000	LEASE PAYMENTS - PRINCIPAL	CHASE EQUIPMENT FINANCE	PUBLIC WORKS TRUCK LEASE	6,894.79	
Total For Dept 0000 GENERAL				17,463.60	
Fund 31 TECHNOLOGY EQUIP/REPL SER FD					
Dept 0000	GENERAL				
31-0000-3-728000	CONSULTING SERVICES	INNOVATIVE MSP SOLUTIONS	IT SUPPORT 3/7, 10, 14 & 17	2,500.00	
31-0000-4-711000	WIRELESS SERVICE	VERIZON WIRELESS	SERVICE 2/20--3/19/16	3,084.76	
31-0000-4-719000	INTERNET ACCESS	ADVANCED BUSINESS NETWORK	7 / T-1 LINES	911.65	
31-0000-4-719000	INTERNET ACCESS	COMCAST BUSINESS	INTERNET SERVICE	1,414.50	
31-0000-4-719000	INTERNET ACCESS	COMCAST CABLE	SERVICE 4/16	8.00	
31-0000-4-719000	INTERNET ACCESS	COMCAST CABLE	SERVICE 4/16	17.50	
31-0000-4-719000	INTERNET ACCESS	COMCAST CABLE	SERVICE 4/16	8.00	
31-0000-4-719000	INTERNET ACCESS	COMCAST CABLE	SERVICE 4/16	8.00	
31-0000-5-729000	SOFTWARE,LICENSING, UPDATES	INNOVATIVE MSP SOLUTIONS	IT SUPPORT / SERVERS, WORKSTNS, E-MAIL	1,061.00	
31-0000-5-729000	SOFTWARE,LICENSING, UPDATES	INNOVATIVE MSP SOLUTIONS	IT SUPPORT / SERVERS, WORKSTATIONS, E	1,120.00	
31-0000-5-799000	MISCELLANEOUS	ACE HARDWARE	MISC HARDWARE/CLEANING/REPAIR SUPPLIE	28.53	
31-0000-7-715000	HARDWARE MAINTENANCE	CDW GOVERNMENT, INC	SOLID STATE DRIVES & VGA ADAPTORS	662.30	
Total For Dept 0000 GENERAL				10,824.24	
Fund 40 CAPITAL IMPROVEMENT FUND					
Dept 0000	GENERAL				
40-0000-0-768000	STREETSCAPE IMPROVEMENTS	PADDOCK PUBLICATIONS, IN	LEGAL NOTICE	37.95	
40-0000-0-773000	ANNUAL ROAD IMPROVEMENT PRGM	CIVILTECH	2015 PAVEMENT REHAB, ENG SERVICE-PROJ	1,421.00	
40-0000-0-773000	ANNUAL ROAD IMPROVEMENT PRGM	PADDOCK PUBLICATIONS, IN	LEGAL NOTICE	26.45	
40-0000-0-799000	MISCELLANEOUS	THIRD MILLENNIUM	2016/17 VEHICLE APPLICATIONS	6,913.91	
40-0000-0-799000	MISCELLANEOUS	THIRD MILLENNIUM	LICENSE FEE / VEHICLE STRK SOFTWARE	2,497.50	
Total For Dept 0000 GENERAL				10,896.81	
Fund 41 ROAD IMPROVEMENT FUND					
Dept 0000	GENERAL				
41-0000-6-773000	ROAD REHABILITATION	ALAMP CONCRETE CONTRACTO	2016 MFT STREET IMPROVEMENTS	48,323.37	
41-0000-6-773000	ROAD REHABILITATION	CHRISTOPHER B BURKE ENG	2015 PAVEMENT RESURFACING ENG. SERVICE	8,956.64	
41-0000-6-773000	ROAD REHABILITATION	CHRISTOPHER B BURKE ENG	2016 PAVEMENT RESURFACING ENG. SERVICE	13,733.64	

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Fund 41 ROAD IMPROVEMENT FUND				
Dept 0000 GENERAL	ROAD REHABILITATION	CIVILTECH	2016 FAU PROEJCT ENG. SERVICE-PROJ. N	4,744.32
41-0000-6-773000				<u>75,757.97</u>
Total For Dept 0000 GENERAL				
Fund 45 PARK IMPROVEMENT FUND				
Dept 0000 GENERAL				
45-0000-0-782000	PARK IMPROVEMENT COSTS	WILLIAMS ARCHITECTS	ENG SERV/ RIVERSIDE POOL RENOVATIONS	145.80
Total For Dept 0000 GENERAL				
Fund 60 LIBERTYVILLE SPORTS COMP FUND				
Dept 6001 LSC-INDOOR SPORTS CENTER				
60-6001-2-720000	INSURANCE	MOE FRINGE BENEFITS	PW UNION MED/DENTAL INS 5/16	3,200.00
60-6001-3-707000	CONTRACTED SERVICES	ADNAN FLAYFEL	FEB2016 INDOOR SOCCER REF 4@30, 4@3	240.00
60-6001-3-707000	CONTRACTED SERVICES	ALEX PASIEWICZ	WTR2015 BSKTBL REF 4@30	120.00
60-6001-3-707000	CONTRACTED SERVICES	ALEXANDER KING	WTR2015 BSKTBL REF 4@30	120.00
60-6001-3-707000	CONTRACTED SERVICES	ALEXANDER MAK	WTR2015 BSKTBL REF 1@30	540.00
60-6001-3-707000	CONTRACTED SERVICES	ALLAN SMIGIEL	WTR2015 BSKTBL REF 1@30	570.00
60-6001-3-707000	CONTRACTED SERVICES	ANTHONY MAK	WTR2015 BSKTBL REF 15@30	450.00
60-6001-3-707000	CONTRACTED SERVICES	BENJAMIN SAUER	FEB2016 INDOOR SOCCER REF 10@15, 11@	463.00
60-6001-3-707000	CONTRACTED SERVICES	CHARLES WOOD	WTR2015 BSKTBL REF 2@30	60.00
60-6001-3-707000	CONTRACTED SERVICES	CHRIS SHEPARD	WTR2015 BSKTBL REF 19@30	570.00
60-6001-3-707000	CONTRACTED SERVICES	CLIFTON TURNER	WTR2015 BSKTBL REF 3@30	90.00
60-6001-3-707000	CONTRACTED SERVICES	DALE STEFANSKI	FEB2016 INDOOR SOCCER REF 3@25, 3@3	165.00
60-6001-3-707000	CONTRACTED SERVICES	DAN SAWCHUK	WTR2015 BSKTBL REF 4@30	120.00
60-6001-3-707000	CONTRACTED SERVICES	DANIEL HINESTROSA	FEB2016 INDOOR SOCCER REF 3@15, 5@3	795.00
60-6001-3-707000	CONTRACTED SERVICES	DANIEL WALSH	FEB2016 INDOOR SOCCER REF 4@20, 4@3	240.00
60-6001-3-707000	CONTRACTED SERVICES	DESORNEY, KEITH	WTR2015 BSKTBL REF 6@30	180.00
60-6001-3-707000	CONTRACTED SERVICES	ELLINGSON, STEVE	WTR2015 BSKTBL REF 5@30	150.00
60-6001-3-707000	CONTRACTED SERVICES	ELYSE GEOFFRAY	FEB2016 INDOOR SOCCER REF 4@15	60.00
60-6001-3-707000	CONTRACTED SERVICES	EMMETT QUILTY	WTR2015 BSKTBL REF 3@30	90.00
60-6001-3-707000	CONTRACTED SERVICES	ERAY DURSEN	FEB2016 INDOOR SOCCER REF 4@18, 3@3	132.00
60-6001-3-707000	CONTRACTED SERVICES	EXCELLENT MAIDS CORP	FEB2016 INDOOR SOCCER REF 20@25, 11	830.00
60-6001-3-707000	CONTRACTED SERVICES	FRANK NATHAN	WTR2015 BSKTBL REF 4@30	120.00
60-6001-3-707000	CONTRACTED SERVICES	GARY EDELHEIT	WTR2015 BSKTBL REF 6@30, 2@40	260.00
60-6001-3-707000	CONTRACTED SERVICES	GRANT WIDMARK	FEB2016 INDOOR SOCCER REF 9@15, 2@3	175.00
60-6001-3-707000	CONTRACTED SERVICES	GREGORY MROZ	WTR2015 BSKTBL REF 4@30	120.00
60-6001-3-707000	CONTRACTED SERVICES	GREGORY YONAN	WTR2015 BSKTBL REF 13@30	390.00
60-6001-3-707000	CONTRACTED SERVICES	JAMES C THOMAS	FEB2016 INDOOR SOCCER REF 9@15	135.00
60-6001-3-707000	CONTRACTED SERVICES	JAMES DORR	WTR2015 BSKTBL REF 3@30	90.00
60-6001-3-707000	CONTRACTED SERVICES	JAMES SOWA	WTR2015 BSKTBL REF 3@30	90.00
60-6001-3-707000	CONTRACTED SERVICES	JIM BERNARDI	WTR2016 ASSIGNOR 212@5, REF 4@30	1,180.00
60-6001-3-707000	CONTRACTED SERVICES	JOHNNIE RIVAS	FEB2016 INDOOR SOCCER REF 4@15, 4@3	792.00
60-6001-3-707000	CONTRACTED SERVICES	JOSEPH BAUMAN	WTR2015 BSKTBL REF 39@30	1,170.00
60-6001-3-707000	CONTRACTED SERVICES	KATZ, MICHAEL J	WTR2015 BSKTBL REF 8@30	240.00
60-6001-3-707000	CONTRACTED SERVICES	KEN MOLINARI	WTR2015 BSKTBL REF 3@30	90.00
60-6001-3-707000	CONTRACTED SERVICES	KEVIN MCBRIDE	WTR2015 BSKTBL REF 12@30	360.00
60-6001-3-707000	CONTRACTED SERVICES	KEVIN WALTER	FEB2016 INDOOR SOCCER REF 4@18, 7@3	462.00
60-6001-3-707000	CONTRACTED SERVICES	LANDON ALBERT	FEB2016 INDOOR SOCCER REF 3@25, 2@3	135.00
60-6001-3-707000	CONTRACTED SERVICES	MAK, JOHNATHAN	WTR2015 BSKTBL REF 19@30	570.00
60-6001-3-707000	CONTRACTED SERVICES	MARTY FINK	WTR2015 BSKTBL REF 29@30	870.00

JURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 60 LIBERTYVILLE SPORTS COMP FUND					
Dept 6001 LSC-INDOOR SPORTS CENTER					
60-6001-3-707000	CONTRACTED SERVICES	MICHAEL FEHR	WTR2015 BSKTBL REF 20\$40	80.00	
60-6001-3-707000	CONTRACTED SERVICES	MICHAEL POWELL	WTR2015 BSKTBL REF 260\$30	780.00	
60-6001-3-707000	CONTRACTED SERVICES	MICHAEL PRZYBYLSKI	FEB2016 INDOOR SOCCER REF 40\$25	100.00	
60-6001-3-707000	CONTRACTED SERVICES	MIKE PAL	WTR2015 BSKTBL REF 20\$30	60.00	
60-6001-3-707000	CONTRACTED SERVICES	MOSHEN TARASSOLY	FEB2016 INDOOR SOCCER REF 120\$18, 20\$	531.00	
60-6001-3-707000	CONTRACTED SERVICES	NELSON BOYD	FEB2016 INDOOR SOCCER REF 120\$15	180.00	
60-6001-3-707000	CONTRACTED SERVICES	PREM KUMAR	FEB2016 INDOOR SOCCER REF 130\$18, 110	1,464.00	
60-6001-3-707000	CONTRACTED SERVICES	PROMILA SACHDEV K	FEB2016 INDOOR SOCCER REF 90\$15	135.00	
60-6001-3-707000	CONTRACTED SERVICES	RANDY WARD	WTR2015 BSKTBL REF 200\$30	600.00	
60-6001-3-707000	CONTRACTED SERVICES	ROBERT BURGE	FEB2016 INDOOR SOCCER REF 60\$25, 50\$	300.00	
60-6001-3-707000	CONTRACTED SERVICES	ROBERT KING	WTR2016 BSKTBL REF 30\$30	90.00	
60-6001-3-707000	CONTRACTED SERVICES	RUSSELL T KINKA	WTR2015 BSKTBL REF 20\$30	60.00	
60-6001-3-707000	CONTRACTED SERVICES	SAUER, JEROME	FEB2016 INDOOR SOCCER REF 30\$15, 90\$	270.00	
60-6001-3-707000	CONTRACTED SERVICES	SEBASTIAN HINESTROSA	FEB2016 INDOOR SOCCER REF 30\$15, 90\$	225.00	
60-6001-3-707000	CONTRACTED SERVICES	SPENCER PRODRMOS	WTR2015 BSKTBL REF 20\$30	60.00	
60-6001-3-707000	CONTRACTED SERVICES	THOMAS WIEDEMANN	WTR2015 BSKTBL REF 20\$30	60.00	
60-6001-3-707000	CONTRACTED SERVICES	THOMAS, JAMES	WTR2015 INDOOR SOCCER REF 90\$15	135.00	
60-6001-3-707000	CONTRACTED SERVICES	TODD GRIGLIN	WTR2015 BSKTBL REF 30\$30	90.00	
60-6001-3-707000	CONTRACTED SERVICES	TOM CAHILL	WTR2015 BSKTBL REF 200\$30	600.00	
60-6001-3-707000	CONTRACTED SERVICES	VIJAY KUMAR	FEB2016 ASSIGNOR 420\$15	630.00	
60-6001-3-707000	CONTRACTED SERVICES	VIJAY KUMAR	FEB2016 INDOOR SOCCER REF 90\$15, 180	1,029.00	
60-6001-3-713000	CONTRACTED SERVICES	WADDELOW, DOUGLAS	WTR2015 BSKTBL REF 30\$30	90.00	
INDEPENDENT CONTRACTORS					
INDEPENDENT CONTRACTORS					
60-6001-3-713000	COPY MACHINE LEASE	MIKHAIL TSIPIS	FENCING CLS INSTRUCTION 3/3--24	360.00	
60-6001-3-742000	ELECTRICITY	MUSIC-IN-THE-BOX	MUSIC CLS INSTRUCTION	1,374.15	
60-6001-4-708000	NORTH SHORE GAS	RICOH USA, INC	COPIER LEASE	195.75	
60-6001-4-709000	MATERIALS AND SUPPLIES SPORTS	DYNEGY ENERGY SERVICES	SERVICE 3/16	11,235.17	
60-6001-5-706000	MATERIALS AND SUPPLIES SPORTS	NORTH SHORE GAS CO	SERVICE 2/16	2,870.97	
60-6001-5-706000	MATERIALS AND SUPPLIES SPORTS	SAM'S CLUB DIRECT COMM.	CONCESSION / KITCHEN/ OFFICE SUPPLIES	42.94	
60-6001-5-716000	CONCESSIONS	SUPERIOR INDUSTRIAL SUPP	JANITORIAL SUPPLIES	27.80	
60-6001-5-716000	CONCESSIONS	GOLD MEDAL-CHICAGO INC	CONCESSION SUPPLIES	1,044.83	
60-6001-5-716000	CONCESSIONS	GOLD MEDAL-CHICAGO INC	CONCESSION SUPPLIES	335.90	
60-6001-5-716000	CONCESSIONS	PEPSI	CONCESSION SUPPLIES	1,322.23	
60-6001-5-716000	CONCESSIONS	PEPSI	CONCESSION SUPPLIES	1,420.13	
60-6001-5-716000	CONCESSIONS	PEPSI	CONCESSION SUPPLIES	487.62	
60-6001-5-716000	CONCESSIONS	SAM'S CLUB DIRECT COMM.	CONCESSION / KITCHEN/ OFFICE SUPPLIES	2,215.99	
60-6001-5-716000	CONCESSIONS	THE ICEE COMPANY	CONCESSION SUPPLIES	527.25	
60-6001-5-716000	CONCESSIONS	THE ICEE COMPANY	CONCESSION SUPPLIES	93.00	
60-6001-5-723000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	415.50	
60-6001-5-723000	MATL & SUPPLIES	SAM'S CLUB DIRECT COMM.	CONCESSION / KITCHEN/ OFFICE SUPPLIES	109.76	
60-6001-5-733000	MATL & SUPPLIES CONF & BIRTHDY	COMCAST CABLE	SERVICE 4/16	10.00	
60-6001-5-733000	MATL & SUPPLIES CONF & BIRTHDY	FIORELLI GRAPHICS & PRIN	BACKHAWKS ROADWATCH PROGRAMS	268.00	
60-6001-5-733000	MATL & SUPPLIES CONF & BIRTHDY	FIORELLI GRAPHICS & PRIN	FREE THROW CHALLENGE BOOKLETS	134.00	
60-6001-5-733000	MATL & SUPPLIES CONF & BIRTHDY	SAM'S CLUB DIRECT COMM.	CONCESSION / KITCHEN/ OFFICE SUPPLIES	39.63	
60-6001-5-734000	MATERIALS & SUPPLIES FITNESS	MBS IDENTIFICATION INC	KEY TAGS	760.00	
60-6001-5-734000	MATERIALS & SUPPLIES FITNESS	OFFICE DEPOT	OFFICE SUPPLIES	13.60	
60-6001-5-734000	MATERIALS & SUPPLIES FITNESS	SAM'S CLUB DIRECT COMM.	CONCESSION / KITCHEN/ OFFICE SUPPLIES	87.89	
60-6001-5-750000	REFUNDS	FC LAKE COUNTY	LSC REFUND / PROGRAM CANCELED	400.00	
60-6001-5-750000	REFUNDS	GRAHAM, KAREN	REFUND / FITNESS	37.00	
60-6001-5-750000	REFUNDS	HARADEN, MARJORIE	LSC REFUND/ MEDICAL	240.00	
60-6001-5-750000	REFUNDS	QUILTY, JOYCE	REFUND / FITNESS MEMBERSHIP	55.00	
60-6001-6-790000	CAPITAL OUTLAY	OFFICE DEPOT	OFFICE SUPPLIES	(698.99)	
60-6001-7-712000	MAINTENANCE BUILDING	ACE HARDWARE	MISC HARDWARE/CLEANING/REPAIR SUPPLIE	111.27	

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 60 LIBERTYVILLE SPORTS COMP FUND					
Dept 6001 LSC-INDOOR SPORTS CENTER					
60-6001-7-712000	MAINTENANCE BUILDING	GREAT LAKES ELEVATOR SER	ELEVATOR MAINT 4/16	116.00	
60-6001-7-712000	MAINTENANCE BUILDING	LECHNER & SONS	UNIFORMS	8.00	
60-6001-7-712000	MAINTENANCE BUILDING	LECHNER & SONS	UNIFORMS	8.00	
60-6001-7-712000	MAINTENANCE BUILDING / MATS	LECHNER & SONS	UNIFORMS	112.00	
60-6001-7-712000	MAINTENANCE BUILDING / UNIFORMS	LECHNER & SONS	UNIFORMS	8.00	
60-6001-7-712000	MAINTENANCE BUILDING	NEHER ELECTRIC SUPPLY IN	REPAIR PARTS	229.00	
60-6001-7-712000	MAINTENANCE BUILDING	NEHER ELECTRIC SUPPLY IN	ELEC SUPPLIES	171.00	
60-6001-7-712000	MAINTENANCE BUILDING	NETWORK SERVICES COMPANY	JANITORIAL SUPPLIES	919.27	
60-6001-7-712000	MAINTENANCE BUILDING	ORKIN EXTERMINATING CO I	PEST CONTROL 4/16	50.00	
60-6001-7-712000	MAINTENANCE BUILDING	SUPERIOR INDUSTRIAL SUPP	JANITORIAL SUPPLIES	530.50	
Total For Dept 6001 LSC-INDOOR SPORTS CENTER				51,690.16	
Dept 6002 LSC-GOLF LEARNING CENTER					
60-6002-4-708000	ELECTRICITY	DYNEGY ENERGY SERVICES	SERVICE 3/16	523.99	
60-6002-4-709000	NORTH SHORE GAS	NORTH SHORE GAS CO	SERVICE 2/16	765.59	
60-6002-5-733000	MATERIALS & SUPPLIES- PRO SHOP	RANGE AUTOMATION SYSTEMS	CARD ENCODING	166.00	
60-6002-5-733000	MATERIALS & SUPPLIES- PRO SHOP	UNITED PARCEL SERVICE	SHIPPING	9.07	
60-6002-7-713000	MAINTENANCE GROUNDS	VULCAN CONSTRUCTION MATE	SCREENINGS	371.69	
Total For Dept 6002 LSC-GOLF LEARNING CENTER				1,836.34	
Dept 6003 LSC-FAMILY ENTERTAINMENT CENTER					
60-6003-0-708000	ELECTRICITY	DYNEGY ENERGY SERVICES	SERVICE 3/16	172.17	
60-6003-0-709000	NORTH SHORE GAS	NORTH SHORE GAS CO	SERVICE 2/16	251.38	
Total For Dept 6003 LSC-FAMILY ENTERTAINMENT CENTER				423.55	
Total For Fund 60 LIBERTYVILLE SPORTS COMP FUND				53,950.05	

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 01 GENERAL FUND	234,687.72	
			Fund 03 EMERGENCY TELE	11,153.62	
			Fund 13 HOTEL/MOTEL TA	21,608.43	
			Fund 14 COMMUTER PARKI	1,334.47	
			Fund 20 UTILITY FUND	490,913.18	
			Fund 30 VEHICLE MAINT/	17,463.60	
			Fund 31 TECHNOLOGY EQU	10,824.24	
			Fund 40 CAPITAL IMPROV	10,896.81	
			Fund 41 ROAD IMPROVEME	75,757.97	
			Fund 45 PARK IMPROVEME	145.80	
			Fund 60 LIBERTYVILLE S	53,950.05	
			Total For All Funds:	928,735.89	



(Deferred from the March 22, 2016 Village Board meeting.)

Agenda Item No. 3C

VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Item: An Ordinance Amending Chapter 6, Buildings and Technical Regulations of the Libertyville Municipal Code

Staff Recommendation: Approval of ordinance.

Staff Contact: John P. Spoden, Director of Community Development
Richard Carani, Fire Chief

Background: The attached ordinance will update the existing Building and Technical Regulations provisions found in Chapter 6 of the Municipal Code. The Village Board reviewed and approved the proposed changes at their March 8, 2016 meeting with the understanding that an ordinance would be drafted for the Village Board to consider at their April 12, 2016 meeting. The Administrative Staff recommends the Village Board approve the attached ordinance.

To approve, a simple majority of the Corporate Authorities is required (four positive votes).

VILLAGE OF LIBERTYVILLE

ORDINANCE NO. 16-O-___

AN ORDINANCE AMENDING CHAPTER 6 - BUILDINGS AND TECHNICAL REGULATIONS OF
THE LIBERTYVILLE, ILLINOIS MUNICIPAL CODE

WHEREAS, the Village of Libertyville enacted Chapter 6-Buildings and Technical Regulations of the Village of Libertyville Municipal Code; and

WHEREAS, the President and Board of Trustees of the Village of Libertyville have determined that it is in the best interest of the Village and its residents to update the building and fire prevention requirements of the Village of Libertyville to improve the standards for buildings and technical regulations; and

WHEREAS, the President and Board of Trustees have determined that it is in the best interests of the Village and its residents to adopt the following amendments:

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LIBERTYVILLE, COUNTY OF LAKE, STATE OF ILLINOIS, AS FOLLOWS:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated herein as if fully set forth.

SECTION TWO: Repeal of Chapter 6-Buildings and Technical Regulations of the Village of Libertyville Municipal Code. Chapter 6-Buildings and Technical Regulations of the Village of Libertyville Municipal Code. is hereby repealed, in its entirety.

SECTION THREE: Adoption of Chapter 6-Buildings and Technical Regulations of the Village of Libertyville Municipal Code. Immediately following the repeal of Chapter 6-Buildings and Technical Regulations of the Village of Libertyville Municipal Code, as set forth in the preceding section of this ordinance, Chapter 6-Buildings and Technical Regulations of the Village of Libertyville Municipal Code. shall hereby be adopted as follows:

LIBERTYVILLE, ILLINOIS MUNICIPAL CODE
Chapter 6 BUILDINGS AND TECHNICAL REGULATIONS*

*Cross reference(s)--Community appearance, Ch. 7; environmental preservation, Ch. 9; nuisances, Ch. 15; planning and development, Ch. 18; subdivisions, Ch. 22; zoning, Ch. 26.

State law reference(s)--General authority to regulate buildings and construction, 65 ILCS 5/11-30-1--5/11-39-3

ARTICLE I. IN GENERAL

Secs. 6-1--6-25. Reserved.

ARTICLE II. BUILDING CODE

DIVISION 1. GENERALLY

Sec. 6-26. Title.

This article shall be known as the building code of the village, referred to in this article as "this code," and shall include general provisions, the basic building code, the mechanical code, the plumbing code, energy code, swimming pool code, fuel gas code, existing building code, and the one and two family residential code. Other codes and ordinances of the village which pertain to the construction or alteration of buildings and structures include, without limitation, the electrical code in article III of this chapter, the property maintenance code in article IV of this chapter, and the fire prevention code in article V of this chapter.

(Ord. No. 92-0-52, §2(100-1), 10-27-92)

Sec. 6-27. Scope.

This article shall control all matters concerning the construction, alteration, addition, repair, movement, equipment, replacement, removal, demolition, use, location, occupancy and maintenance of all buildings and structures, and shall apply to existing or proposed buildings and structures; except as such matters are otherwise provided for in chapter 26, Zoning, or other ordinances or statutes, or in the rules and regulations authorized for promulgation under the provisions of this code.

(Ord. No. 92-0-52, 2(100-2), 10-27-92)

Sec. 6-28. Intent.

This code shall be construed to secure its expressed intent, which is to establish the minimum requirements to safeguard public safety, health and welfare, insofar as they are affected by building or structure construction, through structural strength, stability, adequate means of egress

facilities, sanitary equipment and systems, light and ventilation, electrical devices and systems, and fire safety; and, in general, to secure safety to life and property from all hazards incident to the design, erection, repair, replacement, removal, demolition, maintenance, or use and occupancy of buildings, structures or premises.

(Ord. No. 92-0-52, §2(100-4), 10-27-92)

Sec. 6-29. Applicability.

(a) *Generally.* The provisions of this article shall cover all matters affecting or relating to buildings and structures, as set forth in sections 6-26 through 6-28.

(b) *Exemptions.* This code shall not be construed as requiring alterations to lawfully constructed existing buildings or equipment, unless specific provision is made to the contrary or unless the provision is expressly made retroactive.

(c) *Matters not provided for.* Any requirement essential for structural, fire, electrical, mechanical or sanitary safety of an existing or proposed building or structure, or essential for the safety of the occupant thereof, and which is not specifically covered by this code or other codes and ordinances of the village as described in section 6-26, shall be determined by the building official based upon the exercise of his best professional judgment in accordance with customary practice in the field.

(d) *Other regulations.* When the provisions in this article specified for health, safety and welfare are more restrictive than other regulations, this code shall control; but in any case, the most rigid requirements of either this code or such other applicable regulations as may be in force or legally adopted shall apply whenever they may be in conflict.

(Ord. No. 92-0-52, §2(100-5), 10-27-92)

Sec. 6-30. Existing structures.

(a) *Unlawful use.* Any use, building or structure used or constructed unlawfully or that was in violation of any previous codes or regulations, prior to the adoption of this code, shall be deemed a continuing violation and subject to the penalties of this code.

(b) *Continuation of existing use.* Consistent with chapter 26, Zoning, the legal use and occupancy of any structure existing on the date of adoption of this code or for which building permits have been applied and which meet all provisions of previous regulations may be continued without change, except as may be specifically covered in this code and the property maintenance and fire prevention regulations adopted in articles IV and V of this chapter, or as may be deemed necessary by the building official for the general safety and welfare of the occupants and the public.

(c) *Change in use.* It shall be unlawful to make any change in the use or occupancy of any structure or portion thereof which would subject it to any special or general provision

of this code without approval of the building official, certifying that such structure meets the intent of the provisions of all codes and ordinances governing the new use or occupancy and that such change does not result in any greater hazard to public safety or welfare. Where a change of use is contemplated in whole or in part of any existing building, the building shall be upgraded to comply with this code for the most hazardous use.

(d) *Alterations or repairs.* Alterations or repairs may be made to any structure without requiring the existing structure to comply with all the requirements of this code; provided such work conforms to that required of a new structure and that such alterations or repairs shall not cause an existing structure to become unsafe, unsanitary or adversely affect the performance of the building. Alterations or repairs to an existing structure which are nonstructural and do not adversely affect any structural member or any part of the structure having a required fire resistance rating may be made with the same or better materials of which the structure is constructed.

(Ord. No. 92-0-52, §2(100-6), 10-27-92; Ord. No. 94-0-34, §4, 7-26-94)

Sec. 6-31. Repairs and maintenance.

- (a) *Repairs.* Ordinary repairs to structures (those that are generally routine and/or decorative in nature and are nonstructural) may be made without application or notice to the building official, but such repairs shall not include the cutting or weakening of any wall, partition or portion thereof, the removal or cutting of any structural beam or bearing support, or the removal or change of any required means of egress, or rearrangement of parts of a structure affecting the exit requirements; nor shall ordinary repairs include additions to, alterations of, replacement or relocation of any standpipe, water supply, sewer, drainage, drain leader, gas, soil, waste, vent or similar piping, electrical wiring or mechanical equipment or devices or other work affecting public health or general safety. Ordinary repairs shall include routine replacement/changeout of residential toilets, sinks and their connectors.
- (b) *Maintenance.* All buildings or structures and all parts thereof, both existing and new, shall be maintained in a safe and sanitary condition. All service equipment, means of egress, devices and safeguards which are required by this code in a building or structure, or which were required by a previous code or statute in a building or structure, when erected, altered or repaired, shall be maintained in good working order.
- (c) *Owner responsibility.* The owner or the owner's designated agent shall be responsible for the safe and sanitary maintenance of the building or structure or premises and its means of egress facilities at all times.

(Ord. No. 92-0-52, §2(100-7), 10-27-92)

Sec. 6-32. Demolition of structures.

- (a) *Service connections.* No structure may be eligible for demolition unless and until the owner has submitted proof that the structure is vacant. Before a vacant structure can be demolished or removed, the owner or owner's agent shall notify all utilities having service connections within the structure such as water, electric, gas, sewer. Permit to demolish or remove a vacant structure shall not be issued until a release is obtained from the utilities, stating that their respective service connections and appurtenant equipment, such as meters and regulators, have been removed or sealed and plugged in a safe manner.
- (b) *Notice to adjoining owners.* A permit shall not be issued for the removal of a vacant building or structure until proof of notification to the owners of adjoining properties and to the owners of overhead wires or other facilities which may have to be temporarily removed or protected is provided by the applicant.
- (c) *Lot protection and cleanup.* Whenever a structure is demolished or removed, the premises shall be maintained free from all unsafe or hazardous conditions during and after the demolition work. All debris is to be safely removed, dust is to be controlled and the property restored to established grade. Proper drainage will be provided, and the erection of any necessary retaining walls, fences or other safeguards shall be in accordance with Chapter 33 of the International Building Code, as adopted in section 6-161.
- (d) *Tree Preservation.* Permits shall not be issued for the removal of a vacant building or structure until a tree survey of the property, performed by a certified arborist is submitted for review. Any trees removed as part of the demolition of a vacant building or structure shall be required to be replaced in accordance with Chapter 9 of this code.
- (e) *Fees, bonds and insurance.* Permit fees, cash restoration bonds, and proof of insurance shall be paid submitted in the amounts shown in section 6-90 (Fee Schedule), 6-91 (Cash Bonds) and 6-86(k) (Insurance) The building official may waive the insurance requirement for minor demolition work.

(Ord. No. 92-0-52, §2(100-8), 10-27-92; Ord. No. 96-0-38, §2, 6-13-96)

Sec. 6-33. Moved structures; site plan approval, compliance required.

Buildings and structures moved into or within the village must receive prior approval of the building plan and the site plan from the president and board of trustees, and the owner must provide evidence that the building or structure shall comply with all provisions of this code for new buildings and structures. Further, the building or structure shall not be used or occupied in whole or in part until the certificate of use and occupancy shall have been issued by the building official.

(Ord. No. 92-0-52, §2(100-9), 10-27-92)

Sec. 6-34. Materials and equipment; approval required.

- (a) *Generally.* All materials, equipment, systems and devices approved for use by the building official shall be constructed and installed in accordance with such approval. No unapproved materials shall be used or installed in any building or structures.
- (b) *Manufacturer's instructions and recommendations.* Where this code does not provide specific installation detail or instructions and/or this code does not specifically address the proper application or prohibitions of use of specific materials, the approved manufacturer's installation instructions and recommendations for the proper installation and use of the specific materials shall govern.
- (c) *Modifications.* Where there are practical difficulties involved in carrying out structural or mechanical provisions of this code or of an approved rule, the building official may vary or modify such provision upon application of the owner or owner's agent, provided that the spirit and intent of the provisions shall be observed and public safety and welfare are ensured. Such modifications shall be properly recorded in the permanent records and files of the department.
- (d) *Used materials and equipment.* No used materials, equipment, systems and devices shall be constructed or used unless proof is provided that all such have been reconditioned, tested and placed in like-new, proper working condition and have been approved for use by the building official.
- (e) *Alternative materials and equipment.* The provisions of this code are not intended to preclude the use of any material and method of construction not specifically prescribed by this code, provided any such alternative has been approved. The building official may approve any such alternatives, provided the building official finds that the proposed alternative is at least equivalent to, or better than, the prescribed material or method of construction in quality, strength, effectiveness, fire resistance, durability and safety, and complies with the intent of this code.
- (f) *Research and investigations.* The building official shall require that sufficient technical reports or test data be submitted to substantiate the proposed use of any alternative material or methods of construction, and if it is determined that the evidence submitted constitutes satisfactory proof of performance for the use intended, the building official may approve its use, subject to the restrictions or limitations placed on the alternative material or method of construction as revealed by the technical data, reports, and test results. The costs of all tests, reports and/or investigations required under this subsection shall be paid by the applicant.

- (g) *Approved report and testing agencies.* All technical reports shall be prepared, sealed and signed by qualified engineers licensed by the state. All tests shall be conducted under the provisions of the International Building Code, as adopted in section 6-161, and shall use nationally recognized test standards. Approved testing agencies shall be those generally recognized nationally as qualified to responsibly conduct and interpret tests and test results and shall be approved by the building official.
- (h) *Research reports.* The building official may accept duly authenticated research reports from the International Building Code or other approved sources of national standing, as supporting data for acceptance of materials or methods of construction not specifically provided for in this code. The building official may require such research reports by a duly qualified research body before acceptance of new or alternative materials or methods of construction, with all costs to be paid by the applicant.

(Ord. No. 92-0-52, §2(100-10), 10-27-92)

Sec. 6-35. Professional architectural and engineering services.

- (a) *Generally.* All plans, specifications, computations, details or other pertinent data required for a building permit application for new construction, additions, alterations, repair, expansion or modification work for any structure or mechanical system involving the practice of professional architecture or engineering, as defined by the statutory requirements of the professional registration laws of the state, shall be prepared by or under the direct supervision of a registered architect or engineer and bear the architect's or engineer's signature and seal in accordance with the state statutes governing professional registration and practice. Overall structural design of buildings and nonbuilding structures shall bear the signature and seal of a registered architect or structural engineer only. Building systems, other than structural design, shall bear the signature and seal of a registered architect or of an engineer of the appropriate registration. All plans for new residential buildings shall bear the signature and seal of an architect as described above except that the building official may waive this requirement for room additions, or other minor additions or alterations to buildings and structures.
- (b) *Special professional services.* Where applications for building permits involve unusual design, complexity or magnitude, or where adopted national standards require special architectural or engineering inspections, the building official may require appointment of a full-time project representative by the architect or engineer. This project representative shall be responsible for the proper construction of the project under the approved plans and specifications, subject to all of the provisions of this code and normal building department inspections. This project representative shall keep daily records and submit reports as required by the building official.

- (c) *Building permit requirements.* The special professional service requirement provided for in this section shall be determined prior to the issuance of the building permit and shall be a prerequisite for the permit issuance.
- (d) *Fees and costs.* All fees and costs related to the performance of special professional services shall be borne by the owner.

(Ord. No. 92-0-52, §2(100-11), 10-27-92)

Sec. 6-36. Workmanship.

All work shall be constructed, installed and completed in a workmanlike and acceptable manner, so as to secure the results intended by this code. Where recognized standards of workmanship have been established, they shall be applied to the work being performed. Where standards of workmanship have not been specifically established, the rule of reasonable expectations of a reasonable person shall apply.

(Ord. No. 92-0-52, §2(100-51), 10-27-92)

Secs. 6-37--6-55. Reserved.

DIVISION 2. ADMINISTRATION AND ENFORCEMENT*

*Cross reference(s)--Board of building appeals, §2-416 et seq.

Subdivision I. General Provisions

Sec. 6-56. Building Division.

- (a) *Building Commissioner.* The division head in charge of the building division of the department of Community Development shall be known as Building Commissioner and, for the purposes of this code and the Libertyville Municipal Code Chapter 6, the building official and the Code Official.
- (b) *Appointment.* The Building Commissioner shall be appointed by the village Director of Community Development subject to approval of the village administrator.
- (c) *Organization.* The Building Commissioner shall be assisted by inspectors and other employees as shall be necessary for the administration of this code and as authorized by the appointing authority.
- (d) *Deputy.* The Building Commissioner may designate an inspector as deputy who shall exercise all powers of the building commissioner during the temporary absence or disability of the Building Commissioner.

- (e) *Liability.* The Building Commissioner, inspectors and other employees charged with the enforcement of this code, while acting for the village, shall not thereby be rendered liable personally, and the Building Commissioner, inspectors and other employees are relieved from all personal liability for any damage that may accrue to persons or property as a result of any act required or permitted in the discharge of official duties. Any suit instituted against the Building Commissioner, inspectors and other employees because of an act performed by that person in the lawful discharge of duties and under the provisions of this code shall be defended by the legal representative of the village until the final termination of the proceedings. The Building Commissioner or any subordinates shall not be liable for any costs in any action, suit or proceedings that may be instituted in pursuance of the provisions of this code; and such persons of the Building Division, acting in good faith and without malice, shall be free from liability for acts performed under any of its provisions or by reason of any act or omission in the performance of official duties in connection therewith.

- (f) *Official records.* An official record shall be kept of all business and activities of the Building Division and all such records shall be open to public inspection during normal business hours in accordance with the Freedom of Information Act (FOIA) except where an inspection or investigation is pending, or where some other FOIA exemption is applicable. Original documents and records shall not leave the premises of the department except by permission of the Building Commissioner after an appropriate cash bond has been posted for the return of same in good condition.

(Ord. No. 92-0-52, §2(100-12), 10-27-92)

Sec. 6-57. Duties and powers of the Building Commissioner.

- (a) *Generally.* The Building Commissioner shall enforce all the provisions of this code and shall act on any questions relative to the mode or manner of construction, materials or systems to be used in the erection, addition, alteration, repair, replacement, removal, demolition, installation of service or mechanical equipment and the location, use, occupancy and maintenance of all buildings, structures, and premises. The Building Commissioner shall also perform such other duties as may be assigned.

- (b) *Applications and permits.* The Building Commissioner shall receive and review applications and issue permits for the erection and alteration of buildings and structures, inspect the premises for which such permits have been issued and enforce compliance with the provisions of this code, and all other related ordinances.

- (c) *Building notices and orders.* The Building Commissioner shall issue all necessary notices or orders to remove illegal or unsafe conditions, to require the necessary safeguards during construction, and to ensure compliance with all code and

ordinance requirements for the health, safety and general welfare of the public.

- (d) *Inspections.* The Building Commissioner or his duly authorized inspectors shall make all the required inspections and such additional inspections as may be necessary to enforce the provisions of this code and other required ordinances. The Building Commissioner may accept reports of inspections by approved agencies or individuals; and all reports of such inspections shall be in writing and certified by a responsible officer of such approved agency or by the responsible individual. Subject to approval of the appointing authority, the Building Commissioner may engage such expert opinion as may be deemed necessary to report upon unusual technical issues that may arise.
- (e) *Rule-making authority.* The Building Commissioner shall have powers as may be necessary in the interest of public health, safety and general welfare to adopt and promulgate rules and regulations, to interpret and implement the provisions of this code, to secure the intent thereof, and to designate requirements applicable because of local climatic or other conditions; but such rules shall not have the effect of waiving working stresses or fire resistance requirements specifically provided in this code or violating accepted engineering practices involving public safety.
- (f) *Records.* The Building Commissioner shall keep official records of applications received, permits and certificates issued, reports of inspections, and notices and orders issued. Such records shall be retained in the official records so long as the building or structure to which they relate remains in existence unless otherwise provided by other regulations.
- (g) *Annual report.* At least annually, the Building Commissioner shall submit to the chief authority of the village a written statement of operations, in the form and content as shall be prescribed by the chief authority.

(Ord. No. 92-0-52, §2(100-13), 10-27-92)

Sec. 6-58. Right of entry.

The building official and all duly authorized inspectors shall have the authority, during reasonable working hours, to lawfully enter upon any premises or into any building or structure, or portion thereof, whether completed or in the process of construction, alteration or repair, when necessary to do so in the performance of any duty imposed upon them by this code, or any other law, ordinance or statute which they are required to enforce. Where such entry is refused by the owner, the owner's agent or the occupant, the building official may apply to the circuit court for an administrative search warrant.

(Ord. No. 92-0-52, §2(100-39), 10-27-92)

Sec. 6-59. Resisting an officer.

Any person hindering or attempting to hinder, resisting or attempting to resist the building official or any duly authorized inspectors in the performance of their duties shall be guilty of a misdemeanor and be charged with resisting an officer of the village.

(Ord. No. 92-0-52, §2(100-40), 10-27-92)

Sec. 6-60. Jurisdictional cooperation.

The assistance and cooperation of all departments of the village, all departments of the county and all other officials of all other public agencies shall be rendered to the building officials and all duly authorized inspectors in the performance of their duties.

(Ord. No. 92-0-52, §2(100-41), 10-27-92)

Sec. 6-61. Violations.

- (a) *Unlawful acts.* It shall be unlawful for any person to erect, construct, alter, extend, repair, replace, remove, demolish, move, use or occupy any building, structure, equipment, device or system regulated by this code, or cause same to be done, in conflict with or in violation of any of the provisions of this code, or any other applicable ordinance of the village or other agencies of jurisdiction.
- (b) *Notice of violation.* The building official shall serve a written notice of violation, or order to comply, upon the person responsible for the erection, construction, alteration, extension, repair, replacement, removal, demolition, moving, use or occupancy of any building or structure performed in violation of the provisions of this code, or in violation of any approved document or plan filed with the village to secure a building permit, or in violation of any provisions of the issued permit or certificate issued under the provisions of this code or in violation of any applicable ordinance, statute or law of the village or any other agency having legal jurisdiction over the performance of the work being done. Such notice of violation, or order to comply, shall direct the discontinuance of the illegal action or condition and the abatement of the violations, and shall provide a time period for discontinuance or abatement which is appropriate for the condition.
- (c) *Prosecution of violations.* If the notice of violation is not complied with promptly, the building official shall issue a stop work order as provided for in section 6-62. The stop work order shall not be rescinded until all violations complained of have been corrected and the fee as provided for in section 6-90(i) has been paid. If the permittee or his agents refuse or are unable to correct the violations, the building official shall request the village attorney to institute the appropriate proceedings at law or in equity to restrain, correct or abate such violations or to require the removal or termination of the unlawful act complained of in the violation notice.
- (d) *Violation penalties.* Any person who violates any of the provisions of this code or

other applicable ordinances of the village, who disobeys, omits, neglects or refuses to comply with, or who resists the enforcement of any of the provisions of this code, applicable village ordinances, the approved plans and documents of the building permit, or any certificate or other permit issued under the provisions of this code, shall be guilty of a misdemeanor, and upon conviction by a court of jurisdiction shall be punished as provided in section 1-12 for each offense plus the cost of prosecution, and each day upon which such violation continues shall be deemed a separate offense.

- (e) *Abatement of violations.* The imposition of the penalties prescribed in this section shall not preclude the village attorney from instituting appropriate action in a court of jurisdiction to prevent unlawful construction or to restrain, correct or abate a violation or to prevent illegal occupancy of a building, structure or premises or to stop an illegal act, conduct, business or use of a building or structure on or about any premises. If the Village prevails in such an action the party whom such action is commenced shall, in addition to any fines and penalties imposed by the court, also be responsible for the payment of any attorney's fees and costs incurred by the Village in commencing and pursuing such action.

(Ord. No. 92-0-52, §2(100-52), 10-27-92)

Sec. 6-62. Stop work order.

- (a) *Authorization.* The building official is authorized to issue and post stop work orders to stop work on any building, structure or premises under the following violations: when work is being done without a building permit; when false or incomplete information has been given to obtain a permit; when a permit has been issued but the check for payment of the permit fees has been refused by the permittee's bank; when work is being prosecuted contrary to the provisions of this code or other applicable village ordinances.
- (b) *Issuance.* The stop work order shall be in writing and shall be given to the permittee, his agent or the person doing the work, with a copy to the police department, and a stop work order posted on the premises. All work shall stop immediately upon posting the stop work order on the premises in a prominent place facing the principal street.
- (c) *Unlawful continuance.* Any person, other than the building official, who shall unlawfully remove the stop work order or continue any work in or about the building, structure or premises after a stop work order has been served and posted shall be stopped and/or arrested by the police of the village and charged with violation of this section and shall be subject to prosecution and fines as provided in section 6-61(d). As the responsible party in charge of work on the premises, the owner or his agent may also be served with notice of violation and be subject to all stop work orders. The building official, with written notice to the village police department, shall set forth the conditions under which permission will be given to

proceed with the remedial actions necessary to correct the safety hazards, code violations or other defects complained of in the stop work order.

- (d) *Removal of stop work order.* The stop work order shall be removed only when the building official is satisfied that the safety hazards have been rectified, that the violations have been corrected, the building permits have been issued, and that such other action has been taken or is forthcoming to resolve the original complaints, and that proper cash bonds or other guarantees have been filed with the village. Upon payment of the required fee, as provided in section 6-90, written release of the stop work order shall be given to all parties who had previously received the original stop work order. The stop work order shall then be removed by the building official and the work may proceed.

(Ord. No. 92-0-52, §2(100-53), 10-27-92)

Sec. 6-63. Unsafe structures and premises.

- (a) *Generally.* All structures and premises that are or shall become unsafe, unsanitary or deficient in adequate exit facilities, or which constitute a fire hazard, or constitute an attractive nuisance, or are otherwise dangerous to human life, safety or the public welfare, shall be deemed unsafe buildings, structures or premises. All unsafe buildings or structures shall be taken down and removed, in whole or in part, or made safe and secure, as the building official may deem necessary and as provided in this code. A vacant building with unguarded or open doors, windows or other openings and accessible to the general public shall be deemed an attractive nuisance and a fire hazard and unsafe within the meaning of this code. Premises with open wells, pits or shafts, shall be filled in and made safe.
- (b) *Examination and record.* The building official shall examine every building, structure and premises reported as dangerous, structurally unsafe, an attractive nuisance, constituting a fire hazard or otherwise dangerous to the safety and welfare of the general public, and prepare a report of his findings.
- (c) *Notice of unsafe conditions.* If an unsafe condition is found in a building, structure or premises, the building official shall serve written notice on the owner, the owner's agent or the person in control of the building, structure or premises, describing the unsafe conditions found and specifying the required repairs, improvements or actions to be taken to render the building, structure or premises safe or secured, or requiring the unsafe building or structure or portion thereof to be demolished or such action as is necessary to remove the hazard within a stipulated time. Such notice shall require the person thus notified to immediately declare to the building official acceptance or rejection of the terms of the order.
- (d) *Restoration.* A building or structure condemned by the building official may be restored to a safe condition provided that if the cost of repair or reconstruction is in excess of fifty (50) percent of the fair market value, the building or structure

shall be made to comply in all respects with the provisions of this code, chapter 26, Zoning, and all other applicable laws and ordinances for the construction of a new building or structure.

- (e) *Posting unsafe notice.* If the owner, owner's agent or person in control of the building, structure or premises cannot be found, after diligent search, then the notice of unsafe conditions shall be sent by registered or certified mail to the last known address of such person, and a copy of the unsafe notice shall be posted in a conspicuous place on the premises, and such procedure shall be deemed to be the equivalent of a personal notice.
- (f) *Disregard of unsafe notice.* Upon refusal or neglect of the person served with an unsafe notice to comply with the requirements of the order to abate the unsafe condition, the village attorney shall be advised of all of the facts and shall institute the appropriate legal action to compel compliance with the order.

(Ord. No. 92-0-52, §2(100-55), 10-27-92)

Sec. 6-64. Emergency measures.

- (a) *Vacating buildings or structures.* When, in the opinion of the building official, there is an immediate danger of failure or collapse of a building or structure, or any part thereof, which would endanger life, or when any building or structure, in whole or part, has collapsed and life is endangered by the continued occupation of the building or structure, the building official is authorized and empowered to order and require the inmates and occupants thereof to vacate the building or structure forthwith. The building official shall cause to be posted, at each entrance to such building and structure, a notice reading "Danger" and stating that the building or structure is unsafe and its use or occupancy has been prohibited. It shall thereafter be unlawful for any person to enter such building or structure except for the purpose of making the required repairs or of demolishing same.
- (b) *Temporary safeguards.* When, in the opinion of the building official, there is an immediate danger to life, property or the safety of the general public by a collapse or failure of a building or structure, in whole or in part, or by other unsafe conditions on or in the building or structure or the premises, the building official is authorized and empowered to cause the necessary work to be done to render such building, structure or premises or parts thereof temporarily safe and/or inaccessible to the general public, whether or not the legal procedure described in this section has been instituted.
- (c) *Closing of streets and buildings.* When necessary for public safety, the building official shall cause the temporary closing of sidewalks, streets, buildings, structures and places adjacent to such unsafe building or structure, and prohibit the same from being used.

- (d) *Emergency work.* For the purposes of this section, the building official shall employ the necessary labor and materials to perform the required work as expeditiously as possible. Village personnel, materials and equipment are authorized to be used for emergency purposes, whenever practical.
- (e) *Costs of emergency work.* Costs incurred in the performance of emergency work shall be paid by the village on certification of the building official. The village shall bill the owner of the premises for all costs incurred by the village. If the owner of the premises does not, or cannot, promptly pay such bill, the village attorney shall apply to the court for a lien against the property or institute other appropriate legal action against the owner of the premises where the unsafe building, structure or premises is or was located for the recovery of such costs.

(Ord. No. 92-0-52, §2(100-56), 10-27-92)

Secs. 6-65--6-85. Reserved.

Subdivision II. Permits, Inspections and Approvals

Sec. 6-86. Permits--Applications.

- (a) *When required.* It shall be unlawful to construct, enlarge, alter, install or demolish a building or structure; or change the occupancy of a building or structure to an occupancy requiring greater structural strength, exits, fire resistance or sanitary provisions; or to change to another use; or to install, replace or alter any electrical, plumbing or mechanical equipment or systems for which provision is made or the installation of which is regulated by this code, without first filing an application with the building official in writing and obtaining any required permit as determined therefor; except that repairs which do not involve any violations of this code, as defined in section 6-31, do not require permits.
- (b) *By whom application is made.* Application for a permit shall be made by the owner or lessee of the building or structure, or the agent of either, including but not limited to the contractor or licensed engineer or architect employed by the owner or lessee in connection with the work to be done. If the application is made by a person other than the owner in fee, it shall be accompanied by a duly verified statement of the owner or the qualified person making the application, that the proposed work is authorized by the owner in fee and that the applicant is authorized to make such application. The full names and addresses of the owner, lessee, applicant and of the responsible officers, if the owner or lessee is a corporate body, shall be stated in the application. The owner in fee shall be designated as the Permittee with respect to all permits issued pertaining to any application submitted pursuant to this chapter.
- (c) *Form.* The application for a permit shall be submitted on the building permit application form as supplied by the building division of the village and shall be accompanied by such fees as prescribed in sections 6-89 and 6-90.

- (d) *Description of work.* The application shall contain a general description of the proposed work, its location, the use and occupancy of all parts of the building or structure and of all portions of the site or lot not covered by the building or structure, and such additional information as may be required by the building official.
- (e) *Plans and specifications.* The application for the permit shall be accompanied by not less than four (4) copies of specifications and of plans drawn to scale, with sufficient clarity, detail and dimensions to clearly show the nature and character of the work to be performed. When quality of materials or systems is essential for conformity to this code, specific information shall be given to establish such quality; and this code shall not be cited, or the term "legal" or "its equivalent" be used, as a substitute for specific information. All plans and specifications shall conform to section 6-35, concerning professional architectural and engineering services. The building official may waive the requirement for filing plans when the work involved is of a minor nature. Where application is made for an unusually complex or innovative design or magnitude of construction or where standards referenced in the Model Codes, as adopted in this article, must be extensively applied to determine code compliance, the building official may require that the plan review be conducted by the ICC plan review service or other approved plan review services. With the developer/owner's concurrence, the building official shall forward the plans and specifications to the plan review service, receive and analyze the plan review reports and proceed with normal permit processing. The cost of the plan review, and of department handling and paperwork, shall be paid to the village by the applicant as prescribed in the annual fee schedule.
- (f) *Certificate of survey.* There shall be a certificate of survey prepared, signed and sealed by a qualified land surveyor licensed by the state, showing all boundaries of the property, setback lines, existing structures, if any, and all easements of record submitted with the application.
- (g) *Site plan.*
- (1) There shall also be submitted a fully dimensioned site plan, drawn to scale in accordance with a plat of survey, showing the size and location of all new construction and all existing buildings, structures, and trees over six-inch caliper (see provisions of chapter 9, pertaining to soil erosion control and tree preservation), if applicable, on the site, distances of the building or structure to all property lines, the existing grades at the corners of the site and at as many other locations as necessary to show the topography of the site. The site plan shall also show the proposed final grades of the top of the building foundation walls and the finished site grades at all corners and at sufficient other points on and off the site to clearly show the intended surface water drainage plan. All parking lots

with the required vehicle parking stalls, all outside lighting, landscaping, utility lines and other required elements shall also be shown on the same site plan for ease of understanding and suitable for submission to the plan commission, appearance review commission and the village board.

(2) One- and two-family site plans shall show the applicable information with the top of the foundation grade and finished yard grades assigned by the village engineering office where the building is being built in a previously approved subdivision. Scattered building sites shall show the applicable information as required based on the existing buildings and grades as established.

(3) For demolition projects, the site plan shall show all buildings and structures to be demolished and the location and size of all existing buildings and structures that are to remain on the site, and shall show all finished grades, stormwater drainage structures and swales to drain the site upon completion of the demolition work.

(4) In all cases, a fully developed site plan may be waived by the building official in lieu of a simple plat plan for small building additions, accessory buildings and structures, demolition of minor buildings or structures or other minor projects.

(5) In all cases, spot-in surveys are required after the foundation walls have been poured and stripped but before any superstructure is begun to verify the top of foundation wall grade and location on site. See Section 6-125.

(h) *Engineering details.* The building official may require additional details of structural, mechanical and electrical work to be filed, including computations, stress diagrams, structural calculations and other essential technical data. All engineering plans and computations shall bear the seal and signature of the engineer or architect responsible for the design. Plans for buildings, other than one- and two-family buildings, more than two (2) stories in height shall indicate where penetrations will be made for electrical, plumbing, mechanical and communications conduits, pipes and systems and the materials and methods for maintaining the required structural integrity, fire resistance rating and fire stopping. When the permit application is for an addition to, or the alteration of, an existing building or structure, the building official may require an investigation of the existing structural system, heating, ventilation and air conditioning system, the plumbing system and the electrical system, any or all of the above, by licensed architects, structural or mechanical engineers, to determine the suitability and adequacy of the existing systems or component parts of the system to function properly and safely with the addition of the proposed loads, as contemplated by the permit application, plans and specifications. No permit shall be issued until the suspected systems have been approved and it has been certified that the systems can be safely added on to or modified or that any remedial work

necessary to correct any deficiencies will be done concurrent with the proposed new work. All costs of such investigations shall be paid by the owner.

- (i) *Amendments to application.* Amendments or changes may be made to the application or required application plans and other required documents at any time before the permit is issued, provided such changes do not substantially change or alter the project for which application has been made. If such changes do substantially alter the project, the building official may require that a new application be filed with new application documents. Amendments or changes may be made to the plans, specifications and other permit documents at any time during work in progress, subject to prior approval by the building official before such amendments or changes are built into the project. In both cases, it is the responsibility of the owner or owner's agent to file such amendments or changes in a timely manner which provides the official adequate review time. If approved, the amendment or change shall be deemed part of the original application and shall be filed therewith.

- (j) *Additional reviews and approvals.* The applicant for a building permit shall also submit his plans, as necessary or required, to the village engineer, the fire department, the state fire marshal, the county health department, the state department of transportation, the county highway department and any other municipal, state or federal agency legally requiring plan review and approval before construction, depending on the requirements of the specific building permit application. Approvals of these additional agencies, as may be required, shall be forwarded to the building official and shall be a prerequisite before the issuance of the building permit.

- (k) *Certificate of insurance.*
 - (1) Certificates of insurance shall be filed with the village by the general contractor, electrical contractor, and, heating ventilation and/or air conditioning contractor which shall accompany the permit applications.

 - (2) The certificates of insurance shall be from an insurance company approved by the village with at least a B+ rating. The certificate of insurance may cover all work done in the village for the term of the policy. The amounts of insurance coverage required shall be as follows:

Comprehensive general liability	Project cost \$0 to \$ 40,000	Project cost \$40,001 and over
Bodily injury-Occurrence	500,000	500,000
Bodily injury-Aggregate	500,000	1,000,000
Property damage, including		

explosion (X), collapse (C) and underground (U)	500,000	500,000
Excess liability		1,000,000 BI and PD
Worker's compensation insurance	Statutory	Statutory

- (3) The issuer of the certificate of insurance shall list the Village of Libertyville as a certificate holder and notify the village a minimum of ten (10) days prior to any cancellation of the insurance policy.
- (4) The building official may waive the certificate of insurance requirement for property owners who are listed as permit applicant and general contractor and sign a statement that acknowledges responsibilities and risks inherent with general contracting ;and take out permits to do their own minor alternations to their own building, or to do their own work on their own homes constructing additions, alterations, or accessory structures on private property in owner-occupied one- and two-family premises, depending on the extent of the work to be done.
- (l) *Time limitations.* An application for a permit for any proposed construction work shall be deemed to have been abandoned six (6) months after the date of filing, unless such application has been diligently prosecuted or a permit shall have been issued; except that, for reasonable cause, the building official may grant an extension of time not to exceed ninety (90) days. An application shall be deemed to have been abandoned three (3) months after notification has been sent by the building official to the applicant that the permit has been approved and ready to issue and the applicant has not paid all fees and the permit has not been issued. In such cases of abandonment, the applicant shall file a new application and is subject to the then current codes and ordinances of the village.

(Ord. No. 92-0-52, §2(100-14), 10-27-92; Ord. No. 96-0-38, §3, 6-13-96)

Sec. 6-87. Permits--Administrative procedure.

- (a) *Issuance.* The building official shall examine or cause to be examined all applications for permits, and amendments thereto, under this division within a reasonable time after filing. If the application, plans or other required documents do not conform to the requirements of all pertinent laws and ordinances, the building official shall notify the applicant of the deficiencies of the application and of any additional information or data necessary to establish that the application will meet the village requirements. When the building official is satisfied that the proposed work as represented by the permit application, plans and documents conforms to the requirements of this code and all laws and ordinances applicable thereto, the building official shall issue a permit as soon as practicable.

- (b) *Expiration.* If, after a permit has been issued, the operations covered by the permit shall not have begun within six (6) months after the date thereof, or if such operations are begun and then suspended or abandoned for a period of six (6) months after the time of commencing work or if such operations are begun and are not completed within one (1) year from the permit date, then such permits shall expire and no operations thereafter shall be begun or restarted or completed until a renewal of the permit shall be obtained. If the permit is not renewed as provided in section 6-90(k), all previous construction, if any, must be removed and the property restored to its original condition and all fees paid therefore shall be forfeited to the village and the permit shall become null and void. Further, if the permittee does not remove all previous construction and restore the property to its original conditions, the village, through and pursuant to authority of court order, its employees or its agents, shall remove same and restore the property and recover its expenses by the filing of a lien on the property, or by any other legal action permitted by law; any such removal or restoration shall be undertaken in a manner authorized by law.

Exception: The Building Commissioner may, however, for just cause, approve three (3) month extensions at no cost for a permit to expire up to eighteen (18) months after the permit issue date.

- (c) *Signature validation.* The building official's signature shall be executed on or attached to every permit to validate the permit, or the building official may authorize one (1) or more inspectors or other employees to validate a permit by affixing their signatures thereto.
- (d) *Approved permit plans.*
- (1) The building official or his designee shall stamp or endorse in writing all sets of approved permit plans, specifications, shop drawings and other required documents with his/her signature and the words reviewed for code compliance." One (1) set of such approved permit plans and documents shall be retained for the permanent property file records of the village and one (1) or more sets shall be returned to the applicant. There shall be a complete set of such approved permit plans and documents at the building site, and open to inspection by the building official or authorized inspectors at all reasonable times during construction. Other sets of approved permit plans shall be forwarded to such other agencies as necessary or required.
 - (2) Permit plans are reviewed by the building official with the intent that the plans and specifications comply in all respects to this code. Any omissions or errors on the approved permit plans or the specifications shall not relieve the applicant of his responsibility to comply with all applicable requirements of this code or other agencies legally having jurisdiction.

- (e) *Revocation.* The building official may revoke a permit or approval issued under the provisions of this code for any false statements or misrepresentations of fact in the application or on the plans and other documents on which the permit or approval was based.
- (f) *Approval of part.* The building official may issue a permit for the construction of foundations or any other part of a building or structure before the entire plans and specifications for the entire building or structure have been submitted; provided, that adequate information and detailed foundation or structural plans and calculations have been filed, showing all anticipated loads, and which comply with all pertinent requirements of this code; and further provided, that the building or structure is more than forty thousand (40,000) square feet in area and/or four (4) stories or more in height and that the building or structure is of a nature or a complexity that structural and mechanical plans, calculations and specifications will require an abnormal lead time for proper design. The holder of such permit for foundations or other parts of a building or structure shall proceed with the construction at the permit holder's own risk and without assurance that a permit for the entire building or structure will be granted. The holder of the permit shall sign a statement to that effect and shall accept full responsibility for the proper structural and mechanical mating of the substructure and superstructure. The permit holder shall be responsible for all necessary tear out, repair, replacement or any additional construction work necessary to properly complete the total building or structure. If the building is not completed, then the permit holder shall remove same as provided in subsection (b) of this section.
- (g) *Posting.* The building permit shall be posted in a visible position on the street side of the building under permit during the entire time of the construction operations.
- (h) *Notice of start.* At least twenty-four (24) hours' notice shall be given to the building division before work is started under the issued permit.

(Ord. No. 92-0-52, §2(100-15), 10-27-92)

Sec. 6-88. Permits--Conditions.

- (a) *Payment of fees.* A permit shall not be issued until all fees have been paid.
- (b) *Required subdivision and utilities.* A permit shall not be issued for the construction of any principal building until the village engineer has certified that the property can be properly served with sewer and water mains. The village engineer may release the property for permit if construction improvement plans have been approved and the owner of the property, or his agent, has guaranteed the installation of all required construction improvements with surety bonds or other certified documents acceptable to the village, conforming to the requirements of chapter 22, Subdivisions, and other applicable land development

requirements.

- (c) *Other agency approvals.* A permit shall not be issued until receipt of approval from other required agencies is received by the building division. (See section 6-86(j).)
- (d) *Compliance with code.* The permit shall be a license to proceed with the work and shall not be construed as authority to violate, cancel or set aside any of the provisions of this code, except as specifically stipulated by approved modification or legally granted variations as described in the application and supporting documents.
- (e) *Compliance with permit.* All work shall conform to the approved application and plans for which the permit has been issued and any approved amendments thereto.
- (f) *Compliance with plot plan.* All new work shall be located strictly in accordance with the approved plot plan.
- (g) *Change in site plan.* A lot shall not be changed, increased or diminished in area from that shown on the official approved site plan, unless a revised site plan showing such changes, accompanied by the necessary affidavit of the owner or applicant, shall have been filed and approved by the appropriate village authorities, showing all data previously required on the original site plan.
- (h) *Completion of building or structure.* If the building or structure is not completed, for whatever cause, the incomplete building or structure, including all foundations and other underground installations, shall be removed and the site restored as provided in section 6-87(b).

(Ord. No. 92-0-52, §2(100-16), 10-27-92)

Sec. 6-89. Fees.

- (a) *Generally.* A permit to begin work for new construction, alterations, replacement, removal, demolition, relocation or other building construction operations shall not be issued until the fees prescribed in this section shall have been paid to the village, nor shall any amendment to a permit, necessitating an additional fee, be approved until the additional fee shall have been paid. The building official may waive minimum fees for minor work or inspections.
- (b) *Basis of fees.* The plan review and permit fees shall be based upon the total estimated cost of construction or alterations, as determined by and/or approved by the building official. The term "estimated cost" shall mean the current average fair market cash value of all services, labor, materials, equipment, devices and systems necessary to complete the construction work as described in the application plans and specifications, but shall not include the cost of the land or

underground engineering improvement or interior furnishings.

- (c) *Special fees.* The payment of the fees for the construction, alteration, replacement, removal, demolition, relocation or other building construction operations and for all other work done in connection with or concurrently with the work contemplated by a building permit shall not relieve the applicant or holder of the permit from the obligation to pay all other fees prescribed by law or ordinance, both within and outside the jurisdiction of the building division or to other village departments, divisions or agencies or to other units of county, state or federal government which legally require such fees for their services.

Sec. 6-90. General fee schedule.

- (a) *Plan review fee.*
 - (1) At the time of filing an application for a building permit, there shall be paid a plan review fee in accordance with the schedule set out in the annual fee ordinance. Once the original plan review has been made, only one additional review of minor changes and required corrections shall be accepted at the same fee. Any additional substantial changes shall require an additional plan review (re-review) fee.
 - (2) Plan review fees are waived for the following: outdoor decks, stoops, recreational vehicle pads, satellite dishes, reroofing, storage sheds, fences, residing or other nonstructural exterior envelope changes, fireplaces, demolition of a minor nature, tree removal not requiring a permit, installation of air conditioners, water heaters, water softeners, and other similar accessory uses, installations or repairs. However, each of the above shall be subject to the appropriate additional review (re-review) fees per Annual Fee Ordinance.
- (b) *General permit fees.* The permit fee for the construction or alteration of a building or structure shall be as established in the annual fee ordinance; however, in no event shall the permit fee be less than the minimum as established in the annual fee ordinance.
- (c) *Plumbing, electrical, heating and air conditioning and sign permit fees.* Plumbing fees, electrical fees, heating and air conditioning fees shall be included in the general permit fee. Sign permit fees shall be in accordance with the schedule set out in the annual fee ordinance.
- (d) *Certificate of occupancy fees.* Certificate of use and occupancy permit fees for a building shall be included in the general permit fee.
- (e) *Elevator permit and inspection fees.* Elevator permit and related inspection fees shall be included in the General Permit Fee. Semi-annual inspection fees as set

out in the annual fee ordinance shall be paid semiannually.

- (f) *Demolition permit fees.* The fees for a demolition permit for any part or all of a building and related structures shall be included in the General Permit Fee in accordance with the schedule set out in the annual fee ordinance. The building official may waive the fees, insurance and bonds for minor demolition.
- (g) *Reinspection fees.* A reinspection fee, adequate to reimburse the village for additional expenses incurred, shall be charged on any construction work which, through negligence, incomplete work or poor workmanship on the part of the contractor, makes it necessary for the building official, inspectors or other employees, to make more than one (1) additional inspection of a single phase of construction. The fee for the third and each subsequent inspections after that shall be as established in the annual fee ordinance, and shall be paid before the next reinspection shall be made.
- (h) *Special inspections.* A reinspection or special inspection, other than a reinspection pursuant to subsection (g) of this section, shall be made by the building official or his delegates, at the request of the owner of a building or of a government agency, lending or financial institution at the owner's direction and request, to determine compliance with applicable codes and ordinances of the village. The building official shall give a report of violations found, if any, to such applicant and the owner. Such reinspection or special inspection and report shall be made on application and payment of a fee as established in the annual fee ordinance, not to exceed a maximum as established in the annual fee ordinance for all inspections, to defray the expense of such reinspection or special inspection and the attendant clerical work.
- (i) *Stop work orders.* When it is necessary for the building official to post and enforce a stop work order, the stop work order shall not be removed until a fee as established in the annual fee ordinance is paid to the village by the permittee to defray the additional expenses of posting, removal, forms and clerical work.
- (j) *Work started without permit.* When a developer or contractor or owner begins work without a required permit, he shall be given a notice of violation in writing per 6-61(b) and all illegal work shall stop until the proper permits are issued and the fee established in the annual fee ordinance is paid to the village.
- (k) *Renewal of outstanding permits.* Any building permit issued as provided in this division, which has expired by the terms of section 6-87(b), may be renewed by the payment of an additional fee as follows:
 - (1) If a permit expires by failure of owner or agent to begin construction within six (6) months of the date of issuance of the permit, the permittee must renew the permit within the succeeding six (6) months or all fees paid therefor shall be forfeited to the village and the permit shall become

null and void. A renewal fee as established in the annual fee ordinance shall be paid to the village and the permit shall be renewed for a one-year period commencing from the date of payment of the renewal fee. If the building or structure is not completed within the additional one-year period, no additional renewals of the permit shall be made, except by action of the president and board of trustees.

- (2) If a permit expires by failure of the owner or agent to complete the building within one (1) year after the date of issuance of the permit or prior to the end of approved extensions per Section 6-87.b, the permittee must renew the permit within the succeeding three (3) months or all fees paid therefor shall be forfeited to the village and the permit shall become null and void. Furthermore, the permittee shall be required to restore the property back to its original condition by removing any construction thereon and if the permittee does not or cannot do so, the village, through its employees or its agents, may apply to a court of competent jurisdiction for an order authorizing removal of same and may recover its expenses by the filing of a lien on the property or by taking any legal action permitted by law. A renewal fee as established in the annual fee ordinance shall be paid to the village and the permit shall be renewed for a one-year period, commencing from the date of payment of the renewal fee. If the building or structure is not completed within the additional one-year period, no additional renewals of the permit shall be made, except by action of the president and board of trustees.

- (l) *Cancellation of permits.* If a permit has been issued and all fees have been paid and the permittee wishes to cancel the permit within the six-month period required to begin construction of the building from the date of issuance, but before construction has begun, an amount as established in the annual fee ordinance or a minimum as established in the annual fee ordinance, whichever amount is greater, shall be retained by the village for costs incurred for processing records and all other expenses, except inspection costs. If construction has begun and the permittee wishes to cancel the permit within the first six (6) months after the permit has been issued, the same cancellation fees, as above, shall be retained and the permittee must remove the construction, service the property, and restore the property back to its original condition as provided in section 6-87(b) before the remaining fees are returned. Circumstances not described herein shall be determined by the president and board of trustees upon the request of the building official.

- (m) *Engineering fees.* When required, engineering fees for plan review, permit fees and inspection fees shall be paid at the same time as the building permit fees. A building permit shall not be issued until applicable engineering fees are either paid or waived.

(Ord. No. 92-O-52, §2(100-17.5), 10-27-92; Ord. No. 97-O-29, §13, 4-22-97) (Ord. No.

Sec. 6-91. Cash bonds--Generally.

- (a) Cash bonds in the amount and for the types of construction as provided in section 6-92 shall be deposited with the village before either a building permit temporary certificate of occupancy is issued which requires such cash bonds. There shall be a nonrefundable bond administration/inspection fee in an amount as established in the annual fee ordinance paid in addition to the cash bond, for the cost of administration and an inspection of the site to verify that all work has been performed in a satisfactory manner with no existing defects, faults or failures; provided, however, that no such fee shall be required for any telecommunications retailer that pays the village infrastructure maintenance fee as provided in chapter 13, article VIII of this Code. No interest shall be paid on any posted cash bond.
- (b) The cash bonds shall be refunded upon written request to the village by the bond depositor of record or its assignee. In order to be effective, an assignment of any bond refund rights granted by this chapter, shall be evidenced by a notarized written assignment of such rights, delivered to the village and executed by the depositor of record which designates the name and address of any person or entity to whom such assignment is made. The request for refund shall list the permit number and the address of the building for which the cash bond was deposited and for which the refund is being requested. The responsible operating departments of the village shall inspect the site, certify that all requirements of the permit have been complied with by the permittee and authorize release of the cash bond through the Finance Department to the depositor of record. Any unapplied portion of such bonds will be returned to the depositor of record or its assignee after satisfactory completion and inspection of the site, including final grading. Cash bonds shall not be returned to the owner of the property for which the cash bond was deposited unless the owner is the depositor of record or the assignee of the depositor of record.
- (c) The cash bonds shall not be refunded if work remains to be done or if the work is substandard and must be redone or corrected or if the permittee has failed to comply with the provisions of the permit.
- (d) If the permittee fails, refuses, or is unable to complete the work or make additional repairs or corrections to work done, the village shall send written notice to the permittee, at the permittee's address as shown on the building permit application, that work or repairs remain to be done. If, after written notice, the work or repair is not satisfactorily completed within thirty (30) days after receipt of notice, the village may, if determined necessary by the Building Commissioner to abate a nuisance or for the protection of the public health, safety, or welfare, cause the work to be completed or the repairs made after utilizing bond funds to renew the permit if needed per Section 6-87b. Payment for the work, repairs and/or renewals shall be deducted from the cash

bonds and any remaining cash balance shall be refunded to the depositor of record or its assignee. If the amount of the cash bonds is not sufficient to cover all costs of the work or repairs, the full amount of the cash bonds shall be forfeited to the village and the permittee shall be billed for the difference. If the bill is not paid, the village shall either lien the property or take whatever legal action is permitted by law. No further permits shall be issued to the permittee until the balance is paid and new cash bonds are deposited.

- (e) Cash bonds shall not be required from any corporation, company or firm for street openings or the laying or servicing of lines in the public right-of-way or easements intended as public utilities, provided there is an existing franchise agreement between the corporation, company or firm and the village in full force, which shall state that full restoration shall be made to all disturbed areas, either equal or better to that which existed prior to the franchisee's construction.
- (f) *Unclaimed cash bonds.* In the event that a bond depositor of record or its assignee has failed to request the refund of a cash bond as provided by section 6-91(b) or if a building permit for which a cash bond has been deposited expires and is not renewed in accordance with this code, the building official shall notify the depositor of record or, where applicable, its assignee, by certified mail, return receipt requested, to arrange for a refund of any unapplied portion of the cash deposit. If, following such mailing, no request for refund is made by or on behalf of the depositor of record or its assignee, the finance department shall retain the unapplied portion of the cash bond for a period of three months from the date of mailing of such mailed notice. Upon the expiration of said three months period, any unclaimed and unapplied portion of the cash bond deposit shall be retained by the village and shall become the property of the village and neither the bond depositor of record nor its assignee shall have any further claim upon such funds.

(Ord. No. 92-0-52, §2(100-18), 10-27-92; Ord. No. 98-O-19, §6, 2-10-98)

Sec. 6-92. Cash Bonds--Purpose and amounts.

Refundable cash bonds shall guarantee the completion of any/all requirements of building permits, temporary certificates of occupancy, and/or conditional temporary occupancies per Sec. 6-98; by providing the village with funds which may be applied by the village to conduct the work which the village is authorized to perform pursuant to 6-91 (d). The refundable cash bonds shall also guarantee the payment for all permit renewal fees per Sec 6-91(d); late plan review fees; inspection fees; required water service upgrades; tree replacement per Sec 9-77c; and correction of any improper installation, damage, or disturbance to public facilities or properties. The applicant shall deposit a cash bond for each and every building permit applicable to and in the amount shown in the following table and shall pay an additional nonrefundable inspection fee in an amount as established in the annual fee ordinance for each and every bond required; provided, however, that no such fee shall be required for any telecommunications retailer that pays the village infrastructure maintenance fee as provided in chapter 13, article VIII of this Code.

<u>Cash Bonds</u>	<u>Amount Required</u>
Temporary Occupancy Bond	See Section 6-98(c)
Conditional Temporary Occupancy Bond	See Section 6-98(d)
Building Permit Bond	See Section 6-93

(Ord. No. 92-0-52, §2(100-19), 10-27-92; Ord. No. 98-O-19, §7, 2-10-98)

Sec. 6-93. Cash Permit -- Building Bond.

(a) A cash "Building Permit Bond" shall be provided to the Village prior to permit issuance for all building demolitions, additions, alterations, and new buildings and structures.

Exception: Projects with no substantial concrete work, projects with the minimum general permit fee, projects with no applicable plan review fees or re-review fee, and other projects of similar minor construction may be waived by the Building Official.

(b) The building permit bond is applicable for use toward plan review, permit, inspection, stop work order, and other fees listed in the annual fee schedule as well as required water service upgrades, tree replacement, landscaping, permit renewals, demolition, etc. In addition, this building bond may be used toward temporary certificate of occupancy requirements.

(c) The permittee shall replenish bond to its original amount each month.

Sec. 6-94 -- 6-95. Reserved.

Sec. 6-96. Legal recourse.

The deposit of any cash bonds required by this subdivision with the village shall in no way prevent the village from taking any and all legal remedies which are permitted to the village by law in the event of code violations or noncompliance, or failure to complete the building according to the permit and the provisions of this code. In no case shall the cash bond be returned to the permittee until all required work is completed and the certificate of occupancy is issued.

(Ord. No. 92-0-52, §2(100-23), 10-27-92)

Sec. 6-97. Inspections.

(a) *Preliminary inspections.* Before issuing a permit, the building official may

examine or cause to be examined all buildings, structures and premises for which an application has been filed for a permit to construct, enlarge, alter, repair, replace, remove, demolish or change the use or occupancy thereof, as provided in section 6-86(h).

- (b) *Required inspections.* After issuing a building permit, the building official shall upon request of permittee or his agent cause inspections to be made during the course of construction to verify that the work conforms with the permit plans and this code. The number and type of inspections shall be determined by the complexity and size of the building structure and by the requirements of this code. A record of all such inspections and of all violations of this code shall be maintained by the building official.
- (c) *Inspection requests.* The permittee or his agent shall give the building division at least twenty-four (24) hours advance notice prior to the date and time that the inspection is being requested. If two (2) or more requests are made for the same time and date, concrete pours will take precedence. Final inspections shall be requested at least five (5) working days prior to the expected date of occupancy, to allow sufficient time for the inspections, for any corrections to be made, reinspection of any corrections and the final documentation preparatory to issuing the certificate of occupancy. All such inspection requests may be called for by telephone or via a mailed written request, so long as the building division receives the proper lead times as specified in this subsection.
- (d) *When inspections are made.*
 - (1) There are four (4) basic inspections, as follows:
 - a. *Footing inspection.* All footings and pier formwork completed with all earth removed, or trench footing/wall dug out and all formwork completed, and before any concrete has been poured.
 - b. *Foundation wall/drain tile inspection.* Upon completion of the foundation walls, stripped of all formwork, with dampproofing applied and all footing drains installed, but before any backfilling has been done.
 - c. *Rough framing inspection.* When all rough structural framing, rough plumbing, electrical and HVAC has been installed, but before any insulation, drywall or other materials have been installed which would hide the rough framing or mechanical systems.
 - d. *Final inspection.* When the building or structure has been completed, including all systems and finishes inside of the building and all exterior work such as service walks and drives, parking

areas, finished grading and landscaping, if any.

- (2) Every new building or structure costing less than ten thousand dollars (\$10,000) shall be inspected at least once during construction, depending on the type of construction.
 - (3) Every new building or additions to existing buildings shall be inspected at least four (4) times.
 - (4) All remodeling or alterations to existing buildings shall be inspected at least two (2) times.
 - (5) Additional inspections may be required depending on the size and complexity of the building or structure. Additional special inspections may be required after permits expire without the project being completed. However, no more than one special inspection per discipline shall be required each month.
- (e) *Work not ready for requested inspections.* If, after an inspection has been requested, the work to be inspected is not completed and is not ready for inspection, the permittee or his agent shall cancel the inspection at least four (4) hours before the requested time and date. If there is no cancellation and the inspection is made and the work to be inspected is not ready for an inspection, a fee as established in the annual fee ordinance shall be required before the reinspection is made, except when unique or unusual situations occur beyond the control of the person requesting the inspection such as but not limited to sudden weather changes prior to a concrete pour or similar situations. If a third or subsequent inspection is necessary to approve that same work, the provisions of section 6-90(g) shall apply.
- (f) *Approved inspection agencies.* The building official may accept reports from qualified inspection and/or testing agencies, which have been previously approved by the building official, to certify the quality of materials, the proper installation of systems and equipment or other criteria required by this code.
- (g) *Plant inspections.* When required by the provisions of this code or by the approved rules, materials and assemblies shall be inspected at the point of manufacture or fabrication by an approved inspection agency and the building official shall be provided with an evaluation, test reports, certifications and similar information and data as necessary for the building official to determine conformance with this code.
- (h) *Final inspection.* Upon completion of the building or structure and before the issuance of the certificate of use and occupancy required in section 6-98, a final inspection shall be requested, as per subsection (c) of this section, and the final inspection shall be made. The permit holder shall be responsible for requesting

final inspections from all departments of the village and the outside agencies whose approval of the original permit application was required. All violations of the approved plans and permit provisions, this code and other applicable laws, ordinances and statutes shall be noted and all corrections shall be made before a certificate of occupancy may be issued.

(Ord. No. 92-0-52, §2(100-34--100-38), 10-27-92)

Sec. 6-98. Certificate of occupancy.

- (a) *New buildings.* A new building or structure, shall not be used or occupied, in whole or in part, until a certificate of use and occupancy shall have been issued by the building official, certifying that the building or structure has been completed in accordance with the approved permit.
- (b) *Altered buildings.* A building or structure enlarged, extended, altered or changed, in whole or in part, shall not be used or occupied in those parts that have been altered until the certificate shall have been issued by the building official certifying that the work has been completed in accordance with the provisions of the approved permit.
- (c) *Temporary certificate of occupancy.* A temporary occupancy certificate, for a period not to exceed thirty (30) days, may be issued where there are only minor items to be completed that, in the opinion of the building official, would not adversely affect the health, welfare or safety of the occupants or the general public. A temporary certificate of occupancy may be issued for completed portions of a building that is still under construction provided that all fire suppression and alarms, mechanical and other systems, ingress and egress, fire rated materials and doors and all common elements are completed and functionable, and, in the opinion of the building official, will not adversely affect the health, welfare and safety of the occupants or the general public. Further, upon completion of the entire building, a final certificate of occupancy shall be required for the entire building and premises, which will include all areas previously issued a temporary certificate of occupancy. There shall be no initial fee for a temporary certificate of occupancy. The renewal fee for such temporary certificate of occupancy, shall be as established in the annual fee ordinance. In addition, a cash bond shall be deposited with the Village per Section 6-91 and the annual fee schedule. This bond shall be used toward temporary occupancy and permit renewal fees with the owner and/or applicant replenishing the bond to its original amount each month. Exception: Occupied buildings, that obtain a remodeling/alteration permit, that have to relocate operations into a finished portion of the project prior to remodeling in another currently occupied area, may divide the project into phases with the fee for the temporary occupancy renewal applicable only to the final phase, provided that work proceeds continuously and a temporary occupancy agreement is secured for each phase prior to any occupancy. All conditions of (c) above will be in effect for the remainder of the

project.

- (d) *Conditional temporary occupancy.* A conditional temporary occupancy will be allowed for the completion of the premises or exterior of a building only when the following provisions have been met and providing that, in the opinion of the building official, the building may be occupied without endangering the health, welfare or safety of the occupants or the general public.
- (1) When adverse circumstances, beyond the control of the permittee, arise such as inclement weather, winter weather, freezing weather, shutdown of material plants, adverse soil conditions or other similar adverse conditions which prohibit the completion of the exterior premises of a building, the building official may permit a temporary occupancy of the building that does not expire until either the next May 1st or when adverse circumstances beyond the control of the permittee and the Community Development Department no longer prohibit completion of the project; provided that a cash bond of sufficient amount to guarantee the completion of all required work shall be deposited with the village, based on the estimated cost of the work remaining to be done; provided also, however, that in no event shall the cash bond be less than the minimum amount established in the annual fee ordinance. Further, the prospective occupants shall sign a waiver to the effect that they acknowledge and accept the conditions prevailing on the premises without complaint.
- (i) The permittee shall fully complete all work remaining to be done within thirty (30) days after weather, soil conditions or other impediments are no longer a delaying factor, or after written notice to complete the work has been issued by the village.
- (ii) If the permittee fails to, or is unable to, complete the required work within the thirty (30) day period temporary occupancy renewal fees will be required as indicated above or the village may, after proper written notice to the permittee, utilize the bond amount to cause the completion of all of the defects to the final certificate of occupancy, refunding the remainder, if any, to the permittee. The building official may transfer the bond designation for use by another village department for use toward completion of that department's permitted work requirements related to and required prior to issuance of the final occupancy permit; If the bond amount is not sufficient to complete the required work, the village will bill the permittee for the balance and the certificate of occupancy shall not be issued until full payment is received. If the bill is not paid, the village shall either place a lien on the property or take whatever legal action is permitted by law. No further permits shall be issued to the permittee until the balance is paid and new cash bonds are deposited.
- (e) *Conditions to issuance.* An unexecuted certificate of use and occupancy shall be

filed with the assessor, and the owner of such property shall obtain from the assessor the form prescribed by such official and a receipt showing that the unexecuted certificate of occupancy has been filed and that the property is subject to increased assessment from the date of issue of the certificate on a proportionate basis for the year in which the improvement is completed. The owner of such property shall file such receipt with the building official and a certified copy of the certificate, when issued, shall, on behalf of the village, be filed by the building official with the assessor.

(Ord. No. 92-0-52, §2(100-54), 10-27-92; Ord. No. 97-O-29, §16, 4-22-97)

Secs. 6-99--6-115. Reserved.

DIVISION 3. TECHNICAL STANDARDS

Subdivision I. General Provisions

Sec. 6-116. Construction code requirements.

All buildings and structures shall be constructed under the provisions of this code, the adopted technical codes contained in this code, chapter 26, Zoning, and such other applicable codes, ordinances and statutes as may be legally adopted by the village and various other agencies having legal jurisdiction over specific aspects of the site and of the construction of the building or structure, and all it contains.

(Ord. No. 92-0-52, §2(200.1), 10-27-92)

Sec. 6-117. Conflicts.

Where any requirement of a model code or standard, adopted by the village by reference, conflicts with any requirement contained within the village code, the requirement of the village code shall prevail and shall be applied as the requirement of the village. Where conflicts arise between two (2) or more model codes or standards or authorities, other than the village code, then the more strict and stringent requirement calling for a higher level of performance or installation, a higher quality of material or equipment, or a higher level of safety, shall prevail and shall be applied as the requirement of the village.

(Ord. No. 92-0-52, §2(200.2), 10-27-92)

Sec. 6-118. Fire district limits and use groups.

- (a) *Defined.* The fire district limits for this code are hereby defined as being those areas of the village that are zoned I2, I3, C1, C2, C3, C4, C5, and residential buildings containing four (4) or more dwelling units in R-7 and R-8 zoning districts and in planned unit developments, as set forth in chapter 26, Zoning, and

the zoning map of the village.

- (b) *Restrictions.* All buildings and structures and additions to existing buildings and structures erected within the fire districts limits shall be of type I (IA and IB), type II (IIA, IIB), type IIIA and type IV construction, as defined in the International Building Code, as adopted and regulated in section 6-161, and table 601 therein. In all cases, new buildings, structures and additions to existing buildings and structures, which require a higher fire rating, as provided by the International Building Code, as adopted in section 6-161, shall comply with the higher fire ratings and protected openings.

(Ord. No. 92-0-52, §2(200.3), 10-27-92)

Sec. 6-119. Handicapped accessibility standards.

The requirements for handicapped accessibility for buildings and structures shall be the Illinois Accessibility Code as published by the Capital Development Board of the state, April 1997 edition and subsequent amendments, per state statute.

(Ord. No. 92-0-52, §2(200.4), 10-27-92)

Sec. 6-120. Limitation on construction hours.

There shall be no construction work, material hauling or construction equipment start-up before the hour of 7:00 a.m., nor shall construction work continue past the hour of 6:00 p.m. There shall be no construction work on Sunday before the hour of 12:00 noon.

(Ord. No. 92-0-52, §2(200.5), 10-27-92)

Sec. 6-121. Protection of existing curbs, gutters, street surfaces, public sidewalks and public parkways.

All curbs, gutters, street surfaces, public sidewalks and public parkways shall be protected by planks, crushed stone or other approved methods or materials before any trucks, heavy equipment or earth-moving equipment may cross from the public street to private property. Prior approval of the means of protection of the public property shall be obtained from the village engineer. After all operations have been completed, all construction materials shall be removed and all public and private property shall be restored back to an equal or better than original condition. Any cracked or damaged curb, gutter or sidewalk, or necessary restoration of the street surface and/or the parkway, shall be replaced or repaired to the satisfaction of the Public Works Department, Engineering Division, at the contractor's/owner's expense.

(Ord. No. 92-0-52, §2(200.6), 10-27-92)

Sec. 6-122. Construction debris. There shall be dumpsters of sufficient number and capacity on the construction site to contain any construction debris, which shall be promptly replaced

when full. The general contractor or the primary trade, if there is no general contractor, shall be responsible for keeping the construction site clean and free of scrap materials, boxes, paper or other construction debris and shall prevent and/or clean up any debris deposited or wind-blown onto any other abutting private or public property. Open burning of construction debris is prohibited. Prior to issuance of a permit for demolition or new construction of a principal structure the permit Applicant/Owner shall enter into a contract with a Trash Dumpster Re/placement Contractor to provide trash dumpster re/placement services, as needed to comply with this section and shall provide the Village with a copy of said Contract. In the event that the Trash Dumpster Re/placement Contractor fails to provide necessary trash dumpster re/placement services during construction or demolition operations, the Village may, without further notice to the Applicant/Owner arrange for the Trash Dumpster Re/placement Contractor listed on that contract or any other company contacted by the Village to provide such reasonably necessary trash dumpster re/placement services and to charge the Applicant/Owner for any expenses incurred by the Village in connection therewith.

(Ord. No. 92-0-52, §2(200.7), 10-27-92)

Sec. 6-123. Protection of public streets, sidewalks and public property.

Public streets and sidewalks must be kept open to traffic at all times and shall be kept clean and free of mud, stones and other construction materials and debris resulting from any construction activity. Parking of equipment, trucks and workers's vehicles must be done in such a manner as to permit reasonable two-way traffic on the streets and to permit ready passage of emergency vehicles. Where the street is too narrow to permit two (2) lines of parking plus two moving lanes, parking of vehicles will be limited to the side of the street opposite of the fire hydrants, so the fire hydrants are accessible for emergencies. Existing sidewalks shall be kept clean and in good repair or bridged in an approved manner to permit the general public to freely and safely use the sidewalks. There shall be no storage of any construction materials whatsoever in the public streets and rights-of-way. All mud and other debris deposited on the streets by any construction work or by any construction equipment, vehicles or by any material delivery trucks shall be cleaned up as necessary and required during the working day and by the end of each working day. The building official may stop the construction work in progress if this section is not complied with, ignored or is consistently violated, and/or the issuance of tickets by the police department is authorized. .

(Ord. No. 92-0-52, §2(200.8), 10-27-92)

Sec. 6-124. Building access.

There shall be approved and safe access to the building and to each and every level or floor within the building. Ladders shall extend at least forty-two (42) inches above the floor level which they serve. Ladders or temporary stairs shall be supplied by the contractor for all rough plumbing, electrical and building inspections and all subsequent inspections thereafter, or the inspections cannot be made, nor can the work to be inspected be approved. Board or plywood ramps shall be provided from the curb to the building, during inclement weather, for access to the building prior to an inspection being made.

(Ord. No. 92-0-52, §2(200.9), 10-27-92)

Sec. 6-125. Spot-in survey.

After the foundation walls have been poured and stripped, a spot-in survey shall be made by a state-licensed and certified land surveyor, which shall precisely locate the entire as-built foundation footprint on a certified plat of survey, showing all horizontal dimensions from the foundation to all property lines and to other buildings or structures on the property, if any, and shall show the USGS datum elevation of the top of the foundation wall.

If the foundation wall has any steps, up or down, each step elevation shall also be shown. The benchmark used for the survey shall be the reference benchmark provided by the village engineer at the time that the building permit was issued. The building official shall be provided with two (2) copies of the completed spot-in survey. No framing or other superstructure construction shall begin until the spot-in surveys have been received, reviewed and verified by the village that the location of the foundation and the elevation of the foundation walls do conform with the approved permit plans.

(Ord. No. 92-0-52, §2(200.10), 10-27-92)

Sec. 6-126. Water used in construction.

All water used in construction or landscaping of the site shall be metered. Metering may be through the installation of the building meter, as approved by the plumbing inspector, or by a village hydrant meter, installed and turned on by the public works department, streets and utilities division. A hydrant meter is available from the public works department, streets and utilities division with the posting of a refundable cash bond of five hundred dollars (\$500.00). No fire hydrant shall be opened by any unauthorized person for any reason and the unauthorized use of a fire hydrant will subject that person to arrest and to a fine of two hundred dollars (\$200.00) for each violation, with each day of illegal use of a fire hydrant constituting a separate violation. Water is also available for tanker truck filling at the public works building.

(Ord. No. 92-0-52, §2(200.11), 10-27-92)

Sec. 6-127. Water meter placement.

Water meters shall be installed in locations where they are readily accessible without the use of ladders or crawl holes and shall not be behind obstacles, with sufficient working space around the meters to remove, replace or repair the meter. Open basements, utility rooms or mechanical rooms are approved locations. Meters shall not be placed in crawl spaces or ceiling spaces or framed in with walls or partitions with only a crawl hole access panel. The water meter readout shall be installed at an approved location with a hard-surfaced approach, in a readily visible position. An approved raceway (one half inch EMT conduit) shall be provided for the wiring from the meter to the readout. Connecting wires shall not be exposed on the outside of the building.

(Ord. No. 92-0-52, §2(200.12), 10-27-92)

Sec. 6-128. Sanitary toilet facilities.

Approved sanitary toilet facilities for construction workers shall be provided on all new building or other construction sites where functioning toilet facilities are not readily available. The person in charge of the construction shall provide adequate numbers of toilet facilities within a maximum distance of two hundred (200) feet from the building under construction. The toilet facilities shall be in place on the site at the time that the first building inspection is made or no further work on the building will be permitted until this requirement is met. Toilet facilities shall not be placed in any front yards unless located behind a construction fence or screened, nor shall toilet facilities be in a location which may create a nuisance to adjacent properties.

(Ord. No. 92-0-52, §2(200.13), 10-27-92)

Sec. 6-129. Underground utility inspections.

Footing drains, tiles, sump pump lines, sanitary sewers, water services, underground tanks and their piping and all other underground facilities installed by the permittee must be inspected by the appropriate village inspector prior to concealment or backfilling or the uninspected work shall be required to be dug up and exposed for the required inspections.

(Ord. No. 92-0-52, §2(200.14), 10-27-92)

Sec. 6-130. Foundation systems.

- (a) *Required.* All foundation systems shall extend a minimum of 42" below grade for all new buildings and structures and additions to existing buildings and structures, and they shall be constructed of separately formed, poured concrete spread footings and foundation walls which shall comply with the requirements of the International Building Code and International Residential Code as applicable and as adopted.
- (b) *Additions or attachments to existing buildings.*
 - (1) There shall be a full foundation system supporting any proposed additions or attachments to any existing building or structure, which shall be tied into the existing foundation according to accepted engineering practice, but in no case less than one-half-inch steel dowels, on one-foot centers, wherever the new foundation system intersects the existing foundation.
 - (2) Additions or attachments to the principal building shall fall under all codes and ordinances governing the principal building.
- (c) *Underpinning of existing foundation system.* Where a proposed addition or attachment to an existing building or structure will have a foundation system or

floor level below the existing building's foundation system, an underpinning plan shall be submitted, prepared by an architect or structural engineer, licensed by the state, which shall clearly show the details of the methods to be used by the contractor during the underpinning operation. The location of adjacent buildings or structures, either on the same premises or on abutting premises, shall be shown on the required underpinning site plan.

- (d) *Exterior porches, platforms and stairs.* Porches, platforms and stairs which support walls and/or roof loads shall be provided with a foundation system, as provided in section 6-130, under all sides and shall be formed and poured with the building's foundation system. Open porches, platforms and stairs which do not support any walls and/or roof loads may be supported by wing walls that are formed and poured with the building foundation walls which shall be tied back into the foundation walls with at least two (2) one-half-inch rebars extending from the foundation wall into the top four (4) inches of each wing wall. All exterior concrete platforms and stairs supported by wing walls shall be anchored to the abutting building foundation wall, with one-half-inch rebars on a minimum of two (2) feet on center, extending from the foundation wall into the concrete platform or uppermost stair tread.

Exception 1: Any approved roofed over exterior porch/landing with a roof area 30 square feet or less and not greater than 6 feet in any one dimension may be supported by approved piers below the frost line.

- (e) Trenched combination footing and foundation walls. In lieu of separately formed and poured footings and foundation walls, trenched combination footings and foundation walls may be approved for one-story, slab on grade floors, all wood frame construction, residential room additions of not more than twenty (20) feet in any dimension or over four hundred (400) square feet in total area and for accessory buildings and structures of not more than twenty-four (24) feet in any dimension or over five hundred seventy-six (576) square feet in total area, consistent with recognized engineering practices, provided that the following requirements are complied with:

- (1) Trenched combination footings and foundation walls may only be used in cohesive soils such as clay, where the walls of the trench shall be square cut in a straight line to afford proper bearing for the superstructure walls to be built on top of it and where the trench walls will support themselves without flaking off into the trench during the concrete pour.
- (2) The minimum width of the trenched combination footings and foundation walls shall be at least eight (8) inches, with a minimum of eight (8) inches of the wall extending above the finished grade and forty-two (42) inches extending below the finished grade. There shall be a minimum of three-thousand-pound-per-square-foot bearing soil at the bottom of the

trench. Adjustments to the foundation wall width and/or the use of steel reinforcement shall be made for bearing soils of less than three thousand (3,000) pounds per square foot and/or unforeseen soils problems. Trenched combination footings and foundation walls shall not be permitted when the bearing capacity of the soil is less than two thousand (2,000) pounds per square foot or if there is filled ground at the bottom of the trench or other major bearing problems. In all cases, the bottom of the trench shall be square cut and level, and free of loose dirt or other debris. All other concrete construction details shall conform with the ICC International Building Code, as adopted in section 6-161 and the ICC International Residential Code, as adopted in Section 6-211.

Exception: Trenched combination footings and foundations are permitted in cohesive soils when designed by an Illinois licensed Architect or Structural Engineer and installed consistent with a soils analysis, report, and recommendation by an Illinois licensed Soils Engineer. In addition the excavation shall be inspected and approved by the Soils Engineer, Structural Engineer and/or Architect with a copy of all his reports submitted to the Village of Libertyville, Building Division.

(Ord. No. 92-0-52, §2(200.17), 10-27-92) (Ord. No. 92-0-52, §2(200.16), 10-27-92) (Ord. No. 92-0-52, §2(200.15), 10-27-92)

Sec. 6-131-134. Reserved.

Sec. 6-135. Nonrequired systems, devices and/or materials.

Nonrequired systems, devices and/or materials which are proposed to be constructed into a building or structure at the voluntary election of the owner or owner's agent, such as, but not limited to, fire suppression systems, fire alarm systems, special electrical, plumbing, HVAC and/or communications systems, fire rated assemblies, nonrequired stairs and other such installations, shall be installed according to the appropriate codes and standards for the installation of required systems, devices and/or materials. This section shall not be construed to prevent conformance with specific requirements of other Codes and/or standards such as the Americans with Disabilities Act. (A.D.A.)

(Ord. No. 92-0-52, §2(200.20), 10-27-92)

Sec. 6-136. Dwelling unit security devices.

- (a) *Definitions.* The following words, terms, and phrases, when used in this section, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Cylinder guard means a hardened free-turning steel ring surrounding the exposed portion of the lock cylinder and is so fastened as to protect the cylinder from

wrenching, prying, cutting or pulling by attack tools.

Cylinder spring dead latchset means a latching device and strike plate which is positively held in deadlatch position when the door is closed by means of an integral slide trigger mechanism. The complete lockset shall consist of a pin or wafer tumbler cylinder, operated by a key from the outside and a knob, thumb turn or lever handle from the inside.

Deadlatching lockset means a latching device and strike plate which is positively held in deadlock position when the door is closed by means of an added integral slide trigger mechanism. The complete lockset shall consist of a knob on both sides of the door and shall be locked or unlocked by a pin tumbler or disc wafer key from the outside and turn button from the inside.

Door closer means an approved device or spring-loaded hinge that automatically closes an open door.

Panicfree double lockset means a high-security lockset with a standard deadlatching lockset below a high-security, single-cylinder deadlock above with a one-inch-throw deadbolt and cylinder guard. Both deadlatch and deadbolt are retracted simultaneously by single action of the interior knob for panicfree escape during emergencies.

Security strike means a heavy gauge steel strike plate with four (4) off-centered screws at least two and one-half (2 1/2) inches long permitting full penetration through the jamb and into the rough buck, with approximate dimensions of three and five-eighths (3 5/8) inches by one and one-fourth (1 1/4) inches.

Single-cylinder deadlock means a bolt which has no automatic spring action and which is operated by a pin or wafer tumbler cylinder key from the outside and a thumb turn or lever on the inside and is positively held fast when in the projected position.

Solid core door means a door which shall have a nominal one-and-three-fourths inch thickness of solid wood or a core of approved material with a veneer surface on all sides and edges. Where a twenty-minute-rated fire door is required, an approved solid core door and a rabbeted jamb or comparable twenty-minute-rated jamb completes the door and door frame assembly.

- (b) *Generally.* All doors and windows, in all new dwelling units or additions to existing dwelling units, shall be provided with minimum security devices as provided in this section. No security device shall require a key or other special tools to open the locking device from the inside. All such locking devices shall be easily and readily opened from the inside with a panicfree, single-action turning knob, thumb turn, lever handle or other approved unlatching method, which simultaneously retracts the deadbolt, deadlatch or other locking system for

panicfree escape from the dwelling unit in the event of an emergency. Double-cylinder deadlocks, where a key must be used on both sides of the door lock to open, are not permitted. Exception: Key operation may be permitted from a dwelling unit provided that the key cannot be removed from the lock when the door is locked from the side from which egress is to be made.

(c) *Single-family detached and single-family attached dwellings.*

- (1) *Exterior doors.* All exterior doors in single-family detached and single-family attached dwellings shall be solid core doors and doors leading from an attached garage into the dwelling shall be a solid core door and rabbeted frame assembly or a twenty-minute fire door and frame and shall be equipped with deadlatching locksets having a minimum throw of one-half inch and separate single-cylinder deadlock with a one-inch throw, or other equal or better locksets and deadbolts. All locking devices shall have a security strike and free-turning cylinder guard to protect the lock cylinder. The separate deadlatching and single-cylinder deadlock may be combined into a panicfree double lockset. Outward swinging doors are permitted providing that the door hinges are on the inside and cannot be tampered with or the hinge pins removed.
- (2) *Sliding glass patio doors.* Each sliding glass door unit shall be constructed and installed so that when it is in the locked position it can withstand a force of three hundred (300) pounds applied in any direction to any nonglazed portion of the door without disengaging the lock or allowing the door to be opened, lifted out of its track, or otherwise removed from the door opening. Mounting screws for the locking devices shall be inaccessible from the outside.
- (3) *Windows.* Windows shall be constructed so that they cannot be lifted out from the frame while in a locked position. Window locking devices shall be capable of withstanding a force of one hundred fifty (150) pounds applied in any direction.

(d) *Multiple-family dwellings.*

- (1) All entrance doors into each multiple-family dwelling unit shall be side-hinged, fire-rated doors with an approved door closer, all complying with the International Building Code, as adopted in section 6-161, and have a one-way viewing device from the inside.
- (2) Multiple-family dwelling unit entrance doors shall be equipped with a deadlatching lockset having a throw of one-half inch and a separate single-cylinder deadlock with a one-inch throw. All locking devices shall have a security strike and a free-turning cylinder guard to protect the lock cylinders. The separate deadlatching lockset and the single-cylinder deadlock may be combined into a panicfree double lockset.

- (3) When locking devices are provided, common entrance doors into common corridors and stairways shall be equipped with deadlatching locksets with a knob turn release from the inside and shall meet all other provisions of this subsection (d) of this section and the International Building Code, as adopted in section 6-161, for fire rating and panicfree escape.

(Ord. No. 92-0-52, §2(200.25), 10-27-92)

Sec. 6-137. General provisions for one- and two-family dwellings.

Applicable regulations.

(a) The applicable construction regulations as contained in this code, the International Residential Code as adopted in Section 6-195, the International Property Maintenance Code, as adopted in section 6-341, the Illinois State Plumbing Code, as adopted in section 6-190, and the National Electrical Code, as adopted in section 6-281, shall control all matters concerning the construction, alteration, addition, repair, replacement, demolition, use, location, occupancy and maintenance of all one- and two-family detached buildings, attached single-family buildings and residential accessory buildings and structures and shall apply to existing and proposed buildings and structures, except as such matters are otherwise provided for in this code, chapter 26, Zoning, or other ordinances or statutes having jurisdiction.

(b) Any additions or attachments to the principal building become part of the principal building and all codes and ordinances governing the principal building shall apply. Exception: Deck - See definitions 2-2 of the Zoning Code Ordinance 95-O-08.

(Ord. No. 92-0-52, §2(200.26), 10-27-92)

(Ord. No. 92-0-52, §2(200.29), 10-27-92)

Sec. 6-141. Reserved.

Sec. 6-142. Accessory buildings and structures.

(a) *Storage shed/playhouses.*

- (1) Storage sheds may be wood or metal, but must be of a finished exterior design which is comparable in appearance with the other buildings in the neighborhood. Pre-engineered, manufactured sheds of one hundred twenty (120) square feet or less may be approved by the building official without a foundation system or a concrete floor, provided that the shed has been

designed as a structurally self-supporting unit, with adequate anchorage into the ground, by an approved method, to prevent uplift or overturning by high winds. Storage sheds that are framebuilt on the site shall comply with the construction requirements of detached, single-family garages, or better.

- (2) Storage sheds with an area of more than one hundred twenty (120) square feet but less than or equal to two hundred thirty (230) square feet shall be provided with an approved foundation and tiedown system or a minimum of a four sided grade beam slab on grade foundation which is a minimum of 8" below grade, 8" above grade, 8" wide at the base to a 45 degree angle to the bottom of the 4" minimum slab on a minimum 4" gravel base. Add a minimum 6" x 6" #10 wire to the center of the slab into the thickened edges. Anchor bolts shall be placed in the perimeter of the grade beam assembly or trench wall as required for a detached, single-family garage.

- (b) *Fire protection.* Any accessory structure that is within ten (10) feet or less to the principal building or less than five (5) feet from any property line shall have encroaching interior walls and roof structure of the structure protected with drywall, but in no case shall the structure be closer than three (3) feet to any other building or structure for maintenance and walkways.

Exception. Pre-manufactured drop-in-place portable sheds 32 sf or less in area and less than 5 ft high.

- (c) *Wood decks above grade.* All structural lumber, beams, wood deck flooring and other appurtenances shall be constructed of lumber that has received preservative treatment by the pressure process to prevent decay and rot. Framing and fasteners/connectors shall comply with this code and recognized engineering practice. Piers shall be a minimum of eight (8) inches in diameter of poured concrete, with level bottom, forty-two (42) inches below grade; however, all pier diameters shall be designed for actual loads and soil bearing properties at the bearing level. Approved post anchors shall be embedded in the concrete to receive the minimum 4 X 4 inch posts or larger, depending on actual loads. Hand rails and boards shall be provided along open-sided floors, decks, landings and stairs which are more than three (3) risers or eighteen (18) inches above a floor or grade level below.
- (d) *Gazebos.* Open-sided or screened gazebos with an area of two hundred thirty (230) square feet or less may be supported on piers, either as part of a deck structure or a freestanding structure. Open-sided gazebos more than two hundred thirty (230) square feet or any gazebos with closed sides shall be supported by an all-sided trench footing/foundation system as required for a detached, single-family garage. See section 6-132. Requirements for pressure-treated wood, framing, piers and connectors shall be the same as provided for in subsection (c)

of this section. Open-sided, wood frame gazebos shall be separated from the principal building and other accessory buildings by a ten-foot fire separation.

(e) *Fences.* Any new or existing fences shall be kept in a structurally sound, upright condition and shall be maintained so as not to become a nuisance or eyesore to the neighboring properties.

- (1) Any standard fencing material may be used for construction of a fence, such as chainlink, wood boards, pickets, split rails, stockade or approved brick or decorative masonry.
- (2) No fence shall be topped with sharp-edged or spiked materials such as broken glass or barbed wire, nor shall electrically charged fencing be used. Exceptions are as follows:
 - a. Standard picket fences.
 - b. Security fences in nonresidential zoning districts, which may be topped with a single arm of barbed wire provided that the fence is stepped back at least five (5) feet from all property lines or other permitted location setback lines but not in any required front yards, with the barbed wire supporting arm angled into the premises at the maximum fence height of six (6) feet, six (6) inches, over grade.
- (3) Where the contour of the land contains abrupt changes of grade, the fence may follow the contour of the ground or may be stepped with the maximum fence height measured over grade as an average for an eight-foot linear section of fence.
- (4) There shall be at least one (1) three-foot gate or permanent opening in any fence which fully encloses an area.
- (5) No fence shall be erected in any drainage easement or swale if, in the judgement of the building official or village engineer, such fence will restrict the flow of stormwater through the easement or swale.
- (6) Fences shall be erected with the fence posts and any rough or unfinished side of the fence facing toward the interior of the premises on which the fence has been constructed.

(f) Satellite earth stations. See section 26-258.

(Ord. No. 92-0-52, §2(200.31--200.33), 10-27-92)

Secs. 6-143--6-160. Reserved.

Subdivision II International Building Code

Sec. 6-161. Adopted.

The 2015 International Building Code excluding I.C.C. duplicate sections indicated with [F] International Code Council, shall be and is adopted as the regulations for the construction, alterations, additions, repair, replacement, removal, demolition, use, location, occupancy and maintenance of all buildings and structures, and their utility and service equipment, with the deletions, additions and modifications as set forth in this subdivision, as the basic building code of the village.

(Ord. No. 92-0-52, §2(300.1), 10-27-92)

State law reference(s)--Adoption by reference, 65 ILCS 5/1-3-1 et seq., 50 ILCS 220/1 et seq.

Sec. 6-162. Conflicts with the Village code.

Where any requirement of the International Building Code, as adopted in section 6-161, conflicts with any requirement contained within this Code, the requirement of this Code shall prevail and shall be applied as the requirement of the village.

(Ord. No. 92-0-52, §2(300.2), 10-27-92)

Sec. 6-163. Conflicts with adopted codes or standards.

Where any requirement of the International Building Code, as adopted in section 6-161, conflicts with any requirement contained within that code or in other adopted codes or in referenced national standards other than this Code, then the more strict and stringent requirement, that provides for a higher level of performance or installation, a higher quality of materials or equipment or the requirements securing the greater public safety shall prevail as the requirement of the village.

(Ord. No. 92-0-52, §2(300.3), 10-27-92)

Sec. 6-164. Deletions, additions and modifications.

The following chapters and sections of the International Building Code as adopted in Section 6-161 are hereby revised as follows:

Chptr. 1. Administration. Delete Chapter 1, sections 101 to and including 116. See divisions 1 and 2 of article II, Building code, of chapter 6 of the Municipal Code, which shall be substituted in their entirety.

Sec. 202. General definitions. Add the following new definitions:

Width, clear: A clear, unobstructed opening, aisle or corridor, measured horizontally

and/or vertically between walls, sash or to any other limiting factors or projections into the width. Where required widths or openings are specified for various elements of egress or escape in Chapter 10 or elsewhere, the minimum clear widths or openings shall be measured from wall to wall or from wall to any projection into the corridor for corridors, from door jamb to the leaf of the door in an opened position for door openings and from the top of the sill or from the window frame to the sash of a window in an opened position or to a mullion for windows. Example: A thirty-two-inch nominal wide door leaf, which is one and three-fourths (1 3/4) inches thick, actually has a clear door opening of only twenty-nine and one-fourth (29 1/4) inches, between the door jamb and the door leaf, in an opened position, using standard door hanging hardware and methods.

Sec. 402.5 Automatic Sprinkler System (Covered and Open Mall Buildings). Delete the Exception.

Sec. 403.3 Automatic Sprinkler system (High Rise Buildings). Delete Exceptions. See division 3, Automatic sprinkler systems, of article V of chapter 6 of the Municipal Code.

Sec. 404.3 Automatic Sprinkler Protection (Atriums). Delete Exceptions. See division 3, Automatic sprinkler systems, of article V of chapter 6 of the Municipal Code.

406.3.4.1 Dwelling unit separation in sentences one & two change “1/2 inch” to “5/8 inch firecode”

406.3.4.4 Garage Location. Add the following: Any detached garage that is within ten (10) feet or less to the principal building or less than five (5) feet from any property line shall have encroaching interior walls and roof structure of the garage protected with drywall, but in no case shall a detached garage be closer than three (3) feet to any other building or structure for maintenance and walkways.

Sec. 407.8 Automatic Fire Detection (Group I-2). Delete Exception 1 and 2 in their entirety.

Sec. 410.7 Automatic Sprinkler Systems (Stages, Platforms, and Technical Production Areas). Delete Exception #2.

Sec. 507.3 Sprinklered, One-Story Buildings. Delete the exceptions under this section in their entirety. See section 6-118, pertaining to fire district limits, and chapter 26, Zoning, of the Municipal Code.

Chapter 9. Fire Protection Systems. Delete all sections except sections and subsections of 909.20 & 909.21. Refer to Chapter 6, Article V, Divisions 2 & 3 ICC International Fire Code & Automatic Fire Suppression Systems of the Municipal Code.

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Sec. 1010.1.1 Size of doors. Add exception 11 to this section to read: 11. In use group R-2,

R-3, and R-4, the exit door shall have a minimum door leaf of thirty-six (36) inches, and service doors and interior habitable room doors shall have minimum door leafs of thirty (30) inches.

Sec1010.1.9.7. Delayed egress. Add "With prior approval of the fire official" to the beginning of the first sentence.

Sec. 1015.2 Where required (Guards). Change first sentence by deleting "30 inches (762 mm)" to read "three (3) risers or eighteen (18) inches."

Section 1101.2. Design (Accessibility). Add to the end of the sentence the following: and the Illinois Accessibility Code, as published by the capital development board of the state, April 1997 edition and subsequent amendments, per state statute.

Sec. 1206.2 Yards. Delete section 1206.2 in its entirety. See chapter 26, Zoning, of the Municipal Code.

Sec. 1207 Sound transmission control. Delete the present wording and section numbers and substitute the following:

Sec. 1207.1 Scope. This section shall apply to all common interior walls, partitions and floor/ceiling assemblies between adjacent dwelling units, horizontally or vertically, and between a dwelling unit and adjacent public areas such as halls, corridors, stairs, service areas or other common areas, in all buildings of use group R, except detached single-family dwellings.

Sec. 1207.2 Airborne noise. Partitions and floor/ceiling assemblies separating dwelling units from each other or from building service and common areas shall have a minimum sound transmission class (STC) of not less than 54 for airborne noise when tested in accordance with ASTM E90 listed in Chapter 35. This requirement shall not apply to dwelling unit entrance doors, but such doors shall be tightfitting to the frame and sill.

Sec. 1207.3 Structureborne sound. Floor/ceiling assemblies between dwelling units and between dwelling units and building service and common areas shall have an impact insulation class (IIC) rating of not less than 51 when tested in accordance with ASTM E492 listed in Chapter 35.

Sec. 1207.4 Isolation of plumbing, heating and ventilation systems. No plumbing waste, drain, vent or piping serving one (1) dwelling unit shall be installed in a bedroom, dining room or living room partition of another dwelling unit. Heating and air conditioning ducts, grills, registers and diffusers shall not be used to supply more than one (1) dwelling unit. Where common supply and return ducts are necessary, they shall be lined with approved sound deadening duct liner and approved sound attenuating devices shall be installed in the openings from the common ducts into the dwelling units. All penetrations or openings in common walls between dwelling units or between dwelling units and any type of building common area, such as pipe sleeves, medicine cabinets, chutes, electrical boxes or other similar equipment or devices, shall be offset and packed, sealed, or isolated by sufficient mass and/or specialized sound

deadening materials to maintain the required sound transmission class rating.

Sec. 1207.5 Tested assemblies. Assemblies of building construction listed in GA600, listed in Chapter 35 or tested in accordance with ASTM E 90 or ASTM E 492 may be accepted as having the required STC and IIC ratings specified therein for determining compliance with the requirements of this section.

Sec. 1208.3 Room area. In the second sentence, change "not less than seventy (70) square feet" to read "not less than one hundred (100) square feet."

Sec. 1209.1 Crawl Spaces. In first sentence, change "18 inches by 24 inches" to "22 inches by 36 inches"

Sec. 1209.2 Attic spaces. In the first sentence, change " 20 inches by 30 inches" to 22 inches by 36 inches.

Sec. 1210.4 Coat Hooks. In each new public bathroom toilet stall there shall be installed two coat hooks for use by the public; one at 48" above the floor, and one at 62" above the floor.

Sec. 1607.1 Minimum uniformly distributed live loads, Table 1607.1. Minimum uniformly distributed live loads, occupancy or use, residential habitable attics and sleeping areas: change 30 psf live load to 40 psf live load.

Sec. 1608.1 General. Add the following: Design snow loads and all minimum live loads shall not be less than thirty (30) pounds per square foot.

Sec. 1805.4.2 Foundation Drain. Replace section in its entirety with the following:

Footing drains shall be installed on the exterior of all basement and crawl space footings. Footing drains shall be bedded on two (2) inches of washed gravel with all mud, silt or other materials or debris removed prior to placing the gravel. Footing drains shall be placed on the outside of the footing with the top of the drain below the top of the footing. The drain shall be covered with a minimum of six (6) inches of washed gravel (sizes one-half to three-fourth inch) to a point not less than three (3) inches above the top of the footing and covered with an approved filter membrane material. The footing drain passing through the footing to the sump pump basin shall be of four-inch, schedule 35 PVC or equal.

Window well drains shall be of four-inch, schedule 35 PVC or equal, connected to the footing drain by means of a "T." The end of the riser shall be three (3) inches below the bottom of the basement window frame and shall be provided with a grate. The riser pipe shall be securely fastened to the wall and the window well shall be provided with coarse stone to cover the grate.

Sec. 1807.1 Foundation Walls. Add to end of section: The thickness of plain concrete foundation walls shall not be less than eight (8) inches nor shall the thickness of the foundation wall be less than the wall to be supported.

Sec. 1807.1.4 Permanent Wood Foundation Systems. Delete section in its entirety without substitution.

Sec. 1807.1.5 Concrete and Masonry Foundation walls. In the first sentence, change the wording to read: Concrete foundation walls shall be designed in accordance with Chapter 19 except that no masonry foundations shall be permitted. Also delete the word “masonry” from the exception.

Sec. 1807.1.6 Prescriptive Design of Concrete and Masonry Foundation Walls Thickness. Delete the words “and masonry” from this section and all subsections.

Sec. 1807.1.6.1 Foundation wall thickness. Delete the present wording of section and substitute the following: The thickness of plain concrete foundation walls shall not be less than eight (8) inches nor shall the thickness of the foundation wall be less than the wall to be supported.

Sec. 1809.4 Depth and width of footings. Delete present wording of section 1809 and substitute the following: The minimum depth of footings below the undisturbed ground surface shall be 42”. The minimum width of footings shall be 18 inches.

Sec. 1809.5 Frost protection . Delete exception and substitute the following:

Exception 1: Except when erected upon solid rock or otherwise protected from frost action, foundations, walls, piers and other permanent supports of all buildings and structures larger than one hundred twenty (120) square feet in area or ten (10) feet in height shall extend a minimum of forty-two (42) inches below the finished outside grade and concrete spread footings as provided by code shall be provided to distribute all live and dead loads to the underlying allowable bearing values of the soil. Alternatively, such structures shall be supported on piles when solid rock is not available. Footing shall not bear on frozen soils. In all cases, footings shall be designed according to accepted engineering practices.

Exception 2: For temporary structures see IBC Sec. 3103.

Sec. 1809.8 Plain concrete footings. Delete the present wording of section and its exception and substitute the following: Spread footings on soil shall be a minimum of eight (8) inches in depth and eighteen (18) inches wide, with the concrete foundation wall centered on the footing width. There shall not be less than four (4) inches of footing between the footing edges to either side of the foundation wall.

Sec.1809.9 Masonry unit footings. Delete sections 1809.9, 1809.9.1 and 1809.9.2 in its entirety without substitution.

Sec. 1809.12 Timber Footings. Delete section in its entirety without substitution.

Sec. 2303.1 General Design Requirements. (Wood) Add the following at end of paragraph:

"When structural engineered wood I-joists are used in floor/ceiling assemblies in basements, they shall be protected with half-inch drywall or approved equivalent. Protection provided by an automatic sprinkler system in the basement with the design and installation approved by the Fire Official for compliance with N.F.P.A. 13 standards shall be considered as an approved equivalent.

Sec. 2308. 7.2 Rafter spans. Add a new sentence to the end of the existing paragraph to read as follows: Roof structures with roof rafter lengths over eighteen (18) feet long shall be structurally calculated for all live loads and actual dead loads and the plans shall show all required crossties, blocking and bracing necessary to resist deflection and shall show the typical connection detail at the top plate for load transfer, and to resist uplift and spreading of the supporting walls and shall show the bracing for any gable end wall.

Sec. 2406.4 Hazardous locations. Add a new subsection to read as follows.

Sec. 2406.4.8 Visual Warning. In all buildings a visual horizontal "Warning" band of not less than four (4) inches wide and thirty-six (36) inches above the floor, or permanently mounted drapes, blinds or other similar visual warning devices shall be provided across glazing in fixed panels adjacent to pedestrian walkways or doors to provide visual warning that glazing is present and is not an open walkway, when, in the opinion of the building official, such additional visual warning is necessary.

Chapter 27 Electrical. Chapter 27 to be used in conjunction with article III, Electrical code, of chapter 6 of the Municipal Code.

Chapter 29 Plumbing systems. Chapter 29 to be used in conjunction with subdivision VII, Plumbing code, of division 3 of article II of chapter 6 of the Municipal Code.

Sec. 3001.5 Elevator Standards Adoption. The design, construction, installation, and alteration of elevators and conveying systems and their components shall comply with the Illinois Elevator Safety and Regulation Act (225 ILCS 312) and with the current state adopted versions of the following standards.

- (a) American Society of Mechanical Engineers (ASME):
 - (1) Safety Code for Elevators and Escalators (ASME A17.1), A17.1(a), and A17.1(s)
 - (2) Guide for Inspection of Elevators, Escalators, and Moving Walks (ASME A17.2)
 - (3) Safety Code for Existing Elevators and Escalators (ASME A17.3)
 - (4) Safety Standard for Platform Lifts and Stairway Chairlifts (ASME A18.1); and

- (5) Standard for Qualification of Elevator Inspectors (ASME QEI-1).
- (b) American National Standards:
 - (1) Safety Requirements for Personal Hoists and Employees Elevators (ANSI A10.4).
- (c) American Society of Civil Engineers (ASCE):
 - (1) Automated People Mover Standards (ASCE 21).

Sec. 3002.4 Elevator car to accommodate ambulance stretcher. Revise the first sentence to read: "When elevator(s) are installed in a building at least one elevator shall be provided for Fire Department emergency access to all floors."

Sec. . 3005.5. Shunt trip. Add a last sentence to read as follows: The shutoff valve shall be located in the machine room with a permanent handle to attach to the valve for shutoff purposes.

Sec. 3103 Temporary structures. Add the following subsections:

Sec. 3103.5 Mobile units shall meet the following:

- (1) Mobile units shall be of an approved design, constructed and maintained to be transported from one location to another and not mounted on a permanent foundation.
- (2) Mobile units shall be provided with an anchorage and tie-down system to prevent overturning or uplift of the unit. The system shall be provided by eyelets embedded in a concrete platform with adequate anchor plates or hooks or other suitable means designed by the State licensed design professional to withstand all loads as required by this code.

Sec. 3103.1 General. (Temporary Structures). In the second sentence add the word "only" after the word "shall."

Sec. 3103.1. 2 Permit Required. (Temporary Structures). Add the words: ", except for tents and other membrane structures," after the words "temporary structures."

Sec. 3107 Signs. Delete Section 3107 in its entirety. See the sign regulations of chapter 26, Zoning, of the Municipal Code.

Sec. 3109.4 Residential Swimming Pools. In exception, delete "swimming pool with a power safety cover or a ."

Sec. 3109 Swimming pool enclosures. Add the sections as follows and retain all other sections as printed:

Sec. 3109.3.1 Public swimming pool design. The design and detailing of the pool shall be as required by the pool design professional.

Sec. 3109.4.4 Residential swimming pool design. The design and detailing of the pool shall be as required by the pool design professional.

Chapter 32 Encroachments into the Public Right-Of-Way. Delete Chapter 32 in its entirety. See chapter 26, Zoning, of the Municipal Code.

(Ord. No. 92-0-52, §2(300.4), 10-27-92)

Secs. 6-165--6- 169 Reserved.

*Subdivision III. International Energy Conservation Code**

*State law reference(s)--Authority to regulate energy conservation,

Sec. 6- 170. Adopted.

The minimum regulations and standards governing the design, installation and construction of energy conservation, which are essential to ensure reasonable safeguards to protect the public health and safety against the hazards of inadequate, defective or unsafe energy conservation and installations, as set forth in the ICC International Energy Conservation Code of 2015 and the State of Illinois Energy Conservation Code, as promulgated and published by the International Code Council, Inc., with deletions, additions and modifications set forth in this subdivision, shall be and are adopted as if fully set out in this subdivision, and made applicable to all existing or future buildings, structures and premises within the corporate limits of the village.

State law reference(s)--Adoption by reference, 65 ILCS 5/1-3-1 et seq., 50 ILCS 220/1 et seq.

Sec. 6-171. Deletions, additions and revisions.

The following sections of the ICC International Energy Conservation Code as adopted in Section 6- 170 are revised as follows:

Sec. C101.1. Title. Insert "Village of Libertyville" as name of jurisdiction.

Sec. R101.1. Title. Insert "Village of Libertyville" as name of jurisdiction.

Sec. C107.2 Schedule of Permit Fees. Delete the present wording and substitute the following:

The fees for all permits for all mechanical work are as provided for in sections 6-89 and 6-90 of the Municipal Code and shall include such other building, plumbing and electrical permits as may be necessary for the installation and completion of any mechanical installations.

Sec. R107.2 Schedule of Permit Fees. Delete the present wording and substitute the following:

The fees for all permits for all energy conservation work are as provided for in sections 6-89 and 6-90 of the Municipal Code and shall include such other building, plumbing and electrical permits as may be necessary for the installation and completion of any energy conservation installations.

Sec. C108. Stop work order. Delete section in its entirety and substitute the following:

The procedures for executing, posting and releasing stop work orders are as provided in section 6-61 violations and section 6-62, stop work orders, in the Municipal Code.

Sec. R108. Stop work order. Delete section in its entirety and substitute the following:

The procedures for executing, posting and releasing stop work orders are as provided in section 6-61 violations and section 6-62, stop work orders, in the Municipal Code.

Sec. C109. Board of appeals. Delete section in its entirety and substitute the following:

All appeals shall be taken to the board of building appeals and shall comply with all procedures and provisions of section 2-416 et seq., pertaining to the board of building appeals, of the Municipal Code.

Sec. R109. Board of appeals. Delete section in its entirety and substitute the following:

All appeals shall be taken to the board of building appeals and shall comply with all procedures and provisions of section 2-416 et seq., pertaining to the board of building appeals, of the Municipal Code.

Sec. 6-172—6-174 Reserved

*Subdivision IV International Existing Building Code**

*State law reference(s)--Authority to regulate existing building systems,

Sec. 6-175 Adopted.

The minimum regulations and standards governing the design, installation and construction of mechanical systems, which are essential to ensure reasonable safeguards to protect the public health and safety against the hazards of inadequate, defective or unsafe existing building systems and installations, as set forth in the ICC International Existing Building Code of 2015 as promulgated and published by the International Code Council, Inc., with deletions, additions and modifications set forth in this subdivision, shall be and are adopted as if fully set out in this subdivision, and made applicable to all existing or future buildings, structures and premises within the corporate limits of the village.

State law reference(s)--Adoption by reference, 65 ILCS 5/1-3-1 et seq., 50 ILCS 220/1 et seq.

Sec. 6-176. Deletions, additions and revisions.

The following sections of the ICC International Existing Building Code as adopted in Section 6-175 are revised as follows:

Sec. 101.1. Title. Insert "Village of Libertyville" as name of jurisdiction.

Sec. 108.2. Schedule of Permit Fees. Delete the present wording and substitute the following:

Fee schedule. The fees for all permits for all existing building work are as provided for in sections 6-89 and 6-90 of the Municipal Code and shall include such other building, plumbing and electrical permits as may be necessary for the installation and completion of any existing building installations.

Sec. 112. Board of appeals. Delete section in its entirety and substitute the following:

All appeals shall be taken to the board of building appeals and shall comply with all procedures and provisions of section 2-416 et seq., pertaining to the board of building appeals, of the Municipal Code.

Sec. 114. Stop work orders. Delete section in its entirety and substitute the following:

The procedures for executing, posting and releasing stop work orders are as provided in section 6-61 violations and section 6-62, stop work orders, in the Municipal Code.

Secs. 6-177—6-180 Reserved.

*Subdivision V. International Fuel Gas Code**

*State law reference(s)--Authority to regulate fuel gas systems,

Sec. 6- 181 Adopted.

The minimum regulations and standards governing the design, installation and construction of fuel gas systems, which are essential to ensure reasonable safeguards to protect the public health and safety against the hazards of inadequate, defective or unsafe fuel gas systems and installations, as set forth in the ICC International Fuel Gas Code of 2015 as promulgated and published by the International Code Council, Inc., with deletions, additions and modifications set forth in this subdivision, shall be and are adopted as if fully set out in this subdivision, and made applicable to all existing or future buildings, structures and premises within the corporate limits of the village.

State law reference(s)--Adoption by reference, 65 ILCS 5/1-3-1 et seq., 50 ILCS 220/1 et seq.

Sec. 6-182 Deletions, additions and revisions.

The following sections of the ICC International Fuel Gas Code as adopted in Section 6-181 are revised as follows:

Sec. 101.1. Title. Insert "Village of Libertyville" as name of jurisdiction.

Sec. 106.6.2. Schedule of Fees. Delete the present wording and substitute the following:
The fees for all permits for all fuel gas work are as provided for in sections 6-89 and 6-90 of the Municipal Code and shall include such other building, plumbing and electrical permits as may be necessary for the installation and completion of any fuel gas installations.

Sec. 108.4. Violation Penalties. Delete the first sentence and substitute the following:
Any person, firm or corporation who shall violate any provisions of this code shall, upon conviction thereof, be subjected to a fine of not less than fifty dollars (\$50.00) nor more than five hundred dollars (\$500.00), and the costs of prosecution.

Second sentence remains as printed.

Sec. 108.5. Stop work orders. Delete section in its entirety and substitute the following:
The procedures for executing, posting and releasing stop work orders are as provided in section 6-61 violations and section 6-62, stop work orders, in the Municipal Code.

Sec. 109. Board of appeals. Delete section in its entirety and substitute the following:
All appeals shall be taken to the board of building appeals and shall comply with all procedures and provisions of section 2-416 et seq., pertaining to the board of building appeals, of the Municipal Code.

Sec. 6-183—6-184 Reserved.

*Subdivision VI. International Mechanical Code**

*State law reference(s)--Authority to regulate mechanical systems, 65 ILCS 5/11-32-1.

Sec. 6- 185. Adopted.

The minimum regulations and standards governing the design, installation and construction of mechanical systems, which are essential to ensure reasonable safeguards to protect the public health and safety against the hazards of inadequate, defective or unsafe mechanical systems and installations, as set forth in the ICC International Mechanical Code of 2015, as promulgated and published by the International Code Council, Inc., with deletions, additions and modifications set forth in this subdivision, shall be and are adopted as if fully set out in this subdivision, and made applicable to all existing or future buildings, structures and premises within the corporate limits of the village.

(Ord. No. 92-0-52, §2(400.1), 10-27-92)

State law reference(s)--Adoption by reference, 65 ILCS 5/1-3-1 et seq., 50 ILCS 220/1 et seq.

Sec. 6- 186. Deletions, additions and revisions.

The following sections of the ICC International Mechanical Code as adopted in Section 6- 185 are revised as follows:

Sec. 101.1. Title. Insert "Village of Libertyville" as name of jurisdiction.

Sec. 106.5.2. Fee schedule. Delete the present wording and substitute the following:

Fee schedule. The fees for all permits for all mechanical work are as provided for in sections 6-89 and 6-90 of the Municipal Code and shall include such other building, plumbing and electrical permits as may be necessary for the installation and completion of any mechanical installations.

Sec. 108.4. Violation. Delete the first sentence and substitute the following:

Penalties. Any person, firm or corporation who shall violate any provisions of this code shall, upon conviction thereof, be subjected to a fine of not less than fifty dollars (\$50.00) nor more than five hundred dollars (\$500.00), and the costs of prosecution.

-Second sentence remains as printed.

Sec. 108.5. Stop work orders. Delete section in its entirety and substitute the following:

Stop work orders. The procedures for executing, posting and releasing stop work orders are as provided in section 6-61 violations and section 6-62, stop work orders, in the Municipal Code.

Sec. 109. Means of appeal. Delete section in its entirety and substitute the following:

Means of appeal. All appeals shall be taken to the board of building appeals and shall comply with all procedures and provisions of section 2-416 et seq., pertaining to the board of building appeals, of the Municipal Code.

(Ord. No. 92-0-52, §2(400.2), 10-27-92)

Secs. 6- 187--6- 189. Reserved.

Subdivision VII. Plumbing Code

Sec. 6- 190. Adopted.

The minimum regulations and standards governing the design, installation and construction of plumbing systems, which are essential to ensure reasonable safeguards to protect the public health and safety against the hazards of inadequate, defective or unsafe plumbing systems and installations, as set forth in the 2014 Illinois Plumbing Code, as promulgated and published by the state department of public health, with additions set forth in this subdivision, are adopted, as if fully set out in this subdivision, and made applicable to all existing or future buildings, structures and premises within the corporate limits of the village.

(Ord. No. 92-0-52, §2(500.1), 10-27-92)

State law reference(s)--Adoption by reference, 65 ILCS 5/1-3-1 et seq., 50 ILCS 220/1 et seq.

Sec. 6- 191. Additions.

In addition to the requirements of the Illinois Plumbing Code, the following requirements shall apply:

Pursuant to 17 Ill. Admin. Code 3730.307 (c)(4) and subject to the Illinois Plumbing Code (77 Ill. Admin. Code 890) and the Lawn Irrigation Contractor and Lawn Sprinkler System Registration Code (77 Ill. Admin. Code 892), be it hereby ordained that in the Village of Libertyville, Illinois, all new plumbing fixtures and irrigation controllers installed after the effective date of this ordinance shall bear the WaterSense label (as designated by the U.S. Environmental Protection Agency WaterSense Program), when such labeled fixtures are available.

Sec. 6-192—6-194 Reserved.

Subdivision VIII. International Residential Code.

Sec. 6-195. Adopted.

The 2015 International Residential Code, including Appendix F: Passive Radon Gas Controls, and Appendix K, Sound Transmission, as published by the International Code Council, shall be and is adopted as the regulations for the construction, alterations, additions, repair, replacement, removal, demolition, use, location, occupancy and maintenance of all buildings and structures, for one and two family dwellings and townhouses, their accessory structures, utility and service equipment, with the deletions, additions and modifications as set forth in this subdivision, as the one and two family residential building code of the village.

State law reference(s)—Adoption by reference, 65 ILCS 5/1-3-1 et seq., 50 ILCS 220/1 et seq.

Sec. 6- 196. Conflicts with village code.

Where any requirement of the International Residential Code, as adopted in section 6- 195, conflicts with any requirement contained within this Code, the requirement of this Code shall prevail and shall be applied as the requirement of the village.

(Ord. No. 92-O-52, §2(300.2), 10-27-92)

Sec. 6 197. Conflicts with adopted codes or standards. Where any requirement of the International Residential Code, as adopted in section 6- 195, conflicts with any requirement contained within that code or in other adopted codes or in referenced national standards other than this Code, then the more strict and stringent requirement, that provides for a higher level of performance or installation, a higher quality of materials or equipment or the requirements securing the greater public safety shall prevail as the requirement of the village.

Sec. 6- 198. Deletions, Additions and Modifications. The following chapters and sections of the-International Residential Code as adopted in Sec. 6-195 are hereby revised as follows:

Chapter 1. Administration. Delete Chapter 1 in its entirety. See Divisions 1 and 2 of Article II Building Code, of Chapter 6 of the Municipal Code, which shall be substituted in their entirety.

Chapters 25 through 33 are to be used in conjunction with Subdivision VII Illinois Plumbing Code of Division 3 of Article II Building Code of Chapter 6 of the Municipal Code.

Part VIII. Electrical. Delete Chapters 34 through 43 in their entirety. See Article III Electrical Code of Chapter 6 of the Municipal Code, which shall be substituted in their entirety.

R301.2. Climatic and Geographic Design Criteria.

- (1) Add the following sentence: Design snow loads and roof live loads shall not be less than thirty (30) pounds per square foot.

(2) Amend Table R301.2 (1) as follows:

Ground Snow Load:	30 psf
Wind Speed (mph):	115
Topographic Effects:	No
Special Wind Region:	No
Windborne Debris Zone:	No
Seismic Design Category:	A
Subject to Damage From:	
Weathering:	Severe
Frost line depth:	42"
Termite:	Moderate-Heavy
Winter Design Temp:	-4°
Ice Shield Underlayment Required:	Yes
Flood Hazard:	January 1980/September 1997 and September 2013
Air Freezing Index:	1687
Mean Annual Temp:	47.6°

R301.5 Live Load. . Revise Table R301.5 Habitable attics and sleeping rooms live load shall be 40.

Table R302.6 Dwelling Garage Separation. Change "1/2 inch" to "5/8 inch firecode" in all locations

R309.6. Service Doors. Every detached garage shall be provided with a minimum 30" wide service door to exterior for emergency egress access.

R311.2 Egress Door. Revise fourth sentence to say: Other means of egress doors shall have a minimum width of thirty (30) inches.

R312.1.1. Where Required (Guards). Change "30 inches" to read "three (3) risers or eighteen (18) inches."

R401.5 Pedestrian Safety Warning/Protection (General). Add new section: Every construction site where an excavation is open or anticipated to be open shall be enclosed along the perimeter

of the lot with temporary chain-link fencing not less than six (6) feet high. The fence shall have a locking swinging gate or approved equivalent along the street-side lot line that shall not block the public right-of-way. The fence shall be installed prior to the start of any work involving building demolition or new construction, and it shall remain in place until such time as the excavation is filled and any required insulation inspection is approved.

R402.1 Wood Foundations. Substitute Section R402.1 in its entirety with the following: Wood foundations shall not be permitted.

R402.2 Concrete (Foundations). Add the following: Masonry foundations shall not be permitted.

R403.1.1. Minimum Size (Footings). Replace the third and fourth sentences with the following: Spread footings on soil shall be a minimum of 8" deep and 18" wide with the concrete foundation wall centered on the footing width with a minimum of 4" of footing between the footing edges to either side of the foundation wall.

R403.1.4 Minimum Depth (Footings). Delete Section and refer to LMC Section 6-130.

R404.1.5 Foundation Wall Thickness Based on Walls Supported. Delete the present wording of section R404.1.5 and substitute the following: The thickness of plain concrete foundation walls shall not be less than eight (8) inches nor shall the thickness of the foundation wall be less than the wall to be supported.

R405.1 Concrete Foundations. (Foundation Drainage) Delete in its entirety and replace with the following:

Footing drains shall be installed on the exterior of all basement and crawl space footings. Footing drains shall be bedded on two (2) inches of washed gravel with all mud, silt or other materials or debris removed prior to placing the gravel. Footing drains shall be placed on the outside of the footing with the top of the drain below the top of the footing. The drain shall be covered with a minimum of six (6) inches of washed gravel (sizes one-half to three-fourth inch) to a point not less than three (3) inches above the top of the footing and covered with an approved filter membrane material. The footing drain passing through the footing to the sump pump basin shall be of four-inch, schedule 35 PVC or equal.

Window well drains shall be of four-inch, schedule 35 PVC or equal, connected to the footing drain by means of a "T." The end of the riser shall be three (3) inches below the bottom of the basement window frame and shall be provided with a grate. The riser pipe shall be securely fastened to the wall and the window well shall be provided with coarse stone to cover the grate.

R408.4 Access. Change the minimum opening sizes in sentences two, three and four to read: "22 inches by 36 inches."

R502.3.1 Sleeping Areas and Attic Joists. Change "Table R502.3.1(1)" to "Table R502.3.1(2)" and change the design live load of "30 psf (1.44 kn/m²)" to "40 psf."

R502.11.1 and R802.10.2 Design (Wood Truss). Change the last sentence to read as follows: The truss design drawings with related stress diagrams shall be prepared, signed and sealed by an architect and/or structural engineer licensed in the State of Illinois.

R807.1 Attic Access. In the 3rd and 4th sentences substitute “30 inches” with “ 36 inches. Add seventh sentence to read as follows: Attic access shall not be located above closet storage areas.

M1804.2.5 Direct vent terminations. Add the following: Power exhauster direct vent terminations shall extend through the roof or rear yard wall and shall be located not less than 15 feet from lot lines. If the power exhauster direct vent terminations is through a wall, then it shall be directed toward the farthest zoning lot line with the discharge directed down and located as close to the ground as possible for noise reduction and/or installed with a pre-approved sound muffler system. Exceptions: Direct vent fireplaces and wall furnaces

M1804.2.6 Req.(6). Substitute Req.(6) in its entirety with the following: 6. Power exhauster terminations shall extend through the roof or rear yard wall, and shall be located not less than 15 feet from lot lines and adjacent buildings.

Appendix K. Section AK102 Air-Borne Sound. Revise minimum STC rating from 45 to 54.

Appendix K. Section AK103 Structural-Borne Sound. Revise minimum IIC rating from 45 to 51.

Secs. 6-199--6-214. Reserved.

Subdivision IX International Swimming Pool and Spa Code

*State law reference(s)--Authority to regulate swimming pool and spa systems,

Sec. 6-215. Adopted.

The minimum regulations and standards governing the design, installation and construction of swimming pool and spa systems, which are essential to ensure reasonable safeguards to protect the public health and safety against the hazards of inadequate, defective or unsafe swimming pool and spa systems and installations, as set forth in the ICC International Swimming Pool and Spa Code of 2015 as promulgated and published by the International Code Council, Inc., with deletions, additions and modifications set forth in this subdivision, shall be and are adopted as if fully set out in this subdivision, and made applicable to all existing or future buildings, structures and premises within the corporate limits of the village.

State law reference(s)--Adoption by reference, 65 ILCS 5/1-3-1 et seq., 50 ILCS 220/1 et seq.

Sec. 6-216. Deletions, additions and revisions.

The following sections of the ICC International Swimming Pool and Spa Code as adopted in Section 6-215 revised as follows:

Sec. 101.1. Title. Insert "Village of Libertyville" as name of jurisdiction.

Sec. 106.5.2. Schedule of Fees. Delete the present wording and substitute the following:

The fees for all permits for all swimming pool and spa work are as provided for in sections 6-89 and 6-90 of the Municipal Code and shall include such other building, plumbing and electrical permits as may be necessary for the installation and completion of any swimming pool and spa installations.

Sec. 107.4. Violation Penalties. Delete the first sentence and substitute the following:

Any person, firm or corporation who shall violate any provisions of this code shall, upon conviction thereof, be subjected to a fine of not less than fifty dollars (\$50.00) nor more than five hundred dollars (\$500.00), and the costs of prosecution.

- Second sentence remains as printed.

Sec. 107.5. Stop work orders. Delete section in its entirety and substitute the following:

The procedures for executing, posting and releasing stop work orders are as provided in section 6-61 violations and section 6-62, stop work orders, in the Municipal Code.

Sec. 108. Board of appeals. Delete section in its entirety and substitute the following:

All appeals shall be taken to the board of building appeals and shall comply with all procedures and provisions of section 2-416 et seq., pertaining to the board of building appeals, of the Municipal Code.

Sec. 305.1 General. Delete Exception 2.

Secs. 6-217—6-220 Reserved.

ARTICLE III. ELECTRICAL CODE*

*Cross reference(s)--Electrical commission, §2-321 et seq.

DIVISION 1. GENERALLY

Sec. 6-221. Definitions

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Approved means acceptable to the authority having jurisdiction.

Electrical contractor means any person, firm or corporation engaged in the business of installing or altering, by contract, electrical equipment for the utilization of electricity supplied for light, heat or power, not including radio apparatus or equipment for wireless reception of sounds and signals, and not including common carriers, which are under the jurisdiction of the Illinois Commerce Commission, for use in their operations as public utilities. The term "electrical contractor" does not include employees of such contractor to do or supervise such work.

Licensed contractor means a contractor granted permission by a competent authority to engage in a business or occupation.

Mechanical execution of work means electric equipment shall be installed in a neat and workmanship like manner.

Qualified person means one familiar with the construction and operation of the equipment and the hazards involved.

Registered contractor means a contractor who has been formally qualified by an official testing procedure as defined in section 6-316.

Special permission means the written consent of the authority having jurisdiction.

(Ord. No. 89-0-65, §1(35.5), 12-19-89; Ord. No. 94-0-37, §1, 7-26-94)

Cross reference(s)--Definitions and rules of construction generally, §1-2.

Sec. 6-222. Penalties.

- (a) Any person, firm, company or corporation who shall violate any of the provisions of this chapter or of any of the applicable provisions of the National Electrical Code or shall fail to comply therewith or who shall violate or fail to comply with any order made thereunder and from which no appeal has been taken, or who shall fail to comply with such an order as may be affirmed or modified on appeal

or by a court of competent jurisdiction, within the time duly fixed for compliance or who shall make installations or repairs in violation of any detailed statement of specifications or plans submitted and approved thereunder, or any certificate or permit issued hereunder shall severally for each and every such violation and non-compliance respectively, be guilty of a misdemeanor, punishable as provided in section 1-12.

- (b) The application of any penalty shall not be held to prohibit the enforced removal of prohibited conditions.

(Ord. No. 89-0-65, §1(35.11), 12-19-89; Ord. No. 94-0-37, §1, 7-26-94)

Secs. 6-223--6-240. Reserved.

DIVISION 2. ADMINISTRATION AND ENFORCEMENT

Subdivision I. General Provisions

Sec. 6-241. Electrical inspection department.

- (a) *Office of chief electrical inspector established.* The village may regulate the installation, alteration and use of all electrical equipment as provided for in article II, division 37 of the Illinois Municipal Code (65 ILCS 5/11-37-1 et seq.), as amended, and may establish an electrical inspection department for this regulation. Therefore, there is established, within the building division of the village, office of chief electrical inspector.
- (b) *Duties and power of the electrical inspector.*
 - (1) The chief electrical inspector shall be charged with the duties of enforcing the rules and regulations, fixing standards and specifications for the regulation and use of electrical equipment as defined in this article pertaining to the electrical code, and prescribed in any other ordinance of the Village of Libertyville. Plans, specifications and schedules in detail shall be filed with the electrical inspection department, showing the location and capacity of all lighting facilities, electrically operated equipment, apparatus and electrical circuits required for all service equipment of the building, structure or premises; except as may be modified by the administrative official. The chief electrical inspector shall and is hereby authorized to review, inspect and approve all electrical drawings, specifications, installations and equipment. The items covered are all electrically controlled devices, including signal, communicating and lighting systems and their wiring, whenever required, shall be shown on the plans and elevations of the building or structure with respect to those uses covered by LMC Chapter 6, Article II, Building Code. Where required by local law or ordinance, the plans and specifications for electric

wiring shall be approved by all authorities having jurisdiction.

- (2) The electrical regulations of this code may be modified or waived where such modification or waiver is specifically permitted by the code or in particular cases where an advancement in the technology of electricity makes such modification or waiver advisable. Underwriters Laboratories (U.L.), or any other Nationally Recognized Testing Lab may be accepted as prima facie evidence of acceptability. However, the provisions of section 6-281(d) shall be applied in all cases.
- (3) The electrical inspector shall have the authority, during reasonable working hours to enter upon any premises or into any building or structure or portion thereof, as per the provisions of section 6-58.
- (4) Whenever the chief electrical inspector finds any electrical installation and/or equipment not conforming to the rules and regulations set forth in this chapter or any other electrical ordinance or code of the Village of Libertyville, the chief electrical inspector is empowered to stop work on any installation being made by any person, firm, or corporation. The chief electrical inspector may also stop work on any installation to which a permit has not been issued or for inspection fees which have not been paid.

(Ord. No. 89-0-65, §1(35.10), 12-19-89; Ord. No. 94-0-37, §1, 7-26-94)

Sec. 6-242. Appeals

If any person shall deem themselves aggrieved by any decision, finding, interpretation or order of the Building Commissioner made pursuant to this division, such person shall have the right of appeal therefrom to the electrical commission in accordance with procedures as shall be applicable as in the case of application for variation made to the village board. The board of trustees shall have authority to affirm, overrule or modify such interpretation, finding, decision or order of the electrical commission.

(Ord. No. 89-0-65, §1(35.12), 12-19-89; Ord. No. 94-0-37, §1, 7-26-94)

Sec. 6-243. Stop work orders and suspension of permit privileges.

- (a) The building official is hereby authorized to issue and post stop work orders to stop work on any building, structures or premises, as provided for in section 6-62, pertaining stop work orders. When any condition exists, as set forth in section 6-61 the electrical inspector shall with a copy of the violation notice inform the building official, who shall issue a stop work order per Section 6-61 until the violations have been corrected and shall remove the stop work order as provided for in section 6-62.

- (b) When any person, firm, company or corporation has been issued two (2) stop work orders, in one (1) calendar year, the electrical inspector shall inform the electrical commission, who shall set a date for a hearing, to determine whether or not the permit privileges of said person, firm, company or corporation shall be suspended. A suspension of permit privileges may be for two (2) weeks or more, but not to exceed one (1) year.

(Ord. No. 89-0-65, §1(35.7.4), 12-19-89; Ord. No. 94-0-37, §1, 7-26-94)

Sec. 6-244. Electrical commission.

Refer to Code section 2-321 through 2-340.

(Ord. No. 94-0-37, §1, 7-26-94)

Secs. 6-245--6-260. Reserved.

*Subdivision II. Permits, Inspections and Approvals**

*State law reference(s)--Electrical permits and fees, 65 ILCS 5/11-37-2.

Sec. 6-261. Electrical permits.

- (a) Electrical wiring or equipment shall not be installed within or on any building, structure or premises, nor shall any alteration be made in any such existing installations, without first securing approval and a permit from the electrical inspection official pursuant to Section 6-86, Permits of the Libertyville Municipal Code (LMC 6-86) except as specifically provided herein after. It shall be unlawful to use or permit the use of, or to supply current for an electrical system in a building, structure or premises unless the required permit has been issued by the electrical inspection official. A copy of the electrical contractor's registration and license, with a certificate of insurance pursuant to LMC 6-86(k) shall be presented when a permit is applied for.
- (b) The provisions for inspection of work authorized by electrical permits issued by the electrical inspection official shall not be construed as prohibiting the inspection of any electrical wiring, apparatus or equipment, either revised or original, now or whenever installed. If the inspection reveals deficiencies or unsafe conditions, the owner or responsible person shall correct and/or replace any defective electrical wiring, apparatus or equipment. Defective electrical wiring, apparatus or equipment shall not be energized under any conditions until the necessary repairs or replacements have been made. A separate electrical permit will be required and inspections will be made of the corrected work.

- (c) Permits for work performed under this code may be issued only to electrical contractors who furnish the Village of Libertyville with proof of minimum insurance as required in LMC 6-86(k).
- (d) Exemptions to the permit requirements of this section are as follows:
 - (1) Licensed stationary engineers may be approved to perform emergency electrical repairs and minor electrical installations not to exceed one hundred twenty (120) volts to ground and twelve (12) feet in length.
 - (2) Homeowners of record in the Village of Libertyville requesting an electrical permit to be issued in their name to do electrical work on their private property, shall not be required to register as a contractor or to pay a registration fee. However, the chief electrical inspector shall require sufficient display of mechanical and electrical knowledge so as to show competency to be sufficient in accomplishing the proposed electrical installation, alteration or change in the interest of safeguarding life and property. The homeowner assumes any and all responsibility and liability for the work performed. He shall be the only person approved to do electrical work on his property other than a "registered contractor" as defined in section 6-316 et seq.

(Ord. No. 89-0-65, §1(35.7.1, 35.7.2), 12-19-89; Ord. No. 94-0-37, §1, 7-26-94)

State law reference(s)--Electrical permits and fees, 65 ILCS 5/11-37-2.

Sec. 6-263. Permit fees and display.

- (a) *Fees.* Fees for the electrical permits required under this subdivision shall be as established in the annual fee ordinance.
- (b) *Payment.* All fees provided for in this section shall be paid to the village before a permit is issued.
- (c) *Display.* Each permit shall be posted on the jobsite so as to be seen from the street or accessible area.

(Ord. No. 89-0-65, §1(35.8), 12-19-89; Ord. No. 94-0-37, §1, 7-26-94)

Sec. 6-264. Inspections, reinspections and certification of inspections.

- (a) *Inspection of electrical installations and/or equipment.* All installations or alterations of electrical equipment shall be inspected before any of the work is hidden from view or concealed in any way. The person, firm, company or corporation doing the work shall notify the building division that the work is ready for inspection at least twenty-four (24) hours in advance. The chief

electrical inspector will have twenty-four (24) hours in which to make the required inspection before any such work is concealed.

- (b) *Advance notice for inspection.* Upon completion of any installation or alteration of electrical equipment, the person, firm, company or corporation doing the work shall notify the building division that the work is ready for inspection at least twenty-four (24) hours in advance. The chief electrical inspector shall make the required final inspection.
- (c) *Issuance of certificate of inspection.* No certificate of inspection approval shall be issued unless the electrical installation and equipment is in conformity with the provisions of all electrical ordinances, the code requirements of the Village of Libertyville and the Statutes of the State of Illinois including applicable provisions of the National Electrical Code as adopted in Sec. 6-281.
- (d) *Reinspections of new installations.* A reinspection fee shall be charged for work not ready for inspection, as provided in section 6-90(g). Fees shall be paid prior to reinspection.
- (e) *Reinspection of existing installations.* The chief electrical inspector may periodically make inspections of existing electrical equipment, or installations. This will include, but not be limited to, commercial establishments, places of assembly, factories, multi-family and rental type dwellings within the Village of Libertyville. Inspections will be made in all other buildings upon the request of an owner or occupant, the fire department and/or other units of government. An inspection may also be made in the event of fire, emergency or probable cause. Electrical inspections may be made as part of housing inspections and/or property maintenance programs. If an installation is found to be unsafe, the electrical inspector shall notify the person, firm, company or corporation owning, using, installing or operating such equipment to make the necessary repairs or changes required to place the installation in a safe, operating condition. The necessary work shall be completed in a timely manner, commensurate with the hazard to life, safety and/or property.
- (f) *Village liability.* The inspections and control of the installation of electrical equipment or the granting of inspection certificates by the Village of Libertyville, shall not make the village liable on account of such control of or granting of such certificates, or lessen the liability of persons, firms, company or corporation owning or installing such electrical equipment.

(Ord. No. 89-0-65, §1(35.9), 12-19-89; Ord. No. 94-0-37, §1, 7-26-94)

Secs. 6-265--6-280. Reserved.

DIVISION 3. TECHNICAL STANDARDS

Sec. 6-281. National Electrical Code--Adopted.

- (a) The National Electrical Code of 2014 (NFPA 70- 2014) as issued and promulgated by the National Fire Protection Association, and approved by the American National Standards Institute, which by this reference is hereby adopted and incorporated as fully as if set out at length herein, except as amended, added to, or modified hereafter as set forth and applicable to existing or proposed buildings, structures or premises containing wiring or electrical equipment, is hereby adopted as the Electrical Code of the Village of Libertyville, Lake County, Illinois.
- (b) Three (3) copies of the National Electrical Code shall be kept on file in the office of the building official for public inspection.
- (c) The administration and enforcement provisions of article II, the building code of the village, shall be and are the administration and enforcement provisions to be applied to the building code, the plumbing code, the electrical code, the mechanical code, the fire prevention code, the property maintenance code and such other codes and ordinances of the village which pertain to the construction or alteration of buildings and structures, as stated in such article.
- (d) Where there are practical difficulties involved in carrying out structural or mechanical provisions of this code or of an approved rule, the electrical inspector may vary or modify such provision upon application of the owner or owner's agent, provided that the spirit and intent of the provisions shall be observed and public safety and welfare be ensured. Such modification shall be properly recorded in the permanent records and files of the department and further providing that all provisions of the subsections of section 6-34, pertaining to materials and equipment, are applied to the requested modification.

(Ord. No. 89-0-65, §1(35.1), 12-19-89; Ord. No. 94-0-37, §1, 7-26-94)

State law reference(s)--Adoption by reference, 65 ILCS 5/1-3-1 et seq., 50 ILCS 220/1 et seq.

Sec. 6-282. Deletions, Additions, and Modifications. The following articles and sections of the National Electrical Code as adopted in Sec. 6-281 are hereby revised as follows:

Article 90.8 Wiring Planning. Add the following:

90.8(A)(1) Dwelling Units. An unused 35mm (1-1/4 in.) raceway shall be provided from the basement to the attic.

90.8(A)(2) New Panelboards and Load Centers. Newly installed panelboards and load centers shall have 10% of circuit spaces available for future expansion.

110.3 Examination, Identification, Installation, and Use of Equipment. Add the following

sentence to the end of paragraph (A) Examination "All equipment shall be tested by a Nationally recognized testing laboratory."

Article 110.12 Mechanical Execution of Work. Add sections:

110.12(C) Inspection of Mechanical Work. Conductors shall not be pulled in conduit, until wall finishes are applied or all mechanical work is completed, without the consent of the electrical inspector. Any conductors that are installed must remain de-energized during inspections.

110.12(D) Abandoned Wiring. All abandoned conduit, wire, or other electrical equipment and material must be removed. This includes low-voltage wiring, data processing cable, etc.

110.12(E) Housekeeping Pad. Freestanding electrical equipment designed for floor installations must be mounted on a 10 cm. (4in.) thick concrete housekeeping pad.

Article 210.8(A) Dwelling Units. Delete the first paragraph and replace with the following:

210.8(A) Dwelling Units. All 125-volt, single-phase, 15- and 20-ampere receptacles installed in the locations specified in 210.8(A)(1) through (10) shall have ground-fault circuit-interrupter protection for personnel. GFCI protected receptacles with slave capability shall not be permitted to connect to downstream receptacles or outlets other than those which are installed in the immediate area the lead GFCI receptacle is located.

Article 210.8(B) Other Than Dwelling Units. Delete first paragraph and replace with the following:

210.8(B) Other Than Dwelling Units. All 125-volt, single phase, 15- and 20- ampere receptacles installed in the locations specified in 210.8(B)(1) through (8) shall have ground fault circuit-interrupter protection for personnel. GFCI protected receptacles with slave capability shall not be permitted to connect to downstream receptacles or outlets other than those which are installed in the immediate area the lead GFCI receptacle is located.

Article 210.12(B) Branch Circuit Extensions or Modifications—Dwelling Units. Delete in its entirety.

Article 210.52(B)(3) Kitchen Receptacle Requirements. Add a new sentence at the end of paragraph to read as follows: Receptacle outlet(s) shall be 20 amp rated.

Article 210.52(G)(1) Garages. Add new sections at the end of paragraph to read as follows:

- (a) A separate 20-ampere circuit shall be provided for plug-in equipment and devices.
- (b) A separate circuit shall be provided for overhead garage door(s).
- (c) A separate circuit shall be provided for lighting. In addition there shall be at least one lighting outlet on the interior of the garage and at least one lighting outlet on the exterior of the garage. A switch shall be installed to control these outlet(s).

Article 210 Branch Circuits. Add the following section:

Article 210.53 Other than Dwelling Units Receptacles. Receptacle outlets in offices or similar areas shall be installed as specified in (A), (B) and (C).

- (A) Spacing. Receptacles shall be installed so that no point along the floor line in any wall space is more than 1.83 m (6 ft.) measured horizontally, from an outlet in that space.
- (B) Wall Space. As used in this section, a wall space shall include the following:
 - 1) Any space 610 mm (2 ft.) or more in width (including spaces measured around corners) and unbroken along the floor line by doorways, and other similar openings.
 - 2) The space occupied by fixed panels in exterior wall, except sliding doors.
 - 3) Hallways shall have at least one receptacle outlet installed every 6 m (20 ft.) or fraction thereof. As used in this subsection, the hall length shall be considered the length along the centerline of the hall without passing through a doorway.
- (C) Floor Receptacles. Receptacle outlets in the floor shall not be counted as part of the required number of receptacle outlets unless located within 457 mm (18 in.) of the wall. Permanently installed electric baseboard heaters equipped with factory installed receptacle outlets or outlets provided as a separate assembly by the manufacturer shall be permitted as the required outlet or outlets for the wall space utilized by such permanently installed heaters. Such receptacle outlets shall not be connected to the heater circuits.

Exception: Wall spaces inside of unoccupied spaces such as warehouses, bathrooms, storage rooms, utility closets, and other areas allowed by the Authority Having Jurisdiction.

Article 210.70(A)(1) Habitable Rooms. Delete first paragraph and replace with the following:

210.70(A)(1) Habitable Rooms. At least one wall switch-controlled lighting outlet shall be installed in every habitable room, bathroom, and exterior door. Said wall switch(es) shall be located at all entries to the room, hallway, stairway, and the like.

Article 210.70(A)(3) Storage or Equipment Spaces. Delete in its entirety and replace with the following:

210.70(A)(3) Storage or Equipment Spaces. For attics, underfloor spaces, utility rooms, basements, closets, storerooms, and similar locations 1 sq. m (9 sq. ft.) or larger, at least one

lighting outlet containing a switch or controlled by a wall switch shall be installed. At least one point of control shall be at the usual point of entry to these spaces. The lighting outlet shall be provided at or near the equipment requiring servicing.

Article 220.14(A) Specific Appliances or Loads. Delete in its entirety and replace with the following:

202.14(A) Specific Appliances or Loads. An outlet for a specific appliance or other load not covered in 220.14(b) through (l) shall be calculated based on the ampere rating of the appliance or load served. In addition, independent circuits shall be provided for each of the following appliances: range, oven if separate from range, water heater, clothes washer/gas clothes dryer, garbage disposal/dishwasher, microwave, compactor, freezer, refrigerator, whole house vacuum, garage door operator(s), tubs with pumps, steam generators, built-in ironing, sump and ejector pumps, furnaces, air conditioners, permanently connected heating appliances rated at one thousand (1,000) watts or more, including motors rated at one-quarter (1/4) horse power and over.

Article 225.10 Wiring On Buildings. Delete in its entirety and replace with the following:

225.10 Wiring On Buildings. All conduit installed on the exterior of any building, sign, pole or the like, shall be rigid galvanized metal conduit, galvanized intermediate metal conduit or rigid aluminum conduit. However, rigid aluminum conduit shall not be used where exposed to mechanical damage. At no time shall rigid aluminum conduit be installed between grade level and 2 m (6 ft.) above grade level where vehicular traffic is present or where vehicular traffic could be present (rear of buildings, in alleyways, delivery areas, etc.). In these areas, the use of rigid galvanized metal conduit shall be approved.

Article 225.36 Type. Delete in its entirety and replace with the following:

225.36 Suitable for Service Equipment. The disconnecting means specified in 225.31 shall be suitable for use as service equipment and contain a minimum of four breaker spaces, plus a main. All circuits supplying the garage or outbuilding must originate in said building. See 210.52(G) for circuit requirements.

Article 230.30 Insulation. Delete exceptions in their entirety with no replacements.

230.41 Insulation of Service-Entrance Conductors. Delete exceptions in their entirety with no replacements.

230.28 Service Masts as Supports. Delete in its entirety and replace with the following:

230.28 Service Masts as Supports. Where a service mast is used for the support of service-drop conductors, it shall follow the requirements as outlined in Commonwealth Edison's "Service and Meter Requirements", 2016 edition

230.42(C) Grounded Conductors. Delete in its entirety and replace with the following:

230.42(C) Grounded Conductors. The grounded conductor must be at least the same size as the ungrounded conductors.

230.43 Wiring Methods for 600 Volts, Nominal, or Less. Delete in its entirety and replace with the following:

230.43 Wiring Methods For 600 Volts, Nominal, or Less. Rigid Metal Conduit or Intermediate Metal Conduit is required for all service entrances.

230.44 Cable Trays. Delete in its entirety with no replacements

Article 230.70(A)(1) Readily Accessible Location. Delete in its entirety and replace with the following:

230.70(A)(1) Readily Accessible Location. The service disconnecting means shall be installed at a readily accessible location **outside** of the residential, commercial or other building or structure near the utility metering, or other approved location. A switch, fuse, circuit breaker, shunt-trip control, or other approved means may be used.

If an over-current type disconnect is **not** used, the service entrance conductors shall not be more than 1.5 m (5 ft.) in length from where they enter the building.

If a shunt-trip control is used, see Electrical Inspector for approved switches.

230.79(C) One-Family Dwelling. Delete in its entirety and replace with the following:

230.79(C) One and Two Family Dwelling Services. New one and two family dwellings shall have a minimum two hundred (200) amp main disconnect, with an adequate number of branch circuits. The conductors shall not be less than #3/0 copper, installed in minimum 53 mm (2 in.) conduit (See 230.43 Amendments), and shall comply with disconnect requirements in accordance with 230.70(A)(1) amendments.

Article 230.79(D) All others. Delete in its entirety and replace with the following:

230.79(D) Multi-Family Dwelling Services. The service size shall be determined according to NEC article 220. Each unit in a multi-family dwelling shall have a minimum one hundred (100) amp main disconnect, with at least 20 branch circuit openings. The conductors shall not be less than #3 copper, installed in a minimum 35 mm (1-1/4 in.) conduit (See 230.43 Amendments), and shall comply with disconnect requirements in accordance with 230.70(A)(1) amendments.

Article 230.79 Rating of Service Disconnecting Means. Add sections:

230.79(E) Residential Service Revisions. All residential service revisions shall have a minimum one hundred (100) amp main disconnect, with at least 20 branch circuit openings. The conductors shall not be less than #3 copper, installed in a minimum 35 mm (1-1/4 in.) conduit

(see 230.43 Amendments), and shall comply with disconnect requirements in accordance with 230.70(A)(1) amendments.

230.79(F) All others. For all other installations, the service disconnecting means shall have a rating of not less than 60 amperes. The conductors shall be sized in accordance with 310.16 and shall be installed in conduit (see 230.43 Amendments), and shall comply with disconnect requirements in accordance with 230.70(A)(1) amendments.

Article 240 Overcurrent Protection. Add section:

240.88 Circuit Breakers For Other Than Dwelling Units. All circuit breakers shall be of the bolt-on type.

Article 250.64(B) Securing and Protection against Physical Damage. Delete in its entirety and replace with the following:

250.64(B) Securing and Protection against Physical Damage. All grounding electrode conductors shall be in rigid metal conduit, intermediate metal conduit, or electrical metallic tubing, and shall be securely fastened to the surface on which it is carried.

Exception: A bare grounding conductor may be installed under a concrete slab.

Table 250.66 Grounding Electrode Conductor for Alternating-Current Systems. Delete in its entirety and replace with the following:

Table 250-66. Grounding Electrode Conductor for AC Systems

Size of Largest ungrounded Service-Entrance Conductor or Equivalent Area for Parallel Conductors (AWG/kcmil)	Minimum Size of Grounding Electrode Conductor (AWG/kcmil)
Copper	Copper
3/0 or smaller	4
Over 3/0 through 350	2
Over 350 through 600	1/0
Over 600 through 1100	2/0
Over 1100	3/0

Article 250.112 Specific Equipment Fastened in Place or Connected by Permanent Wiring Methods (Fixed). Add the following:

Article 250.112(I) Power-Limited Remote-Control, Signaling, and Fire Alarm Circuits. Delete in its entirety and replace with the following:

250.112(I) Power-Limited Remote Control, Signaling, and Fire Alarm Circuits. Equipment supplied by Class 1 power-limited circuits, and Class 1, Class 2 and Class 3 remote-control and signaling circuits, and by fire alarm circuits, and by security system circuits shall be grounded.

Article 300 Wiring Methods. Add section:

300.24 Abandoned Raceways, Cables and Wiring. All abandoned conduit, low voltage wiring, fire alarm wiring and electrical equipment shall be removed from all ceilings, walls and floor areas.

Article 310.15(B)(7). Delete in its entirety.

Article 310.106(A) Minimum Size of Conductors. Delete the first sentence in its entirety and replace with the following:

310.106(A) Minimum Size of Conductors. The minimum size of conductors shall be as shown in Table 310.106(A), but shall not be smaller than #12 AWG for commercial or industrial applications.

Article 310.106 (B) Conductor Material. Delete in its entirety and replace with the following:

310.106 (B) Conductor Material. Conductors in this article shall be of copper and capable of withstanding the load connected.

Exception: Feeders sized 350 kcmil or greater may be aluminum as specified in NEC 310.14

Article 312.10(C) Nonmetallic Cabinets. Delete in its entirety with no replacement.

Article 314.16(A)(1) Standard Boxes. Delete in its entirety and replace with the following:

314.16(A)(1) Standard Boxes. The minimum size box that can be used is a 100 x 38 mm (4 by 1-1/2 in.) square/octagonal, unless approved by the electrical inspector. The volumes of standard boxes that are not marked shall be as given in Table 314.16(A).

Article 314.20 In Wall or Ceiling. Add paragraph to this section:

314.20 Boxes in Wall or Ceiling

In addition, the offset between interior and exterior boxes shall be at least 200 mm (8 in.). Back to back installations are not approved.

Article 314.27(A)(2) Ceiling Outlets. Add paragraph to this section:

314.27(A)(2) Ceiling Outlets.

For Dwelling Units, all junction boxes roughed in for ceiling openings in bedrooms, family rooms, living rooms, dining room, kitchens, dens, foyers and other rooms or areas where ceiling fans are commonly installed, shall be installed so as to provide adequate support for ceiling fans and shall be listed for this purpose.

Article 320.10 Uses Permitted. Delete in its entirety and replace with the following:

320.10 Uses Permitted. Type AC cable (AC-HCF with pre-installed green ground wire) shall be permitted to be used in exposed and concealed locations only where necessary to fish through existing partitions, or where use of EMT is not feasible, and shall terminate into an approved metal raceway system or junction box within 1 m (3 ft) of exposure.

Article 322 Flat Cable Assemblies: Type FC. Delete in its entirety with no replacement.

Article 324 Flat Conductor Cable: Type FCC. Delete in its entirety with no replacement.

Article 330.10 Uses Permitted Delete in its entirety and replace with the following:

330.10 Uses Permitted. Type MC cable shall be permitted to be used in exposed and concealed locations only where necessary to fish through existing partitions, or where use of EMT is not feasible, and shall terminate into an approved metal raceway system or junction box within 1 m (3 ft) of exposure

Article 332 Mineral-Insulated, Metal-Sheathed Cable: Type MI. Delete in its entirety with no replacement.

Article 334.10 Uses Permitted. Delete in its entirety and replace with the following:

334.10 Uses Permitted. Type NM, NMC and NMS cables shall be permitted to be used in the following:

- (1) For low voltage wiring as may be required in Article 411.
- (2) For temporary wiring as may be required in Article 590.

Article 338 Service Entrance Cable: Types SE and USE. Delete in its entirety with no replacement.

Article 340 Underground Feeder and Branch Circuit Cable: Type UF. Delete in its entirety with no replacement.

Article 348.10 Uses Permitted. Delete in its entirety and replace with the following:

348.10 Uses Permitted. Flexible metal conduit shall be permitted to be used in exposed and concealed locations only where necessary to fish through existing partitions, or where use of EMT is not feasible, and shall terminate into an approved metal raceway system or junction box within 1 m (3 ft.) of exposure.

Article 348.60 Grounding and Bonding. Delete in its entirety and replace with the following:

348.60 Grounding and Bonding. An equipment grounding conductor shall be installed regardless of length of Flexible Metal Conduit. Equipment grounding conductors shall be installed in accordance with 250.134(B). Equipment bonding jumpers shall be installed in accordance with 250.102.

Article 350.60 Grounding and Bonding. Delete in its entirety and replace with the following:

350.60 Grounding and Bonding. An equipment grounding conductor shall be installed regardless of length of Liquidtight Flexible Metal Conduit. Equipment grounding conductors shall be installed in accordance with 250.134(B). Equipment bonding jumpers shall be installed in accordance with 250.102.

Article 352.10 Uses Permitted. Delete in its entirety and replace with the following:

352.10 Uses Permitted. PVC conduit shall be permitted in accordance with 352.10(G).

(G) Underground Installations. For underground installations, PVC shall be permitted for direct burial and underground encased in concrete. See 300.5 and 300.50. The conduit must transition to an approved metallic conduit before becoming exposed or subject to physical damage.

Exception: Concrete bases where poles or other equipment encloses conduit and wiring.

Article 355 Reinforced Thermosetting Resin Conduit: Type RTRC. Delete in its entirety with no replacement.

Article 356.60 Grounding. Delete in its entirety and replace with the following:

356.60 Grounding. An equipment grounding conductor shall be installed regardless of length of Liquidtight Flexible Nonmetallic Conduit. Equipment grounding conductors shall be installed in accordance with 250.134(B). Equipment bonding jumpers shall be installed in accordance with 250.102.

Article 358.10 Uses Permitted. Delete in its entirety and replace with the following:

358.10 Uses Permitted.

- (A) *Exposed and Concealed.* The use of Electrical Metallic Tubing shall be permitted for both exposed and concealed work.
- (B) *Corrosion Protection.* Ferrous or nonferrous Electrical Metallic Tubing, elbows, couplings, and fittings shall be permitted to be installed in concrete where protected by corrosion protection and approved as suitable for the condition.

Article 358.12 Uses Not Permitted. Add Sections:

358.12(7) Electrical metallic tubing is not permitted where in direct contact with the earth.

358.12(8) Electrical metallic tubing is not permitted in wet locations.

Article 360.60 Grounding. Delete in its entirety and replace with the following:

360.60 Grounding. An equipment grounding conductor shall be installed regardless of length of Flexible Metallic Tubing. Equipment grounding conductors shall be installed in accordance with 250.134(B). Equipment bonding jumpers shall be installed in accordance with 250.102.

Article 362.10 Uses Permitted. Delete in its entirety and replace with the following:

362.10 Uses Permitted. Electrical Nonmetallic Tubing is permitted as a raceway for low voltage wiring for control, signaling or communication systems.

Article 378 Nonmetallic Wireways. Delete in its entirety with no replacements.

Article 382 Nonmetallic Extensions. Delete in its entirety with no replacements.

Article 386.60 Grounding. Delete in its entirety and replace with the following:

386.60 Grounding. Surface metal raceway enclosures shall have an equipment grounding conductor installed.

Article 388 Surface Nonmetallic Raceways. Delete in its entirety with no replacements.

Article 394 Concealed Knob and Tube Wiring. Delete in its entirety with no replacements.

Article 398 Open Wiring on Insulators. Delete in its entirety with no replacements.

Article 404.10 Mounting of Snap Switches. Add section:

404.10(C) Mounting Location. Switches shall be mounted on latch side of doorway

Article 404.14 Rating and Use of Snap Switches. Add section:

404.14 (G) Other Than Dwelling Units. Snap switches for other than dwelling units shall be rated 20 amperes minimum.

Article 406.3 (B) Rating. Add section:

406.3 (B)(1) Other Than Dwelling Units. Receptacles and cord connectors shall be rated not less than 20 amperes, 125 volts, or 20 amperes, 250 volts.

Article 408.36 Overcurrent Protection. Add the following sentence to existing paragraph:

408.36 Overcurrent Protection. Main disconnects shall be provided in all panels installed for remodeling, replacement, or new construction.

Article 408.40 Grounding of Panelboards. Delete first paragraph in its entirety and replace with the following:

408.40 Grounding of Panelboards. Panelboard cabinets and panelboard frames shall be in physical contact with each other and shall be grounded. A grounding terminal bar shall be secured to the cabinet and shall be properly bonded.

Article 422.34 Unit Switch(es) as Disconnecting Means. Delete in its entirety and replace with the following:

422.34 Unit Switch(es) as Disconnecting Means. Unit switches shall not be permitted as disconnecting means. A separate disconnect, within sight of appliance, shall be required.

Article 590.3(B) 90 Days. Delete in its entirety and replace with the following:

590.3(B) 30 Days. Temporary electrical power and lighting installations shall be permitted for a period not to exceed 30 calendar days for holiday decorative lighting and similar purposes. The provisions of this section shall apply to all temporary use of electrical current for the purpose of illuminating, animating, activating or displaying in connection with temporary expositions, exhibits shows, conventions, meetings or assemblies. The use of this type of wiring is limited to

locations which are classified by the Code Official as suitable for the intended temporary occupancy and use, and which are equipped, if required, with the proper type of emergency lighting systems. Each individual display booth shall have its own overcurrent protection.

Article 590.4 General. Add section:

590.4 (K) Voltage Limitations. There shall be no temporary wiring voltage to ground, in excess of one hundred fifty (150) volts, unless by written permission of the electrical inspector.

Article 590.4(B) Feeders. Delete in its entirety and replace with the following:

590.4(B) Feeders. Feeders shall be protected as provided in Article 240. They shall originate in an approved distribution center. Conductors shall be permitted within cable assemblies within multi-conductor cords or cables of a type identified in Table 400.4 for hard usage or extra hard usage. For the purpose of this section, Type NM and Type NMC cables shall be permitted to be used in any dwelling, building, or structure without height limitations. Feeders in excess of one hundred (100) amperes capacity shall be installed in a permanent manner and in conformance with all applicable provisions of this code. Feeders of lesser ampacity may be installed in conformance with the applicable provisions of this section.

Article 680.71 Protection. Delete in its entirety and replace with the following:

680.71 Protection. Hydromassage bathtubs and their associated electrical components shall be on an individual branch circuit(s) and protected by a ground-fault circuit interrupter installed in the main electrical panel. In addition, an insulated green equipment grounding conductor shall be installed from the motor outlet to the panel grounding bus sized per table 250-122. All 125-volt, single-phase receptacles not exceeding 30 amperes and located within 1.83 m (6 ft.) measured horizontally of the inside walls of a hydromassage tub shall be protected by a ground-fault circuit interrupter(s).

Article 700.16 Emergency Illumination. Delete in its entirety and replace with the following:

700.16 Emergency Illumination. Emergency illumination shall include all required means of egress lighting including that which is required outside an exit door, illuminated exit signs, and all other lights specified as necessary to provide required illumination.

Emergency lighting systems shall be designed and installed so that the failure of any individual lighting element, such as the burning out of a lamp, cannot leave in total darkness any space that requires emergency illumination.

Where high-intensity discharge lighting such as high- and low-pressure sodium, mercury vapor, and metal halide is used as the sole source of normal illumination, the emergency lighting system shall be required to operate until normal illumination has been restored.

Emergency (battery pack or other approved method) lighting shall be installed in each electrical room, closet or vault, wherever an electrical service is located, adjacent to any electric panel or fire alarm control panel and in bathrooms.

Where emergency light heads are installed remote from the main unit, an approved raceway

system shall be provided.

Circuits for emergency and exit lighting shall have a lockout device installed on their respective circuit breakers.

Article 725.24 Mechanical Execution of Work. Add section:

725.24 (A) Protection and Accessibility of Wiring. Low voltage wiring for Signaling or Control Systems which are enclosed in building partitions, walls, or in any way made inaccessible by the building construction shall be encased in a raceway wherever they are so enclosed. The above raceways need not terminate in a box or fitting as long as normal precautions are taken to protect the conductors against injury.

Exception: One and two family dwellings

Article 760.8 Mechanical Execution of Work. Add section:

760.8(A) Protection and Accessibility of Wiring. Low voltage wiring for Fire Alarm and similar systems which are enclosed in building partitions, walls, or in any way made inaccessible by the building construction shall be encased in a raceway wherever they are so enclosed. The above raceways need not terminate in a box or fitting as long as normal precautions are taken to protect the conductors against injury.

Exception: One and two family dwellings

Article 770.24 Mechanical Execution of Work. Add section:

770.24(A) Protection and Accessibility of Wiring. Optical fibers, which are enclosed in building partitions, walls, or in any way made inaccessible by the building construction, shall be encased in a raceway wherever they are so enclosed. The above raceways need not terminate in a box or fitting as long as normal precautions are taken to protect the conductors against injury.

Exception: One and two family dwellings

Article 800.24 Mechanical Execution of Work. Add section:

800.24(A) Protection and Accessibility of Wiring. Low voltage wiring for Communications Circuits, which are enclosed in building partitions, walls, or in any way made inaccessible by the building construction shall be encased in a raceway wherever they are so enclosed. The above raceways need not terminate in a box or fitting as long as normal precautions are taken to protect the conductors against injury.

Exception: One and two family dwellings

Article 820.24 Mechanical Execution of Work. Add section:

820.24(A) Protection and Accessibility of Wiring . Low voltage wiring for Community Antenna Television and Radio Distribution Systems, which are enclosed in building partitions, walls, or in any way made inaccessible by the building construction shall be encased in a raceway wherever they are so enclosed. The above raceways need not terminate in a box or fitting as long as normal precautions are taken to protect the conductors against injury.

Article 830.24 Mechanical Execution of Work. Add section:

830.24(A) Protection and Accessibility of Wiring. Low voltage wiring for Network-Powered Broadband Communication Systems, which are enclosed in building partitions, walls, or in any way made inaccessible by the building construction shall be encased in a raceway wherever they are so enclosed. The above raceways need not terminate in a box or fitting as long as normal precautions are taken to protect the conductors against injury.

Exception: One and two family dwellings

Sec. 6-283. Reserved.

Sec. 6-284. Smoke Alarm Detectors.

- (a) The Smoke Detector Act of the State of Illinois (425 ILCS 60/1 et seq.) is adopted by reference as a part of the electrical code of the Village.
- (b) In addition to that which is described in such act, the following shall become a requirement and made part of this section.
 - (1) "Smoke Alarms" as referenced in Section R314 of the 2015 International Residential Code.
 - (2) Attics, rooms and/or closets which contain mechanical equipment, i.e., heating, ventilating, cooling, shall contain an approved smoke detector. The location shall be determined by the electrical inspector.
 - (3) An automatic fan shut-down device shall be installed if a whole house fan or attic fan is used. This will interconnect with the smoke detector and de-energize the power to the fan thereby discontinuing the induced air flow from one area to another.
 - (4) Household fire alarm systems installed in accordance with NFPA 72 that included smoke alarms, or a combination of smoke detector and audible notification device installed as required for smoke alarms, shall be permitted. The household fire alarm system shall provide the same level of smoke detection and alarm as required for smoke alarms.

(Ord. No. 89-0-65, §1(35.4), 12-19-89; Ord. No. 94-0-37, §1, 7-26-94)

State law reference(s)--Adoption by reference, 65 ILCS 5/1-3-1 et seq., 50 ILCS 220/1 et seq.

Sec. 6-285. Carbon Monoxide Alarm Detector.

- (a) The Carbon Monoxide Detector Act of the State of Illinois (430 ILCS 135/) is adopted by reference as a part of the electrical code of the Village.
- (b) In addition to that which is described in such act, the following shall become a requirement and made part of this section.
 - (1) "Carbon Monoxide Alarms" as referenced in Section R315 of the 2015 International Residential Code.
 - (2) In new construction, carbon monoxide detectors shall be 120 volt with battery backup and be hardwired and interconnected with any required smoke detectors and fire alarm system.
 - (3) Exception: Carbon monoxide detectors shall not be required in a building that complies with all of the following: (i) the building does not rely on combustion of fossil fuel for heat, ventilation, or hot water; and (ii) the building is not connected in any way to a garage; and (iii) the building owner indicates in writing that the building will never have any carbon monoxide enter the building from any source; and (iv) written documentation is provided, signed and sealed by an Illinois licensed mechanical engineer indicating that the building is not sufficiently close to any source of carbon monoxide so as to be at risk of receiving carbon monoxide from that source.

Secs. 6-286--6-300. Reserved.

DIVISION 4. ELECTRICAL CONTRACTORS

Subdivision I. General Provisions

Secs. 6-301--6-315. Reserved.

Subdivision II. Registration

Sec. 6-316. Required.

It shall be unlawful for any person to engage in the business of electrical contractor without being registered as an electrical contractor in the manner set forth in this subdivision; provided, however, that if such person is already registered for the current year in any other municipality in the State of Illinois which is validly authorized by ordinance to administer a written test and said person has received a passing grade on a written test administered by such municipality based

upon the current National Electrical Code (NFPA 70), then such person shall not be required to pay a registration fee to the Village of Libertyville and shall not be required to take and pass an examination by the Village of Libertyville as described herein.

(Ord. No. 89-0-65, §1(35.6.1), 12-19-89; Ord. No. 94-0-37, §1, 7-26-94)

Sec. 6-317. Application and issuance.

Application for an electrical contractor's certificate of registration shall be made in writing on a form provided by the village and submitted to the village chief electrical inspector stating the name and place of business of the applicant and who will act as supervisor of the work to be done under the certificate. Such application shall be accompanied by a satisfactory affidavit that the applicant has had at least four (4) years' practical experience as a journeyman installing and/or altering electrical wiring and/or equipment. A list of educational facilities attended, areas of on-the-job training, and names of former employers shall also accompany the application. Certificates of registration shall be issued in accordance with section 6-322.

(Ord. No. 89-0-65, §1(35.6.2), 12-19-89; Ord. No. 94-0-37, §1, 7-26-94)

Sec. 6-318. Revocation.

Registration certificates issued by the electrical commission shall not be loaned, rented, assigned or transferred. Each and every registration certificate may, after hearing, be suspended or revoked by a majority vote of the electrical commission upon failure or refusal of the electrical contractor to comply with the rules and requirements of the commission or the provisions of this article.

(Ord. No. 89-0-65, §1(35.6.3), 12-19-89; Ord. No. 94-0-37, §1, 7-26-94)

Sec. 6-319. Classification.

The classification of electrical contractor are as follows:

Class A - Persons desiring to do all phases of electrical work.

Class B - Persons desiring to do residential electrical work.

(Ord. No. 89-0-65, §1(35.6.4), 12-19-89; Ord. No. 94-0-37, §1, 7-26-94)

Sec. 6-320. Fee.

The fee for registration application and fee for registration as an electrical contractor and registered supervising electrician shall be in an amount as established in the annual fee ordinance, which sum shall be paid by the applicant to the village. The certificate of registration shall expire on December 31 of the year in which it is issued.

(Ord. No. 89-0-65, §1(35.6.5), 12-19-89; Ord. No. 94-0-37, §1, 7-26-94)

Sec. 6-321. Renewal. The electrical contractor may renew the registration certificate as indicated in section 6-320 prior to expiration. However, upon expiration of the certificate, a notice will be sent informing the contractor he has fifteen (15) days to comply. Failure to comply will result in forfeiture of registration. Re-application and testing would be required for reinstatement.

(Ord. No. 89-0-65, §1(35.6.6), 12-19-89; Ord. No. 94-0-37, §1, 7-26-94)

Sec. 6-322. Examination requirements.

Before an electrical contractor's and registered supervising electrician's certificate of registration shall be issued, the applicant, following reasonable advanced notice, shall present himself for examination before the electrical commission at a time and place set by the commission. The applicant must provide documentation which proves a minimum of 8000 hours of field experience in the electrical field. The commission shall examine such applicant as to his practical knowledge of the rules and regulations for the installation of electrical equipment as set forth in the statutes of the state and in this article pertaining to the electrical code of the village. Such examination shall be in whole or in part, in writing and shall be of a practical character as determined by the commission but sufficiently strict to thoroughly test the experience and qualifications of the applicant. The commission may delegate the responsibility, as herein described, to the chief electrical inspector, ex-officio chairman of the electrical commission in order to expedite the examination procedures within a convenient time frame.

(Ord. No. 89-0-65, §1(35.6.7), 12-19-89; Ord. No. 94-0-37, §1, 7-26-94)

Sec. 6-323. Re-examination.

Each new applicant requesting certification as a registered supervising electrician in the village shall be required to take and pass an examination as described in this subdivision before each supervising electrician may be certified. The applicant is permitted two (2) attempts to pass the exam in any twelve (12) month period.

(Ord. No. 89-0-65, §1(35.6.8), 12-19-89; Ord. No. 94-0-37, §1, 7-26-94)

Secs. 6-324--6-340. Reserved.

ARTICLE IV. PROPERTY MAINTENANCE CODE

Sec. 6-341. Adopted.

The minimum regulations and standards governing the conditions and maintenance of all buildings, structures and premises, which are essential to ensure that all properties are safe, sanitary and fit for human occupation and use, and the condemnation and demolition of buildings and structures unfit for human occupation, as set forth in the 2015 International Property Maintenance Code, first printing, as promulgated and published by the International Code Council, Inc., with deletions, additions and modifications set forth in this article, shall be and are adopted as if fully set out in this article, and made applicable to all existing or future buildings, structures and premises within the corporate limits of the village.

(Ord. No. 92-0-52, §3(36.1), 10-27-92)

State law reference(s)--Adoption by reference, 65 ILCS 5/1-3-1 et seq., 50 ILCS 220/1 et seq.

Sec. 6-342. Deletions, additions and modifications.

The International Property Maintenance Code, as adopted in Section 6-341 is revised as follows:

Sec. 101.1 Title. Insert "Village of Libertyville" as name of jurisdiction.

Sec. 102.3 Application of other codes. Delete in its entirety and substitute the following:

Sec. 102.3. Application of other codes. Any repairs or alterations of buildings or structures or parts thereof shall be done in accordance with the procedures and provisions of the building, plumbing, electrical, mechanical and fire prevention codes of the village and such other codes and ordinances of the village which pertain to the construction and alterations of buildings and structures. Use of buildings or structures or parts thereof shall be regulated by chapter 26, Zoning, and by use groups of the building code.

Sec. 103. Change the title from "Department of Property Maintenance Inspection" to "Building Division."

Sec. 103.1 General. Delete paragraph in its entirety and replace with following: The Community Development Department Building Division shall administer the property maintenance code and the Building Commissioner shall be known as the code official.

Sec. 106.4. Violation Penalties. Delete in its entirety and substitute the following:

Sec. 106.4. Any person who shall violate any provision of this code shall, upon conviction thereof, be subject to a fine of not less than fifty dollars (\$50.00), nor more than five hundred dollars (\$500.00), and the costs of prosecution. Each day that a violation continues after due notice has been served shall be deemed as a separate offense.

Sec. 108.2 Closing of vacant structures. Add the following new subsection as follows:

Sec. 108.2.2 Boarded-up structures. Boarding up a structure is considered a temporary measure until a decision can be made as to what remedy the owner wants to pursue as provided in this section; but cannot exceed six (6) months unless an extension of an additional six months is granted in writing by the code official. Any structure boarded up in excess of six months (or in excess of twelve months, if the code official has given written approval for an extension), shall be considered abandoned, and a public nuisance, and the Village may pursue whatever action is afforded to it under this Code, other appropriate ordinances and State statutes, to cause the abatement of the said public nuisance.

Sec. 111. Means of appeal. Delete section in its entirety and substitute the following:

Sec. 111.1. Right to appeal. All appeals shall be taken to the board of building appeals, and shall comply with all procedures and provisions of section 2-416 et seq. of the Municipal Code.

Sec. 202. General Definitions. Delete the following definitions in their entirety and substitute the following:

Habitable Space. Space in a structure for living, sleeping, eating or cooking. Bathrooms, toilet compartments, closets, halls, storage or utility rooms or spaces, basements, except as provided in section 404.4, cellars, porches, breezeways, garages, attic spaces which do not comply with building/zoning code requirements and similar areas are not acceptable as habitable rooms, areas or spaces.

Sec. 302. Exterior Property Areas.

Sec. 302.4. Weeds. (Maximum Height). Insert 10".

Sec. 302.8. Motor vehicles. Delete this section including the exception and substitute the following:

Sec. 302.8 Motor vehicles. Unlicensed and/or wrecked, discarded, dismantled, inoperative or abandoned vehicles, including trailers, shall comply with all provisions of section 15-71 et seq., pertaining to junked vehicles, of the Municipal Code.

Sec. 304. Exterior Structure.

Sec. 304.14. Insect screens. Insert the following dates in the spaces provided in the first sentence:

During the period from April 1 to November 30, etc., retaining the rest of the paragraph.

Sec. 308. Rubbish & Garbage. Add the following subsections:

Sec. 308.4. Container storage areas. Containers and container storage areas shall be kept in a

clean and sanitary condition. The container areas shall have a hard-surfaced base of concrete, asphalt or other approved materials. The container areas shall be placed behind the building line, as established by the placement of the building, and when the container areas are in view of a public street, they shall be screened by adequate planting or fencing of sufficient height to conceal the containers and the storage area from the public street. Multiple-family building container areas shall be screened from view by neighboring lots as well as from public streets. Nonresidential container areas shall be enclosed by adequate screening on all sides regardless of placement on the premises.

Exception: Trash container areas for one and two family residential dwellings and townhouses shall comply with Sec. 308.6

Sec. 308.5. Disposal from the premises. All rubbish, garbage or other solid waste, except landscape waste, shall be regularly removed from the premises, at least once every week, except that more frequent removal may be required depending on quantity and/or content of the material to be removed. Residential containers, placed on the curb for pickup, shall not be in the public right-of-way for a continuous period of time exceeding twenty-four (24) hours during any weekly period. Large capacity containers shall be promptly replaced when full and the close-fitting covers can no longer be engaged with the container body.

308.6 Residential Trash Regulations for One & Two Family Dwellings and Townhouses.

Exterior property and premises of one & two family dwellings and townhouses shall comply with all of the following requirements for storage and disposal of trash.

308.6.1 Trash

1. For the purposes of this section, trash shall include garbage (discarded animal and vegetable food waste) rubbish (waste materials other than garbage), recyclables (rubbish that is recyclable), landscape waste (rubbish such as tree branches and yard trimmings), and solid waste. *Ref.LMC 6-341 and IPMC 201.*
2. Trash shall be disposed of in approved *trash containers* at all times.
3. Oversized/bulk rubbish such as appliances, furniture, and similar items may be placed outside of a container only when placed curbside during hours approved for trash removal from the premises. Loose parts of bulk items shall be securely affixed to bulk items. *Ref.LMC 20-49.*
4. Refrigerators and similar equipment not in operation shall not be discarded, abandoned or stored on premises without first removing the doors.

308.6.2 Trash containers

1. Trash containers shall be kept in a clean and sanitary condition.
2. Trash containers shall be leak-proof plastic totes equipped with handles and closing covers as supplied by the trash collection service hauler or they shall be an approved equivalent.
3. Trash containers shall be kept with covers which are completely closed at all times except as may be permitted otherwise by ordinance.
4. Trash containers shall be kept in an approved *trash container area* at all times except when placed at curb or alley for pick up.
5. Trash containers shall not exceed 34 gallons or 50 pounds. *Ref.LMC 20-47*

308.6.3. *Trash container areas.*

1. Trash container area shall mean that area of a property designated by its owner or occupant for the storage of trash containers in compliance with this Code.
2. Trash container areas shall be kept in a clean and sanitary condition.
3. Trash container areas shall be placed behind the building line(s) as established by the front and/or corner side facades of the house.
4. If the trash container area is in view of a public street, then the trash container area shall have a screen installed in compliance with all of the following:
 - a. The screen shall be parallel to each public street from which it is in view; and
 - b. The screen shall be at least as tall as the tallest trash container; and
 - c. The screen shall be at least as wide as the trash container area; and
 - d. The screen shall be an evergreen hedge, a deciduous hedge, or a fence; and
 - e. The fence utilized for screening shall have no more than 1/3 of its gross vertical surface consisting of visually open areas uniformly distributed; and
 - f. The screen shall be permanently secured in place in a neat and orderly manner at all times.

308.6.4 *Trash removal from the premises.*

1. Trash removal from the premises shall be completed one day per week except as required more often due to quantity or content.

2. Containers shall be placed at curbside or alley not earlier than 6:00 p.m. on the day immediately preceding the scheduled pick-up.
3. Containers shall not be at curbside or alley more than 24 hours during any weekly period.
4. Container covers may be slightly open in lieu of being completely closed only when placed at curbside after 6:00 a.m. on the same day as the scheduled pick-up.
5. Any resident who, by reason of disability certified by a doctor, is unable to place trash containers at curbside or alley, as applicable, may place such trash container for collection service at the back door of each such resident's premises. *Ref.LMC 20-51.*

308.6.5 *Miscellaneous trash regulations and references.*

1. Depositing trash in or on containers, property, or rights of way that are not controlled by the trash depositor is prohibited per *LMC-20-4.b, c, & d* except as may be permitted by ordinance.
2. Scavenging and theft of trash is prohibited per *LMC 20-5.*
3. Incineration is prohibited per *LMC 20-6.*
4. Trash collection service fees and use of stickers shall comply with *LMC 20-8. b & c*; and collection service shall comply with *LMC 20-44, 45, & 46.*
5. Littering is prohibited per *LMC 20-6*; Enforcement shall comply with *LMC 20-32. a, b, & c, and LMC 20-31. a, b & c.*
6. Trash that causes a public nuisance affecting health, peace, or safety is prohibited per *LMC 15-1, 2, 3, & 4. Ref.LMC 20-3 Findings.*

Sec. 404.4.1. Room area. Add the following sentence and second paragraph: Every bedroom occupied by more than one person shall contain at least 50 square feet (94.6m²) of floor area for each occupant thereof.

When there are more persons in a dwelling unit than can be accommodated by the existing bedroom(s), then not more than two (2) additional persons may be accommodated in any one (1) other designated habitable room provided that the designated room contains the minimum required square foot area, as provided in table 404.5, plus the additionally required square foot area per person for sleeping purposes. See section 404.5 for the required square foot area of habitable space per person in a dwelling unit.

Sec. 404.5. Overcrowding. Delete Section in its entirety and substitute the following:

Sec. 404.5. Overcrowding. Every dwelling unit shall contain a minimum of two hundred (200) square feet of habitable floor area for the first occupant and not less than one hundred fifty (150) square feet of habitable floor area for each and every additional occupant thereafter. In all cases,

dwelling units shall not be occupied by more occupants than permitted by the minimum area requirements of Table 404.5.

Sec. 404.8. Closet space. Add section as follows:

Sec. 404.8. Closet space. Every dwelling unit shall contain usable closet space, extending from the floor to the ceiling height of the room, of not less than six (6) square feet of floor area for each occupant, as computed by the provisions of this code, for the storage of personal effects. If the required closet space is lacking or is insufficient for the numbers of persons in occupancy, then the deficiency shall be deducted from the habitable room space used in determining permissible occupancy numbers in persons based on the following formula: deficient square foot of closet space times the cubic feet of closet deficiency converted into square feet of deduction. Example: a shortage of one (1) closet space of six (6) square feet, with a room ceiling height of seven (7) feet, equals forty-two (42) cubic feet, which converts into forty-two (42) square feet of deduction from the required square feet of section 403.5 and table 403.5. Wardrobes of sufficient size and height may be substituted.

Sec. 602.3. Heat supply. Insert the following dates in the spaces provided in the first sentence: During the period from September 1 to May 31, etc., retaining the rest of the paragraph.

Sec. 602.4. Occupiable Workspaces. Insert the following dates in the spaces provided in the first sentence: September 1 to May 31.

Sec 604.1. Facilities Required (Electrical). Add the following to the end of the sentence: and Article III, Electrical Code of Chapter 6 of the Municipal Code.

Sec. 604.2. Service (Electrical). Replace this section with the following: The size and usage of appliances and equipment shall serve as a basis for determining the need for additional facilities in accordance with "Article III, Electrical Code of Chapter 6 of the municipal Code.

Sec. 606 . Elevators, Escalators and Dumbwaiters. Add the following section.

Sec. 606.3. Accidents Reported and Recorded. The owner of the building shall immediately notify the Code Official of every accident involving personal injury or damage to apparatus on, about or in connection with any equipment covered by this Article, and shall afford the Code Official every facility for inspecting the equipment. When an accident involves the failure, breakage, damage or destruction of any part of the apparatus or mechanism, it shall be unlawful to use such device until after an examination by the Code Official is made and approval of the equipment for continued use is granted. Records shall be open for public inspection at all reasonable hours.

Sec. 606.3.1. Removal of Damaged Parts. It shall be unlawful to remove from the premises any part of the damaged construction or operating mechanism of elevators, or other equipment subject to the provisions of this Article, until permission to do so has been granted by the Code Official.

Chapter 8. Referenced Standards. Revise as follows:

IPC-12 Included with the International Plumbing Code shall be the State Plumbing Code, current issue.

IZC-12 - Delete the International Zoning Code and substitute the Libertyville Zoning Code.

(Ord. No. 92-0-52, §3(36.2), 10-27-92)

Secs. 6-343--6-360. Reserved.

ARTICLE V. FIRE SAFETY STANDARDS*

*Cross reference(s)--Fire prevention and protection, Ch. 10.

State law reference(s)--Five safety regulations authorized, 65 ILCS 5/11-8-1 et seq.; state fire prevention regulations, 425 ILCS.

DIVISION 1. GENERALLY

Secs. 6-361--6-380. Reserved.

DIVISION 2. ICC INTERNATIONAL FIRE CODE*

*Cross reference(s)--Fire prevention and protection, Ch. 10.

Sec. 6-381. Adopted.

That there is hereby adopted, for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion, a certain code known as the 2015 International Fire Code, excluding ICC duplicate sections indicated with [B], [M], [PM], etc., and the whole thereof, subject to the amendments in this division. Three (3) copies of the aforementioned code have been made and are filed in the office of the village clerk as prescribed by law, and the same are adopted and incorporated as fully as if set out at length herein, and from the date on which the ordinance from which this division is derived shall take effect, the provisions thereof as amended in this division shall be controlling within the limits of the Village of Libertyville. If there is any conflict between the language of this division and the language of the aforesaid code, the language of this division shall prevail over the language of the aforementioned code. Here in after, all NFPA standards referenced in chapter 80 shall be adopted by this code.

(Ord. No. 90-0-27, §I(A), 7-10-90)

State law reference(s)--Adoption by reference, 65 ILCS 5/1-3-1 et seq., 50 ILCS 220/1 et seq.

Cross reference(s)--Definitions and rules of construction generally, §1-2.

Sec. 6-382. Bureau of fire prevention.

- (a) The International Fire Code shall be enforced by the Bureau of Fire Prevention, which is hereby established and which shall be operated under the supervision of the Chief of the Fire Department.

- (b) The Director of Fire Prevention Bureau shall be appointed by the Chief of the Fire Department of the village and shall serve at his pleasure.
- (c) The Chief of the Fire Department may detail such members of the Fire Department as inspectors as shall from time to time be necessary. The Chief of the Fire Department may recommend to the Village the employment of technical inspectors who are not sworn members of the Fire Department. When authorized by the Village Board, such inspectors shall be hired pursuant to established village personnel policies and procedures.

(Ord. No. 90-0-27, §II, 7-10-90)

Sec. 6-383. Amendments.

The International Fire Code, as adopted in section 6-381, referred to in this section as "code," is amended as follows:

Sec. 101.1 Title. Substitute "[Name of Jurisdiction] with "Village of Libertyville."

Sec. 101.6 Generally. Change all references of "The International Existing Building Code" to "The Municipal Building Code."

Sec. 104 General Authority and responsibility. Add the following:

Sec. 104.6.5 Records. All records are to be obtained by following the Village of Libertyville Freedom of Information Act Policy.

Sec. 104.7.1 Material and Equipment Reuse. Add to the end of the paragraph; Proper documentation of repairs/reconditioning of the equipment shall be given to the Libertyville Fire Department upon request.

Sec. 104.10.2 Reporting Hazardous Locations. Any person discovering the evidence of spontaneous heating or other abnormal heating of any kind in any building, marine vessel, appliance, apparatus, tank, or open stack or pile, or any person upon discovering or being apprised of an uncontrolled hazardous gas leak or hazardous material or flammable and/or combustible liquid spill, shall immediately notify the Libertyville Fire Department.

Sec. 105 Permits. Add the following:

Sec. 105.1.2.1 Required Construction Permits and Certificates of Fitness. Add to the end of the paragraph, "When a Certificate of Fitness is required by this jurisdiction for performance of activities related to fire safety, the Director of the Fire Prevention Bureau shall be responsible for its issuance."

- (a) All applications for a Certificate of Fitness shall be filed with the Fire Prevention Bureau on forms provided by that office.

- (b) Every person applying for a Certificate of Fitness shall furnish satisfactory proof to the Director of Fire Prevention that he/she is familiar with the materials, formulas, tools, techniques, standards, laws, ordinances, recognized good practices, safety precautions, and manufacturers' recommendations pertaining to the particular system, materials, devices, or operations he will be involved with, and for which the Certificate of Fitness is issued. They shall further prove that their company is professionally competent to perform any and all actions necessary and incidental to the operation for which the Certificate of Fitness is issued, and shall provide insurance and any applicable license.
- (c) The Director of the Fire Prevention Bureau shall investigate every application for a Certificate of Fitness. The investigation shall include an examination of the applicant as to his experience and training in the field of the Certificate of Fitness for which he has applied. The examination may include a practical test. When the Director of Fire Prevention determines that the applicant for the Certificate of Fitness conforms to all of the requirements of this Code, he shall issue the Certificate of Fitness.
- (d) When the Director of Fire Prevention determines that an applicant is not fit to receive the Certificate of Fitness because of his inability to comply with the provisions of this Code, he shall refuse to issue the Certificate of Fitness. If the refusal is based upon the applicants inability to pass a written examination which is given to determine competency, the applicant may not apply again for the Certificate of Fitness within a ninety (90) day period following the examination.
- (e) When the Director of the Fire Prevention Bureau determines that an individual is not fit to hold a Certificate of Fitness because of his inability to comply with the provisions of the Code, he shall inform that individual of his right to a hearing prior to the revocation of his Certificate of Fitness. If the Certificate of Fitness holder desires a hearing, he shall notify the Chief of the Fire Department in writing within ten (10) working days of his receipt of the revocation notice from the Chief. The Hearing Board shall issue a written recommendation to the Chief regarding its findings within fifteen (15) days of the hearing, and the Chief shall issue his decision within a reasonable time thereafter, and the said decision shall be final. Failure to show just cause shall result in the revocation of the Certificate of Fitness by the Chief of the Fire Department. The Hearing Board shall be comprised of the Fire Chief, and the Director of the Fire Prevention Bureau.
- (f) Certificates of Fitness shall not be transferable.
- (g) Certificates of Fitness shall be issued for the period of time shown on the face of the Certificate of Fitness as determined by the Director of Fire Prevention, but such period of time shall not exceed two (2) years.
- (h) Applications for renewal of a Certificate of Fitness shall be filed in the same manner as an application for an original Certificate. Each such application shall be accompanied by applicable fees. The granting of a renewal of a Certificate of Fitness shall be

accomplished in the same manner as for an original Certificate of Fitness.

- (i) The Director of Fire Prevention is authorized upon application therefore, to issue Certificates of Fitness that are restricted to one or more activities, systems, items, devices or to a particular premises.
- (i) Each person holding a Certificate of Fitness shall notify the Director of Fire Prevention in writing of any change in his business, residential, or other notification address within ten (10) days after such change. Failure on the part of a person to give such notification shall constitute grounds for revocation of said Certificate of Fitness.
- (j) A Certificate of Fitness issued by the Director of Fire Prevention shall be in the form of a certificate that can be framed. Said certificate shall contain the following information:
 - (1) Any person to whom a Certificate of Fitness has been granted in conformance with this Code shall upon request, produce and show proper identification and his Certificate of Fitness to anyone for whom he seeks to render his services or to the Director of Fire Prevention.
 - (2) The purpose for which the Certificate of Fitness has been issued.
 - (3) The date the Certificate of Fitness is issued and the date of expiration.
 - (4) Other information as may be necessary to properly identify the person to whom the Certificate of Fitness is issued.
 - (5) The name and signature of the Director of the Fire Prevention who issued the Certificate of Fitness, or his designee's name and rank or title.
 - (6) Printed thereon, in bold type, shall be the following: "THIS CERTIFICATE OF FITNESS DOES NOT RECOMMEND THE BEARER FOR EMPLOYMENT NOR ASSUME RESPONSIBILITY OR LIABILITY FOR THE BEARERS PERFORMANCE."
- (k) A Certificate of Fitness or permit shall not be issued until the designated fees have been paid.

Sec. 105.1.2.3 Certificate of Fitness Fees. Certificate of Fitness fees are as follows:

The use of any explosive material	\$110.00
Installation, removal, or repair of aboveground or underground storage tanks	\$110.00
Fire alarm or fire communications systems	No Fee
Fire pumps	\$110.00

Fixed fire suppression systems/ hood and duct systems	\$110.00
Portable fire extinguishers	\$110.00
Hazardous materials storage or use	\$110.00

Sec.105.3.9 Temporary Permits. When a temporary hazardous situation is anticipated or discovered for conditions not otherwise regulated by this Code, the Fire Code Official is authorized based on applicable data, to issue a temporary permit with appropriate conditions deemed necessary for the safety, health, and welfare of the public.

Sec.105.3.10 Permits (General). Any permits issued under this Code, shall not take the place of any other license or permit required by the Code laws or permit required by the Code laws of the jurisdiction.

Sec. 105.4.7 Plan Review and Inspection Services. A fee of 10 cents (\$0.10) per square foot shall be charged for reviewing all plans pertaining to tanks, fire alarms, fixed fire suppression systems, and hood and duct fire suppression systems. All 13D residential systems shall be charged \$150.00 for all single family structures. The minimum fee shall be two hundred dollars (\$200.00). Approved plans will not be returned until the fee is paid. All blueprints or plans of any aforementioned systems that are required by the applicable County or local Municipal Fire Code and its amendments, current Building, Plumbing, and/or Mechanical Codes, shall be submitted to the Fire Prevention Bureau for review and approval. Each applicant shall pay the following plan review fees for re-review and site inspection by the Libertyville Fire Prevention Bureau. Plan review fees shall include re-reviews along with the preliminary site visits.

Site Plan - New Development	\$150.00
Life Safety Review -	
New Construction and/or Large Scale Remodel - greater than 15,000 sq. ft.	\$150.00
Small Scale Tenant Finish or Remodel - less than 15,000 sq. ft.	\$100.00

NOTE: In addition to the review fees listed, the applicant shall pay the actual costs and expenses incurred by the Libertyville Fire Prevention Bureau for expenses due to fees charged by consultants or outside contractors.

Sec. 105.6 Required Operational Permits. Add the following sentence to the end of the paragraph, "Required operational permits will be charged a fee of fifty dollars (\$50.00) per year."

Sec. 106.5 Inspections. Add the following:

Sec.106.5 Inspection and Test Fees. Fees for occupancy inspections and tests of new fire

alarm, fire suppression, and/or tanks installations shall be conducted when the system is completed. No charge shall be imposed for inspections and tests conducted on the first visit. Visits for any required inspections or tests which cannot be conducted due to the failure of the owner or installing contractor to properly and fully install the system to an inspection ready state, shall be subject to the following charges:

First visit	No fee
Second visit	\$75.00
Third visit	\$100.00

Sec. 108 Board of Appeals. Remove the section in the Code book and replace with the following:

Sec. 108.1 Board of Appeals Established. In order to hear and decide appeals of orders, decisions or determinations made by the Fire Code Official relative to the application and interpretation of this Code, there shall be a board of appeals consisting of members who are qualified by experience and training to pass on matters pertaining to this Code. The Board shall consist of the following members:

- (1) The Chief of the Fire Department.
- (2) The Building Commissioner.
- (3) The Director of the Fire Prevention Bureau.

The Board shall adopt rules of procedures for conducting its business, and shall render all decisions and findings in writing to the appellant with a duplicate copy to the Code Official.

Sec. 113.3 Work Commencing Before Permit Issuance. After the words "in addition to," add the words "and "equal to."

Sec. 202 General Definitions. Remove the definition of the Fire Code Official in the code book and add the following:

Municipality or (name of jurisdiction) shall be held to mean the "Village of Libertyville."

Corporation counsel shall be held to mean the "Attorney" for the Village of Libertyville.

Fire Code official or authority having jurisdiction shall be held to mean the "Fire Chief or the Director of the Fire Prevention Bureau" of the Libertyville Fire Department.

Sec. 301 General. Add the following:

Sec. 301.3 Items Not Specifically Covered. Whenever or wherever a condition is found in any

building, lot, or premises, that in the opinion of the Director of Fire Prevention is not specifically covered by the provisions of this Chapter, but that requires correction or removal for the protection of the occupants or the public, the Director of the Fire Prevention Bureau shall order such conditions be corrected or removed and the owner or occupant of such buildings, lots, or premises shall comply with such orders.

Sec. 304 Combustible Waste Materials. Add the following:

Sec. 304.1.4 Sweeping Compounds. Only approved water solutions or detergent floor sweeping compounds, and grease absorbents shall be used for cleaning floors. The use of sawdust or similar combustible or flammable liquids spilled from machinery or processed on any floor is prohibited.

Sec. 305 Ignition Sources. Add the following:

Sec. 305. 6 Portable Heaters. Portable heaters shall be designed and located so that they cannot be easily overturned. The Director of the Fire Prevention Bureau may prohibit the use of portable heaters in occupancies or situations in which such use or operation would present an undue danger to the life or property of others.

Sec. 305. 7 Heating and Lighting Apparatus. Proper clearance (a minimum of 36 inches) shall be maintained between lighting and heat producing equipment and combustibles so that continuous operation at full capacity will not increase the temperature of the surrounding combustibles to their flash point or ignition temperature.

Sec. 307 Open Burning, Recreational Fires, and Portable Outdoor Fireplaces. Add the following:

Sec. 307.1.1 Prohibited Open Burning. Add a second exception to read as follows:

Exception 2. When sustained winds are between 5-15 mph as indicated at the website www.weather.com for current weather conditions in the 60048 location code. Other considerations include but are not limited to wind gust speed, outdoor relative humidity and vegetation moisture status.

Sec. 307.2.1 Authorization. Add the following to the paragraph "A copy of the State of Illinois EPA permit and map of the prescribed burn area shall be presented when applying for an open burn permit.

Sec. 307.4 Location. Add the following to the end of Exception 1: Approved portable fire pits/places or firepits built into the ground shall be considered as approved containers.

Sec. 307.6 Spread of Fire. No person shall knowingly permit any fire to spread so as to endanger the life or property of another or use or operate any device which may be a source of ignition, unless proper removal of flammable material surrounding the operation is accomplished, or such other reasonable precautions are taken to ensure against the starting or spreading of unfriendly fires.

Sec. 308.3 Group A Occupancies. In the first sentence of Exception 1, add the following after the word “occupants”: “ the precautions shall be submitted in writing to the Fire Code Official for approval prior to the event.”.

Sec. 315 Miscellaneous Combustible General Storage. Revise the following:

Sec. 315.3 Storage in Buildings. Add at the end of the paragraph the following: “Minimum clearance from heaters or heating devices shall be 36 inches.”

Sec. 315.3.3 Electrical Equipment Rooms. No storage of any type, except that related to the operation of the fire equipment, shall be permitted in the fire command center or rooms containing fire equipment.

Sec. 315.4 Outside Storage. Add to the end of the paragraph: “Nor shall outdoor storage be closer than fifteen (15) feet to any structure.”

Sec. 503.2.1 Dimensions. In the first sentence change “20 feet” to 24 feet”

Sec. 503.2.3 Surface. At the end of the paragraph add the following sentence; The minimum weight the road shall support is 80,000 lbs”

Sec. 503.2.4 Turning Radius. At the end of the paragraph add the following sentence; “The minimum turning radius shall be 40’ unless otherwise stated by the Fire Code Official.”

Sec. 503.2.8 Angles of Approach and Departure. At the end of the paragraph add the following sentence; The angle shall not exceed 5 degrees.”

Sec. 506.1 Where Required (Key Boxes). Add the following to end of the paragraph:

(1) Approval: The Libertyville Fire Department, Fire Prevention Bureau shall approve all lock boxes and box sizes. A Knox vault box may be required if there are more than 4 keys for the building or each space shall have a Knox key box.

(2) Where Required: All occupancies having automatic fire alarm systems shall have a Knox key lock box installed in a location approved by the Libertyville Fire Department, Fire Prevention Bureau. All occupancies with locked gates shall have a box or a Knox key system for the gate.

(3) Supervision: Where required by the Libertyville Fire Department, the key lock box shall be electronically supervised and connected to the fire alarm system.

(4) Contents: The key lock box shall contain all keys for the locked areas of

the building as required by the Libertyville Fire Department. Said keys shall include, but not be limited to, all areas of the building, the automatic fire alarm system, and a manual pull box resetting tool.

Sec. 507 Fire Protection Water Supplies. Delete Section 507.5.1.1 in its entirety and replace with the following:

Sec. 507.5.1.1 Hydrant for Standpipe and Sprinkler Systems. Buildings equipped with a standpipe system installed in accordance with Section 905 and/or a sprinkler system installed in accordance with Section 903, shall have a fire hydrant within 150 feet of the Fire Department connections.

Sec. 509 Fire protection and utility identification and access.

Sec 509.1 Identification. Add the following to the end of the paragraph: The signs shall be in contrasting color to the door and the letters shall be a minimum of 4" high and a ½" wide. The signs shall read "Sprinkler Riser Room" and/or F.A.C.P.

Sec. 605 Electrical equipment, wiring and hazards.

Sec. 605.3 Working space and clearance. Change the working space of not less than 30" in width to not less than 36" in width.

Sec. 605.5.1 Power supply. Delete the following: "power tap or multi plug adapter and except for approved multi plug power strip, shall serve only one portable appliance.

Sec. 605.10 Portable, electric space heaters. Add new Section 605.10.5. Add Section 605.10.6 as follows:

Sec. 605.10.5 Tip over protection. All approved portable space heaters shall have built in tip over protection.

Sec. 605.10.6 Prohibited heaters. Portable space heaters that have exposed heating elements shall be prohibited.

Sec. 605.11 Solar Photovoltaic Power Systems. At the end of the paragraph, add the following sentence; "When deemed necessary, the Fire Code Official can require a shunt trip switch on the solar power supply."

Sec. 607 Elevator Operation, Maintenance, and Fire Service Keys. Add the following:

Sec. 607.8.5 Emergency Telephone Lines. All emergency telephone lines from the elevator to the Libertyville Dispatch Center shall be transmitted over POTS lines and not VOIP lines.

Sec. 607.9 Elevator Car Requirements. Elevator cars are to accommodate the ambulance stretcher. At least one elevator shall be of such a size and arrangement to be accommodate a 24

inch x 84 inch ambulance stretcher in the horizontal, open position and shall be identified by the international symbol for emergency medical services (star of life) The symbol shall not be less than 3 inches high and shall be placed inside of both sides of the hoist way doorframe. The cab size is to be a minimum 5 foot x 7 foot platform and a minimum 2500 lb capacity with a 42" side slide door.

Sec. 609 Commercial Kitchen Hoods. Add the following:

Sec. 609.2.1 General. Each existing required commercial or other occupancy kitchen exhaust hood and duct system shall be protected with an approved wet chemical fire suppression system installed and maintained per NFPA 17, and the UL 300 Standard. Every required automatic fire suppression system, when activated, shall transmit a fire alarm signal to the Libertyville Fire Communications Center via an approved fire alarm system, and making use of the Village radio system.

Sec. 806 Decorative Vegetation in New and Existing Buildings. Delete the following sections in their entirety: Sec. 806.1 through Sec.806.1.3, and replace with the following:

Sec. 806.1 Natural Cut Trees. Natural cut trees shall not be allowed in any occupancy, except single family homes.

Secs. 806.2 through 806.5 These sections shall remain as is.

Sec. 901. General. Add the following:

Sec. 901.4.7 Fire Protection Control Rooms. The Fire Prevention Bureau shall approve the location of the sprinkler riser room and the fire alarm control panel. The fire protection equipment shall be located on a street or parking lot and shall have a separate exterior entrance door to the room. All related fire protection equipment shall be located within this room, unless otherwise approved by the Fire Code Official.

Sec. 901.4.8 Zoning of Fire Protection Systems. Each floor shall be zoned separately. If the floor area exceeds 10,000 square feet, then additional zoning may need to be provided. The length of any zone shall not exceed 100 feet in any direction.

Exception 1: When in the opinion of the Fire Prevention Bureau, the building configuration is such that it does not interfere with proper fire suppression intervention, and additional zoning is therefore not necessary, then the Director of the Fire Prevention Bureau may waive the above requirements.

Sec. 901.6.2.2 Record Maintenance. Any company performing system inspections, testing or maintenance on required or non-required fire protection systems shall submit the report of said inspection, testing or maintenance to a third party reporting company approved by the Libertyville Fire Department.

Sec. 903. Automatic Sprinkler Systems. Revise the following:

Sec. 903.1 General. Add the following to the paragraph: "and the Village of Libertyville Municipal Code Section 6 Automatic Fire Sprinkler Systems. The Village of Libertyville Sprinkler Ordinance shall supercede any conflicting area of Section 903."

Sec. 903.2 Where required. Delete this section and insert the following:

Approved automatic sprinkler systems in new buildings and structures shall be provided in all Use Groups described in this Code. Automatic sprinkler systems must be installed in accordance with applicable NFPA standards, manufacturer's recommendations, UL listings, and good fire safety procedures throughout the entire building. Automatic sprinkler systems must be maintained in full operating condition at all times. Automatic sprinkler systems shall be provided in all new residential Use Groups including town homes/multi-family dwellings and one and two family dwellings which are adopted by this Code. All new single family dwellings shall have automatic fire sprinklers installed throughout per NFPA 13R or 13D. All new town homes shall have automatic fire sprinklers installed throughout per NFPA 13R or 13D. All new attached garages shall have automatic sprinklers installed, where feasible. Dry sidewall or dry pendant sprinklers should be used.

Sec. 903.2.6 Group I. Delete exception 2.

Sec. 903.2.9.2 Bulk Storage of Tires. In the first sentence, after "20,000 cubic feet (566 m³)" add the following phrase, "or where the Fire Code Official deems necessary,"

Sec. 903.3.1.1.1 Exempt Locations. Delete item numbers 3 and 4 from this section.

Sec. 903.3.7 Fire Department Connections. Add the following to the paragraph, "The sprinkler system demand may require a 5 inch storz connection with a removable 2 ½" x 2 ½" x 5" storz adapter Siamese connection."

Sec. 903.4.2 Alarms. Delete this section and replace with the following:

Sec 903.4.2 Notification Devices. Each sprinkler or standpipe riser shall be equipped with a 24-volt dc (V.D.C.) white strobe light powered from the fire alarm system batteries and shall be activated by the flow switch. Each riser room shall have a 24 V.D.C. interior water flow bell and this bell shall be activated by the water flow switch. There shall also be a 24V.D.C. white strobe light and a 24 V.D.C. bell mounted on the exterior of the building over the fire department connection. These shall activate only upon water flow

Sec. 903.4.3 Floor control valves. Delete this section and replace with the following:

Sec. 903.4.3 Sprinkler Control Valves. All new and existing sprinkler control valves shall be equipped with electronic supervision (tamper switches) in accordance with NFPA 72. Floor control valves shall be required in buildings that have one or more floors above or below the ground level. All supervisory signals shall be transmitted to the Libertyville Communications Center.

Sec. 903.4.4 Multiple Occupant Buildings. A building having multiple occupancies shall have separate zoning for each occupancy space or floor. Each occupant or floor where practical shall have an exterior flashing strobe light red in color in an approved location, the strobe light shall be connected with the fire alarm system and shall be activated by a water flow or smoke condition in the occupant space. If the building or space cannot be separated by a flow switch, then a complete smoke detector system shall be installed and connected to an addressable fire alarm panel. All signals shall be transmitted to the Village of Libertyville Communications Center.

Sec. 904.13.2 Domestic Cooking System Alarm. Any and all domestic cooking systems, when activated shall transmit a fire alarm to the Libertyville Dispatch Center and activate audible and visual alarms throughout the facility.

Sec. 905 Standpipe Systems. Revise the following:

Sec. 905.3 Required Installations. Add the following paragraph to Section 905.3, "All required standpipe systems shall be supplied by a separate riser. The supply riser shall be hydraulically designed to supply 2 1/2 inch hose drops. The riser system shall be equipped with a separate control valve and flow switch. The standpipe shall be a 2 1/2 inch gated connection with a 1 1/2 inch reducer, and all locations shall be approved by the Fire Prevention Bureau. All standpipe and sprinkler risers shall have separate control valves and flow switches per floor."

Sec. 905.3.1 Building Height. In the paragraph, change "Class III" to "Class I"; change "more than 30" feet to read "30 feet or more"; and change "more than 30 feet" to read "30 feet or more"

Sec. 906 Portable Fire Extinguishers. Revise the following:

Sec. 906.3 Size and Distribution. Add to the end of the paragraph. The minimum size ABC dry chemical fire extinguisher permitted shall be 10 pound (4A:40B:C) unless approved otherwise by the Code Official. Fire extinguishers shall have 3 dimensional signs mounted above them approximately 80 inches A.F.F. and they shall also have current service tags.

Sec. 907 Fire Alarm and Detection Systems. Revise the following:

Sec.907.1.3 Equipment. Add the following: All fire alarm control panels shall be addressable and shall be capable of having the audio signal silenced without resetting the fire alarm control panel. All fire alarm control panels shall have an approved method of placing the system in a trouble mode at the location of the alarm panel.

Sec. 907.1.3.1 Equipment. All conventional fire alarm panels that are upgraded to an addressable panel shall require the installation of pull stations and A.D.A. compliant audio visual devices throughout the building. The addition of smoke detection throughout the building may be required per the Fire Code Official. These devices shall be installed per NFPA 72 and the State of Illinois Accessibility Code. All battery calculations for alarm panels shall be for 60 hours, not 24 hours.

Sec. 907.2 Where Required. Add the following to the first paragraph, "All buildings that are equipped with a required alarm system shall be provided with a manual fire alarm system, including pull stations, and A.D.A. compliant audio visual devices. These devices shall be installed per N.F.P.A. 72, and the State of Illinois Accessibility Code."

Sec. 907.2.1 through 907.2.10.1 Delete the exceptions for Groups A, B, E, F, I, I-2, and M.

Sec. 907.2.10 Single and Multiple Station Smoke Alarms. Add the following wording after (72), "and per the current State of Illinois Smoke Detector Act."

Sec. 907.3.1 Duct Smoke Detectors. After the end of the second sentence, add the following sentence; "All duct smoke detectors shall transmit a full fire alarm upon activation."

Sec.907.5.2.3.1.1 Public and common areas. Add the following: In some cases, the Libertyville Fire Department may require audible alarm notification devices in place of visible notification devices in public or common areas such as rest rooms.

Sec. 907.6.6 Monitoring. Delete the wording and replace with, "Where required, all fire alarms shall transmit to the Libertyville Communications Center and all signals shall be transmitted via the Village of Libertyville A.E.S. radio system."

Sec. 907.8.5.1 False Alarms. No person shall deliberately or maliciously turn in an alarm of fire when in fact that person knows that no fire exists. No person shall activate any installed fire warning system or any fixed fire extinguishing system for purposes other than emergency, maintenance, drills, or prescribed testing.

Sec. 912 Fire Department connections. Add the following Section:

Sec. 912.2.3 Newly Constructed Buildings. FDC signs may also be required on newly constructed buildings as required by the code official. The signs shall read "FDC" and have letters that are at least 6" high and words with letters at least 2" high or an arrow to indicate the location. Signs shall be subject to approve of the code official.

Sec. 913 Fire Pumps.

Sec. 913.4 Valve Supervision. Delete methods 1 through 4, and replace with the following, "Valve supervision will transmit a supervisory alarm to the Libertyville Communications Center by an electronic tamper switch."

Sec. 914 Fire protection based on special detailed requirements of use and occupancy. Revise the subsections as follows:

Sec. 914.7.1 Automatic sprinkler system. In the exception, at the end of the paragraph add the following: temporary shall be 180 days or less. Reference section 3103 of the IBC.

Sec. 1103 Fire safety requirements for existing buildings. Revise subsections as follows:

Sec. 1103.7.1 Group E. Delete the exceptions.

Sec. 1103.7.2 Group I-1. Delete the exceptions.

Sec. 1103.7.5.1 Group R-1 hotel and motel manual fire alarm system. Delete all of the exceptions in their entirety.

Sec. 1103.7.5.2 Group R-1 boarding and rooming houses manual fire alarm system. Delete the exception in its entirety.

Sec. 1103.7.7 Group R-4. Delete the exceptions.

Sec. 2108 Fire Protection. Revise subsection as follows:

Sec. 2108.2 Automatic Sprinkler Systems. Delete the exceptions in their entirety.

Sec 3103.2 Approval Required. Add to the end of the paragraph: “approval must be obtained from the fire code official a minimum of five (5) working days prior to the event.”

Sec. 3103.5 Use Period. Add the following: for the purpose of this code, the 12 month period will be a calendar year.

Sec. 3103.8.2 Location. In the first sentence of Exception 2 and after the word “tents”, add “when not used for cooking.” And after the word “buildings”, add “, lot lines, and parked vehicles or internal combustion engines.”

Sec. 5005.4.5 Vehicles Transporting Hazards. Add the following section:

Sec. 5005.4.5 Vehicles Transporting Hazards. The routes for vehicles transporting hazardous chemicals and other dangerous articles as described in Chapter 50 of the International Fire Code 2015 edition are hereby established as follows:

(1) The routes for the Interstate or Intrastate shipments not intended for delivery within the corporate limits of the Village of Libertyville are Interstate 294, County Highway 41, St. Mary’s Road, Butterfield Road, Route 137, and that portion of Route 21, north of Route 137.

(2) Shipments within the Village of Libertyville shall have the written permission of the Fire Department. Without such approval, no stopping or parking of these vehicles or shipments shall be allowed within the Village limits, except for the purpose of inspection by the Fire Prevention Bureau to ensure compliance with the Code adopted by Section I.

Sec. 5601.9 Establishment of Limits of Districts in Which Storage of Explosives and Blasting Agents Is to Be Prohibited. The limits referred to in this section of the International Fire Code

2015 edition in which storage of explosive materials is prohibited are hereby established as follows:

All commercial zones, business zones, and residential zoned property in the Village and District.

Sec. 5608 Fireworks Displays. Add the following section:

Sec. 5608.3.1 Prohibited displays. The use of Chinese fire lanterns or sky lanterns shall be prohibited within the Village of Libertyville boundaries.

Sec. 5610 Add the following section:

Sec. 5610.1.1.1 Establishing Motor Vehicle Routes for Vehicles Transporting Explosives and Blasting Agents. Transportation Routes: The routes referred to in the International Fire Code 2015 edition for vehicles transporting explosives and blasting agents are hereby established as follows:

(a) The routes of Interstate or Intrastate shipments are Interstate 294, County Highway 41, St. Mary's Road, Butterfield Road, Route 137, and that portion of Route 21, north of Route 137.

(5) Shipments within the Village of Libertyville shall have written approval from the Fire Department. Without such approval, no stopping or parking of these vehicles or shipments shall be allowed within the Village limits, except for the purpose of inspection by the Fire Prevention Bureau to ensure compliance with this Code as Adopted by Chapter I.

Sec. 6-384. Repeal of Conflicting Ordinances. All former Ordinances or parts thereof, conflicting or inconsistent with the provisions of this Ordinance or of the Code hereby adopted are hereby repealed.

Sec. 6-385. Severability. If any provision of this Code is for any reason held to be invalid or unconstitutional by a Court of competent jurisdiction, it shall not affect the validity of the remaining provisions of this Code.

Sec. 6-386. Date of Effect. This Ordinance shall take effect and be in force from and after its approval and publication in pamphlet form as required by law.

Secs. 6-387--6-400. Reserved.

DIVISION 3. AUTOMATIC FIRE SPRINKLER SYSTEMS*

Sec. 6-401. Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Alternative fire protection means the use of either or both (i) fire resistive construction and (ii) fire alarm, fire detecting, or fire extinguishing equipment (other than an automatic fire sprinkler system) to reduce the risk of personal injury and property damage from fire and the spread of fire.

Automatic fire sprinkler system means an automatic fire sprinkler system meeting the applicable National Fire Protection Association ("NFPA") standard or standards set forth in section 6-403.

Building, for purposes of this Division, shall be as defined in the International Building Code (IBC) as adopted by the village in section 6-161. For purposes of this Division, a building shall further be defined as a structure which is situated entirely within a Lot of Record (as defined by the Village of Libertyville Zoning Code) or which traverses one or more Lots of Record under a single ownership.

Building code means the International Building Code, as adopted by the village in section 6-161 or any subsequent edition adopted by the village in the future.

Cosmetic improvement means any alterations to an existing building that affects only such existing building's appearance. Interior cosmetic improvements shall include, but not be limited to, painting, wallpapering, floor coverings, and nonbearing movable wall partitions. Exterior cosmetic improvements shall include, but not be limited to, new signs, painting, architectural trim, and repair or replacement of facades, windows, doors and roofs coverings. The addition of a rain roof to the structure is not included in the cosmetic improvement and will be treated as an addition to the building.

Fire area means the floor area enclosed and bounded by fire walls, fire barriers, or exterior walls of a building to restrict the spread of fire. Fire walls which divide a building (as defined by this Division) shall not be considered as interrupting the square foot measurement of the entire building when calculating the square foot area necessary to require sprinklers.

Work area shall be as defined in the International Existing Building Code (IEBC) Sec.202.

(Ord. No. 96-0-01, ??, 1-10-96)

Cross reference(s)--Definitions and rules of construction generally, ?1-2.

*Editor's note--Ordinance No. 96-0-01, ??, adopted January 10, 1996, amended ??6-401--6-407 by adding new ??6-401--6-408. Formerly, such provisions pertained to automatic sprinkler systems and derived from Ord. No. 91-0-53, ??1--7, 10-22-91.

Sec. 6-402. Conflicts.

To the greatest extent possible, the provisions of this division shall be construed to be consistent with, and not in conflict with, the provisions of any other law or ordinance, including the

provisions of the Building Code, to the end that all such provisions may be given their fullest application. However, in case of any conflict between this division and the provisions of the Building Code, the provisions of this division shall control.

(Ord. No. 96-0-01, ?2, 1-10-96)

Sec. 6-403. NFPA standards.

All automatic fire sprinkler systems shall be designed, installed and maintained in compliance with the following referenced standards as determined by the Director of the Fire Prevention Bureau to be applicable:

NFPA 13. The 2013 edition of the National Fire Protection Association's (NFPA) *Standard for the Installation of Sprinkler Systems.*

NFPA 13D. The 2013 edition of the National Fire Protection Association's (NFPA) *Standard for the Installation of Sprinkler Systems in One- and Two-Family Dwellings and Manufactured Homes.*

NFPA 13R. The 2013 edition of the National Fire Protection Association's (NFPA) *Standard for the Installation of Sprinkler systems in Residential Occupancies up to and including Four Stories in Height.*

NFPA 14. The 2013 edition of the National Fire Protection Association's (NFPA) *Standard for the Installation of Standpipe and Hose Systems.*

NFPA 20. The 2013 edition of the National Fire Protection Association's (NFPA) *Standard for the Installation of Centrifugal Fire Pumps.*

NFPA 25. The 2014 edition of the National Fire Protection Association's (NFPA) *Standard for the Inspection, Testing and Maintenance of Water-Based Fire Protection Systems.*

NFPA 72. The 2013 edition of the National Fire Protection Association's (NFPA) *Standard for the Installation of Fire Systems' National Fire Alarm Code.*

Every reference to a NFPA standard in this division shall be deemed to refer to the edition of such standard set forth in this section 6-403.

(Ord. No. 96-0-01, ?2, 1-10-96)

Sec. 6-404. New buildings.

- (a) *When and where required.* Except as provided in subsection 6-404(b) and 6-404(c) and section 6-406, for all new buildings an automatic fire sprinkler system shall be required throughout all areas

New residential buildings, which include townhomes and one-and-two- family dwellings, shall follow sections R313.1 and R313.2 of the 2015 IRC for sprinkler installation. The sprinkler systems shall be designed per the NFPA 13D or 13R.

- (b) *Alternative fire protection for new buildings.* When the Fire Chief, Director of the Fire Prevention Bureau and Building Commissioner make a unanimous written determination, based on factors such as building, size, building construction type, location of the building on the property, and the availability or appropriateness of water as an extinguishing agent, that the public health, safety, welfare, and the lives and property of individuals will be adequately safeguarded by alternative fire protection to be provided pursuant to specific plans approved and incorporated as part of such written determination, then, on condition that such alternative fire protection is provided, an automatic fire sprinkler system shall not be required pursuant to this section 6-404.
- (c) *Exception.* Notwithstanding subsection 6-404(a) and 6-404(b) above, neither an automatic fire sprinkler system nor alternative fire protection shall be required for any detached accessory structure that is one thousand (1,000) square feet or less in building area and only one story in height and without a basement.

(Ord. No. 96-0-01, ?2, 1-10-96)

Sec. 6-405. Existing buildings.

- (a) Increases in fire areas of existing buildings.
 - (1) *Currently sprinklered buildings.* Except as provided in subsection 6-405(d) and section 6-406, when any existing building that is classified in a use group that would, if newly constructed, be required to have an automatic fire sprinkler system pursuant to section 6-404 and is protected by an automatic fire sprinkler system, is added to, remodeled, or altered in any manner that increases the fire areas of the building, regardless of the cost or amount of increase in fire areas, the additional fire areas shall also be protected by an automatic fire sprinkler system.
 - (1) *Currently non-sprinklered buildings.* Except as provided in subsection 6-405(d) and section 6-406, when any existing building that is not protected by an automatic fire sprinkler system; and that is not regulated by the International Residential Code (IRC) as adopted in Sec. 6-211; and that would, if newly constructed, be required to have an automatic fire sprinkler system pursuant to section 6-404 is added to, remodeled or altered in any manner that increases the fire areas of the building, regardless of the cost, so that the fire areas of the entire building, including the fire areas of the building that were added, remodeled, or altered, then the fire areas of the entire building, including the fire areas of the building that were added, remodeled, or altered, shall be protected by an automatic fire sprinkler system.

- (2) *Currently non-sprinklered residential buildings.* For existing buildings that are regulated by the International Residential Code (IRC), including townhomes, and one-and two-family dwellings, the installation of an approved NFPA 13D or 13R sprinkler system will be required under the following conditions.

The exceptions under sections R313.1 and R313.2 in the (IRC) shall be deleted and replaced with the following:

- a) When an existing structure is demolished and a new structure is built on either the existing or a new foundation.
 - b) When the 100% of the interior of a structure is re-modeled or removed excluding the basement, if any, in the percentage total.
 - c) When an additional floor or level is constructed where no existed, before and 50% of the pre-existing interior excluding the basement, if any, in the percentage total, is altered or reconfigured.
- (b) *Remodeling or alterations to existing buildings.* Except as provided in subsection 6-405(d) and section 6-406, when any existing building that is not regulated by the International Residential Code (IRC) as adopted in Sec. 6-211; and that would, if newly constructed, be required to have an automatic fire sprinkler system pursuant to section 6-404 is remodeled or altered during any 30 month period when i) the work area exceeds fifty (50) percent of the aggregate area of the building or ii) the cost of the project is more than twenty-five (25) percent of the Lake County Supervisor of Assessments' full estimated market value of the building, excluding any cost for the installation of any required automatic fire sprinkler system and any cost for cosmetic improvements, then the fire areas of the entire building shall be protected with an automatic fire sprinkler system, regardless of whether such remodeling or alteration results in an increase in the fire areas of the building.
- (c) *Changes in use group.* Except as provided in subsection 6-405(d) and section 6-406, if the use of any building is changed such that it is classified in a use group requiring sprinklers, such building shall comply with the provisions of section 6-404 as if it were a newly constructed building.
- (d) *Alternative fire protection for existing buildings.* When the Fire Chief, Director of the Fire Prevention Bureau and Building Commissioner make a unanimous written determination, based on factors such as building size, building construction type, location of the building on the property, the availability or appropriateness of water as an extinguishing agent, the size of a new addition, percentage of remodeling or alterations, and the change in use group classification, that the public health, safety and welfare and the lives and property of individuals will be adequately safeguarded by alternative fire protection to be provided pursuant to specific plans approved and incorporated as part of such written determination, then, on condition that such alternative fire protection is provided, an automatic fire sprinkler system shall not be required pursuant to this section 6-405.
- (e) *Alternative timing for installation of automatic sprinkler system in existing multi-*

tenant/condominium buildings. Whenever the provisions of this section 6-405 requires the installation of an automatic fire-sprinkler system throughout an existing multi-tenant or condominium building, then each currently existing and occupied tenant space or condominium unit within said building and outside of the *work area* of the related building permit may remain unsprinklered for a period not to exceed five (5) years following the issuance of the current permit, subject to the following restrictions and conditions:

- 1) Upon the vacation of an occupied tenant space or condominium unit the vacated space or unit must be sprinklered prior to any further occupancy; and
- 2) When any future remodeling or alteration takes place within any currently unsprinklered tenant space or condominium unit involving a work area which exceeds fifty percent (50%) of the aggregate area of such space or unit, the tenant space or condominium unit must be sprinklered simultaneously with the completion of the future work; and
- 3) At the time of the issuance of the current permit the water service and sprinkler system shall be designed for the entire building; and
- 4) The building water service and sprinkler system shall be installed in the building permit work area(s) and all common areas; and
- 5) At the time of issuance of the current permit a signed statement must be received from the property owner indicating his/her understanding of and guarantee that the entire building will be sprinklered as required above and no later than 5 years from the date of the issuance of the current permit.

(Ord. No. 96-0-01, ?2, 1-10-96)

Sec. 6-406. Public utility electrical rooms, buildings and vaults.

Any new electrical equipment room, building or vault that is installed, serviced, secured and maintained by a public utility company that is regulated by the Illinois Commerce Commission and that complies with all of the conditions of paragraphs (1) through (6) of this section shall not be required to install an automatic fire sprinkler system pursuant to this division.

- (1) An alternative fire suppression system approved by the Director of the Fire Prevention Bureau shall be installed in the electrical equipment room, building or vault.
- (2) An automatic fire detection system approved by the Director of the Fire Prevention Bureau that meets the requirements of NFPA 72 shall be installed in the electrical equipment room, building or vault; provided, however, that the fire and trouble alarm signal shall be transmitted to the fire alarm control panel.

- (3) The electrical equipment room, building or vault shall be constructed with walls, floors and ceilings that have a minimum of a one-hour fire resistive rating.
- (4) All doors to or within the electrical equipment room, building or vault shall have a minimum of a one-hour fire-rated door assembly with self-closing devices, and any other openings or penetrations into this room, building, or vault shall be protected with a minimum of a one-hour fire rated assembly.
- (5) A portable fire extinguisher, with a minimum rating of 2A40BC, shall be installed inside the electrical room, building, or vault within ten (10) feet of each exit and one shall also be provided on the exterior of the room or vault at the entrance door.

(Ord. No. 96-0-01, ?2, 1-10-96)

Sec. 6-407. Supervision of systems.

Every automatic fire sprinkler system, except single family residential systems regulated by the International Residential Code (IRC) as adopted in Sec. 6-211, installed within the Village, whether or not such system is required by this division, shall be electronically supervised by an approved addressable fire alarm-system located in the riser room. If such area is not accessible from the exterior of the building, the fire alarm control panel shall be located in a location approved by the Director of the Fire Prevention Bureau. Every automatic fire sprinkler system installed within the village, whether or not such system is required by this division, shall have a direct connection to the fire department dispatch center meeting the requirements of NFPA 72 for remote stations and shall be transmitted via the Village radio system. A sprinkler system for only local protection and one which does not have electronic supervision, will not be required to transmit a signal to the dispatch center. Notwithstanding the requirements of this section, when the fire marshal makes a written determination that the public health, safety and welfare and the lives and property of individuals will be adequately safeguarded, based on factors such as number of sprinkler heads or size of the protected area, if no electronically supervised fire alarm control panel system is installed, then no such system shall be required.

(Ord. No. 96-0-01, ?2, 1-10-96)

Sec. 6-408. Maintenance.

Every automatic fire sprinkler system installed within the village, whether or not such system is required by this division, shall be maintained according to the requirements of NFPA 25.

(Ord. No. 96-0-01, ?2, 1-10-96)

Sec. 6-409. Sprinkler Control Rooms. In all new construction, and in all existing buildings where in the opinion of the Director of Fire Prevention states it may be installed, a sprinkler control room with an exterior entrance shall be installed. The control room shall contain the fire sprinkler risers, and the fire alarm control panel. The room shall face either the main parking lot or shall face the front street and shall have a hard surface to the entrance door. The Knox key box

shall also be located at the door to the fire sprinkler control room. If the location of the riser and alarm panel shall be in a different location due to a remodel, then this shall be approved by the Director of Fire Prevention.

Sec. 6-410. Residential Sprinkler System.

- (1) *Where Required.* Sprinkler protection will be provided within the garage where the garage is attached to the structure.
- (2) *Monitoring.* A horn/strobe or a bell/strobe will be required on the exterior of the structure at the garage. This will be activated by the sprinkler flow switch.

SECTION FOUR: Effective Date: This ordinance shall be in full force and effect from May 1, 2016, following its passage, approval and publication in the manner provided by law.

PASSED this ____ day of _____, 2016.

AYES:

NAYS:

ABSENT:

APPROVED this ____ day of _____, 2016.

Terry Wepler, Village President

ATTEST:

Sally Kowal, Village Clerk



VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: Ordinance Amending Sunset Clause on Electric Utility Tax to expire April 30, 2017

Staff Recommendation: Approve Ordinance

Staff Contact: Kevin J. Bowens, Village Administrator
Patricia A. Wesolowski, Finance Director

Background: In September 2009, the Village Board approved ordinances increasing one and instituting two additional revenue sources (increase in Simplified Telecommunications Tax from 3.5% to 6%, a 5% gross receipts tax on natural gas, and a per kilowatt hour electric use tax) to replace the reduction in sales tax and other revenues. When these ordinances were approved, the Village Board included a sunset clause in order to have a periodic review to determine if these taxes could be reduced or eliminated. Due to this sunset clause, the ordinances will expire on April 30, 2016.

Since the taxes were enacted, several revenue sources have increased and expenditures have been reduced which enabled the Village to rebuild the General Fund Reserve to the amount required in the recently revised policy. Due to this, the Village Board has previously reduced and on May, 2013 recommended the gross receipts tax on natural gas be eliminated. The electric utility tax was also reduced from 5% to 4% on May 1, 2014.

While the Village Board has supported reducing the utility tax when possible, Governor Rauner has proposed a 2 year property tax freeze along with a reduction in the amount of State Income Tax (LGDF) that is shared with municipalities. These items would reduce Village revenues by approximately \$1.2 million. The Village Board held a Committee of the Whole meeting on March 29, 2016 and discussed the electric utility tax along with the impact on possible reductions in the LGDF and property tax freeze and due to continued uncertainty with the State Budget, decided to extend the Electric Utility Tax for an additional year. The Village Board will review this tax annually to determine if the tax is able to be reduced.

Attached is the ordinance that extends the sunset clause for the Simplified Telecommunications Tax. Four positive votes are needed for approval.

VILLAGE OF LIBERTYVILLE

ORDINANCE NO. 16-O-

AN ORDINANCE AMENDING CHAPTER 13 BY AMENDING ARTICLE XIV OF THE
LIBERTYVILLE, ILLINOIS MUNICIPAL CODE REGARDING THE MUNICIPAL UTILITY
TAX ON ELECTRIC USE

Adopted by the
President and Board of Trustees
of
The Village of Libertyville
Lake County, Illinois
This 12th day of April, 2016

Published in pamphlet form by
Direction and authority of the
Village of Libertyville
Lake County, Illinois
13th day of April, 2016.

VILLAGE OF LIBERTYVILLE

VILLAGE OF LIBERTYVILLE

ORDINANCE NO. 16-O-

AN ORDINANCE AMENDING CHAPTER 13, ARTICLE XIV OF THE LIBERTYVILLE, ILLINOIS MUNICIPAL CODE REGARDING A MUNICIPAL UTILITY TAX ON ELECTRIC USE OR CONSUMPTION.

WHEREAS, pursuant to 65 ILCS 5/8-11-2, the Village of Libertyville (“the Village”) is authorized to impose a municipal utility tax on the use or consumption of electricity; and

WHEREAS, The Village has previously adopted Article XIV of Chapter 13 of the Libertyville Municipal Code (“the Code”) thereby imposing a municipal utility tax on the use or consumption of electricity (hereinafter “the Tax”); and

WHEREAS, Section 13-393 of the Code provides that the Tax will expire at 11:59 p.m. on April 30, 2016; and

WHEREAS, the President and Board of Trustees of the Village of Libertyville have determined that it is desirable and in the best interests of the Village and its residents to continue to impose the Tax on the use or consumption of electricity; and

NOW THEREFORE, be it ordained by the President and Board of Trustees of the Village of Libertyville that:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated herein as if fully set forth.

SECTION TWO: Amendment to Section 13-393. Section 13-393 of the Code is hereby amended by replacing said section, in its entirety with the following:

Section 13-393 – Expiration of Tax. The taxes imposed by this article shall expire at 11:59 p.m. on April 30, 2017.

SECTION THREE. Severability. If any provision of this Ordinance, or the application of any provision of this Ordinance is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision or application of such provision, is severable unless otherwise provided by this Ordinance.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval and publication in pamphlet form as required by law.

PASSED this 12th day of April 2016.

AYES:

NAYS:

ABSENT:

APPROVED this 13th day of April, 2016

Terry L. Wepler,
Village President

ATTEST:

Sally A. Kowal, Village Clerk



VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: Resolution: Appointing the Director of Finance as Authorized IMRF Agent

Staff Recommendation: Approve Resolution

Staff Contact: Patricia Wesolowski, Director of Finance

Background: The Village has elected to have the Director of Finance serve as the authorized agent for the Illinois Municipal Retirement Fund (IMRF). With the retirement of the Director of Finance and appointment of Patrice Sutton as the new Director of Finance, the Village is required to appoint a new authorized agent.

Staff is recommending Village Board approve the attached resolution to appoint Patrice Sutton as the IMRF authorized agent for the Village of Libertyville. Four positive votes are required for approval.

VILLAGE OF LIBERTYVILLE
RESOLUTION 16-R-_____

A RESOLUTION APPOINTING THE DIRECTOR OF FINANCE
AS THE AUTHORIZED AGENT
FOR THE ILLINOIS MUNICIPAL RETIREMENT FUND

WHEREAS, the Village of Libertyville was approved to participate in the Illinois Municipal Retirement Fund (IMRF) on April 15, 1947; and

WHEREAS, the Illinois Municipal Retirement Fund is created by Illinois Law under Article 7 of the Illinois Pension Code (ILCS 5/7-101 to 224); and

WHEREAS, the Board of Trustees of the Village of Libertyville shall appoint an authorized IMRF agent who shall have the following powers and duties:

1. To determine and certify to IMRF which employees are covered by IMRF;
2. To see that proper IMRF member contributions are withheld from employee's earning;
3. To complete payroll reports and forward to IMRF member and employer contributions to IMRF promptly;
4. To forward promptly all communications directed to members and beneficiaries by IMRF, including:
 - a) Member ballots for Employees Trustees, and
 - b) Member statements of accounts, and
 - c) Leaflets, bulletins and other informational material, and
5. To keep the Board the Trustees of the Village of Libertyville informed regarding:
 - a) Employer contribution rates and funds required to meet participation costs, and

- b) Employer Accounts Receivable and other charges, and
 - c) Matters requiring the Board of Trustees of the Village of Libertyville's approval (such as validation or prior service) as well as the general administration of IMRF; and
- 6) To assist members in filling participation papers and their beneficiaries in filing applications for retirement annuities and other benefits; and
- 7) To performs other administrative duties in connection with IMRF such as:
- a) Answer member inquires, including questions in respect to members annual statements, and
 - b) Carefully review the annual statements of employer account issued by IMRF and reconcile them with Village of Libertyville records; and
- 8) to sign all payroll records, notices of member participation and termination and other forms and communications on behalf of the Village of Libertyville; and,

WHEREAS, the Board of Trustees of the Village of Libertyville shall delegate to its IMRF agent the following powers and duties:

- 1) To file a petition for nomination of an Executive Trustee of IMRF; and,
- 2) To cast a ballot for election of an Executive Trustee of IMRF;

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Libertyville, County of Lake, State of Illinois, that Director of Finance, Patrice C. Sutton, be appointed as the authorized agent of the Village of Libertyville for the Illinois Municipal Retirement Fund.

BE FURTHER RESOLVED, that all resolutions or parts of resolutions in conflict with this resolution are hereby repealed.

PASSED this 12th day April, 2016.

AYES:

NAYS:

ABSENT:

APPROVED this 13th day of April, 2016

ATTEST:

Terry L. Wepler, President

Sally A. Kowal, Village Clerk



NOTICE OF APPOINTMENT OF AUTHORIZED AGENT

IMRF Form 2.20 (Rev. 10/2014)

INSTRUCTIONS

- The governing body of an IMRF employer (including townships) can appoint any qualified party as the employer's IMRF Authorized Agent.
- The governing body makes the appointment by adopting a resolution.
- The clerk or secretary of the governing body must certify the appointment (see Certification below).
- Mail the completed form to the Illinois Municipal Retirement Fund.
- A copy of the completed form should be retained by the employer.
- The new Authorized Agent will need to register for a new User ID on IMRF Employer Access.

EMPLOYER NAME Village of Libertyville		EMPLOYER IMRF I.D. NUMBER 03111	
AUTHORIZED AGENT'S SALUTATION <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms.	LAST NAME Sutton	FIRST NAME Patrice	MIDDLE INITIAL JR., SR., II, ETC. C.
TYPE OF GOVERNING BODY Municipality			
DATE APPOINTMENT MADE (MM/DD/YYYY) 04/05/2016	EFFECTIVE DATE OF APPOINTMENT (MM/DD/YYYY) 04/15/2016	POSITION TITLE Director of Finance	
Powers and duties delegated to Authorized Agent pursuant to Sec. 7-135 of Illinois Pension Code by governing body (P.A. 97-0328 removed the requirement that the Authorized Agent be a participant in IMRF to file a petition or cast a ballot):			
To file Petition for Nominations of an Executive Trustee of IMRF		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
To cast a Ballot for Election of an Executive Trustee of IMRF		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
X			
SIGNATURE OF AUTHORIZED AGENT NAMED ABOVE		DATE (MM/DD/YYYY)	
CERTIFICATION			
I, _____, do hereby certify that I am _____			
NAME of the Village of Libertyville		CLERK OR SECRETARY	
NAME OF EMPLOYER			
and the keeper of its books and records and the foregoing appointment and delegation were made by resolution duly adopted on the date indicated.			
SEAL		SIGNATURE OF CLERK OR SECRETARY	
BUSINESS ADDRESS			
All correspondence and communications with the Authorized Agent are to be addressed as follows:			
NAME (IF DIFFERENT FROM ABOVE) <input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. Patrice Sutton			
BUSINESS ADDRESS 118 W. Cook Ave			
CITY STATE AND ZIP + 4 Libertyville, IL 60048			
DAYTIME TELEPHONE NO. (with Area Code) (847) 918-2102		ALTERNATE TELEPHONE NUMBER (with Area Code) (847) 362-2430	
FAX NO. (with Area Code) (847) 362-9453		EMAIL ADDRESS psutton@libertyville.com	

IMRF

2211 York Road Suite 500 Oak Brook, IL 60523-2337

Employer Only Phone: 1-800-728-7971 Member Services Representatives 1-800-ASK-IMRF (1-800-275-4673) Fax (630) 706-4289



VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: Resolution Changing Authorized Individuals to Execute Transactions for the Investment Account with Multi-Bank Securities, Inc.

Staff Recommendation: Approve Resolution

Staff Contact: Patricia Wesolowski, Director of Finance

Background: Due to a change in the Director of Finance, the Village is required to complete a new resolution listing the persons authorized to purchase/sell securities through the Village's account at Multi-Bank Securities, Inc.

Attached is the resolution which designates the authorized signers at Village Administrator Kevin Bowens, Director of Finance Patrice Sutton, and Assistant Director of Finance Ariel Tax. Staff recommends the Board approve the resolution. Four votes are required for passage.



I. IDENTIFICATION OF QUALIFIED INTERMEDIARY / WITHHOLDING ENTITY

LEGAL NAME OF ORGANIZATION: Village of Libertyville

TYPE OF ORGANIZATION: Municipal Government

ACCOUNT NUMBER: RMB031360

Be it resolved that each of the following has been duly elected or appointed and is now legally holding the title set opposite his/her name.

Patrice Sutton (Name of Authorized Person) Director of Finance (Title)

Kevin J. Bowens (Name of Authorized Person) Village Administrator (Title)

Ariel Tox (Name of Authorized Person) Assistant Finance Director (Title)

II. CERTIFICATION

I, Sally A. Kowal (Name and Title of Officer or Partner signing this Non-Corporate Resolution) of

Village of Libertyville (Name of Organization) hereby certify that said organization is duly and legally

organized and existing and that a quorum of the Board of Trustees (Name of Governing Body of Organization)

of said Organization attended a meeting duly held on the 12th day of April, 2016

at which the following resolutions were duly adopted, and that such resolutions are in full force and effect on this date and do not conflict with the Libertyville Municipal Code (Name of Governing Rules) of said organization.

I further certify that I have the authority to execute this Non-Corporate Resolution on behalf of said Organization, and that the Board of Trustees (Name of Governing Body of Organization) of the Organization which took the action called for by the resolutions annexed hereto has the power to take such action.

*SIGNATURE: _____ DATE: _____

TITLE: _____

*The signer should be someone other than one of the authorized person(s) named above. However, person named above, the Fed Wire Letter of Authorization and/or ACH Authorization Agreement n person other than the signer of this document.

Needs
Sally Kowal
signature

III. RESOLUTIONS

Certified Copy Of Certain Resolutions by the Governing Body of Said Organization Whereby the Establishment and Maintenance of Accounts Have Been Authorized.

RESOLVED –

FIRST: That the named Authorized Persons of this organization or _____ or _____ be and they hereby are, and each of them is, authorized and empowered, for and on behalf of this organization (herein called the “Organization”), to establish and maintain one or more accounts with Multi-Bank Securities, Inc. (herein called the “Brokers”) and Pershing LLC, its successors or assigns, and for the purpose of purchasing, investing in, or otherwise acquiring, selling, possessing, transferring, exchanging, pledging, or otherwise disposing of or realizing upon, and generally dealing in and with;

(a) THIS PARAGRAPH PERMITS CASH TRANSACTIONS IN SECURITIES

any and all forms of securities including, but not by way of limitation, shares, stocks, options, stock options, stock index options, foreign currency options and debt instrument options, bonds, debentures, notes, scrip, participation certificates, rights to subscribe, warrants, certificates of deposit, mortgages, chooses in action, evidence of indebtedness, commercial paper, certificates of indebtedness and certificates of interest of any and every kind and nature whatsoever, secured or unsecured, whether represented by trust, participating and/or other certificates or otherwise;

~~**(b) THIS PARAGRAPH PERMITS CASH AND MARGIN TRANSACTIONS IN SECURITIES**~~

~~any and all forms of securities including, but not by way of limitation, shares, stocks, options, stock options, stock index options, foreign currency options and debt instrument options, bonds, debentures, notes, scrip, participation certificates, rights to subscribe, warrants, certificates of deposit, mortgages, chooses in action, evidence of indebtedness, commercial paper, certificates of indebtedness and certificates of interest of any and every kind and nature whatsoever, secured or unsecured, whether represented by trust, participating and/or other certificates or otherwise; and margin transactions, including short sales;~~

The fullest authority at all times with respect to any such commitment or with respect to any transaction deemed by any of the said Authorized Persons and/or agents to be proper in connection therewith is hereby conferred, including authority (without limiting the generality of the foregoing) to give written or oral instructions to the Brokers with respect to said transactions; to bind and obligate the Organization to and for the carrying out of any contract, arrangement, or transaction, which shall be entered into by any such Authorized Persons and/or drafts drawn upon the funds of the Organization such sums as may be necessary in connection with any of the said accounts to deposit funds with the Brokers; to deliver securities and/or contracts to the Brokers; to order the transfer or delivery thereof to any other person whatsoever, and/or to order the transfer record of any securities, or contracts, or titles, to any name selected by any of the said Authorized Persons or agents; to affix the Organization’s seal to any documents or agreements, or otherwise; to endorse any securities and/or contracts in order to pass title thereto; to direct the sale or exercise of any rights with respect to any securities; to sign for the Organization all releases, powers of attorney and/or other documents in connection with any such account, and to agree to any terms or conditions to control any such account; to direct the Brokers to surrender any securities to the proper agent or party for the purpose of effecting any exchange or conversion, or for the purpose of deposit with any protective or similar committee, or otherwise; to accept delivery of any securities, to borrow money and securities, if applicable, and to secure repayment thereof with the property of the Organization; to appoint any other person or persons to do any and all things which any and all things which any of the said Authorized Persons and/or agents is hereby empowered to do, and generally to do and take all action necessary in connection with the account, or considered desirable by such Authorized Persons and/or agents with respect thereto.

SECOND: That the Brokers may deal with any and all of the persons directly or indirectly by the foregoing resolution empowered, as though they were dealing with the Organization directly.

THIRD: That the person signing this Non-corporate Resolution on behalf of the Organization be and hereby is authorized, empowered and directed to certify to the Brokers:

- (a) a true copy of these resolutions;
- (b) specimen signatures of each and every person by these resolutions empowered;
- (c) a certificate (which, if required by brokers, shall be supported by an opinion of the general counsel of the Organization, or other counsel satisfactory to the Brokers) that the Organization is duly organized and existing, that its governing rules empower it to transact the business by these resolutions defined, and that no limitation has been imposed upon such powers by the governing rules of the Organization or otherwise.

FOURTH: That the Brokers may rely upon the certified copy of the resolutions, specimen signatures, and certificate, as continuing fully effective unless and until the Brokers shall receive due written notice of change or rescission, and the dispatch or receipt of any other form of notice shall not constitute a waiver of this provision. nor shall the fact that any person hereby empowered ceases to be an Authorized Person of the Organization or becomes an Authorized Person under some title, in any way affect the powers hereby conferred, but the failure to supply any specimen signature shall not invalidate any transaction where the party authorizing the same has been actually empowered thereto by or in conformity with these resolutions.

FIFTH: That in the event of any change in the office of powers of persons hereby empowered, an Authorized Person shall certify such changes to the Brokers in writing in the manner herein above provided, which notification, when received, shall be adequate both to terminate the powers of the persons therefore authorized, and to empower the persons thereby substituted.

SIXTH: That the Authorized Persons of the Organization be, and hereby is, authorized and empowered to countersign items as aforesaid.

SEVENTH: That the foregoing resolutions and the certificates actually furnished to the Brokers by the Authorized Person of pursuant thereto, be and they hereby are made irrevocable until written notice of the revocation thereof shall have been received by the Brokers.



MULTI-BANK SECURITIES, INC.®

Standing Instructions
LETTER OF AUTHORIZATION
(Fed Wires)

Date: _____

To: Multi-Bank Securities, Inc.

Account #: RMB031360

Account Name: Village of Libertyville

Please accept these standing instructions as authorization to wire funds upon my verbal request from the above referenced account to:

Name of Bank: Chase

City, State: Chicago, IL

ABA# 021000021

For Credit to: Village of Libertyville

Account # 9996486

For further credit to: _____

FFC Account # _____

Please use this letter as permanent authorization until rescinded in writing by me.

*Signature _____ Date _____

* Signer must be an authorized person identified on the current Resolution document and NOT the signer of the Resolution document.

ADDRESS 1000 Town Center, Suite 2300
Southfield, Michigan 48075
PHONES 800.967.9045
248.291.1100
FAXES 248.291.1101

2400 East Commercial Boulevard, Suite 812
Ft. Lauderdale, Florida 33308
800.967.9045
954.351.6930
954.351.9197

Member of FINRA & SIPC; MSRB
LOA.pdf 09.25.13



VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: Ordinance Reducing the Number of Class C Liquor Licenses

Staff Recommendation: Approve Ordinance

Staff Contact: Kevin J. Bowens, Village Administrator

Background: Alex's Grill, located at 1745 Northwind Boulevard has ceased operation of its restaurant, and has surrendered its Class C Liquor License. The attached Ordinance would decrease the number of authorized Class C Liquor Licenses from eight to seven. Four positive votes are required for approval.

VILLAGE OF LIBERTYVILLE

ORDINANCE 16-O-___

AN ORDINANCE AMENDING CHAPTER 4 OF THE LIBERTYVILLE MUNICIPAL CODE
RELATING TO LIQUOR LICENSES TO REFLECT THE AUTOMATIC REDUCTION IN
THE NUMBER OF CLASS C LIQUOR LICENSES

WHEREAS, Alex's Restaurant Group, Inc. d/b/a Alex's Grill, 1745 Northwind Boulevard is no longer open for business; and

WHEREAS, by reason of the aforesaid closure of an authorized Class C liquor license holder, the number of Class C liquor licenses will be automatically reduced by one, from eight to seven, pursuant to Chapter 4, Section 4-46 (c) of the Libertyville Municipal Code; and

WHEREAS, the President and Board of Trustees of the Village of Libertyville have determined that it is in the best interest of the Village and its residents to amend to Libertyville Municipal Code to reflect said automatic reduction, effective as of the date of the aforesaid closure:

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LIBERTYVILLE, COUNTY OF LAKE, STATE OF ILLINOIS, AS FOLLOWS:

SECTION ONE. Recitals. The foregoing recitals are incorporated herein as findings of the President and Board of Trustees of the Village of Libertyville.

SECTION TWO: Amendment to Subsection 4-46 (b) of Section 4-4 6, entitled "Limitation of Number," of Chapter 4, entitled "Alcoholic Liquor," of the Libertyville Municipal Code shall be and it hereby is amended to reflect the reduction of the number of Class C liquor licenses from eight to seven pursuant to the aforesaid closure of one Class C liquor license establishment.

SECTION THREE: Effective Date. This ordinance shall be in full force and effect upon its passage and approval. This ordinance shall be published in pamphlet form.

PASSED this 12th day of April, 2016.

AYES:

NAYS:

ABSENT:

APPROVED this 13th day of April, 2016.

Terry L. Wepler, Village President

ATTEST:

Sally A. Kowal, Village Clerk



VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: Ordinance Amending the Number of Class A, B, and F-1 Liquor Licenses

Staff Recommendation: Approve Ordinance

Staff Contact: Kevin J. Bowens, Village Administrator

Background: Attached is an Ordinance which would amend the Municipal Code to decrease the number of Class A Liquor Licenses from fifteen to five, increase the number of Class B Liquor Licenses from eight to eighteen and increase the number of Class F-1 Liquor Licenses from zero to one. The amendments are necessary based on the recent ordinance approved by the Village Board changing the Liquor License categories, and have been reviewed by the Mayor/Liquor Commissioner and Village Staff, with a recommendation that the Village Board decrease the number of Class A, and increase the number of Class B and Class F-1 licenses. Four positive votes are required for approval.

VILLAGE OF LIBERTYVILLE

ORDINANCE 16-O-___

AN ORDINANCE AMENDING CHAPTER 4 OF THE LIBERTYVILLE MUNICIPAL CODE RELATING TO LIQUOR LICENSES TO REFLECT THE AUTOMATIC REDUCTION AND INCREASE IN THE NUMBER OF CLASS A, B AND F-1 LIQUOR LICENSES

WHEREAS, The President and Board of Trustees of the Village of Libertyville have considered amendments to certain liquor license classifications of the Libertyville Municipal Code; and

WHEREAS, the President and Board of Trustees of the Village of Libertyville have determined that it is in the best interest of the Village and its residents to amend to Libertyville Municipal Code to reflect said automatic increase and reduction, effective as of the date of the aforesaid closure:

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LIBERTYVILLE, COUNTY OF LAKE, STATE OF ILLINOIS, AS FOLLOWS:

SECTION ONE. Recitals. The foregoing recitals are incorporated herein as findings of the President and Board of Trustees of the Village of Libertyville.

SECTION TWO: Amendment to Subsection 4-46 (b) of Section 4-4 6, entitled "Limitation of Number," of Chapter 4, entitled "Alcoholic Liquor," of the Libertyville Municipal Code shall be and it hereby is amended to reflect the reduction of the number of Class A liquor licenses from fifteen to five and the increase of the number of Class B liquor licenses from eight to eighteen and the increase in the number of Class F-1 liquor licenses from zero to one pursuant to the aforesaid amendments to certain liquor license classifications.

SECTION THREE: Effective Date. This ordinance shall be in full force and effect upon its passage and approval. This ordinance shall be published in pamphlet form.

PASSED this 12th day of April, 2016.

AYES:

NAYS:

ABSENT:

APPROVED this 13th day of April, 2016.

Terry L. Wepler, Village President

ATTEST:

Sally A. Kowal, Village Clerk

<u>LICENSE HOLDER</u>	<u>CURRENT LICENSE</u>	<u>ANTICIPATED LICENSE</u>
Downings	A	A
Island Tap	A	A
Mickey Finn's	A	B
Morgans Bar & Grill	A	A
Café Pyrenees	A	B
545 North	A	B
Tavern in the Town	A	B
Tommy's	A	A
O'Toole's of Libertyville	A	B
Café Pomigliano	A	B
The Green Room	A	A
Shakou	A	B
Sunset Foods	A	F-1
Milwalky Trace	A	B
Milwalky Taco	A	B
Pizzeria DeVille	A	B
Austin's	B	B
Gino's East	B	B
Casa Bonita	B	B
Jimmy's Charhouse	B	B
Ristorante Bottai	B	B
The Firkin	B	B
Tacos El Norte	B	B
Hanakawa	C	C
Hunan Palace	C	C
Liberty	C	C
Thai Gourmet	C	C
Chipotle	C	C
Chili U	C	B
Tacos El Rey De Oro	C	C
Salerno's	C	C
Lino's	D	D
Sushi Thai	D	D
Gold Eagle	F	F
Jewel Osco	F	F
Parkside Liquors	F	F
Walgreens (north)	F	F
Walgreens (south)	F	F
Trader Joe's	F	F
Catered Productions	J	J
Clucker's Charcoal Chicken	BYO-1	BYO-1
Julie J. Studio	BYO-2	BYO-2
Artist at Heart	BYO-2	BYO-2
Wine and Spirit Warehouse	G-1	G-1
The Craft Beer Store	G-1	G-1



VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: Use of Village Property - David Adler Music and Arts Center

Staff Recommendation: Approve Request, subject to conditions

Staff Contact: Kevin J. Bowens, Village Administrator

Background: Attached is a letter from the David Adler Music and Arts Center (DAMAC) requesting use of Cook Park on Saturday, August 6, 2016 (10 a.m. - 5 p.m.) and Sunday, August 7, 2016 (11 a.m. to 4 p.m.) for the annual Festival of the Arts event. The event is similar to previous Festival of the Arts events. The DAMAC is also requesting approval for 4 entryway signs and a banner in Cook Park promoting the event (Village policy is to allow signage for up to 2 weeks before the event). Staff has reviewed the DAMAC request and is recommending the Board approve the request subject to the following conditions:

1. DAMAC will provide Staff with a drawing of the layout for the event;
2. Exhibitor's booths will be placed adjacent to sidewalks with no ground penetration;
3. On site porta-potties, garbage and recycling services will be contracted by DAMAC;
4. Parking areas on the south side of Cook Avenue and the north side of Church Street adjacent to the park will be designated as loading zones from 6:00 a.m.-10:00 a.m. on Saturday so vendors may unload their products;
5. DAMAC will allow a booth for the Village of Libertyville to display information and promote activities;
6. DAMAC will provide the Village with a certificate of insurance in the amounts required by the Village (attached) and naming the Village as an additional insured, and sign the "Village of Libertyville Special Event Agreement" (copy attached) and return to the Village Administrator's office.

Four positive votes are necessary for approval.



A Home for the Arts

March 23, 2016

Mr. Kevin Bowens, Village Manager
Village of Libertyville
118 W. Cook
Libertyville, IL 60048

Re: 2016 Festival of the Arts

Dear Kevin:

On behalf of the Board, staff, volunteers, and customers of The David Adler Music and Arts Center, I would like to thank the Mayor, Village board and Village staff for your many years of collaboration and support. We look forward to our continued partnership with the Village in the coming year.

We are requesting the usage of Cook Park to host our 36th Annual Festival of the Arts. The following is a short description of the Festival event currently planned for 2016:

David Adler Music and Arts Center's 36th Annual Festival of the Arts

Saturday, Aug. 6, 10:00 am to 5:00 pm and Sunday, Aug. 7, 11:00 to 4:00 pm

Hosted by the Adler Center, Festival of the Arts allows juried artists to exhibit throughout Cook Memorial Park. Exhibitors will line up fronting sidewalks and utilizing all space throughout Cook Park. Music performances will be held in the park. On-site Portable Toilets and garbage removal will be contracted by the David Adler Cultural Center. A limited number of food vendors will be allowed in the park. On Friday August 5 Adler Center staff mark the sidewalks with chalk to denote booth spaces. We request that the south side of Cook Street and north side of Church be barricaded from 6:00 am until 10:00 am on Saturday, Aug. 6 so vendors may conveniently unload their art.

We are requesting to post signs at the four entrances of Libertyville and a Banner hanging in Cook Park to promote the event from July 1 - August 7.

I thank you and the Village Board in advance for this consideration. We are so proud to bring such wonderful artists and their work to the people of our great town.

Please let me know of anything additional which may be required by us.

Sincerely,

Amy Williams
Executive Director
David Adler Music and Arts Center
amy@adlercenter.org

VILLAGE OF LIBERTYVILLE SPECIAL EVENT AGREEMENT

The David Adler Music and Arts Center (DAMAC) is in agreement with the terms of the Village Board of Trustees approval for the annual Festival of the Arts event to be held on August 6, 2016 through August 7, 2016. The requirements for this event are outlined in the DAMAC's request and resulting Village Board approval on April 12, 2016. This includes meeting the requirements for providing verification of insurance requirements as provided by the Village of Libertyville no later than 30 days before the event.

To the fullest extent permitted by law, the undersigned hereby agrees to defend, indemnify and hold harmless the Village of Libertyville, its officials, agents and employees, against injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses (including attorneys fees), which may in anyway accrue against the Village of Libertyville, its officials, agents and employees, arising in whole or in part or in consequence of the DAMAC or which may in anyway result therefore, except that arising out of the sole legal cause of the Village of Libertyville, its officials, agents or employees. The undersigned shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the Village of Libertyville, its officials, agents and employees, in any such action, the undersigned shall, at its own expense, satisfy and discharge the same.

The invalidity or unenforceability of any of the provisions hereof shall not affect the validity or enforceability of the remainder of this Agreement.

Agreed this _____ day of _____, 2016.

(Name of Vendor/Individual)

By: _____

Printed Name and Title



**VILLAGE OF LIBERTYVILLE
INSURANCE REQUIREMENTS AND INDEMNIFICATION**

Requestor (entity requesting use of Village property) shall obtain insurance of the types and in the amounts listed below for the purposes of insuring the Village.

Commercial General and Umbrella Liability Insurance

Requestor shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If such CGL insurance contains a general aggregate limit, it shall apply separately to this location or be a minimum of \$2,000,000.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, athletic participation, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

The Village shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 10 or CG 20 26 and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to the Village.

A. Business Auto and Umbrella Liability Insurance

If applicable, Licensee shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each occurrence/accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01.

B. Workers' Compensation Insurance

If applicable, Licensee shall maintain workers' compensation with statutory limits and employer's liability insurance of not be less than \$500,000 each accident for bodily injury by accident or \$500,000 each employee for bodily injury by disease.

If the Village has not been included as an insured under the CGL using ISO additional insured endorsement CG 20 10 or CG 20 26 under the Commercial General and Umbrella Liability Insurance required in this Contract, the Licensee waives all rights against the Village and its officers, officials, employees, volunteers and agents for recovery of damages arising out of, or incident to, the Licensee's use of the premises.



C. General Insurance Provisions

1. Evidence of Insurance

Prior to using Village property or facilities, Requestor shall furnish the Village with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

Failure of the Village to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of the Village to identify a deficiency from evidence that is provided shall not be construed as a waiver of Requestor's obligation to maintain such insurance.

The Village shall have the right, but not the obligation, of prohibiting from occupying the premises until such certificates and endorsements have been placed in complete compliance with these requirements is received and approved by the Village.

Failure to maintain the required insurance may result in termination of the approval for use of Village property or facilities.

Licensee shall provide certified copies of all insurance policies required above within 10 days of the Village's written request for said copies.

2. Acceptability of Insurers

For insurance companies that obtain a rating from A.M. Best, the rating should be no less than A-, VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A-, VII or a Best's rating is not obtained, the Village has the right to reject insurance written by an insurer it deems unacceptable.

3. Cross-Liability Coverage

If Licensee's liability policies do not contain the standard ISO separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

4. Deductibles and Self-insured Retentions

Any deductibles or self-insured retentions must be declared to the Village. At the option of the Village, the Licensee may be asked to eliminate such deductibles or self-insured retentions as respects the Village, its officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.

5. Execution

The execution by a broker of any of the documents or endorsements required in this Section shall not be sufficient. All documents or endorsements required herein must be executed by a duly authorized representative of the insurer.



VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: Request Use of Village Property - Lake County Fair Association

Staff Recommendation: Approve Request

Staff Contact: Kevin J. Bowens, Village Administrator

Background: Attached is an email from the Lake County Fair Association requesting use of the Village Metra Prairie Crossing parking lot as a remote parking location during the Lake County Fair, which will be held on Wednesday, July 27 through Sunday July 31, 2016. The Fair will have shuttle buses available for anyone who parks at the commuter lots. The Village Board has approved this request in previous years, subject to the Fair Association providing a Certificate of Insurance to the Village. Four positive votes are required for approval.

Kevin Bowens

From: Kevin Bowens
Sent: Wednesday, March 16, 2016 3:38 PM
To: 'John Maguire'
Subject: RE: Lake County Fair, Prairie Crossing

Hi John. I'll place this on the next Village Board agenda for approval (April 12th). Kevin

Kevin J. Bowens
Village Administrator
118 West Cook Avenue
Libertyville, Illinois 60048
847-918-2026

From: John Maguire [<mailto:johnmaguire@lcfair.com>]
Sent: Wednesday, March 16, 2016 3:25 PM
To: Kevin Bowens
Subject: Lake County Fair, Prairie Crossing

Hello Kevin, Hope you're doing well!

I'm checking in again this year again, to ask for permission by the Village of Libertyville for use of the Prairie Crossing Station parking lots to be used as alternate overflow parking and a shuttle bus drop off locations. The Lake County Fair runs July 27-31, 2016 with scheduled hours listed below, slightly different than past years. We've typically offered school bus shuttle service starting mid-afternoon on Friday, all Saturday and all Sunday. Of course much of the flow is dictated by weather. We do also encourage visitors to use the rail service to attend our Fair.

Wednesday, July 27 - 10am-11pm
Thursday, July 28 - 10am-11pm
Friday, July 29 - 10am-Midnight
Saturday, July 30 - 10-am-Midnight
Sunday, July 31 -10am-6pm

We can provide liability insurance proof of course, and let us know of any other requirements or next steps.
Thank you,
John

John Maguire
Lake County Fair Association
1060 East Peterson Road
Grayslake, IL 60030
(847) 680-7200 ext. 12
www.lcfair.com
johnmaguire@lcfair.com





VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: Raffle License Request - Libertyville Junior Woman's Club

Staff Recommendation: Authorize license.

Staff Contact: Kevin J. Bowens, Village Administrator

Background: Attached is an application from the Libertyville Junior Woman's Club requesting permission to conduct raffle sales within the Village on May 7, 2016. The raffle is being conducted at the Libertyville Civic Center on May 7, 2016 as a fundraiser for charity.

The Administrative Staff recommends the Board approve a raffle license for the Libertyville Junior Woman's Club. Four affirmative votes are required for approval.



RAFFLE LICENSE APPLICATION – FEE \$60.00



Applicant (organization) Libertyville Junior Woman's Club
Applicant representative Jody Staszkesky
Address [REDACTED]
Libertyville, IL 60048

The type of organization applying for the raffle license.

Please indicate: () Religious () Labor () Charitable (X) Other Women's Club
() Educational () Fraternal () Veterans'

Purpose of raffle Fundraiser for charity

Area within Village where raffle will be conducted Civic Center

135 Church Street, Libertyville, IL 60048

Chances will be sold from May 7, 2016 to May 7, 2016 (maximum 180 days)

Winning chances determined at Civic Center on May 7, 2016.
(Place of drawing)

Aggregate retail value of all prizes or merchandise to be awarded in this raffle. \$ 10,000.

NOTE: The maximum retail value of a single prize awarded in a raffle is \$20,000.

The maximum amount which may be charged for each raffle is \$200.

We, the undersigned, state that we are the presiding officers of the above applicant and that said applicant is a not-for-profit organization. The undersigned further depose that the raffle be conducted in accordance with the applicable provisions of local ordinance and State statute, whichever may be applicable.

ATTEST:

Date _____

[Signature]
Secretary

[Signature]
Presiding Officer



VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: Raffle License Request - Northpointe Resources, Inc.

Staff Recommendation: Authorize license.

Staff Contact: Kevin J. Bowens, Village Administrator

Background: Attached is an application from Northpointe Resources, Inc. requesting permission to conduct raffle sales within the Village on May 14, 2016. The raffle is being conducted at Mickey Finn's on May 14, 2016 as a fundraiser for the Northpointe Resources services for developmentally disabled individuals.

The Administrative Staff recommends the Board approve a raffle license for Northpointe Resources, Inc. Four affirmative votes are required for approval.



RAFFLE LICENSE APPLICATION – FEE \$60.00

Applicant (organization) NorthPointe Resources, Inc.
Applicant representative Deborah Rabine
Address [REDACTED]

The type of organization applying for the raffle license.
Please indicate: () Religious () Labor Charitable () Other
() Educational () Fraternal () Veterans'

Purpose of raffle Fundraising Event - Development

Area within Village where raffle will be conducted Drawing at Mickey Finn's Brewery -
Tickets will be sold throughout Lake County and on the internet.

Chances will be sold from 4/4, 2016 to 5/14, 2016 (maximum 180 days)

Winning chances determined at Mickey Finn's Brewery on 5/14, 2016.
(Place of drawing)

Aggregate retail value of all prizes or merchandise to be awarded in this raffle. \$ 2,000.00.
NOTE: The maximum retail value of a single prize awarded in a raffle is \$20,000.
The maximum amount which may be charged for each raffle is \$200.

We, the undersigned, state that we are the presiding officers of the above applicant and that said applicant is a not-for-profit organization. The undersigned further depose that the raffle be conducted in accordance with the applicable provisions of local ordinance and State statute, whichever may be applicable.

ATTEST:

Date 2/18/16

Colette Berardi
Secretary

[Signature]
Presiding Officer



VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: Plat of Consolidation at 2400 Commerce Drive

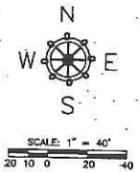
Staff Recommendation: Approve Plat

Staff Contact: Paul Kendzior, P.E., C.F.M., Director of Public Works

Background: Serra Laser Precision has requested a Plat of Consolidation for their two Lots at 2400 Commerce Drive. The attached Plat also provides for the vacation of an existing public utility easement, while reserving a portion of the easement for ComEd in accordance with their request. Staff has received written confirmation from the remaining listed franchise utilities who granted rights under the easement that they do not object to the vacation. The vacation of this easement is required to close out the permit file for the building addition construction that was completed in 2013.

Administrative staff recommends the approval of the Plat of Consolidation. Four positive votes are required for approval.

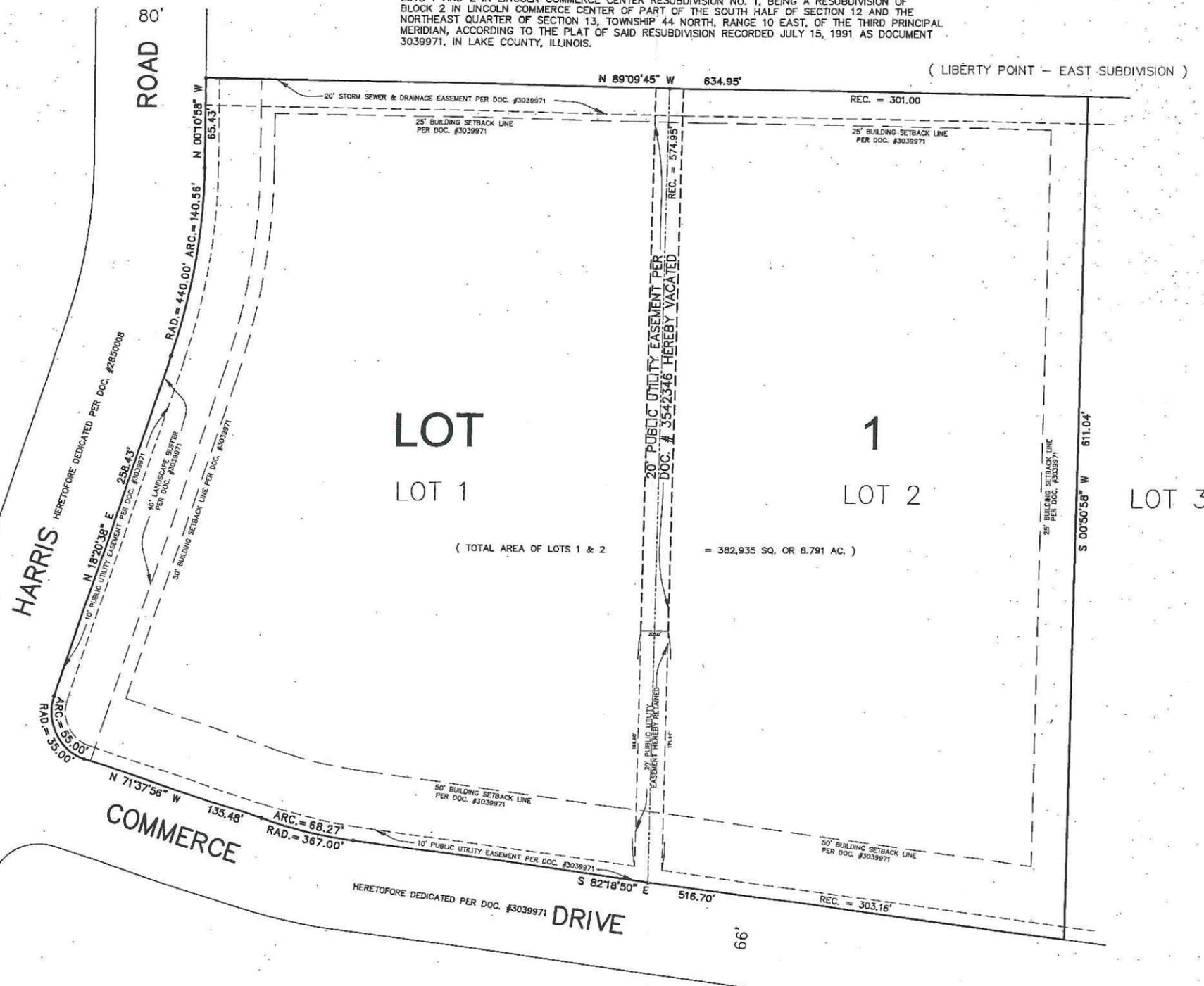
SERRA LASER PRECISION PLAT OF CONSOLIDATION



LAKE COUNTY RECORDER'S CERTIFICATE
 STATE OF ILLINOIS)
 COUNTY OF LAKE) S.S.
 THIS INSTRUMENT WAS FILED FOR RECORD IN THE RECORDER'S OFFICE OF LAKE COUNTY, ILLINOIS, ON THE _____ DAY OF _____ A.D., 20____ AT _____ O'CLOCK _____ M, AND WAS RECORDED IN BOOK _____ OF PLATS ON PAGE _____
 RECORDER OF DEEDS _____

OF
 LOTS 1 AND 2 IN LINCOLN COMMERCE CENTER RESUBDIVISION NO. 1, BEING A RESUBDIVISION OF BLOCK 2 IN LINCOLN COMMERCE CENTER OF PART OF THE SOUTH HALF OF SECTION 12 AND THE NORTHEAST QUARTER OF SECTION 13, TOWNSHIP 44 NORTH, RANGE 10 EAST, OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID RESUBDIVISION RECORDED JULY 15, 1991 AS DOCUMENT 3039971, IN LAKE COUNTY, ILLINOIS.

(LIBERTY POINT - EAST SUBDIVISION)



EASEMENT PROVISIONS
 AN EASEMENT FOR SERVING THE SUBDIVISION AND OTHER PROPERTY WITH ELECTRIC AND COMMUNICATION SERVICE IS HEREBY RESERVED FOR AND GRANTED TO COMMONWEALTH EDISON COMPANY AND AMERTECH ILLINOIS A.K.A. ILLINOIS BELL TELEPHONE COMPANY, GRANTEES, AND THEIR RESPECTIVE SUCCESSORS AND ASSIGNS JOINTLY AND SEVERALLY, TO CONSTRUCT, OPERATE, REPAIR, MAINTAIN, MODIFY, RECONSTRUCT, REPLACE, SUPPLEMENT, RELOCATE AND REMOVE, FROM TIME TO TIME, POLES, GUYS, ANCHORS, WIRES, CABLES, CONDUITS, MANHOLES, TRANSFORMERS, PEDISTALS, EQUIPMENT CABINETS OR OTHER FACILITIES USED IN CONNECTION WITH OVERHEAD AND UNDERGROUND TRANSMISSION AND DISTRIBUTION OF ELECTRICITY, COMMUNICATIONS, SOUNDS AND SIGNALS IN, OVER, UNDER, ACROSS, ALONG AND UPON THE SURFACE OF THE PROPERTY SHOWN WITHIN THE DASHED OR DOTTED LINES (OR SIMILAR DESIGNATION) ON THE PLAT AND MARKED "EASEMENT", "UTILITY EASEMENT", "PUBLIC UTILITY EASEMENT", "P.U.E." (OR SIMILAR DESIGNATION), THE PROPERTY DESIGNATED IN THE DECLARATION OF CONDOMINIUM AND/OR ON THIS PLAT AS "COMMON ELEMENTS", AND THE PROPERTY DESIGNATED ON THE PLAT AS "COMMON AREA OR AREAS", AND THE PROPERTY DESIGNATED ON THE PLAT FOR STREETS AND ALLEYS, WHETHER PUBLIC OR PRIVATE, TOGETHER WITH THE RIGHTS TO INSTALL REQUIRED SERVICE CONNECTIONS OVER OR UNDER THE SURFACE OF EACH LOT AND COMMON AREA OR AREAS TO SERVE IMPROVEMENTS THEREON, OR ON ADJACENT LOTS, AND COMMON AREA OR AREAS, THE RIGHT TO CUT, TRIM OR REMOVE TREES, BUSHES, ROOTS AND SAPLINGS AND TO CLEAR OBSTRUCTIONS FROM THE SURFACE AND SUBSURFACE AS MAY BE REASONABLY REQUIRED INCIDENT TO THE RIGHTS HEREIN GIVEN, AND THE RIGHT TO ENTER UPON THE SUBDIVISION PROPERTY FOR ALL SUCH PURPOSES, OBSTRUCTIONS SHALL NOT BE PLACED OVER GRANTEE'S FACILITIES OR IN, UPON OR OVER THE PROPERTY WITHIN THE DASHED OR DOTTED LINES (OR SIMILAR DESIGNATION) MARKED "EASEMENT", "UTILITY EASEMENT", "PUBLIC UTILITY EASEMENT", "P.U.E." (OR SIMILAR DESIGNATION) WITHOUT THE PRIOR WRITTEN CONSENT OF GRANTEE. AFTER INSTALLATION OF ANY SUCH FACILITIES, THE GRADE OF THE SUBDIVIDED PROPERTY SHALL NOT BE ALTERED IN A MANNER SO AS TO INTERFERE WITH THE PROPER OPERATION AND MAINTENANCE THEREOF.
 THE TERM "COMMON ELEMENTS" SHALL HAVE THE MEANING SET FORTH FOR SUCH TERM IN THE "CONDOMINIUM PROPERTY ACT", CHAPTER 765 ILCS 605/2(C), AS AMENDED FROM TIME TO TIME.
 THE TERM "COMMON AREA OR AREAS" IS DEFINED AS A LOT, PARCEL OR AREA OF REAL PROPERTY, THE BENEFICIAL USE AND ENJOYMENT OF WHICH IS RESERVED IN WHOLE OR AS AN APPORTIONMENT TO THE SEPARATELY OWNED LOTS, PARCELS OR AREAS WITHIN THE PLANNED DEVELOPMENT, EVEN THOUGH SUCH BE OTHERWISE DESIGNATED ON THE PLAT BY TERMS SUCH AS "OUTLOTS", "COMMON ELEMENTS", "OPEN SPACE", "OPEN AREA", "COMMON GROUND", "PARKING" AND "COMMON AREA". THE TERM "COMMON AREA OR AREAS", AND "COMMON ELEMENTS" INCLUDE REAL PROPERTY SURFACED WITH INTERIOR DRIVEWAYS AND WALKWAYS, BUT EXCLUDES REAL PROPERTY PHYSICALLY OCCUPIED BY A BUILDING, SERVICE BUSINESS DISTRICT OR STRUCTURES SUCH AS A POOL, RETENTION POND OR MECHANICAL EQUIPMENT.
 RELOCATION OF FACILITIES WILL BE DONE BY GRANTEE AT COST OF THE GRANTEE/LOT OWNER, UPON WRITTEN REQUEST.

OWNERS CERTIFICATE
 THIS IS TO CERTIFY THAT THE UNDERSIGNED IS/ARE THE OWNER(S) OF THE LAND DESCRIBED IN THE ATTACHED PLAT AND HAS CAUSED THE SAME TO BE SURVEYED AND PLATTED AS SHOWN BY THE PLAT FOR USES AND PURPOSES AS INDICATED THEREON AND DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE THEREON INDICATED.
 DATE: _____ ILLINOIS, THIS _____ DAY OF _____ A.D. 20____
 OWNER _____ OWNER _____
 STATE OF ILLINOIS)
 COUNTY OF LAKE) S.S.
 I, Rosemary Samano, A NOTARY PUBLIC IN AND FOR THE COUNTY AND STATE AFORESAID DO HEREBY CERTIFY THAT Rosemary Samano AND Robert J. Adams WHO PERSONALLY KNOWN TO ME TO BE THE SAME PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING CERTIFICATE, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGE THEIR EXECUTION OF THE ANNEXED PLAT AND ACCOMPANYING INSTRUMENT AS THEIR VOLUNTARY ACT AND AS THE FREE AND VOLUNTARY ACT OF Robert J. Adams OWNER NAME
 GIVEN UNDER MY HAND AND NOTARY SEAL THIS _____ DAY OF March, A.D. 2016
 NOTARY PUBLIC
 OFFICIAL SEAL
 Rosemary Samano
 Notary Public
 State of Illinois

COUNTY CLERK'S CERTIFICATE
 STATE OF ILLINOIS)
 COUNTY OF LAKE) S.S.
 I, _____ COUNTY CLERK OF LAKE COUNTY, ILLINOIS, DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT GENERAL TAXES, NO UNPAID CURRENT TAXES, NO UNPAID FORFEITED TAXES, AND NO REDEEMABLE TAX SALES AGAINST ANY OF THE LAND INCLUDED IN THE ANNEXED PLAT. I HEREBY CERTIFY THAT I HAVE RECEIVED ALL STATUTORY FEES IN CONNECTION WITH THE ANNEXED PLAT.
 GIVEN UNDER MY NAME AND SEAL OF THE COUNTY CLERK AT _____ ILLINOIS, THIS _____ DAY OF _____ A.D. 20____
 LAKE COUNTY CLERK

VILLAGE BOARDS CERTIFICATE
 STATE OF ILLINOIS)
 COUNTY OF LAKE) S.S.
 APPROVED AND ACCEPTED BY THE PRESIDENT AND VILLAGE BOARD OF THE VILLAGE OF LIBERTYVILLE, ILLINOIS THIS _____ DAY OF _____ A.D. 20____
 BY: _____ PRESIDENT
 ATTEST: _____ VILLAGE CLERK

VILLAGE COLLECTORS CERTIFICATE
 STATE OF ILLINOIS)
 COUNTY OF LAKE) S.S.
 I, _____ COLLECTOR FOR THE VILLAGE OF LIBERTYVILLE, ILLINOIS, DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT OR UNPAID CURRENT OR FORFEITED SPECIAL ASSESSMENTS OR ANY DEFERRED INSTALLMENTS THEREOF THAT HAVE NOT BEEN APPORTIONED AGAINST ANY OF THE LAND INCLUDED IN THE HEREIN DEDICATED PLAT.
 DATED AT LIBERTYVILLE, ILLINOIS, THIS _____ DAY OF _____ A.D. 20____

VILLAGE PUBLIC WORKS CERTIFICATE
 STATE OF ILLINOIS)
 COUNTY OF LAKE) S.S.
 I, _____ ADMINISTRATOR OF PUBLIC WORKS OF THE VILLAGE OF LIBERTYVILLE IN THE COUNTY AND STATE AFORESAID DO HEREBY CERTIFY THAT THE PUBLIC IMPROVEMENTS REQUIRED FOR THIS SUBDIVISION HAVE BEEN INSTALLED OR THE REQUIRED GUARANTEE COLLATERAL HAS BEEN POSTED INSURING SAID INSTALLATION.
 DATED AT LIBERTYVILLE, ILLINOIS THIS _____ DAY OF _____ A.D. 20____
 ADMINISTRATOR

SURVEYORS CERTIFICATE
 STATE OF ILLINOIS)
 COUNTY OF LAKE) S.S.
 THIS IS TO CERTIFY THAT I, NOLAN J. BORKOWSKI, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, NUMBER 2822, HAVE SURVEYED AND CONSOLIDATED THE FOLLOWING DESCRIBED PROPERTY:
 LOTS 1 AND 2 IN LINCOLN COMMERCE CENTER RESUBDIVISION NO. 1, BEING A RESUBDIVISION OF BLOCK 2 IN LINCOLN COMMERCE CENTER, OF PART OF THE SOUTH HALF OF SECTION 12 AND THE NORTHEAST QUARTER OF SECTION 13, TOWNSHIP 44 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID RESUBDIVISION RECORDED JULY 15, 1991 AS DOCUMENT 3039971, IN LAKE COUNTY, ILLINOIS.
 ALL DISTANCES ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF. I ALSO CERTIFY THAT THE LAND IS WITHIN THE VILLAGE OF LIBERTYVILLE, WHICH HAS ADOPTED A COMPREHENSIVE PLAN AND MAP AND IS EXERCISING THE SPECIAL POWERS AUTHORIZED BY DIVISION 12 OF ARTICLE 11 OF THE ILLINOIS MUNICIPAL CODE AS AMENDED.
 I FURTHER CERTIFY THAT THE PARCEL(S) INCLUDED IN THIS RECORD OF DEED ARE NOT LOCATED IN THE SPECIAL HAZARD AREA IDENTIFIED FOR THE VILLAGE OF LIBERTYVILLE, LAKE COUNTY, ILLINOIS, BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP PANEL NUMBER 170257-0995-B, EFFECTIVE DATE NOVEMBER 3, 1982.
 GIVEN UNDER MY HAND AND SEAL THIS _____ DAY OF _____ A.D. 20____
 ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 2822
 LICENSE EXPIRES 11-30-2016

PREPARED BY:
NOLAN & WEDOW SURVEY GROUP, LLC
 703 ILLINOIS AVENUE (PROFESSIONAL DESIGN FIRM # 184-004605)
 ST. CHARLES, IL 60174
 E MAIL NOLANNSC@aol.com FAX (630) 578-4029
 (630) 578-4028 FILE # D-16-103



VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: Traffic Signal Pole Painting Contract with BP&T Co.

Staff Recommendation: Approve Contract and Authorize Execution

Staff Contact: Paul Kendzior, P.E., C.F.M., Director of Public Works

Background: In September of 2013 the Village started the painting of the downtown decorative Sternberg light poles and fixtures (non-Traffic Signal Poles). To finish painting the remainder of the Sternberg poles, competitive bids were solicited on March 9, 2016 for the Traffic Signal Pole Painting project. This project involves the painting of the traffic signal poles and mast arms at the intersections of Lake Street/Milwaukee Avenue, Cook Avenue/Milwaukee Avenue, Church Street/Milwaukee Avenue and Park Avenue/Milwaukee Avenue. Four bids were received at the Bid Opening on March 28, 2016. BP&T Co. of Mount Prospect, IL was the lowest responsible bidder in the amount of \$9,777.00. The Bid Tabulation is attached.

The Capital Improvement Fund allocates \$30,000 for the painting of traffic signal poles (Account # 40-0000-0-768), which exceeds the amount needed. Staff has not worked previously with BP&T Co., but did contact the references provided and all were positive.

Administrative Staff recommends awarding the Contract to BP&T Co. in the not-to-exceed amount of \$9,777.00 and authorizing execution by the Village Administrator. Four positive votes are required for approval.

Village of Libertyville
 Traffic Pole Painting
 Bid Results¹

Opened: March 28, 2016 at 9:00 am

Item	Unit	BP&T		Pete the Painter		GO Painters		Muscat	
		Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
18' Sternberg Pole & Mast	9 Poles	\$ 480.00	\$ 4,320.00	\$ 650.00	\$ 5,850.00	\$ 588.00	\$ 5,292.00	\$ 985.00	\$ 8,865.00
14' Sternberg Pole	17 Poles	\$ 321.00	\$ 5,457.00	\$ 290.00	\$ 4,930.00	\$ 380.00	\$ 6,460.00	\$ 426.00	\$ 7,242.00
			\$ 9,777.00		\$ 10,780.00		\$ 11,752.00		\$ 16,107.00

¹ As Read



VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: Join Houston Galveston Area Council - Purchasing Cooperative

Staff Recommendation: Authorize Staff to complete application to Join the HGAC - Purchasing Cooperative

Staff Contact: Richard M. Carani, Fire Chief

Background: The Fire Department is in the process of developing specifications for a replacement Fire Engine which is proposed in the 2016-2017 Village budget. In preparing for this purchase we have discovered that the Northwest Municipal Conference (NWMC) Suburban Purchasing Cooperative does not have a fire apparatus bid on contract for 2016. For previous new apparatus purchases, the Village has taken advantage of the NWMC Suburban Purchasing Cooperative fire apparatus bid as a base competitive bid price.

Because the NWMC is in the process of reevaluating fire apparatus bidding, staff has been researching other joint purchasing opportunities. One joint purchasing program for government and non-profit agencies is the Houston Galveston Area Council (HGAC) Cooperative Purchasing Program. Currently, the HGAC has two Pierce fire apparatus listed in their joint purchasing program. The HGAC was established in 1971 by the Texas legislature to promote cooperative purchasing among local governments in Texas. Today, any local government or non-profit can become a member of the HGAC. The purchasing cooperative has more than 7000 entities participating, including the following communities and non-profits in Lake County; Highland Park, Lake Forest, Gurnee, Mundelein, Vernon Hills, Waukegan, Park City, Barrington, Lambs Farm, and the County of Lake.

Staff is recommending the Village submit an application to join the HGAC purchasing cooperative in order to utilize the fire apparatus bid as well as the many other additional purchasing opportunities available through this cooperative. Four affirmative votes are required for approval.



A Joint Purchasing Program For Local Government Agencies

October 1, 2014

Mr. Michael J. Mikoola, Jr.
President & CEO
Global Emergency Products/Pierce
1401 N. Farnsworth Avenue
Aurora, IL 60505

Dear Mr. Mikoola,

This letter is to inform you that the Suburban Purchasing Cooperative (SPC) Governing Board has voted to decline awarding a one-year contract extension with Global Emergency Products/Pierce of Aurora, IL for Pierce Manufacturing Arrow XT Heavy Duty Fire Apparatus Contract #136, and the month-to-month extension that had been awarded in the interim is rescinded.

In addition, SPC Governing Board has determined that the Temco Machinery, Inc. check #076399 in the amount of \$1,500.00 for the Village of North Riverside will be returned to you.

Please confirm that you understand that the Global Emergency Products has no contractual relationship with the Suburban Purchasing Cooperative or Northwest Municipal Conference (NWMC) and may not reference our joint purchasing agreements in marketing or sales efforts by your firm. Please sign and date this acknowledgement, retaining copies for your files and return the original to my attention.

Sincerely,

Ellen Dayan, CPPB
Program Manager for Purchasing

10/01/14

Name: Ellen Dayan
Northwest Municipal Conference

Date

Name: Michael J. Mikoola, Jr.
Global Emergency Products/Pierce

Date

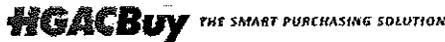
cc: Mark Fowler, Executive Director, NWMC
Suburban Purchasing Cooperative Governing Board
Northwest Municipal Conference Fire Core Cost Containment Committee

*DuPage Mayors &
Managers Conference*
1220 Oak Brook Road
Oak Brook, IL 60523
Suzette Quintell
Phone: (630) 571-0480
Fax: (630) 571-0484

*Northwest Municipal
Conference*
1600 East Golf Rd., Suite 0700
Des Plaines, IL 60016
Ellen Dayan, CPPB
Phone: (847) 296-9200
Fax: (847) 296-9207

*South Suburban Mayors
And Managers Association*
1904 West 17th Street
East Hazel Crest, IL 60429
Ed Paesel
Phone: (708) 206-1155
Fax: (708) 206-1133

*Will County
Governmental League*
3180 Theodore Street, Suite 101
Joliet, IL 60435
Cherie Belom
Phone: (815) 729-3535
Fax: (815) 729-3536


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INFORMATION ABOUT THE PROGRAM

LIST OF END USERS

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End User	City
Illinois	
Addison Fire Protection District (IL)	Addison
Alsip School District 126 (IL)	Alsip
American Quality Schools (IL)	Chicago
Arlington Heights Park District (IL)	Arlington Heights
Aurora Township Road District (IL)	North Aurora
Barrington Countryside Fire Protection District (IL)	Lake Barrington
Bismarck Community Fire Protection District (IL)	Bismarck
Buffalo Grove Park District (IL)	Buffalo Grove
Calumet Memorial Park District (IL)	Calumet City
Chaddock (IL)	Quincy
City of Berwyn (IL)	Berwyn
City of Bloomington (IL)	Bloomington
City of Carmi (IL)	Carmi
City of Crystal Lake (IL)	Crystal Lake
City of Decatur (IL)	Decatur
City of Des Plaines (IL)	Des Plaines
City of East Moline	East Moline
City of East Peoria (IL)	East Peoria
City of Fairbury (IL)	Fairbury
City of Freeport (IL)	Freeport
City of Geneva (IL)	Geneva
City of Highland Park (IL)	Highland Park
City of Jerseyville (IL)	Jerseyville
City of Lake Forest (IL)	Lake Forest
City of Marion (IL)	Marion
City of Marseilles (IL)	Marseilles
City of Monticello (IL)	Monticello
City of Mount Vernon (IL)	Mt. Vernon
City of Murphysboro (IL)	Murphysboro
City of Naperville (IL)	Naperville
City of O'Fallon (IL)	O'Fallon
City of Oak Forest (IL)	Oak Forest
City of Palos Heights (IL)	Palos Heights
City of Park City (IL)	Park City
City of St. Charles (IL)	St. Charles
City of Tuscola (IL)	Tuscola
City of Warrenville (IL)	Warrenville
City of Waukegan (IL)	Waukegan
City of Wheaton (IL)	Wheaton
Community Consolidated School District #64 (IL)	Park Ridge
Community High School District #117 (IL)	Lake Villa
County of Adams (IL)	Quincy
County of McHenry (IL)	Woodstock
County of Will (IL)	Joliet
Darien-Woodridge Fire Protection District (IL)	Darien
Dundee Township (IL)	East Dundee
Dundee Township Park District (IL)	Carpentersville
DuPage County (IL)	Wheaton
Ford County (IL)	Paxton
Fremont Township (IL)	Mundelein
Girard Fire Protection District (IL)	Girard
Glen Ellyn Park District (IL)	Glen Ellyn
Harvey Public Schools District 152 (IL)	Harvey
Homer Township Road District (IL)	Homer Glen
Housing Authority of the County of Lake (IL)	Grayslake
Huntley Park District (IL)	Huntley
Illinois Beach State Park (IL)	Zion
Illinois School District U-46 (IL)	Elgin
Kewanee Park District (IL)	Kewanee
Lake County (IL)	Waukegan
Lake Forest School District #115 (IL)	Lake Forest
Lamb Farm (IL)	Libertyville
Linestone Township Fire Protection District (IL)	Peoria
Lockport Township Park District (IL)	Lockport
Lombard School District 44 (IL)	Lombard
Manhattan Park District (IL)	Manhattan
Marseilles Elementary School District #150 (IL)	Marseilles
Morris Fire Protection & Ambulance District (IL)	Morris
Niles Park District (IL)	Niles
Northern Tazewell Fire Protection District (IL)	Washington
Oak Grove School District #68 (IL)	Green Oaks
Oak Lawn Park District (IL)	Oak Lawn
Orangeville Fire Protection District (IL)	Orangeville
Orion Community Unit School District 223 (IL)	Orion
Orland Fire Protection District (IL)	Orland Park
Pleasure Driveway and Park District of Peoria, Illinois (IL)	Peoria
Putnam County (IL)	Hennepin
Rides Mass Transit District (IL)	Harrisburg
Roberts Park Fire Protection District (IL)	Justice
Rockford Park District (IL)	Rockford
Rockford Public Schools District 205 (IL)	Rockford

Rolling Meadows Park District (IL)	Rolling meadows
Seneca High School District 160 (IL)	Seneca
Skokie Public Library (IL)	Skokie
Southern Illinois Airport Authority (IL)	Murphysboro
Springfield Metro Sanitary District (IL)	Springfield
St. Clair County (IL)	Belleville
St. Clair Township (IL)	Swansea
St. Joseph-Stanton Fire Protection District (IL)	St. Joseph
Taylorville Township Road District (IL)	Taylorville
The Cara Program (IL)	Chicago
Tree Research & Education Endowment Fund (IL)	Naperville
Tri-State Fire Protection District (IL)	Darien
Village of Arlington Heights (IL)	Arlington Heights
Village of Barrington (IL)	Barrington
Village of Buffalo Grove (IL)	Buffalo Grove
Village of Clarendon Hills (IL)	Clarendon Hills
Village of Crestwood (IL)	Crestwood
Village of Dolton (IL)	Dolton
Village of Downers Grove (IL)	Downers Grove
Village of Elk Grove (IL)	Elk Grove
Village of Glendale Heights (IL)	Glendale Heights
Village of Glenview (IL)	Glenview
Village of Gurnee (IL)	Gurnee
Village of Hoffman Estates (IL)	Hoffman Estates
Village of Lincolnshire (IL)	Lincolnshire
Village of Maywood (IL)	Maywood
Village of Merrionette Park (IL)	Merrionette Park
Village of Metamora (IL)	Metamora
Village of Morton Grove (IL)	Morton Grove
Village of Mount Prospect (IL)	Mount Prospect
Village of Mundelein (IL)	Mundelein
Village of New Baden (IL)	New Baden
Village of Niles (IL)	Niles
Village of Northbrook (IL)	Northbrook
Village of Northfield (IL)	Northfield
Village of Oak Brook (IL)	Oak Brook
Village of Palatine (IL)	Palatine
Village of Rantoul (IL)	Rantoul
Village of Skokie (IL)	Skokie
Village of South Elgin (IL)	South Elgin
Village of Streamwood (IL)	Streamwood
Village of Tolono (IL)	Tolono
Village of Vernon Hills (IL)	Vernon Hills
Village of Villa Park (IL)	Villa Park
Village of Westmont (IL)	Westmont
Village of Winthrop Harbor (IL)	Winthrop Harbor
West Chicago Fire Protection District (IL)	West Chicago
Westchester Park District (IL)	Westchester
Westmont Park District (IL)	Westmont
Winfield Park District (IL)	Winfield
Wood Dale Fire Protection District (IL)	Wood Dale
Worth Township (IL)	Alsip

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INFORMATION ABOUT THE PROGRAM

USING THE PROGRAM

Types of Participating End Users:

- Municipalities, Cities, Counties and State Agencies
- Councils of Government
- Schools, School Districts, Colleges, Universities
- Hospitals and Hospital Districts
- Emergency Medical Services and Services Districts
- Volunteer Fire Departments and Rural Fire Prevention Districts
- Special Law Enforcement Jurisdictions
- Judicial Courts & Districts
- Emergency Communications Districts
- Utility Districts (MUDs, WCIDs, Irrigation, etc.)
- Special Districts
- Authorities (Airport, Port, River, Water, Toll Road, etc.)
- State Agencies
- Not-for-Profit Corporations [501(c)(3)] providing government functions and services.
(Special requirements apply: See Program Info/Executing an Interlocal Contract with HGACBuy)

The Texas Interlocal Cooperation Act

Most States in the United States have either Interlocal Cooperation or Joint Powers authority to allow local governments in those states to join and participate in programs like HGACBuy. Click on Authorizing Statutes on the HGACBuy web site to see what cooperative purchasing statutes exist in each state to allow for participation in HGACBuy.

In 1971, the Texas Legislature passed the Interlocal Cooperation Act [Texas Government Code, Title 7, Chapter 791] to promote activities among local governments across Texas. Any local government or non-profit providing government services may contract or agree with one or more local governments under the terms of this Act to conduct purchasing and other administrative functions. The following excerpt from the Act states that... "The Interlocal Cooperation Act's purpose is to improve the efficiency and effectiveness of local governments by authorizing the fullest possible range of inter-governmental contracting authority at the local level including contracts between all political subdivisions of the state and agencies of the state.

Legal Authority

Governmental entities join HGACBuy by execution of an Interlocal Contract (ILC) which can be found on the HGACBuy website under Program Info.

By executing the ILC, the End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a qualifying non-profit corporation, county, municipality, special district, or other political subdivision of the State of Texas, or another state, and (2) it possesses adequate legal authority to enter into this Contract.

Scope of H-GAC's Professional Services

When participating in HGACBuy, members make their purchase orders out to, and directly pay, the HGACBuy contractor. However, H-GAC does act as the designated purchasing agent on behalf of participating End Users by performing specific services including, but not limited to:

- Conducting research and surveys
- Developing specifications for each product/service
- Soliciting vendor participation
- Issuing specifications documents
- Conducting pre-bid/pre-proposal conferences
- Opening bid/proposal responses
- Evaluating responses
- Issuing Vendor Contracts awarded by the H-GAC Board of Directors
- Certifying contract validity
- Contracts Administration

Interlocal Contract Renewals

Provisions of the Interlocal Cooperation Act provide for annual renewal of Interlocal Contracts. The contract document issued by HGACBuy contains a provision for automatic annual renewal. Unless an updated contract document is requested, or statutory change occurs, the initial enactment could remain in effect in perpetuity. A permanent identification number is assigned to each End User contract.

Purchasing Statutes Applied to H-GAC Competitive Bid Process

Products offered through HGACBuy have been subjected to either the competitive bid or competitive proposal format based on Texas statutes for Councils of Governments under the Local Government Code Chapter 252. The 76th Legislature, Regular Session, added language that stipulates Councils of Governments shall specifically use "municipal bidding statutes". As administrator, H-GAC's rules of

governance apply. In evaluating bid and proposal responses, HGACBuy takes into account any prospective contractor's ability to meet performance requirements. Factors considered include number and location of sales/service facilities, depth of staff, qualifications of technical support personnel, and business continuity. Contractors are expected to service all End Users participating in the Program wherever possible, practical, and not contrary to franchise or dealership agreements.

II-GAC Board of Directors Awards All Contracts

The Board of Directors composed of 35 elected officials awards all H-GAC cooperative purchasing contracts. As a political subdivision of the State of Texas, Board agenda are publicly posted in advance of public meetings. Board meetings are customarily held on the third Tuesday of each month in H-GAC Conference Room A, Second floor, 3555 Timmons Lane, Houston. The Houston-Galveston Area Council is one of Texas' 24 regional councils of governments.

Steps To Placing Purchase Orders Through HGACBuy

Step 1: (first time only)

Execute the "Interlocal Contract" (ILC) found on the HGACBuy website under [Program Info](#), and return to H-GAC. H-GAC will sign two copies and return one to the End User for their records. The ILC may be faxed to 713-993-4548 for expedited processing.

Step 2:

Obtain specific [product details](#) from the HGACBuy website, www.HGACBuy.org. Then, contact the contractor's nearest representative for additional assistance and a definitive price quotation. Contractor information can be found at the bottom of each contracts web page under Products Available.

Step 3:

Prepare and submit your purchase order directly to the relevant HGACBuy contractor, after completing consultation with the contractor's representative. A copy of the order along with a copy of the contractor's written quotation shall be faxed or mailed to HGACBuy at FAX: 713-993-4548. Orders should include specific details regarding the purchase (i.e., name of the End User's contact person, shipping/delivery instructions, and installation details, if any). HGACBuy contractors will then invoice End User for all purchases, and End User will pay the contractor directly following delivery and acceptance.

NOTE: Performance Bond

HGACBuy's contractual requirements no longer include a Performance Bond, and bid pricing should reflect this cost saving. However, Contractor must be prepared to offer a Performance Bond to cover any specific order, if so requested by End User. Contractor shall quote a price to End User for provision of any requested Performance Bond. If Performance Bond is requested by End User for a particular order, Contractor agrees to furnish the Performance Bond within ten (10) days of receipt of End User's purchase order.

HGACBuy Order Confirmation

When the copy of a purchase order and contractor's written quotation are received by HGACBuy (see Step 3 above), an Order Confirmation is prepared and sent to the Member and the Contractor - authorizing the Contractor to proceed with the order.

Remitting End User Payments For Products and Services Rendered

The prompt payment requirements for products and services rendered through cooperative purchasing states that "...upon delivery of the goods and services purchased, and presentation by HGACBuy contractor of a properly documented invoice, the End User shall promptly, and in any case within thirty (30) days, pay the HGACBuy contractor the full amount of the invoice.

All contracts between HGACBuy and its contractors require prompt payment upon delivery of products/services to an End User.

Ownership Passes Directly From Contractors to End Users

HGACBuy does not at any time take title to any product. Contractors assign ownership directly to End Users.

Reimbursement of HGACBuy's Operational Costs

The HGACBuy program is solely funded through the assessment of an administrative fee paid by the contractor on each order.

End Users Invited to Attend Pre-Bid Conferences

HGACBuy schedules publicly announced pre-bid/pre-proposal specification conferences with manufacturers, distributors, representatives, and dealers for the various product categories offered. These conferences, held throughout each year, are widely attended by the various industry groups represented in the Program. End Users are invited to attend these conferences also. See a listing of scheduled pre-bid

conferences on the HGACBuy website under Bid Notices.

3-Way Partnership At Work

The three-way partnership between HGACBuy, Program End Users, and Contractors is a very important relationship that provides vital links to ensure effective cooperative results. Clear, concise communication is essential to making the partnership effective and successful. The contact path includes all three parties: HGACBuy, End User, and Contractor.

H-GAC's Role: HGACBuy's role is to conduct product research and surveys, write technical specifications, conduct pre-bid conferences, open bids, and evaluate responses. After contracts are awarded by the H-GAC Board, HGACBuy certifies contract validity, and administers contracts.

The End User's Role: End Users are expected to consult with Contractors' representatives for the purpose of determining the exact requirements needed to serve constituents. End Users work with Contractor's representatives to detail and complete all documentation required when submitting purchase orders.

The Contractor's Role: HGACBuy relies upon its Contractors to quickly respond to End User inquiries that provide detailed product information and pricing, including priced options for specific products. Contractors' representatives work closely with each End User to meet specific constituent needs.

H-GAC's Bid Notices

The Program's Coordinator for Specifications & Bids directs the bid/proposal cycle for products and services that HGACBuy desires to place under contract on behalf of Members. The near term schedule of procurements is posted on the HGACBuy website under Bid Notices.

Distribution of H-GAC Product Specifications

Product/service specifications and Invitations To Submit Competitive Bids/Proposals are distributed by email to all prospective responders that HGACBuy is aware of. The documents are also posted on the HGACBuy website, and the legally required notices are posted in newspapers, including minority-emphasis publications.

End User Benefits

HGACBuy offers significant benefits to participating End Users whether large, medium, or small size.

- Expedited procurement
- Volume purchasing discounts
- On-duty professional staff assistance
- Research and development of technical specifications
- Contract administration

H-GAC Web Site

Information on products under contract through HGACBuy can be accessed through the web site. The web site contains the following:

- Product categories with base bid prices
- Contractors' representatives with telephone numbers
- H-GAC staff telephone numbers and e-mail addresses
- Listing of Specifications Conferences
- Listing of Bid opening dates for each product category

Contacting HGACBuy

3555 Timmons Ln, Suite 120
Houston, TX 77027

Phone: 800-926-0234
Fax: 713-993-4548
Web: www.HGACBuy.org

Individual staff phone numbers and emails may be found on the HGACBuy website under Program Staff.

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VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: Request to Waive False Alarm Fees

Staff Recommendation: Waive False Alarm Fee

Staff Contact: Richard M. Carani, Fire Chief

Background: Attached are three invoices which were sent to the Lake County Forest Preserve (LCFPD) for false alarm responses in 2015. The first two invoices have been paid in full, this includes the first seven false alarms. The third invoice has not been paid and the Forest Preserve has asked for consideration of waiving the false alarm fees.

Due to the unusual frequency of alarms and noting that the alarm malfunction appeared to be the same problem, the LCFPD was made aware of this issue by the Libertyville Fire Department. The LCFPD notified their alarm contractor right away to come out and determine what the problem with the alarm was. Because it was difficult to track down this specific problem, several false alarms occurred during the period of time the LCFPD and their contractor were working on the alarm to fix the problem. When the problem with the alarm was found, the repairs were made and the alarm stopped malfunctioning. The LCFPD is asking if the Village would consider waiving the fees on the third invoice due to the fact their alarm contractor was notified immediately to come out and fix the problem and due to the fact the alarm kept malfunctioning while attempting to determine the problem.

Because the LCFPD was responsive in fixing the problem and due to the fact it took some time to diagnose the problem, Staff is recommending the Village waive the fees in the amount of \$1,875.00.

Four affirmative votes are needed for approval.

Memorandum

To: Kevin Bowens, Village Administrator
From: Rich Carani, Fire Chief *RC*
Date: March 30, 2016
Subject: L/C Forest Preserve - False Alarm Fees
CC: Kelly Amidei, Pat Wesolowski

Attached are three invoices which were sent to the L/C Forest Preserve for false alarm responses in 2015. The first two invoices have been paid in full, this includes the first seven false alarms. The third invoice has not been paid and the Forest Preserve has asked for some consideration on the fines.

Due to the frequency of alarms and noting that the alarm malfunction appeared to be the same problem, the LCFPD was made aware of this issue by the Libertyville FD. The LCFPD notified their alarm contractor to come out and determine what the problem was. Because it was difficult to track down the problem, several false alarms occurred during the period of time the LCFPD was working on the alarm to fix the problem. The LCFPD is asking if we would consider waiving fees on the third invoice due to the fact their alarm contractor was notified and they were attempting to fix the problem while the alarm kept malfunctioning.

Because the LCFPD was responsive to fixing the problem and due to the fact it took some time to diagnose the problem, I can see a valid argument for waiving the fees on the third invoice. Please let me know your thoughts, I would be happy to draft an agenda supplement for a future Board meeting. Thank you.



VILLAGE OF LIBERTYVILLE

118 WEST COOK AVENUE
LIBERTYVILLE, IL 60048
(847) 918-2009

INVOICE

LAKE COUNTY FOREST PRESERVE
1899 W WINCHESTER RD
LIBERTYVILLE, IL 60048

Customer ID: LC FOREST PRESERVE
Invoice Number: 000002056
Invoice Date: 07/06/2015
Due Date: 08/05/2015

Quantity	Description	Unit Price	Amount
1	FALSE ALARM CHARGES - 4	125.00	125.00

DATE RANGE: 1/1/15-6/30/15

FALSE ALARM ADDRESS: INDEPENDENCE GROVE, 16400 W BUCKLEY RD, LIBERTYVILLE, IL 60048

- #1 4/1/15 - \$0
- #2 4/21/15 - \$0
- #3 5/3/15 - \$50
- #4 5/28/15 - \$75

TOTAL: \$125.00

ANY QUESTIONS CONTACT KEN KOMERS AT THE FIRE DEPT 847-918-2063.

Total Invoice:	125.00
Credits Applied:	0.00
Payments Applied:	125.00
Invoice Balance:	0.00

VILLAGE OF LIBERTYVILLE

INVOICE

Customer ID: LC FOREST PRESERVE
Invoice Number: 000002056
Service Date: 07/06/2015
Invoice Date: 07/06/2015
Due Date: 08/05/2015

PLEASE RETURN A COPY OF INVOICE
WITH PAYMENT

Payments made to the Village of Libertyville by check will
be converted into Electronic Debits and processed through
the Automatic Clearing House (ACH)





VILLAGE OF LIBERTYVILLE

118 WEST COOK AVENUE
LIBERTYVILLE, IL 60048
(847) 918-2009

INVOICE

LAKE COUNTY FOREST PRESERVE
1899 W WINCHESTER RD
LIBERTYVILLE, IL 60048

Customer ID: LC FOREST PRESERVE
Invoice Number: 000002155
Invoice Date: 10/05/2015
Due Date: 11/04/2015

Quantity	Description	Unit Price	Amount
1	FALSE ALARM CHARGES - 7	375.00	375.00

DATE RANGE: 7/1/15-9/30/15

FALSE ALARM ADDRESS: INDEPENDENCE GROVE, 16400 W BUCKLEY RD, LIBERTYVILLE, IL 60048

FALSE ALARM CHARGES: 1-4 PREVIOUSLY BILLED

#5 8/14/15 - \$100
#6 9/7/15 - \$125
#7 9/19/15 - \$150

TOTAL: \$375.00

ANY QUESTIONS CONTACT KEN KOMERS AT THE FIRE DEPT 847-918-2063.

Total Invoice:	375.00
Credits Applied:	0.00
Payments Applied:	375.00
Invoice Balance:	0.00

VILLAGE OF LIBERTYVILLE

INVOICE

Customer ID: LC FOREST PRESERVE
Invoice Number: 000002155
Service Date: 10/05/2015
Invoice Date: 10/05/2015
Due Date: 11/04/2015

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VILLAGE OF LIBERTYVILLE

118 WEST COOK AVENUE
LIBERTYVILLE, IL 60048
(847) 918-2009

INVOICE

LAKE COUNTY FOREST PRESERVE
1899 W WINCHESTER RD
LIBERTYVILLE, IL 60048

Customer ID: LC FOREST PRESERVE
Invoice Number: 0000002383
Invoice Date: 01/05/2016
Due Date: 02/04/2016

Quantity	Description	Unit Price	Amount
1	FALSE ALARM CHARGES - 12	1,875.00	1,875.00

DATE RANGE: 10/1/15-12/31/15

FALSE ALARM ADDRESS: INDEPENDENCE GROVE, 16400 W BUCKLEY RD, LIBERTYVILLE, IL 60048

FALSE ALARM CHARGES: 1-7 PREVIOUSLY BILLED

#8 10/17/15 - \$175
#9 10/24/15 - \$200
#10 10/30/15 - \$500
#11 11/6/15 - \$500
#12 11/12/15 - \$500

TOTAL: \$1875.00

ANY QUESTIONS CONTACT KEN KOMERS AT THE FIRE DEPT 847-918-2063.

Total Invoice:	1,875.00
Credits Applied:	0.00
Payments Applied:	0.00
Invoice Balance:	1,875.00

VILLAGE OF LIBERTYVILLE

INVOICE

Customer ID: LC FOREST PRESERVE
Invoice Number: 0000002383
Service Date: 01/05/2016
Invoice Date: 01/05/2016
Due Date: 02/04/2016

PLEASE RETURN A COPY OF INVOICE
WITH PAYMENT

Payments made to the Village of Libertyville by check will
be converted into Electronic Debits and processed through
the Automatic Clearing House (ACH)





VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: **REPORT OF THE APPEARANCE REVIEW COMMISSION**
March 21, 2016

Appearance Review

Commission Recommendation: To approve.

Staff Contact: John P. Spoden, Director of Community Development

Background: The Appearance Review Commission (ARC) met on March 21, 2016, and reviewed three (3) items that require Village Board approval.

The items heard at the March 21, 2016, meeting include:

1. 1800 Industrial Drive (CNC Graphics, Authorized Agent for Scott Rosenbach)

Request is for approval of new signage.

Commissioner Seneczko made a motion, seconded by Commissioner Chapin, to recommend the Village Board of Trustees approve the application for new signage at 1800 Industrial Drive, in accordance with the plans submitted.

Motion carried 3 - 0.

2. 801 S. Milwaukee Avenue (Advocate Condell Medical Center, Applicant)

Request is for approval of new landscaping.

Condell is proposing to remove 46 dead or dying trees on their campus. They are proposing to replace 46 trees on-site per Village Code. Typically this is approved at the Staff level, but as the trees are not proposed to be planted in the same location, the proposal was forwarded to the Appearance Review Commission. The Commission approved the request with the condition that Condell look for opportunities to plant additional trees above the 46 required.

Commissioner Chapin made a motion, seconded by Commissioner Seneczko, to recommend the Village Board of Trustees approve the application for new landscaping at 801 S. Milwaukee Avenue, subject to the following condition: 1) the applicant review the site as trees are removed and look for opportunities to plant additional trees above the 46 required.

Motion carried 3 - 0.

Village Board Agenda Supplement
Page 2 of 2

3. 481 Peterson Road (Mark Khayat, Applicant)

Request is for approval of new building facades.

Commissioner Seneczko made a motion, seconded by Commissioner Chapin, to recommend the Village Board of Trustees approve the application for new building facades at 481 Peterson Road, subject to the following conditions: 1) the canopy supports be enhanced with something decorative to match the gooseneck fixtures, and 2) the applicant has the option to switch the locations of stone and brick on the facade.

Motion carried 3 - 0.

REPORT OF THE APPEARANCE REVIEW COMMISSION

March 21, 2016

**ARC 16-09 CNC Graphics, Authorized Agent for Scott Rosenbach
1800 Industrial Drive**

Request is for approval of new signage.

Ms. Sophie Skirucha, CNC Graphics, presented a new sign panel for an existing monument sign at 1800 Industrial Drive.

Ms. Skirucha stated that they are re-facing an existing sign. She stated that the sign is non-illuminated.

Commissioner Seneczko made a motion, seconded by Commissioner Chapin, to recommend the Village Board of Trustees approve the application for new signage at 1800 Industrial Drive, in accordance with the plans submitted.

Motion carried 3 - 0.

**ARC 16-11 Advocate Condell Medical Center, Applicant
801 S. Milwaukee Avenue**

Request is for approval of new landscaping.

Mr. Austin Rennick, Advocate Condell Medical Center, presented a new landscape plan for Advocate Condell Medical Center.

Mr. Rennick stated that many dead or dying trees need to be removed from all over the campus. He stated that they will be removed immediately, but that replacement may not occur for another year. He stated that the replacement trees will not go in the same exact location as the trees to be removed. Ms. Bye stated that she can check with the Building Commissioner to see if the permit expiration can be extended in the event that replacement does not happen within a year.

Commissioner Chapin stated that they are proposing to remove over 300 inches of trees, but that there are only 90 inches of replacement trees. Ms. Bye stated that the ordinance requires one-for-one tree replacement and that each replacement tree needs to be at least 2.5 inches at planting. Chairman Robbins stated that it looks like they are in compliance with the code. Commissioner Chapin recommended that there be 180 inches of replacement trees at planting.

Chairman Robbins asked why the trees are dying. Commissioner Chapin stated that it is a combination of age and a lack of sunlight.

Commissioner Chapin asked if the petitioner could come back in a year with a new replacement plan once the trees are removed and the site reviewed. Chairman Robbins stated that the ARC could approve the plan with the condition that the size or amount of trees be increased. Commissioner Chapin stated that they should plant more, smaller trees as they will do better,

Report of the Appearance Review Commission

Page 2 of 2

instead of planting larger trees. Mr. Rennick stated that he will need to discuss the extra costs with the landscape contractor and Advocate Condell.

Commissioner Chapin made a motion, seconded by Commissioner Seneczko, to recommend the Village Board of Trustees approve the application for new landscaping at 801 S. Milwaukee Avenue, subject to the following condition: 1) the applicant review the site as trees are removed and look for opportunities to plant additional trees above the 46 required.

Motion carried 3 - 0.

**ARC 16-12 Mark Khayat, Applicant
481 Peterson Road**

Request is for approval of new building facades.

Mr. Duane Laska, North Shore Signs, and Mr. Joe Peshut, Varia Design, presented new building facades for Austin's at 481 Peterson Road.

Mr. Laska stated that they are proposing to remodel the outdated exterior of the restaurant. He stated that they will add barnwood siding and stone to the building. He stated that the windows will be replaced. He stated that a new stone wall with a limestone cap will replace the fence surrounding the patio and that they will add a trellis and fireplace. He stated that the front doors will be replaced. He stated that they will come back with a proposal for new signage.

Chairman Robbins asked if any work will be done to the sides or rear of the building. Mr. Peshut stated that the west façade will get new stone.

Commissioner Seneczko asked about the canopy supports and if they could be made more substantial and proportional to the patio area. Mr. Peshut stated that they want to keep them as minimalist as possible. Commissioner Chapin stated that they could be boxed in cedar. Chairman Robbins stated that the cedar could go from the floor to the same height as the stone wall. Mr. Peshut stated that they could be made more decorative and from metal since there is so much stone and wood proposed. Commissioner Seneczko stated that they could be tied to the lamps.

Chairman Robbins asked if the materials on the east portion of the front façade could be reversed, so that the stone is in the front and the wood in the rear. Mr. Peshut stated that they had wanted the stone from the bar area to wrap around, but that they could consider this.

Commissioner Seneczko made a motion, seconded by Commissioner Chapin, to recommend the Village Board of Trustees approve the application for new building facades at 481 Peterson Road, subject to the following conditions: 1) the canopy supports be enhanced with something decorative to match the gooseneck fixtures, and 2) the applicant has the option to switch the locations of stone and brick on the facade.

Motion carried 3 - 0.



VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: Approve Professional Services Agreement with Wexler/Kollman

Staff Recommendation: Approve Professional Services Agreement

Staff Contact: Kevin J. Bowens, Village Administrator

Background: Attached is a Professional Services Agreement with Wexler/Kollman for architectural and engineering services for the David Adler Music and Arts (DAMAC) Center. The Village of Libertyville owns the DAMAC home and surrounding property, and has a lease agreement with the DAMAC to operate the facility. Under the lease agreement, the Village is responsible for maintaining the property and the David Adler home.

The Village Board, Administrative Staff, and DAMAC Board of Directors have discussed the need for a master plan for the property, in order to guide future improvements to the home and surrounding property. Mike Kollman of Wexler/Kollman has significant experience with the DAMAC, and has submitted the attached Professional Services Agreement to develop a master plan in an amount not to exceed \$6,500.00. The Village Board has included money in the 2016-17 Village Budget for this work, and the DAMAC has agreed to contribute \$1,000.00 towards the development of the master plan. The Administrative Staff recommends that the Village Board authorize the Village Administrator to sign the attached Professional Service Agreement with Wexler/Kollman of Prairie View, Illinois in an amount not to exceed \$6500.00. Four positive votes are required for approval.

Wester/Kollman

16595 Easton Avenue
Prairie View, Illinois 60069
1.847.913.0407 ph

January 11, 2016

Mr. Kevin Bowens
David Adler Music and Arts Center
Milwaukee Avenue
Libertyville, Illinois 60048

Re: Adler Home and Center, Libertyville, Illinois

Dear Kevin

We are pleased to submit this proposal for Architectural and Engineering Services as discussed and outlined in the attached document.

Let me know if you need any additional information or clarification.

I am also interested to assist the DAMAC in submitting and achieving Libertyville Historic Landmark Designation and would be willing to work with the Board to accomplish this at no additional charge for my time.

I am excited to work with you and the DAMAC board once again.
Thank you for the opportunity.

Sincerely

Michael S Kollman

Michael S Kollman AIA, LEED AP
President



16595 Easton Avenue
Prairie View, Illinois 60069
1.847.913.0407 ph

January 11, 2016

Mr. Kevin Bowens
David Adler Music and Arts Center
Milwaukee Avenue
Libertyville, Illinois 60048

Re: Adler Home and Center, Libertyville, Illinois

PROJECT APPROACH

Wexler/Kollman P.C., Ltd. is pleased to submit this proposal to provide architectural and engineering services for this project.

The DAMAC will be a cultural centerpiece of the area for many years to come. We view this project as an opportunity to again express our values as a community. Gathering community support and awareness for the project and identifying funding partners will be vital to the long term success of the DAMAC.

We would characterize the approach/philosophy to this project as historic preservation, restoration and remodeling with a component of community awareness.

Design options will be recommended that reduce energy consumption, operating and maintenance costs while enhancing the indoor/outdoor environment. The spaces should be flexible and true to David Adler's vision, designed to accommodate a variety of possible functions now and in the future. This will be determined and confirmed through the following process.

PROPOSAL FOR ARCHITECTURAL/ENGINEERING SERVICES

PHASE I- BASELINE DOCUMENTS AND SCHEMATIC DESIGN

1. Documentation:

Assemble historic photographs of the David Adler Home and Center.
Field verify and assemble existing floor plans and elevations

Review/update site and utilities survey.
Assemble/review existing information from all previous studies.

2. Code Compliance and Accessibility:

Meet with local building officials and review applicable codes and ordinances.

- Research current zoning and code information.
- Research IBC "Use and occupancy classification" requirements.
- Research life safety requirements.
- Research Illinois Accessibility Code requirements

3. Develop Master Plan for development.

Provide design alternatives for consideration and funding.

This would be done at an early stage of the process to help create a "vision" for the project that can be used as a tool to create financial support for the project.

Identify and meet with user groups to help develop program requirements.

Create short and long term master plans for the facility including

Site plans

1. Site access
2. Site circulation concepts
3. Parking
4. Landscape Master plan ?

Floor plans

1. Develop conceptual plans to be used as the basis for all future work including restoration, maintenance, remodeling, and expansion.

4. Budget Development:

- Budgets will be compiled based upon all known scope items, design preferences, and construction cost constraints.

Presentation and Information Exchange:

All presentations, discussions, and public meetings

PHASE II-DESIGN DEVELOPMENT

1. Refine and develop design development documents including cost estimates and system options.

The design development phase of work will establish performance based scope documents that can be used for:

- Long term planning
- Program development
- Fund raising
- Contractor pricing for phased improvements
- Project permitting

Work involved with Phase 2 shall include but not be limited to:

- Work with Village representatives and Code officials.
- Work with Adler Board of Directors regarding:
Site planning and design
Building planning and design
- Work with contractors regarding:
Building planning and design
Establishing budgets
- Co-ordinate with all utilities and infrastructural service providers regarding:
Water
Sewer
Telephone, data and communications
- Develop performance based scope documentation addressing all engineering systems

PHASE III-CONSTRUCTION DOCUMENTS AND BIDDING

1. Construction Documents

Based on the approved design development plans, we will develop construction documents, consisting of drawings and specifications setting forth in detail, the requirements for the construction of the project: said documents shall conform to all applicable ordinances, regulations, and building codes.

- The documents will include all necessary civil, structural, mechanical, electrical, plumbing, lighting systems, data and communications systems, fire detection systems, fire suppression systems, security alarm systems.

2. Bidding and Negotiation

- Organize a competitive bid process for general construction trades and equipment.
- Incorporate any required revisions into the design scope documents and equipment specifications during the competitive bid.
- Review and qualify all submitted bids.
- Prepare and negotiate construction contracts on standard A.I.A. forms for approval, signature, and awarding.
- Coordinate initial construction schedules with the Board of Directors.

PHASE IV-CONSTRUCTION SERVICES

1. Construction Observation and Project Closeout

- Site observation services:
Provide on-site observation services for weekly meetings involving the coordination of all construction involved with the project.
- Review of all requests for payment and verification of all waivers submitted on contracts let under our observation.
- Project completion process including:
 - a. Verification of all contractual obligations identified in the construction documents on contracts let under our observation.
 - b. Preparation of all certificates of substantial completion and establishment of all punch list items on contracts let under our observation.
 - c. Enforcement of all warranties and guarantees on equipment and labor on contracts let under our observation.
 - d. Resolution of all identified punch list items on contracts let under our observation.
- Final completion:
 - a. When all obligations are met, final payments can be made and retainages released.

Reimbursable expenses:

Site surveying
Civil Engineering
Fire Supression Engineering
Bid Document printing and postage

SCHEDULE OF FEES FOR ARCHITECTURAL SERVICES

II. COMPENSATION

For the services listed above, the fee will be accrued as follows:

Architectural Services fee will be based on the accrued time, charged at a rate of \$150.00 per hour for Principal Architect, \$105.00 per hour for Designer and \$75.00 per hour for Draftsman, not to exceed \$6,500.00 for Sections I-Phase I and Phase II.

Phase III and IV services to be determined based on 9.5% of the estimated cost of work, with the initial compensation subtracted from the balance. Once an actual cost is determined, the fee will be adjusted accordingly.

Payments to be made as follows:

Due upon acceptance of this proposal	\$1,500.00
Design Phase (deposit applied)	Hourly
Construction Drawings for permit phase	50%
Bidding and Construction Observation	20%

III. REIMBURSEMENT

In addition to our compensation under Section II hereof, we are to be reimbursed our actual and reasonable costs in connection with the performance of our services, plus an administration fee of fifteen percent (15%), blueprints, postage, and any surveys or civil engineering that may be required in connection with this work.

IV. USE OF ARCHITECT'S DOCUMENTS

Documents prepared by the Architect are instruments of service for use solely with respect to this project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. The Owner shall not reuse or permit the reuse of the Architect's documents except by mutual agreement in writing.

V. TERMINATION

This agreement may be terminated by either party giving seven (7) days written notice, without liability. In the event of termination, we are to receive and accept as full payment for our services performed to the date of the termination the amounts due under Sections II and III, hereof.

VII. RESPONSIBILITY OF THE OWNER

It is the responsibility of the owner to provide a current topographic plat of survey if required, performed by competent professionals.

If the terms are satisfactory to you, we will execute an AIA B-155, Abbreviated Standard Form of Agreement between Owner and Architect containing the terms listed above and additional clarifications for your review and signature.

Respectfully submitted

Michael S Kollman

Michael S Kollman AIA, LEED AP
President



VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: **REPORT OF THE ZONING BOARD OF APPEALS (ZBA 15-29, Variations for Signage) – Libertyville Manor Extended Care Facility, Inc., Applicant**
610 Peterson Road

Staff Recommendation to ZBA: Approve variations for signage.

ZBA Recommendation: To approve. Upon approval, an ordinance will be drafted for Village Board action.

Staff Contact: John P. Spoden, Director of Community Development

Background: Libertyville Manor Extended Care Facility is requesting approval for a series of sign variations to allow installation of new campus signage. As detailed in the attached Report of the Zoning Board of Appeals, the proposal includes three (3) business signs and eight (8) private directional signs. Motions to recommend approval for height and number of signs passed unanimously. Motions to recommend approval of sign size passed, but not unanimously, with dissenters noting concerns with proposed sign sizes. Accordingly, the recommendations of the Zoning Board of Appeals is for approval of the variations requested.

Four positive votes are required for approval.

REPORT OF THE ZONING BOARD OF APPEALS

REPORT ON: ZBA 15-29, Libertyville Manor Extended Care Facility, Inc.

TO THE VILLAGE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF LIBERTYVILLE, LAKE COUNTY, ILLINOIS 60048.

Pursuant to the **APPLICATION of LIBERTYVILLE MANOREXTENDED CARE FACILITY, INC.**, being the **LESSEE** of real estate located at **610 PETERSON ROAD**, the **ZONING BOARD OF APPEALS** of the Village of Libertyville held a **PUBLIC HEARING** to consider the **APPLICATION FOR VARIATIONS TO: 1) INCREASE THE MAXIMUM PERMITTED NUMBER OF FREESTANDING BUSINESS SIGNS FROM ONE (1) TO THREE (3); 2) INCREASE THE MAXIMUM PERMITTED HEIGHT OF A FREESTANDING BUSINESS SIGN FROM SIX (6) FEET TO APPROXIMATELY SEVEN (7) FEET IN ORDER TO INSTALL A MONUMENT SIGN; 3) INCREASE THE MAXIMUM PERMITTED GROSS SURFACE SIGN AREA FOR ALL BUSINESS SIGNS FROM 32 SQUARE FEET TO APPROXIMATELY 99.8 SQUARE FEET; 4.I.) REDUCE THE MINIMUM REQUIRED SETBACK FROM 25 FEET TO APPROXIMATELY 10 FEET FOR A FREESTANDING BUSINESS SIGN LOCATED NEXT TO THE WEST ENTRANCE OF THE LIBERTYVILLE MANOR EXTENDED CARE FACILITY IN ORDER TO PERMIT THE INSTALLATION OF A 10.6 SQUARE FOOT ENTRANCE SIGN; 4.II.) REDUCE THE MINIMUM REQUIRED SETBACK FROM 25 FEET TO APPROXIMATELY 10 FEET FOR A FREESTANDING BUSINESS SIGN LOCATED NEXT TO THE EAST ENTRANCE OF THE LIBERTYVILLE MANOR EXTENDED CARE FACILITY IN ORDER TO PERMIT THE INSTALLATION OF A 10.6 SQUARE FOOT ENTRANCE SIGN; AND 4.III.) REDUCE THE MINIMUM REQUIRED SETBACK FROM 25 FEET TO APPROXIMATELY 2 FEET FOR A FREESTANDING BUSINESS SIGN LOCATED BETWEEN THE TWO DRIVEWAY ENTRANCES OF THE LIBERTYVILLE MANOR EXTENDED CARE FACILITY IN ORDER TO PERMIT THE INSTALLATION OF A 78.5 SQUARE FOOT ENTRANCE MONUMENT SIGN; AND 5.I.) INCREASE THE MAXIMUM PERMITTED SIGN AREA FROM TWO (2) SQUARE FEET TO APPROXIMATELY 10.6 SQUARE FEET FOR THREE (3) DOUBLE PANEL PRIVATE TRAFFIC DIRECTION SIGNS; AND 5.II.) INCREASE THE MAXIMUM PERMITTED SIGN AREA FROM TWO (2) SQUARE FEET TO APPROXIMATELY 5.3 SQUARE FEET FOR FIVE (5) SINGLE PANEL PRIVATE TRAFFIC DIRECTION SIGNS FOR PROPERTY LOCATED IN AN IB, INSTITUTIONAL BUILDINGS DISTRICT, CHAPTER 26, SECTION 11-15**, according to the provisions cited in the Libertyville Municipal Code as amended, with the aforesaid real estate being described in Exhibit A, attached.

The aforesaid **PUBLIC HEARING** was duly advertised on **NOVEMBER 7, 2015**, and held at **7:00 P.M.**, commencing on **NOVEMBER 23, 2015**, and concluding on **MARCH 28, 2016**, in the Village Hall, 118 West Cook Avenue, Libertyville, Illinois. Written notice was served by certified mail, return receipt requested to all property owners within 250 feet of the site.

At the **PUBLIC HEARING** the applicant and witnesses were duly sworn and questioned by the

Report of the Zoning Board of Appeals, ZBA 15-29

Zoning Board of Appeals. No objectors appeared at the hearing and no written objections to the proposed variation have been filed.

From the evidence and testimony submitted, the Zoning Board of Appeals of the Village of Libertyville hereby find the following:

Background:

The petitioner was before the Zoning Board of Appeals on February 22, 2016, to request approval for sign variations in order to be allowed to install multiple freestanding business signs and multiple private traffic directional signs. The new sign package proposed for the Libertyville Manor Extended Care Facility located at 610 Peterson Road will include new on-site directional signage, two additional freestanding business signs, and the replacement and relocation of its current monument sign at its skilled care facility and child care center.

Variations Requested:

The Zoning Code allows for not more than one freestanding business sign and for it to not exceed 32 square feet of sign area, and to not exceed a height of six (6) feet above grade. The Zoning Code requires a minimum setback of 25 feet from every front property line for freestanding business signs.

Private Traffic Direction Signs are limited in height to six (6) feet with a sign area not exceeding two (2) square feet of sign area per the Zoning Code regulation.

The petitioner requested the following variations:

1. At the February 22, 2016 meeting, the Zoning Board of Appeals recommended approval for the sign variation to increase the maximum permitted number of freestanding business signs from one (1) to three (3). A sign variation to increase the maximum permitted number of freestanding business signs from one (1) to three (3) in order to install a monument sign, and two entrance signs, one east entrance and one west entrance. All three signs have the Libertyville Manor – Young at Heart Day Care lettering. Since the February 22, 2016 Zoning Board of Appeals meeting, the applicant has revised the center monument sign along Peterson Road from nine (9) feet in height and approximately 91 square feet in sign area to 8.9 feet in height and approximately 78.5 square feet in sign area. The two entrance signs have been reduced from approximately 32 square feet in sign area each to approximately 10.5 square feet in sign area each. Total sign area for the freestanding business signs has been revised to approximately 98.8 square feet.
2. At the February 22, 2016 meeting, the Zoning Board of Appeals continued the request for a sign variation to increase the maximum permitted height of a freestanding business sign in order to construct the monument sign to the March 28, 2016 meeting date. Initially, the

Report of the Zoning Board of Appeals, ZBA 15-29

petitioner sought a sign variation to increase the maximum permitted height of a freestanding business sign from six (6) feet to approximately 7.2 feet in order to install a monument sign nine (9) feet in height and approximately 91 square feet in sign area. The petitioner has revised the height of the center monument sign to 8'9" as measured from the adjacent grade. There is a drop in the topographical grade elevation of the north side of Peterson Road between two (2) to four (4) higher than what the topography is for the proposed location of the monument sign. The grade continues to drop further north into the property. The approximate height of the sign as measured from the northern edge of the improved portion of Peterson Road is seven (7) feet.

3. At the February 22, 2016 meeting the Zoning Board of Appeals continued this request for a sign variation to increase the maximum permitted gross surface sign area for all business signs to the March 28, 2016 meeting date. Initially, the petitioner requested a sign variation to increase the maximum permitted gross surface sign area for all business signs for the subject property from 32 square feet to approximately 155 square feet in order to install the monument sign and the two entrance signs. Since the February 22, 2016 Zoning Board of Appeals meeting, the applicant has revised the center monument sign along Peterson Road from nine (9) feet in height and approximately 91 square feet in sign area to 8.9 feet in height (as measured from the adjacent grade) and approximately 78.5 square feet in sign area. The two entrance signs have been reduced from approximately 32 square feet in sign area each to approximately 10.5 square feet in sign area each. Total sign area for the freestanding business signs has been revised to approximately 98.8 square feet.
4. The initial request was for sign variations to reduce the minimum required setback for three freestanding business signs for the subject property. The sign sizes have been reduced, but the petitioner is not proposing to change the requested setbacks. The variations for sign setbacks were continued by the Zoning Board of Appeals to the March 28, 2016 meeting.
 - i. A variation to reduce the minimum required setback from 25 feet to approximately 10 feet for a freestanding sign business sign located next to the west entrance of the Libertyville Manor Extended Care Facility in order to permit the installation of a 32 square foot entrance sign, now reduced to 10.6 square feet in sign area.
 - ii. A variation to reduce the minimum required setback from 25 feet to approximately 10 feet for a freestanding sign business sign located next to the east entrance of the Libertyville Manor Extended Care Facility in order to permit the installation of a 32 square foot entrance sign, now reduced to 10.6 square feet in sign area.
 - iii. A variation to reduce the minimum required setback from 25 feet to approximately 2 feet for a freestanding sign business sign located between the two driveway entrances of the Libertyville Manor Extended Care Facility in order to permit the installation of a 91 square foot entrance monument sign, now reduced to 78.5 square feet in sign area.
5. A sign variation to increase the maximum permitted sign area for a multiple number of Private Traffic Direction Signs for property located in the IB, Institutional Buildings District

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located at 610 Peterson Road for the following. No changes have been offered by the applicant since the February 22, 2016, Zoning Board of Appeals meeting and recommended approval at that meeting.

- i. A variation to increase the maximum permitted sign area from two (2) square feet to approximately 10.6 square feet for three (3) double panel Private Traffic Direction Signs.
- ii. A variation to increase the maximum permitted sign area from two (2) square feet to approximately 5.3 square feet for five (5) single panel Private Traffic Direction Signs.

The Zoning Board of Appeals finds that carrying out of the strict letter of the provisions of the Zoning Code would create a practical difficulty or particular hardship for the applicant. The requested variations do satisfy each of the standards listed in Section 16-8.7 of the Zoning Code, as follows:

- a. General Standard. No variation shall be granted pursuant to this Section 16-8 unless the applicant shall establish that carrying out the strict letter of the provisions of this Code would create a particular hardship or a practical difficulty. Such a showing shall require proof that the variation being sought satisfies each of the standards set forth in this Section 16-8.7.
- b. Unique Physical Condition. The location, layout, and elevation of the subject property is unique since it is located below the elevation of the center of the road and thus not immediately visible to traffic.
- c. Not Self-Created. The hardship was not created by the applicant, but is a result of the combination of the property's existing terrain, the types for visitors to its facility, and the overall traffic patterns. The applicant's goal is to increase driver safety in and around the facility.
- d. Denied Substantial Rights. The applicant would be denied substantial rights if denied the variation since the variation provides the applicant the same right shared by other businesses in the community; the right to have customers identify their businesses through reasonable signage.
- e. Not Merely Special Privilege. The granting of a variation to the applicant would not be a special privilege since the variation is aimed at increasing traffic safety on Peterson Road and within the Libertyville Manor campus with the result of fewer accidents and collisions.
- f. Code and Plan Purposes. The variation would result in a use that would be in harmony with the general and specific purpose for which the Code was enacted since the Code allows businesses reasonable use of their property and the intent is to encourage business growth in the commercial areas of the Village.
- g. Essential Elements of the Area. The variation would not result in a use or development on the subject lot that:

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- 1) Would be materially detrimental to the public welfare or materially injurious to the enjoyment, use, development, or value of property or improvements permitted in the vicinity; or
 - 2) Would materially impair an adequate supply of light and air to the properties and improvements in the vicinity; or
 - 3) Would substantially increase congestion in the public streets due to traffic or parking; or
 - 4) Would unduly increase the danger of flood or fire; or
 - 5) Would unduly tax public utilities and facilities in the area; or
 - 6) Would endanger the public health or safety.
- h. No Other Remedy. There is no other reasonable means available to the applicant by which the hardship can be avoided or remedied to a degree sufficient to allow a reasonable use of the property.

WHEREFORE, the Zoning Board of Appeals of the Village of Libertyville, Lake County, Illinois is recommending to the Village President and the Board of Trustees, that this **APPLICATION FOR A VARIATION TO INCREASE THE MAXIMUM PERMITTED NUMBER OF FREESTANDING BUSINESS SIGNS FROM ONE (1) TO THREE (3) FOR PROPERTY LOCATED IN AN IB, INSTITUTIONAL BUILDINGS DISTRICT** be **APPROVED**.

The vote of the Zoning Board of Appeals recommending **APPROVAL** was 4 - 1, recorded as follows:

AYES: COTEY, FLORES, OAKLEY, SEMMELMAN

NAYS: MOORE

ABSENT: KRUMMICK, SCHULTZ

WHEREFORE, the Zoning Board of Appeals of the Village of Libertyville, Lake County, Illinois is recommending to the Village President and the Board of Trustees, that this **APPLICATION FOR A VARIATION TO INCREASE THE MAXIMUM PERMITTED HEIGHT OF A FREESTANDING BUSINESS SIGN FROM SIX (6) FEET TO APPROXIMATELY SEVEN (7) FEET IN ORDER TO INSTALL A MONUMENT SIGN FOR PROPERTY LOCATED IN AN IB, INSTITUTIONAL BUILDINGS DISTRICT** be **APPROVED**.

The vote of the Zoning Board of Appeals recommending **APPROVAL** was 7 - 0, recorded as follows:

AYES: COTEY, FLORES, KRUMMICK, MOORE, OAKLEY, SCHULTZ, SEMMELMAN

NAYS: NONE

ABSENT: NONE

Report of the Zoning Board of Appeals, ZBA 15-29

WHEREFORE, the Zoning Board of Appeals of the Village of Libertyville, Lake County, Illinois is recommending to the Village President and the Board of Trustees, that this **APPLICATION FOR A VARIATION TO INCREASE THE MAXIMUM PERMITTED GROSS SURFACE SIGN AREA FOR ALL BUSINESS SIGNS FROM 32 SQUARE FEET TO APPROXIMATELY 99.8 SQUARE FEET FOR PROPERTY LOCATED IN AN IB, INSTITUTIONAL BUILDINGS DISTRICT** be **APPROVED**.

The vote of the Zoning Board of Appeals recommending **APPROVAL** was 5 - 2, recorded as follows:

AYES: COTEY, FLORES, KRUMMICK, OAKLEY, SEMMELMAN

NAYS: MOORE, SCHULTZ

ABSENT: NONE

WHEREFORE, the Zoning Board of Appeals of the Village of Libertyville, Lake County, Illinois is recommending to the Village President and the Board of Trustees, that this **APPLICATION FOR A VARIATION TO:.I.) REDUCE THE MINIMUM REQUIRED SETBACK FROM 25 FEET TO APPROXIMATELY 10 FEET FOR A FREESTANDING BUSINESS SIGN LOCATED NEXT TO THE WEST ENTRANCE OF THE LIBERTYVILLE MANOR EXTENDED CARE FACILITY IN ORDER TO PERMIT THE INSTALLATION OF A 10.6 SQUARE FOOT ENTRANCE SIGN; II.) REDUCE THE MINIMUM REQUIRED SETBACK FROM 25 FEET TO APPROXIMATELY 10 FEET FOR A FREESTANDING BUSINESS SIGN LOCATED NEXT TO THE EAST ENTRANCE OF THE LIBERTYVILLE MANOR EXTENDED CARE FACILITY IN ORDER TO PERMIT THE INSTALLATION OF A 10.6 SQUARE FOOT ENTRANCE SIGN; AND III.) REDUCE THE MINIMUM REQUIRED SETBACK FROM 25 FEET TO APPROXIMATELY 2 FEET FOR A FREESTANDING BUSINESS SIGN LOCATED BETWEEN THE TWO DRIVEWAY ENTRANCES OF THE LIBERTYVILLE MANOR EXTENDED CARE FACILITY IN ORDER TO PERMIT THE INSTALLATION OF A 78.5 SQUARE FOOT ENTRANCE MONUMENT SIGN FOR PROPERTY LOCATED IN AN IB, INSTITUTIONAL BUILDINGS DISTRICT** be **APPROVED**.

The vote of the Zoning Board of Appeals recommending **APPROVAL** was 5 - 2, recorded as follows:

AYES: COTEY, FLORES, KRUMMICK, OAKLEY, SEMMELMAN

NAYS: MOORE, SCHULTZ

ABSENT: NONE

WHEREFORE, the Zoning Board of Appeals of the Village of Libertyville, Lake County, Illinois is recommending to the Village President and the Board of Trustees, that this **APPLICATION FOR A**

Report of the Zoning Board of Appeals, ZBA 15-29

VARIATION TO: I.) INCREASE THE MAXIMUM PERMITTED SIGN AREA FROM TWO (2) SQUARE FEET TO APPROXIMATELY 10.6 SQUARE FEET FOR THREE (3) DOUBLE PANEL PRIVATE TRAFFIC DIRECTION SIGNS; AND II.) INCREASE THE MAXIMUM PERMITTED SIGN AREA FROM TWO (2) SQUARE FEET TO APPROXIMATELY 5.3 SQUARE FEET FOR FIVE (5) SINGLE PANEL PRIVATE TRAFFIC DIRECTION SIGNS FOR PROPERTY LOCATED IN AN IB, INSTITUTIONAL BUILDINGS DISTRICT be APPROVED.

The vote of the Zoning Board of Appeals recommending **APPROVAL** was 4 - 1, recorded as follows:

AYES: COTEY, FLORES, OAKLEY, SEMMELMAN

NAYS: MOORE

ABSENT: KRUMMICK, SCHULTZ

Respectfully Submitted, April 6, 2016.

Chair, Zoning Board of Appeals

Secretary, Zoning Board of Appeals

Report of the Zoning Board of Appeals, ZBA 15-29

EXHIBIT A

Legal Description of the Property

Parcel 1: The West 420.5 Feet Of The East 882.5 Feet Of That Part Of The East 1/2 Of The Northwest 1/4 Of Section 8, Township 44 North, Range 11 East Of The Third Principal Meridian, Lying South Of The North 1755 Feet Thereof, Except That Part Thereof Described As Follows: Beginning At A Point On The East Line Of Said Parcel, 66.61 Feet Northerly From The South Line Of Said Northwest 1/4; Thence Southerly Along Said East Line, 66.61 Feet To The South Line Of Said Northwest 1/4; Thence Westerly On The South Line Of Said Northwest 1/4, 420.50 Feet; Thence Northerly Parallel To The East Line Of Said Northwest 1/4, 47.99 Feet; Thence Easterly On A Curve Varying Toward The South, The Radius Of Which Is 17, 263.74 Feet To The Point Of Beginning, In Lake County, Illinois.

Parcel 1-1: Easement For Ingress And Egress, Construction And Maintenance, As Defined By The Joint Declaration Of Easement Dated May 6, 1986, And Recorded June 10, 1986, As Document 2449977 Over That Part Of The West 432 Feet Of The East 462 Feet Of The South 626 Feet, Lying Westerly Of The Existing Building, Of The Northwest 1/4 Of Section 8, Township 44 North, Range 11 East Of The Third Principal Meridian, Bounded By A Line Described As Follows, To-Wit: Commencing At The Northwest Corner Of The Said West 432 Feet Of The East 462 Feet Of The South 626 Feet Of Section 8; Thence Southerly Along The Westerly Line Of Said West 432 Feet Of The East 462 Feet Of The South 626 Feet Of Section 8 For A Distance Of 125 Feet To The Point Of Beginning Of This Legal Description; Thence Continuing Southerly Along The Aforesaid Line For A Distance Of 245 Feet; Thence Northeasterly Along A Line To A Point On The Westerly Face Of The Said Existing Building Which Is 257 Feet Southerly Of The North Line Of The Said South 626 Feet Of Section 8; Thence Northerly Along The Said Westerly Face Of The Existing Building For A Distance Of 22 Feet; Thence Northwesterly Along A Line To The Said West Line Of The East 462 Feet Of The Northwest 1/4 Of Section 8, And The Point Of Beginning, In Lake County, Illinois.

Parcel 2: The West 432 Feet Of The East 462 Feet Of The South 701 Feet Of The Northwest 1/4 Of Section 8, Township 44 North, Range 11 East Of The Third Principal Meridian, Except Therefrom That Part Of The Northwest 1/4 Of Section 8, Township 44 North, Range 11 East Of The Third Principal Meridian, Bounded And Fully Described As Follows: Beginning At A Point On The East Line Of Said Northwest 1/4 Said Point Being 74.76 Feet North Of The Southeast Corner Thereof; Thence South On The East Line Of Said Northwest 1/4, 74.76 Feet To The South East Corner Thereof; Thence Westerly On The South Line Of Said Northwest 1/4, 462.00 Feet; Thence Northerly Parallel With The East Line Of Said Northwest 1/4, 66.61; Thence Easterly On A Curve Varying Toward The South The Radius Of Which Is 17, 263.74 Feet To Said Point Of Beginning, In Lake County, Illinois.

Parcel 2-1: Easement For Ingress And Egress Over That Part Of The Northwest 1/4 Of Section 8, Township 44 North, Range 11 East Of The Third Principal Meridian, Described As Follows: Commencing At The Southeast Corner Of Said Quarter Section; Thence North Along The East Line Thereof 74.76 Feet To The North Line Of Peterson Road And Point Of Beginning; Thence Continuing North Along The East Line Of Said Quarter Section 30.0 Feet; Thence West At Right

Report of the Zoning Board of Appeals, ZBA 15-29

Angles To Said East Line 30.0 Feet; Thence South Parallel With The East Line Of Said Quarter Section To The North Line Of Said Road; Thence East Along Said North Line To The Point Of Beginning, As Created By Instrument Recorded March 14, 1978, As Document 1903576, In Lake County, Illinois.

EXCERPTS FROM APPEARANCE REVIEW COMMISSION AND ZONING BOARD OF APPEALS MEETING MINUTES

October 19, 2015, Appearance Review Commission Meeting Minutes

**ARC 15-64 Libertyville Manor Extended Care Facility, Inc., Authorized Agent for SB Holdings, Ltd.
610 Peterson Road**

Request is for approval of new signage.

Mr. Milan Stokovich, Libertyville Manor, presented a new sign package for 610 Peterson Road.

Mr. Stokovich stated that they have applied for variations for the number of freestanding signs, the height of one of the freestanding signs, and the size of directional signage. He stated that they will remove the existing freestanding signs on the property. He stated that they are proposing two freestanding signs, one for each of the entrances, as well as one large freestanding sign in the center of the site. He stated that they would like the directional signs to have large font for the seniors who use the facility.

Commissioner Chapin made a motion, seconded by Commissioner Tarello, to recommend the Plan Commission/Zoning Board of Appeals approve the application for new signage at 610 Peterson Road, in accordance with the plans submitted.

Motion carried 5 - 0.

Draft March 28, 2016, Zoning Board of Appeals Meeting Minutes

**ZBA 15-29 Libertyville Manor Extended Care Facility, Inc., Applicant
610 Peterson Road**

Request is for variations to: 1) increase the maximum permitted number of freestanding business signs from one (1) to three (3); 2) increase the maximum permitted height of a freestanding business sign from six (6) feet to approximately seven (7) feet in order to install a monument sign; 3) increase the maximum permitted gross surface sign area for all business signs from 32 square feet to approximately 99.8 square feet; 4.i.) reduce the minimum required setback from 25 feet to approximately 10 feet for a freestanding business sign located next to the west entrance of the Libertyville Manor Extended Care Facility in order to permit the installation of a 10.6 square foot entrance sign; 4.ii.) reduce the minimum required setback from 25 feet to approximately 10 feet for a freestanding sign business sign located next to the east entrance of the Libertyville Manor Extended Care Facility in order to permit the installation of a 10.6 square foot entrance sign; and 4.iii.) reduce the minimum required setback from 25 feet to approximately 2 feet for a freestanding sign business sign located between the two driveway entrances of the Libertyville Manor Extended Care Facility in order to permit the installation of a 78.5 square foot entrance monument

sign; and 5.i.) increase the maximum permitted sign area from two (2) square feet to approximately 10.6 square feet for three (3) double panel Private Traffic Direction Signs; and 5.ii.) increase the maximum permitted sign area from two (2) square feet to approximately 5.3 square feet for five (5) single panel Private Traffic Direction Signs for property located in an IB, Institutional Buildings District.

Mr. David Smith, Senior Planner, stated that the Zoning Board of Appeals may recall that the petitioner was before them at their February 22, 2016 meeting requesting approval for Sign Variations in order to be allowed to install multiple free standing business signs, and multiple private traffic directional signs. Mr. Smith stated that the sign package proposed for the Libertyville Manor Extended Care Facility located at 610 Peterson Road will include new on site directional signage, two additional freestanding business entrance signs and the replacement and relocation of its current monument sign at its skilled care facility and child care center.

Mr. Smith stated that during the course of the February 22, 2016 meeting, the Zoning Board of Appeals recommended approval for the sign variation to increase the maximum permitted number of freestanding business signs from one (1) to three (3); and recommended approval for a sign variation to increase the maximum permitted sign area for a multiple number of Private Traffic Direction Signs.

Mr. Smith stated that the Zoning Board of Appeals continued the requests for a sign variation to increase the maximum permitted height of a freestanding business sign in order to construct the monument sign, continued the request for a sign variation to increase the maximum permitted gross surface sign area for all business signs and continued the request for sign variations to reduce the minimum required setback for three freestanding business signs to the March 28, 2016 meeting date.

Mr. Smith stated that the applicant has reduced the sign area size for the monument sign and the two entrance signs as part of their proposed changes.

Mr. James Babowice, authorized agent for the petitioner, stated that due to the quasi-public nature of the Manor Care facility that it would have been approved by the prior sign ordinance that was just recently changed. He stated that the overall gross sign area for the freestanding business signs was reduced from approximately 155 square feet to approximately 100 square feet.

The Zoning Board of Appeals had no further questions or comments.

Chairman Cotey asked the petitioner how they would like for the Zoning Board of Appeals to proceed. Mr. Babowice stated that they would like for the Zoning Board of Appeals to render a positive recommendation to the Village Board for their sign variation requests.

In the matter of ZBA 15-29.2), Board Member Oakley moved, seconded by Board Member Schultz, to recommend the Village Board of Trustees approve a variation to increase the maximum permitted height of a freestanding business sign from six (6) feet to approximately seven (7) feet in order to install a monument sign for property located in an IB, Institutional Buildings District, in accordance with the plans submitted.

Motion carried 7 - 0.

Ayes: Cotey, Flores, Krummick, Moore, Oakley, Schultz, Semmelman
Nays: None
Absent: None

In the matter of ZBA 15-29.3), Board Member Semmelman moved, seconded by Board Member Flores, to recommend the Village Board of Trustees approve a variation to increase the maximum permitted gross surface sign area for all business signs from 32 square feet to approximately 99.8 square feet for property located in an IB, Institutional Buildings District, in accordance with the plans submitted.

Motion carried 5 - 2.

Ayes: Cotey, Flores, Krummick, Oakley, Semmelman
Nays: Moore, Schultz
Absent: None

In the matter of ZBA 15-29.4), Board Member Semmelman moved, seconded by Board Member Oakley, to recommend the Village Board of Trustees approve a variation to: i.) reduce the minimum required setback from 25 feet to approximately 10 feet for a freestanding business sign located next to the west entrance of the Libertyville Manor Extended Care Facility in order to permit the installation of a 10.6 square foot entrance sign; ii.) reduce the minimum required setback from 25 feet to approximately 10 feet for a freestanding sign business sign located next to the east entrance of the Libertyville Manor Extended Care Facility in order to permit the installation of a 10.6 square foot entrance sign; and iii.) reduce the minimum required setback from 25 feet to approximately 2 feet for a freestanding sign business sign located between the two driveway entrances of the Libertyville Manor Extended Care Facility in order to permit the installation of a 78.5 square foot entrance monument sign for property located in an IB, Institutional Buildings District, in accordance with the plans submitted.

Motion carried 5 - 2.

Ayes: Cotey, Flores, Krummick, Oakley, Semmelman
Nays: Moore, Schultz
Absent: None

February 22, 2016, Zoning Board of Appeals Meeting Minutes

**ZBA 15-29 Libertyville Manor Extended Care Facility, Inc., Applicant
610 Peterson Road**

Request is for variations to: 1) increase the maximum permitted number of freestanding business signs from one (1) to three (3); 2) increase the maximum permitted height of a freestanding business sign from six (6) feet to approximately 7.2 feet in order to install a monument sign; 3) increase the maximum permitted gross

surface sign area for all business signs from 32 square feet to approximately 155 square feet; 4.i.) reduce the minimum required setback from 25 feet to approximately 10 feet; 4.ii.) reduce the minimum required setback from 25 feet to approximately 10 feet for a freestanding business sign located next to the west entrance of the Libertyville Manor Extended Care Facility in order to permit the installation of a 32 square foot entrance sign; and 4.iii.) reduce the minimum required setback from 25 feet to approximately 2 feet for a freestanding business sign located between the two driveway entrances of the Libertyville Manor Extended Care Facility in order to permit the installation of a 91 square foot entrance monument sign; and 5.i.) increase the maximum permitted sign area from two (2) square feet to approximately 10.6 square feet for three (3) double panel Private Traffic Direction Signs; and 5.ii.) increase the maximum permitted sign area from two (2) square feet to approximately 5.3 square feet for five (5) single panel Private Traffic Direction Signs for property located in an IB, Institutional Buildings District.

Mr. David Smith, Senior Planner, introduced the petitioner's sign variation requests. He stated that the petitioner is requesting approval for sign variations in order to be allowed to install multiple freestanding business signs and multiple private traffic directional signs. He stated that the new sign package proposed for the Libertyville Manor Extended Care Facility located at 610 Peterson Road will include new on site directional signage, two additional freestanding business signs and the replacement and relocation of its current monument sign at its skilled care facility and child care center.

Mr. James Babowice, attorney/agent for the petitioner, stated that the current Sign Code was recently amended approximately one year ago. He stated that the prior Code would have been more lenient on the type and size of signs that the petitioner could get approval for. He stated that the intergenerational care that Libertyville Manor provides is somewhat akin to a quasi-public type of land use and the quasi-public sign regulations are more lenient for this type of land use. He stated that the large size of the subject property is not replicated anywhere else in the Village and is a special circumstance.

Mr. Babowice stated that they want to replace their existing monument sign. He stated that the prior Sign Ordinance would have permitted the sign they are now proposing. He stated that the proposed east and west entrance signs are not illuminated.

Ms. Peggy Kavanagh, nurse and employee of the Libertyville Manor Care facility, stated that the population they serve have slower reflexes and sometimes impaired vision. She stated that 55% of the visitors belong to an aging population demographic and that there is a safety concern for them accessing the property. She stated that the bigger the signs are, the better it would be for everyone.

Mr. Mylan Stokovich, Libertyville Manor Care, 610 Peterson Road, petitioner, stated that only the larger center monument sign is proposed to be illuminated. He stated the other two entrance signs will be smaller. He stated that the problem historically is that a driver has to quickly determine where he needs to turn to enter the site. He stated that the west entrance is approximately 245 feet from the proposed center monument sign location and the east entrance is approximately 490 feet

from the proposed center monument sign location. He stated that the second business at this site is the Young At Heart preschool/day care facility.

Mr. Stokovich stated that the elderly population who are visiting their facility have only a few seconds to react as they are driving along Peterson Road and make the turn into their facility. He stated that this is why they need the proposed number and size of the entrance signs in addition to the monument sign. He stated that visitors arriving on the campus can become confused easily and therefore they need the directional signage as well. He stated that the directional signs address the needs for deliveries, ambulances, children arriving, and so on. He stated that the entrance signs are not illuminated, but will be coated with a reflective material.

Board Member Semmelman stated that he does not have a problem with the interior private traffic directional signs.

Board Member Moore asked for a description of the existing signs on the property. Mr. Stokovich stated that their existing monument sign is four foot tall and twelve feet wide.

Mr. Babowice stated that it was a very short time period between when the Sign Code was updated to be more restrictive and the time of the Libertyville Manor sign variation application submission.

Board Member Moore asked the petitioner if they had a backup or alternative sign plan. Mr. Babowice stated that the current proposal is what the petitioner is hoping to get approval for.

Board Member Moore asked if both drives allow for both enter and exit. Mr. Stokovich responded that both drives are enter and exit.

Board Member Flores stated that the configuration of Peterson Road seems to inhibit access into the site depending upon which direction vehicles are traveling along Peterson Road.

Mr. Babowice stated that the interior directional signs are oriented to advise visitors in accordance to which driveway entrance they use.

Board Member Oakley stated that he understands the petitioner's request for the three freestanding signs, but is concerned about the proposed setbacks for the signs.

Board Member Moore asked if the petitioner was willing to reduce the number of three freestanding business signs to two. Mr. Stokovich stated that without the three signs he is concerned about not being able to alleviate visitor confusion as they try to access the property.

Chairman Cotey asked what the current resident population consist of now. Mr. Stokovich stated that the current number of residents is between 40 and 42, but that will increase after the remodeling work currently underway is completed.

Chairman Cotey asked what the percentage of family or spouse members who visit the facility relative to the number of residents is. Ms. Kavanagh stated that about 55% visit the elderly population.

Chairman Cotey asked for clarification as to how the Zoning Code regulates the height of freestanding signs. Mr. Smith stated that if the sign is within 50 feet of the street, the height is measured from the edge of the street to the top of the sign.

Chairman Cotey stated that the petitioner might consider re-designing the sign in order to create better visibility. He stated that the petitioner might consider amending the plan in order to reduce the number of freestanding signs as well.

Mr. Babowice requested approval to poll the members of the Zoning Board of Appeals prior to making an official motion on the sign variation requests.

Board Member Oakley stated that he does not have a problem with requested variations.

Board Member Flores stated that she supports variation number five (5), is unclear about variation numbers one (1) and three (3) and she stated that her recommendation for variation numbers two (2) and four (4) will depend upon any revisions the petitioner would make.

Board Member Moore stated that he will not support variation numbers one (1) and five (5).

Chairman Cotey stated that he is basically supportive provided certain revisions to the sign plan as discussed.

In the matter of ZBA 15-29.1), Board Member Semmelman moved, seconded by Board Member Flores, to recommend the Village Board of Trustees approve a variation to increase the maximum permitted number of freestanding business signs from one (1) to three (3) for property located in an IB, Institutional Buildings District, in accordance with the plans submitted.

Motion carried 4 - 1.

*Ayes: Cotey, Flores, Oakley, Semmelman
Nays: Moore
Absent: Krummick, Schultz*

In the matter of ZBA 15-29.2), Board Member Oakley moved, seconded by Board Member Semmelman, to continue this item to the March 28, 2016, Zoning Board of Appeals meeting.

*Ayes: Cotey, Flores, Moore, Oakley, Semmelman
Nays: None
Absent: Krummick, Schultz*

Motion carried 5 - 0.

In the matter of ZBA 15-29.3), Board Member Semmelman moved, seconded by Board Member Flores, to continue this item to the March 28, 2016, Zoning Board of Appeals meeting.

Ayes: Cotey, Flores, Moore, Oakley, Semmelman
Nays: None
Absent: Krummick, Schultz

Motion carried 5 - 0.

In the matter of ZBA 15-29.4), Board Member Oakley moved, seconded by Board Member Flores, to continue this item to the March 28, 2016, Zoning Board of Appeals meeting.

Ayes: Cotey, Flores, Moore, Oakley, Semmelman
Nays: None
Absent: Krummick, Schultz

Motion carried 5 - 0.

In the matter of ZBA 15-29.5), Board Member Oakley moved, seconded by Board Member Semmelman, to recommend the Village Board of Trustees approve a variation to: i.) increase the maximum permitted sign area from two (2) square feet to approximately 10.6 square feet for three (3) double panel Private Traffic Direction Signs; and ii.) increase the maximum permitted sign area from two (2) square feet to approximately 5.3 square feet for five (5) single panel Private Traffic Direction Signs for property located in an IB, Institutional Buildings District, in accordance with the plans submitted.

Motion carried 4 - 1.

Ayes: Cotey, Flores, Oakley, Semmelman
Nays: Moore
Absent: Krummick, Schultz

January 25, 2016, Zoning Board of Appeals Meeting Minutes

**ZBA 15-29 Libertyville Manor Extended Care Facility, Inc., Applicant
610 Peterson Road**

Request is for variations to: 1) increase the maximum permitted number of freestanding business signs; 2) increase the maximum permitted height of a freestanding business sign; 3) increase the maximum permitted gross surface sign area for all business signs; 4) reduce the minimum required setback for three (3) freestanding business signs; and 5) increase the maximum permitted sign area for multiple number of Private Traffic Direction Signs for property located in an IB, Institutional Buildings District.

The applicant requested that this item be continued to the February 22, 2016, Zoning Board of Appeals meeting.

In the matter of ZBA 15-29, Board Member Semmelman moved, seconded by Board Member Schultz, to continue this item to the February 22, 2016, Zoning Board of Appeals meeting.

Motion carried 6 - 0.

*Ayes: Moore, Flores, Krummick, Oakley, Schultz, Semmelman
Nays: None
Absent: Cotey*

November 23, 2015, Zoning Board of Appeals Meeting Minutes

**ZBA 15-29 Libertyville Manor Extended Care Facility, Inc., Applicant
610 Peterson Road**

Request is for variations to: 1) increase the maximum permitted number of freestanding business signs; 2) increase the maximum permitted height of a freestanding business sign; 3) increase the maximum permitted gross surface sign area for all business signs; 4) reduce the minimum required setback for three (3) freestanding business signs; and 5) increase the maximum permitted sign area for multiple number of Private Traffic Direction Signs for property located in an IB, Institutional Buildings District.

The applicant requested that this item be continued to the January 25, 2016, Zoning Board of Appeals meeting.

In the matter of ZBA 15-29, Board Member Schultz moved, seconded by Board Member Oakley, to continue this item to the January 25, 2016, Zoning Board of Appeals meeting.

Motion carried 6 - 0.

*Ayes: Cotey, Krummick, Moore, Oakley, Schultz, Semmelman
Nays: None
Absent: Flores*



VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: **REPORT OF THE ZONING BOARD OF APPEALS (ZBA 16-03, Variation of Corner Side Yard Setback) – Zach and Shannah Howell, Applicants**
545 Carter Street

Staff Recommendation to ZBA: Approve variation of corner side yard setback.

ZBA Recommendation: To approve.

Staff Contact: John P. Spoden, Director of Community Development

Background: At their meeting of March 14, 2016, the Zoning Board of Appeals heard a request from the owners of 545 Carter Street for a corner side yard setback to allow for the renovation of a front porch. The proposed construction would require a reduction in the corner side yard setback from 30 feet to approximately 18'4". Members of the Zoning Board of Appeals concurred with the request. A motion to recommend Village Board of Trustees approval passed with a vote of 5 - 0.

Four positive votes are required for approval.

REPORT OF THE ZONING BOARD OF APPEALS

REPORT ON: ZBA 16-03, Zach and Shannah Howell

TO THE VILLAGE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF LIBERTYVILLE, LAKE COUNTY, ILLINOIS 60048.

Pursuant to the **APPLICATION of ZACH AND SHANNAH HOWELL**, being the **OWNERS** of real estate located at **545 CARTER STREET**, the **ZONING BOARD OF APPEALS** of the Village of Libertyville held a **PUBLIC HEARING** to consider the **APPLICATION FOR A VARIATION TO REDUCE THE MINIMUM REQUIRED CORNER SIDE YARD SETBACK FROM 30 FEET TO APPROXIMATELY 18’4” IN ORDER TO COMPLETE A FRONT PORCH RENOVATION FOR PROPERTY LOCATED IN AN R-6, SINGLE FAMILY RESIDENTIAL DISTRICT, CHAPTER 26, SECTION 4-7.5**, according to the provisions cited in the Libertyville Municipal Code as amended, with the aforesaid real estate being described in Exhibit A, attached.

The aforesaid **PUBLIC HEARING** was duly advertised on **FEBRUARY 27, 2016**, and held on **MARCH 14, 2016**, at **7:00 P.M.**, in the Village Hall, 118 West Cook Avenue, Libertyville, Illinois. Written notice was served by certified mail, return receipt requested to all property owners within 250 feet of the site.

At the **PUBLIC HEARING** the applicant and witnesses were duly sworn and questioned by the Zoning Board of Appeals. No objectors appeared at the hearing and no written objections to the proposed variation have been filed.

From the evidence and testimony submitted, the Zoning Board of Appeals of the Village of Libertyville hereby find the following:

Background:

The petitioner, Zach Howell, is seeking approval for a variation to reduce the minimum required corner side yard setback in order to complete a front porch renovation for property located in an R-6, Single Family Residential District located at 545 Carter Street. The encroachment into the corner side yard includes roof eave support columns and concrete/paver step.

Regarding the Corner Side Yard Setback:

The Zoning Code states the minimum required corner side yard in the R-6, Single Family Residential District shall not be less than 30 feet for the principal structures.

The petitioner is proposing to construct a front porch renovation that includes two roof eave support columns and concrete/paver step. The columns will be setback from the corner side yard property line approximately 29 feet and an extended raised front stoop/step will be setback approximately 18’4” from the corner side yard property line. The extended step extends around the base of a

Report of the Zoning Board of Appeals, ZBA 16-03

statuary ornamental light standard which is located approximately seven (7) feet in front of the eave support column. The variation is subject to the 18'4" stoop/step setback. There is an additional 17.6 feet of public way parkway along the Carter Street street curb. The total separation between the proposed front step and the street curb is approximately 36 feet.

The Zoning Board of Appeals finds that carrying out of the strict letter of the provisions of the Zoning Code would create a practical difficulty or particular hardship for the applicant. The requested variation does satisfy each of the standards listed in Section 16-8.7 of the Zoning Code, as follows:

- a. General Standard. No variation shall be granted pursuant to this Section 16-8 unless the applicant shall establish that carrying out the strict letter of the provisions of this Code would create a particular hardship or a practical difficulty. Such a showing shall require proof that the variation being sought satisfies each of the standards set forth in this Section 16-8.7.
- b. Unique Physical Condition. The trapezoidal shape of the lot is unique and makes compliance with the zoning setbacks difficult to achieve.
- c. Not Self-Created. The shape of the lot was not created by the petitioner.
- d. Denied Substantial Rights. Adhering to the strict letter of the provision from which a variation is sought would limit the ability to meet acceptable standards.
- e. Not Merely Special Privilege. The proposed change is not being sought for the benefit of any financial gain or special privilege.
- f. Code and Plan Purposes. The requested variation will not result in any change of use of current property. The design and use of the home will be in harmony with the intent of the Official Comprehensive Plan.
- g. Essential Elements of the Area. The variation would not result in a use or development on the subject lot that:
 - 1) Would be materially detrimental to the public welfare or materially injurious to the enjoyment, use, development, or value of property or improvements permitted in the vicinity; or
 - 2) Would materially impair an adequate supply of light and air to the properties and improvements in the vicinity; or
 - 3) Would substantially increase congestion in the public streets due to traffic or parking; or
 - 4) Would unduly increase the danger of flood or fire; or
 - 5) Would unduly tax public utilities and facilities in the area; or
 - 6) Would endanger the public health or safety.
- h. No Other Remedy. There is no means other than the requested variation to allow for the proposed construction.

Report of the Zoning Board of Appeals, ZBA 16-03

WHEREFORE, the Zoning Board of Appeals of the Village of Libertyville, Lake County, Illinois is recommending to the Village President and the Board of Trustees, that this **APPLICATION FOR A VARIATION TO REDUCE THE MINIMUM REQUIRED CORNER SIDE YARD SETBACK FROM 30 FEET TO APPROXIMATELY 18'4" IN ORDER TO COMPLETE A FRONT PORCH RENOVATION FOR PROPERTY LOCATED IN AN R-6, SINGLE FAMILY RESIDENTIAL DISTRICT** be **APPROVED**.

The vote of the Zoning Board of Appeals recommending **APPROVAL** was 5 - 0, recorded as follows:

AYES: COTEY, FLORES, OAKLEY, SEMMELMAN, SCHULTZ

NAYS: NONE

ABSENT: KRUMMICK, MOORE

Respectfully Submitted, April 6, 2016.

Chair, Zoning Board of Appeals

Secretary, Zoning Board of Appeals

Report of the Zoning Board of Appeals, ZBA 16-03

EXHIBIT A

Legal Description of the Property

Lot 46 in Libertyville Highlands, a Subdivision of Parts of the East Half of Section 20 and the West Half of Section 21, Township 44 North, Range 11, East of the Third Principal Meridian, According to the Plat Thereof, recorded January 25, 1926, as Document 272834, Book "O" of Plats, Pages 96, 97, 98, and 99 in Lake County, Illinois.

EXCERPTS FROM ZONING BOARD OF APPEALS MEETING MINUTES

Draft March 14, 2016, Zoning Board of Appeals Meeting Minutes

**ZBA 16-03 Zach and Shannah Howell, Applicants
545 Carter Street**

Request is for a variation to reduce the minimum required corner side yard setback from 30 feet to approximately 18'4" in order to complete a front porch renovation for property located in an R-6, Single Family Residential District.

Mr. David Smith, Senior Planner, introduce the variation request to the Zoning Board of Appeals. Mr. Smith stated that the petitioner, Zach Howell, is seeking approval for a variation to reduce the minimum required corner side yard setback in order to complete a front porch renovation for property located in an R-6, Single Family Residential District located at 545 Carter Street. He stated that the encroachment into the corner side yard includes roof eave support columns and concrete/paver step.

Mr. Zach Howell, 545 Carter Street, stated that they had to remove their damaged planter box by their front door which is where they want to expand their front stoop. He stated that the variation request is also triggered by the proposed new columns that are intended to support their sagging roof overhang. He stated that the extended step will also encroach into the corner side yard which is where the measurement for the setback is taken from. He stated that other improvements include a seat wall.

Mr. Howell stated that there is no public sidewalk along their corner side yard property line, but the parkway is at least 16 feet wide thus providing additional green space between their house and the street curb.

Board Member Schultz stated that he doesn't have a problem with the variation request.

Board Member Semmelman stated that he doesn't have a problem with the variation request.

Chairman Cotey asked the petitioner what he would like for the Zoning Board of Appeals to do tonight. Mr. Howell stated that he would like the Zoning Board of Appeals to make a positive recommendation to the Village Board for their variation request.

In the matter of ZBA 16-03, Board Member Oakley moved, seconded by Board Member Semmelman, to recommend the Village Board of Trustees approve a variation to reduce the minimum required corner side yard setback from 30 feet to approximately 18'4" in order to complete a front porch renovation for property located in an R-6, Single Family Residential District, in accordance with the plans submitted.

Motion carried 5 - 0.

*Ayes: Cotey, Flores, Oakley, Schultz, Semmelman
Nays: None
Absent: Krummick, Moore*



VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: Ordinance Granting a Variation of Corner Side Yard Setback (ZBA 16-03) at 545 Carter Street – Zach and Shannah Howell, Applicants

Staff Recommendation: Approve ordinance.

Staff Contact: John P. Spoden, Director of Community Development

Background: The attached ordinance would grant a variation of corner side yard setback for a front porch renovation at 545 Carter Street. In order to expedite the review process, the applicants have requested that if the Village Board approves this request, that the ordinance be adopted at their April 12, 2016 meeting. The Administrative Staff recommends the Village Board approve the attached ordinance.

Four positive votes are required for approval.

From: Zach Howell
Sent: Tuesday, March 15, 2016 2:40 PM
To: David Smith
Cc: John Spoden; Laurie Dewey
Subject: Re: Board of Trustees Meetings

Hi David

Yes, thank you very much, we would like to request to have both the variance approval and ordinance adopted on the same night, Apr 12th.

Best regards,

Zach

VILLAGE OF LIBERTYVILLE

ORDINANCE NO. 16-O-_____

AN ORDINANCE GRANTING A VARIATION
OF CORNER SIDE YARD SETBACK
AT 545 CARTER STREET

Adopted by the
President and Board of Trustees
of
the Village of Libertyville
Lake County, Illinois
this _____ day of _____, 2016

Published in pamphlet form by direction
and authority of the Village of Libertyville
Lake County, Illinois
this _____ day of _____, 2016

VILLAGE OF LIBERTYVILLE

ORDINANCE NO. 16-O-_____

AN ORDINANCE GRANTING A VARIATION
OF CORNER SIDE YARD SETBACK
AT 545 CARTER STREET

WHEREAS, Zach and Shannah Howell (the “Owners”), filed an application with the Zoning Board of Appeals of the Village of Libertyville seeking a variation to reduce the minimum required corner side yard setback from 30 feet to approximately 18’4” in an R-6, Single Family Residential District, in the Village of Libertyville, which property is legally described in Exhibit A attached hereto and by this reference incorporated herein and made a part hereof (the “Subject Property”); and

WHEREAS, on February 15, 2016, the Development Review Committee reviewed and recommended approval of the requested variation; and

WHEREAS, the Zoning Board of Appeals, pursuant to notice duly published on February 27, 2016, in the *Daily Herald*, held a public hearing on March 14, 2016, at 7:00 p.m., at 118 West Cook Avenue, Libertyville, Illinois, for the purpose of hearing and considering testimony regarding the requested variation; and

WHEREAS, on March 14, 2016, the Zoning Board of Appeals, having fully heard and considered the testimony of all those present at the public hearing who wished to testify, made certain findings of fact as required by law and recommended to the President and Board of Trustees of the Village of Libertyville that the requested variation be approved, all as is more specifically set forth in that certain Report of the Zoning Board of Appeals on Case No. ZBA 16-03, dated as of April 6, 2016; and

WHEREAS, the President and Board of Trustees of the Village of Libertyville have

considered the Owners' application, the findings and recommendations of the Zoning Board of Appeals and are fully advised in the premises.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LIBERTYVILLE, COUNTY OF LAKE, STATE OF ILLINOIS, AS FOLLOWS:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated herein as if fully set forth.

SECTION TWO: Findings. The President and Board of Trustees of the Village of Libertyville do hereby find and determine that:

1. General Standard. No variation shall be granted pursuant to this Section 16-8 unless the applicant shall establish that carrying out the strict letter of the provisions of this Code would create a particular hardship or a practical difficulty. Such a showing shall require proof that the variation being sought satisfies each of the standards set forth in this Section 16-8.7.
2. Unique Physical Condition. The trapezoidal shape of the lot is unique and makes compliance with the zoning setbacks difficult to achieve.
3. Not Self-Created. The shape of the lot was not created by the petitioner.
4. Denied Substantial Rights. Adhering to the strict letter of the provision from which a variation is sought would limit the ability to meet acceptable standards.
5. Not Merely Special Privilege. The proposed change is not being sought for the benefit of any financial gain or special privilege.
6. Code and Plan Purposes. The requested variation will not result in any change of use of current property. The design and use of the home will be in harmony with the intent of the Official Comprehensive Plan.
7. Essential Elements of the Area. The variation would not result in a use or development on the subject lot that:
 - 1) Would be materially detrimental to the public welfare or materially injurious to the enjoyment, use, development, or value of property or improvements permitted in the vicinity; or
 - 2) Would materially impair an adequate supply of light and air to the properties and improvements in the vicinity; or

- 3) Would substantially increase congestion in the public streets due to traffic or parking;
or
 - 4) Would unduly increase the danger of flood or fire; or
 - 5) Would unduly tax public utilities and facilities in the area; or
 - 6) Would endanger the public health or safety.
8. No Other Remedy. There is no means other than the requested variation to allow for the proposed construction.

SECTION THREE: Variations. The President and Board of Trustees of the Village of Libertyville, acting under and by virtue of authority conferred upon it by the laws of the State of Illinois and by Section 16-8 of the Libertyville Zoning Code, does hereby grant to the Owners a variation to reduce the minimum required corner side yard setback from 30 feet to approximately 18'4" in an R-6, Single Family Residential District; provided, however, that this variation shall be, and hereby is, expressly made subject to the conditions and limitations set forth in Section Four below.

SECTION FOUR: Conditions and Limitations. The variation described in Section Three above shall be, and hereby is, expressly made subject to the following conditions and limitations:

- (a) The front porch renovation shall be constructed only in strict conformity with the documents and plans submitted to the Zoning Board of Appeals and the President and Board of Trustees of the Village of Libertyville in Case No. ZBA 16-03.
- (b) All construction shall be in strict conformity with all ordinances, rules and regulations of the Village and the requirements of the Village thereunder.

SECTION FIVE: Compliance. The failure or refusal of the Owners or their successors or assigns at any time in the future to comply with the terms of this ordinance shall subject the Owners or their successors or assigns to the penalties set forth in the Libertyville Municipal Code and to termination of this variation after notice and public hearing as may be required by State statute or the Libertyville Municipal Code and to any other penalties or legal action that may be authorized by law.

SECTION SIX: Effective Date. This ordinance shall be in full force and effect from and after

its passage, approval, and publication in pamphlet form as provided by law; provided, however, that this ordinance shall be of no force or effect unless and until the Owners have paid all fees and charges owing to the Village and arising from this approval.

PASSED this _____ day of _____, 2016.

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of _____, 2016.

Terry L. Wepler, Village President

ATTEST:

Sally Kowal, Village Clerk

EXHIBIT A

Legal Description of the Property

Lot 46 in Libertyville Highlands, a Subdivision of Parts of the East Half of Section 20 and the West Half of Section 21, Township 44 North, Range 11, East of the Third Principal Meridian, According to the Plat Thereof, recorded January 25, 1926, as Document 272834, Book "O" of Plats, Pages 96, 97, 98, and 99 in Lake County, Illinois.



VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: Church Street Parking Structure Project - Reject Two Lowest Bids and Award Contract to Walsh Construction Company II, LLC

Staff Recommendation: Reject Two Lowest Bids and Approve Contract and Authorize Execution

Staff Contact: Dave Pardys, Village Attorney
Paul Kendzior, P.E., C.F.M., Director of Public Works

Background: Competitive contractor bids were initially opened on January 12, 2016 for the proposed Church Street Parking Structure. The three bids received were formally rejected at the January 26, 2016 Board meeting because all were over the budgeted funds for construction. The design of the parking structure was then slightly modified in order to reduce costs and stay within the available budget funds. The most significant modifications included reducing the number of parking spaces from 340 to 317, a reduction in the amount of pre-cast concrete panels, reduction of one level of the stair tower and only a partial underground level to reduce excavation costs.

The proposed parking structure was then formally re-advertised for competitive bids on February 17, 2016. Four bids were received and publically read at the bid opening on March 11, 2016 and are listed below in ascending order based upon the base bid:

Accel Pacific Joint Venture:	\$8,400,000
McShane Construction Company:	\$8,625,721
Walsh Construction Company II:	\$8,768,000
Joseph J. Henderson & Son:	\$8,887,000

The Bid Tabulation is attached, which also includes the five bid alternates.

At the Village Board meeting on March 22, 2016, the Board considered a staff recommendation that the contract be awarded to Walsh Construction Company II, LLC. This was based upon a staff recommendation that the two lowest bidders, Accel Pacific Joint Venture and McShane Construction, be disqualified for failure to comply with the General Instructions to Bidders.

With respect to the Accel bid, the instructions to bidders reserves the right to the Village to disqualify any bidder where the bidding “firm does not meet the Requirements for Qualifications.” The Requirements for Qualifications, which were made part of the bid proposal packet required that the bidding firm “in its current organization shall have successfully completed minimum of three (3) projects of similar type, quality, and scope, including a minimum of one (1) within the last five (5) years. The requirements for qualifications provide:

(f) For purposes of this Qualification, "similar project" shall be understood to include the following project elements:

- 1) Stand-alone prestressed precast parking structure construction with vehicle capacity greater than 300 stalls, unless modified or waved by the Mayor and Village Board.

The bid submitted by Accel Pacific Joint Venture, failed to provide evidence that Accel had completed any precast parking structures or any other precast structures that could be considered as similar. At the Village Board meeting on March 22nd representatives from Accel made a presentation to the Village Board indicating that its personnel possessed the required experience. The agenda matter was postponed to give staff an opportunity to obtain further information from Accel. Staff subsequently met with Accel representatives and determined that while certain members of its staff had experience in connection with the construction of precast parking structures, neither Accel Pacific Joint Venture nor its constituent entities, Accel Construction Services Group, LLC (formed in 2009) and Pacific Construction Services, Inc. (formed in 1993) had ever completed a precast parking structure or a precast structure that could be considered as similar. Based upon this history, staff believes that the Accel Pacific Joint Venture did not satisfy the criteria set forth in the Requirements for Qualifications and recommends that the bid submitted by Accel Pacific Joint Venture be disqualified pursuant to Section 15 of the General Instructions to Bidders.

With respect to the McShane bid, Section 15 of the General Instructions to Bidders reserves to the Village the right to disqualify any bidder that "submits a Bidder's Proposal on a form other than the Bidder's Proposal form included in the Bidding Document or alters such form...."

The Schedule of Prices form which was included in the bid packet and was to be completed by all bidders, provided that the Bidder will complete the work within 234 days of the commencement date and that the work be substantially complete within 220 days of the commencement date. This section was not subject to modification by the bidders. The McShane bid did not comply with the bidding instructions, insofar as the bidding form has been modified to provide that the work would be completed 268 days from the commencement date and substantially completed within 254 day following the commencement date. This modification to the bidding form, if accepted, would have decreased the amount of liquidated damages that McShane would be required to pay in the event that the project would not be completed within the time allowed by the bid packet in its original form. Based upon this modification of the bid form, Staff recommended that the McShane bid be disqualified pursuant to Section 15 of the General Instructions to Bidders.

Staff believes that the lowest responsible and responsive bidder is Walsh Construction Company II, LLC. Walsh Construction has extensive experience in completing similar parking structures and an excellent reputation in the industry.

As mentioned previously, included with the base bid were five alternates (see attached Bid Tabulation). Alternates #1 - #4 are deducts and Alternate #5 is an addition. Staff recommends only proceeding with Alternate #1, which reduces Walsh Construction's price by \$28,000.00 to \$8,740,000.00. It needs to be noted that the video security system for the parking structure was not included in bid and will be contracted separately. The previous quote for this work based on the original larger parking structure design was approximately \$80,000.

The Village's desired construction schedule, which was stipulated in the bidding documents (Contract), was to have the new parking structure substantially completed by the end of November. This schedule was not met by any of the bidders, including Walsh Construction, whose attached schedule indicates substantial completion by the early part of January, 2017. The major factor impacting the longer schedule is the availability to fabricate and deliver the pre-cast concrete panels. According to Walsh's schedule, construction will not start until mid May. Walsh Construction can be subject to liquidated damages in the amount of \$1,000/day for every day beyond the Contract completion date.

Administrative Staff recommends that the Contract for construction of the Church Street Parking Structure be awarded to the lowest responsive and responsible bidder, Walsh Construction Company II, LLC, in the not-to-exceed amount of \$8,740,000.00. Sufficient funding is available in the Tax Increment Financing District and other various Funds for this work. Four positive votes are required for approval.

**Village of Libertyville
Civic Center Parking Structure
Bid Tabulation
March 11, 2016 - 1:00 PM**

	McShane Construction Company	Walsh Construction	Joseph J. Henderson & Son Inc.	Accel Pacific JV
BASE BID	\$8,625,721.00	\$8,768,000.00	\$8,887,000.00	\$8,400,000.00
ALTERNATE #1: Stone Masonry Veneer: Deduct to eliminate stone masonry veneer rock panel system M-2 on south side of Elevator Lobbies #LL002, 102, 202 and 302. Provide level 3 skim coat finish over concrete and CMA wall in areas stone masonry is eliminated.	-\$30,800.00	-\$28,000.00	-\$25,000.00	-\$33,400.00
ALTERNATE #2: Electric Traction Elevator: Deduct to provide only a single elevator in lieu of two elevators shown in the documents. Provide all required provisions for future installation of a second elevator at a later date. Shaft shall be sized as shown on the documents for two elevators; however, only one elevator would be installed at this time.	-\$111,300.00	-\$90,000.00	-\$140,000.00	-\$104,000.00
ALTERNATE #3: Dumpster Enclosure: Deduct provide a cedar wood dumpster enclosure and gate in lieu of CMU enclosure with extruded aluminum gates. Alternate should include removal of center footings and foundations that support only the CMU enclosure wall. Include alternate cost to furnish and install four steel pipe bollards.	-\$5,313.00	-\$12,000.00	-\$12,000.00	-\$6,980.00
ALTERNATE #4: Schedule: Deduct to provide longer construction schedule. Replace Contract Time proposal in Bidders Proposal as follows: If this Bidder's Proposal is accepted, Bidder will commence the Work within 14 Days following execution by Owner of the Contract Agreement ("Commencement Date") and will perform the Work diligently and continuously and will complete the Work within 365 Days from the Commencement Date ("Complete Date"), and will attain substantial completion within 351 days following the commencement date.	TBD	-\$20,000.00	-\$54,000.00	\$700,000.00
ALTERNATE #5: Section Electric Traction Elevators: Add to provide video surveillance system inside elevator cars. Price should be provided per car.	\$4,480.00	\$6,000.00	\$6,000.00	\$3,000.00
BASE BID + ALTERNATES	\$8,482,788.00	\$8,624,000.00	\$8,662,000.00	\$8,958,620.00

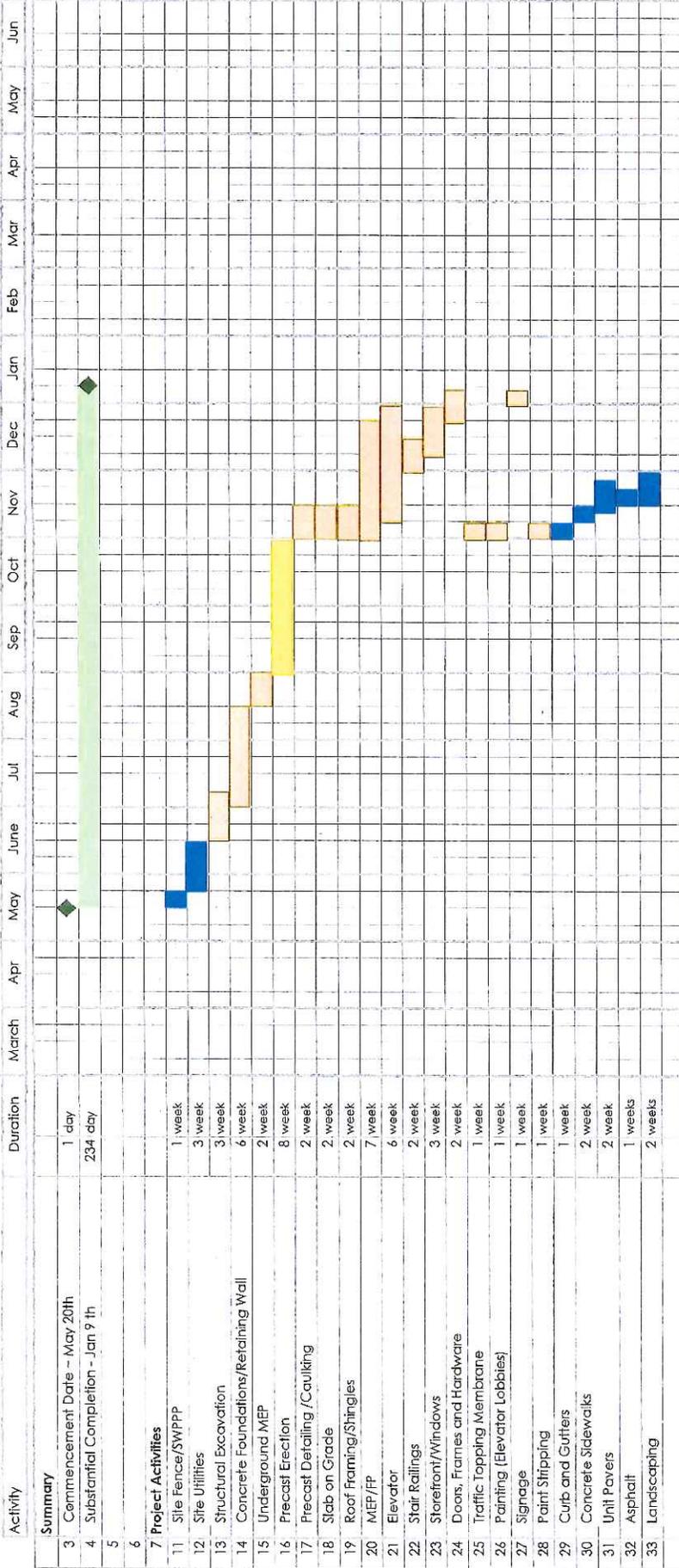


Libertyville Civic Center Parking Structure

Preliminary Construction Schedule

2017

2016





VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016
Agenda Item: Transfer of General Fund Reserves
Staff Recommendation: Approve Transfer
Staff Contact: Patricia Wesolowski, Director of Finance

Background: At the March 29, 2016 Committee of the Whole meeting, the Village Board reviewed a memo regarding the General Fund's reserve balance along with options for the fund balance that is above what is required in the Fund Balance Policy.

For the year ending April 30, 2016, the General Fund is projected to have an unreserved balance of \$14,524,673 which is approximately \$5.9 million above what is required in the policy. Various options were discussed and are included in the attached memo.

After discussion the various options the Village Board requested Staff to prepare an agenda supplement authorizing the following transfers from the General Fund:

- \$1.5 million to the Capital Projects Fund
- \$825,000 to the Police Pension Fund
- \$465,000 to the Fire Pension Fund
- \$210,000 to the IMRF Pension.

An additional \$2.5 million will be retained in the General Fund to offset any impacts due to the State's budget situation or be used at a later date to call a portion of the Sports Complex Bonds.

Staff is requesting Village Board approval to transfer a total of \$3 million from the General Fund. Four votes are required for approval.

Memorandum

To: Mayor Weppler and Village Board
Date: March 23, 2016
From: Patricia A. Wesolowski, Director of Finance
Subject: Fund Balance Discussion

The Village Board met on Saturday, February 27th and Tuesday, March 2nd to discuss the 2016-17 budget. A portion of the discussion focused on the projected General Fund Balance as of April 30, 2016 and ways to allocate the fund balance above the amount required in the Fund Balance Policy.

For the Current Fiscal Year ending April 30, 2016, the projected General Fund balance is \$14,524,673 which is approximately \$5.9 million above the balance required in the fund balance policy (Exhibit A). Using the proposed 2016-17 budget in the fund balance calculation, Exhibit B shows the calculation of the fund balance required as of April 30, 2017. Due to the increase in budget, and low projected surplus, the Fund Balance required increases to \$9,056,583 and the balance above the policy requirement is \$5,515,130. As mentioned at the budget meeting, there are various options the Village has regarding this portion of the fund balance, which include transfers to:

Capital Projects Fund

A portion of the fund balance can be transferred to the Capital Improvement Fund to be used for various infrastructure improvements to roads, storm drainage systems, sidewalks and street lights. On an annual basis, the Capital Improvements Fund receives approximately \$410,000 in vehicle sticker fee revenue and \$210,000 in Telecom Fees for a total of \$620,000. As of April 30, 2016, the fund balance in the Capital Improvements Fund is expected to amount to \$151,000. The Ten Year Capital Plan includes \$2.5 million in annual improvements to these items (excluding road bond projects) and available funding will only be able to complete about half of the planned expenditures.

Public Building Improvement Fund

The Public Building Improvement Fund is projected to have a fund balance of \$165,000 as of April 30, 2017. Annual funding is derived from an annual transfer of \$85,000 from various General Fund accounts. The 10 Year Capital Plan includes approximately \$650,000 in improvements to the Village Hall, Schertz Building and Fire Stations over the next three years.

Pension Funds

The Village has always provided funding to the Police, Fire and IMRF pension funds in the actuarially required amounts although due to changes in actuarial assumptions, the funding percentages of the pension funds has decreased. As of the last actuarial calculation, the Police Pension is funded at 53.99%, Fire Pension 65.6% and IMRF at 76.8%. A \$500,000 contribution to each pension fund would increase the funding level by approximately 1%.

Sports Complex Bonds

There are \$17 million in outstanding bonds that were issued or refunded to construct the Sports Complex. Two of the issues are callable beginning December 2018 and the third issue is callable in December 2019. The issue callable in December 2019 has a special call provision that allows an earlier call of a portion of the outstanding bonds with proceeds received from the sale of property at the LSC. The board can reserve a portion of the General Fund Balance for the future call of these bonds.

Retain in General Fund

A portion of the balance can remain in the General Fund on a temporary basis due to the uncertainty in Springfield. It is estimated that the impact of a 2 year property tax freeze along with a 50% reduction in State shared revenues (LGDF) will be approximately \$1.2 million. If this were to happen, the Village would need to determine options to either increase revenues or reduce expenses to mitigate the impact of these reductions. The fund balance can be used to temporarily cover these reductions until a permanent solution is found.

As a starting point for discussion, Staff is recommending the following allocation:

\$1.5 million - retain in General Fund to use for possible reductions in State Revenues

\$1.5 million - transfer to Capital Improvement Fund

\$1.0 million - retain in General Fund for early redemption of a portion of Sports Complex Bonds in 2018.

\$1.5 million - Contribute to Pension Funds; \$600,000 for Police, \$600,000 for Fire and \$300,000 to IMRF.



VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: Public Hearing Regarding the Proposed 2016-2017 Village Budget

Staff Recommendation: Conduct Public Hearing

Staff Contact: Patricia A. Wesolowski, Finance Director

Background: The Village Board has scheduled a public hearing on the proposed 2016-2017 Village Budget at 8:00 p.m. on Tuesday, April 12, 2016. A notice for the public hearing was published in the March 29, 2016 edition of the Daily Herald. A copy of the revised budget which incorporates all of the changes discussed with the Village Board at the budget workshops has been available for public inspection at the Village Hall since March 29th.

Attached is a spreadsheet that itemizes all of the individual line items that have changed since the budget workshops, along with a copy of the revised proposed budget summary sheets. The major changes are due to the reduction in the health insurance increase from 5% to 1.6%, the addition of \$25,000 for the strategic plan, \$3,000 for audit of telecom tax, \$15,000 for possible additional staffing in the senior center, \$30,000 to replace a failed heater for the Schertz Building, \$67,500 for Wastewater Improvements that are being moved from the 15-16 budget, and \$193,000 to purchase the ambulance from the Vehicle Replacement Fund in lieu of a lease purchase.

As a result, the proposed 2016-17 Budget includes revenues of \$58,846,465 and expenditures of \$67,935,765. While all of the operating funds are balanced, some of the Capital Projects funds have expenditures exceeding current year revenue which will be funded with prior year fund balances. The General Fund remains balanced, with a budgeted surplus of \$34,120.

Following the Public Hearing, staff will prepare an ordinance adopting the 2016-17 Village Budget for consideration at the April 26, 2016 Village Board Meeting.

2016-17 Budget Changes				Revenue Change	Expenditure Change
General Fund					
Revenue					
	Building Permits	\$	900,000	\$	910,000
	Fire District	\$	2,835,320	\$	2,842,975
	Parking Fees-Employee Permits	\$	20,000	\$	25,000
	Legal & Other Fee Reimbursement	\$	20,000	\$	30,000
					<u>\$ 32,655</u>
Boards & Commission					
	Technical Services	\$	5,000	\$	30,000
	Travel, Training	\$	20,330	\$	20,880
Admin					
	Salaries	\$	709,880	\$	692,140
	Insurance	\$	143,065	\$	145,150
	Sick Leave Buyback	\$	-	\$	57,475
	Employer Contribution-IMRF	\$	88,740	\$	86,920
	Employer Contribution-FICA	\$	45,250	\$	47,500
	Audit Services	\$	24,000	\$	27,000
	Vehicle Replacement	\$	3,200	\$	-
Planning					
	Insurance	\$	79,175	\$	76,255
Building					
	Insurance	\$	87,465	\$	84,365
Econ Dev					
	Insurance	\$	23,665	\$	22,790
Engineering					
	Insurance	\$	54,285	\$	52,190
Public Works-Streets					
	Insurance	\$	221,155	\$	217,565
Public Works-Parks					
	Salaries	\$	713,505	\$	715,665
	Insurance	\$	155,840	\$	154,380
Police					
	Salaries	\$	310,085	\$	310,005
	Insurance	\$	782,820	\$	769,780
Fire					
	Insurance	\$	884,990	\$	873,290
Recreation					
	Insurance	\$	46,953	\$	44,630
	Employer Contribution-IMRF	\$	36,802	\$	36,800
	Transfer Sports Complex	\$	829,130	\$	831,690
Senior Programs					
	Salaries	\$	24,360	\$	39,360
Total General Fund					
				<u>\$ 32,655</u>	<u>\$ 46,135</u>

Hotel/Motel Tax			
Lake County Convention Bureau	\$	10,000	\$ 11,500
			<u>\$ 1,500</u>
Commuter Parking			
Downtown Station-Permit Fees	\$	140,000	\$ 159,000
Downtown Station-Daily Fees	\$	26,000	\$ 28,000
North Central Station	\$	23,000	\$ 25,000
Prairie Crossing Station	\$	95,000	\$ 105,000
Daily Envelope Fee	\$	21,000	\$ 21,800
Convenience Fee-Prairie Crossing	\$	75,000	\$ 82,000
Insurance	\$	15,760	\$ 15,180
			<u>\$ 40,800</u>
			<u>\$ (580)</u>
Bond Fund			
Principal Payments	\$	-	\$ 70,000
Interest	\$	-	\$ 3,440
Paying Agent Fees	\$	-	\$ 805
			<u>\$ 74,245</u>
Water/Sewer			
Salaries	\$	205,140	\$ 199,940
Sick Leave Buyback	\$	-	\$ 16,420
Insurance	\$	88,525	\$ 101,125
			<u>\$ 23,820</u>
Insurance	\$	87,055	\$ 83,840
			<u>\$ (3,215)</u>
WWTP Improvement	\$	814,600	\$ 882,100
			<u>\$ 67,500</u>
Sports Complex			
Transfers from Other Funds	\$	1,061,130	\$ 1,063,690
			<u>\$ 2,560</u>
Salaries	\$	311,035	\$ 308,300
Employer Contribution-FICA	\$	119,455	\$ 116,535
Sick Leave Buyback	\$	-	\$ 8,210
			<u>\$ 2,555</u>
Capital Projects			
Miscellaneous	\$	19,500	\$ 25,500
			<u>\$ 6,000</u>
Public Building Improvement			
Schertz Building	\$	6,200	\$ 36,200
			<u>\$ 30,000</u>
Fleet Services			
User Fees	\$	841,340	\$ 838,760
Vehicle Replacement Fees	\$	767,525	\$ 764,325
			\$ (5,780)
Vehicle Replacement Costs	\$	437,000	\$ 672,000
Lease Payments-Principal	\$	250,955	\$ 208,955
			<u>\$ 193,000</u>
Total Budget Change			<u><u>\$ 70,235</u></u>
			<u><u>\$ 440,960</u></u>

VILLAGE OF LIBERTYVILLE MUNICIPAL BUDGET
 BUDGETED REVENUES SUMMARY

FUND	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 BUDGET	2015-16 ESTIMATE	2016-17 APPROVED
GENERAL FUND	25,374,463	27,944,533	26,859,045	27,666,070	27,618,860
<u>SPECIAL REVENUE FUNDS</u>					
MOTOR FUEL TAX FUND	591,751	678,128	483,625	524,410	526,225
EMERGENCY TELEPHONE SYSTEM	385,928	463,310	330,450	318,450	318,450
COMMUTER PARKING FUND	366,354	396,910	379,600	383,425	425,300
FIRE FUND	1,974	3,675	3,500	51,435	2,500
FOREIGN FIRE INSURANCE TAX FUND	75,467	46,693	45,000	49,650	45,000
TIMBER CREEK SPECIAL SERVICE AREA	22,841	21,369	21,165	21,190	20,525
CONCORD AT INTERLAKEN SPECIAL SERVICE AREA	24,030	23,131	22,500	22,500	22,770
HOTEL/MOTEL TAX FUND	289,146	336,366	314,300	357,020	357,300
TOTAL SPECIAL REVENUE	1,757,491	1,969,582	1,600,140	1,728,080	1,718,070
<u>ENTERPRISE FUND</u>					
WATER & SEWER	8,388,841	7,915,917	12,117,190	12,501,055	8,480,700
LIBERTYVILLE SPORTS COMPLEX	4,803,508	3,558,813	3,757,330	3,913,605	3,809,515
TOTAL ENTERPRISE	13,192,349	11,474,730	15,874,520	16,414,660	12,290,215
<u>CAPITAL PROJECT FUNDS</u>					
CAPITAL IMPROVEMENT	706,394	650,610	733,500	627,300	780,500
ROAD IMPROVEMENT FUND	5,100,831	5,075,039	5,015,000	5,069,180	25,000
TAX INCREMENT FINANCING FUND	2,949,858	3,200,748	3,206,000	3,383,500	7,494,000
IMPACT FEE FUND	2,452	9,975	435,000	442,665	0
PARK IMPROVEMENT FUND	244,575	245,834	1,994,530	1,957,650	301,100
PUBLIC BUILDINGS IMPROVEMENT FUND	55,027	55,029	85,000	85,000	85,000
TOTAL CAPITAL PROJECT	9,059,137	9,237,235	11,469,030	11,565,295	8,685,600
<u>DEBT SERVICE FUND</u>					
GENERAL BOND & INTEREST	313,381	875,149	1,200,835	1,206,140	1,548,450
SALES TAX BOND FUND	73,500	76,590	75,190	215,320	0
TOTAL DEBT SERVICE	386,881	951,739	1,276,025	1,421,460	1,548,450
<u>PENSION FUNDS</u>					
POLICE PENSION FUND	3,839,630	3,779,267	2,269,000	3,246,785	2,526,300
FIREFIGHTER PENSION FUND	3,253,491	3,303,382	2,035,000	2,087,000	2,169,200
TOTAL PENSION FUNDS	7,093,121	7,082,649	4,304,000	5,333,785	4,695,500
<u>INTERNAL SERVICE FUNDS</u>					
FLEET SERVICES & REPLACEMENT FUND	1,661,039	1,692,524	1,732,415	1,755,565	1,757,665
TECHNOLOGY EQUIPMENT REPLACEMENT FUND	610,955	560,301	537,805	522,085	532,105
TOTAL INTERNAL SERVICE FUNDS	2,271,994	2,252,825	2,270,220	2,277,650	2,289,770
TOTAL REVENUES ALL FUNDS	59,135,436	60,913,293	63,652,980	66,407,000	58,846,465

VILLAGE OF LIBERTYVILLE MUNICIPAL BUDGET
 BUDGET EXPENSE SUMMARY BY FUND

FUND	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 BUDGET	2015-16 ESTIMATE	2016-17 APPROVED
GENERAL FUND	24,834,736	25,224,176	26,623,305	26,268,716	27,584,740
SPECIAL REVENUE FUNDS					
MOTOR FUEL TAX FUND	713,230	633,748	600,000	610,000	610,000
EMERGENCY TELEPHONE SYSTEM	280,782	446,360	328,635	480,450	403,460
COMMUTER PARKING FUND	348,558	295,831	328,555	281,105	415,275
FIRE FUND	3,706	7,526	8,500	46,400	8,500
FOREIGN FIRE INSURANCE TAX FUND	70,722	28,619	60,000	42,000	60,000
TIMBER CREEK SPECIAL SERVICE AREA	12,166	15,460	20,525	14,460	20,585
CONCORD AT INTERLAKEN SPECIAL SERVICE AREA	18,038	15,877	22,805	21,230	23,425
HOTEL/MOTEL TAX FUND	215,563	333,678	417,065	368,390	387,870
TOTAL SPECIAL REVENUE	1,662,765	1,777,099	1,786,085	1,864,035	1,929,115
ENTERPRISE FUND					
WATER & SEWER	7,001,728	6,819,925	12,389,285	11,057,395	11,246,760
LIBERTYVILLE SPORTS COMPLEX	2,946,960	2,880,842	3,757,330	3,913,605	3,809,515
TOTAL ENTERPRISE	9,948,688	9,700,767	16,146,615	14,971,000	15,056,275
CAPITAL PROJECT FUNDS					
CAPITAL IMPROVEMENT	1,188,035	1,329,636	1,450,500	1,519,280	672,500
ROAD IMPROVEMENT FUND	2,788,552	3,491,277	4,145,000	3,212,850	4,596,600
TAX INCREMENT FINANCING	2,105,591	2,341,529	5,829,300	4,389,000	9,494,000
IMPACT FEE FUND	0	0	0	0	0
PARK IMPROVEMENT FUND	208,910	204,754	904,840	999,550	705,000
PUBLIC BUILDINGS IMPROVEMENT FUND	23,108	51,641	99,800	139,910	127,000
TOTAL CAPITAL PROJECT	6,314,196	7,418,837	12,429,440	10,260,590	15,595,100
DEBT SERVICE FUND					
GENERAL BOND & INTEREST	323,297	867,712	1,203,040	1,203,100	1,550,710
SALES TAX BOND FUND	73,318	77,393	76,190	75,995	74,245
TOTAL DEBT SERVICE	396,615	945,105	1,279,230	1,279,095	1,624,955
PENSION FUNDS					
POLICE PENSION FUND	2,168,230	2,285,888	2,308,010	2,415,680	2,370,360
FIREFIGHTER PENSION FUND	1,299,375	1,430,465	1,402,250	1,538,850	1,576,450
TOTAL PENSION FUNDS	3,467,605	3,716,353	3,710,260	3,954,530	3,946,810
INTERNAL SERVICE FUNDS					
FLEET SERVICES & REPLACEMENT FUND	835,489	812,834	1,464,860	1,401,850	1,664,980
TECHNOLOGY EQUIPMENT REPLACEMENT FUND	376,967	457,366	505,465	479,430	533,790
TOTAL INTERNAL SERVICE FUNDS	1,212,456	1,270,200	1,970,325	1,881,280	2,198,770
TOTAL EXPENSES ALL FUNDS	47,837,061	50,052,537	63,945,260	60,479,246	67,935,765



VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: Ordinance: Amend Code – Updated Fee Schedule

Staff Recommendation: Approve Ordinance

Staff Contact: Kevin J. Bowens, Village Administrator

Background: Attached is an Ordinance which would amend the Municipal Code and update the fee schedule contained therein. The majority of changes either reflect minor adjustments or clarifications in fees based on the current cost of providing services, which were reviewed during the recent budget workshops. The Village Staff periodically reviews and recommends updates to the Village fee schedule. Highlights of the more noteworthy changes include:

1. Increase in employee and downtown resident parking annual permit fees from \$25-\$30 annually.
2. Increase in water and sewer fees to reflect CLCJAWA and annual Village adjustments.
3. Restructure and Increase in Fire Department ambulance transportation fees.
4. Clarification and adjustment to Engineering required cash deposits.
5. Increase in Commuter Permit and Daily Fee Parking Fees.
6. Increase payment in lieu of required parking from \$15,000 to \$20,000 per space.

The updated Fee Schedule will become effective May 1, 2016. The Administrative Staff recommends that the Mayor and Village Board approve the attached ordinance and update to the fee schedule. The ordinance can be approved by a simple majority (four positive votes) of the Village Board.

VILLAGE OF LIBERTYVILLE

ORDINANCE 16-O-

AN ORDINANCE AMENDING
THE LIBERTYVILLE MUNICIPAL CODE
REGARDING THE ANNUAL FEE ORDINANCE

Adopted by the
President and Board of Trustees
of
the Village of Libertyville
Lake County, Illinois
this 12th day of April, 2016

Published in pamphlet form by
direction and authority of the
Village of Libertyville
Lake County, Illinois
this 13th day of April, 2016.

VILLAGE OF LIBERTYVILLE

ORDINANCE 16-O-__

AN ORDINANCE
AMENDING THE LIBERTYVILLE MUNICIPAL CODE
REGARDING THE ANNUAL FEE ORDINANCE.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LIBERTYVILLE, COUNTY OF LAKE, STATE OF ILLINOIS AS FOLLOWS:

SECTION ONE: Adoption of Schedule of Fees. Pursuant to and in accordance with Section 1-19 of the Libertyville, Illinois Municipal Code, this ordinance and the schedule of Fees/Permits/Licenses attached hereto and by this reference incorporated herein and made a part hereof as Exhibit A (the "Schedule") shall be and they hereby are adopted as and for the Annual Fee Ordinance of the Village of Libertyville effective May 1, 2015. Following the May 1, 2015 effective date of this ordinance, Libertyville Ordinance No. 14-O-24, including the Schedule attached thereto as Exhibit A, and all subsequent amendments shall be and hereby are repealed.

SECTION TWO: Applicability. Each fee, charge, rate or regulatory measure set forth in the Schedule attached hereto as Exhibit A shall apply to the provisions of the corresponding section of the Libertyville, Illinois Municipal Code or other ordinances in which reference is made to the "Annual Fee Ordinance." Whenever any provision of the Libertyville, Illinois Municipal Code or other ordinance refers to the "Annual Fee Ordinance" but no corresponding fee, charge, rate or regulatory measure is set forth in the Schedule attached hereto as Exhibit A, the fee, charge rate or regulatory measure shall be the fee, charge, rate or regulatory measure most recently in effect prior to the adoption of this ordinance, notwithstanding any prior repeal of the ordinance imposing such fee, charge, rate or other regulatory measure. This ordinance shall not apply to nor have any effect

on any fee, charge, rate or regulatory measure, or any other amount for which there is no express reference to the “Annual Fee Ordinance.”

SECTION THREE: Periodic Review. The fees, charges, rates and regulatory measures set forth in the Schedule attached hereto as Exhibit A shall be periodically reviewed, no less frequently than annually, by the President and Board of Trustees of the Village of Libertyville. Accordingly, some or all of the provisions of this ordinance and the Schedule attached hereto as Exhibit A may be amended from time to time. Each provision of this ordinance and the Schedule attached hereto as Exhibit A shall remain in full force and effect unless expressly amended or repealed by subsequent ordinance.

SECTION FOUR: Short Title. This ordinance shall be known as the “Annual Fee Ordinance” while it is in full force and effect as provided herein.

SECTION FIVE: Effective Date. This ordinance shall be in full force and effect on May 1, 2016 after its passage, approval and publication in pamphlet form as provided by law.

PASSED this 12th day April, 2016.

AYES:

NAYS:

ABSENT:

APPROVED this 13th day of April, 2016.

ATTEST:

Terry L. Wepler, President

Sally A. Kowal, Village Clerk

ADMINISTRATION AND FINANCE DEPARTMENT	
Birth Certificate, first copy	\$10.00
Each additional copy	5.00
Death Certificate, first copy	12.00
Each additional copy	8.00
Data Entry Fee	15.00
Raffle License	60.00
Code Book	75.00
NSF Check Returned	25.00
Solicitors – to be paid concurrently:	
Individual	10.00
Organization, per year	50.00
Commuter Parking:	
Daily Fee	1-75-2.00
Residential Annual Permit	400.00-475.00
Non-resident Annual Permit	500.00-575.00
Convenience Permit	35.00-40.00
Replacement Permit	5.00
Employee Parking:	
Annual Permit	25.00
Newberry Lot Only	15.00
Replacement Permit Only	5.00
Downtown Resident Parking:	
Annual Permit	25.00-30.00
Replacement Permit	5.00
Valet Parking Per Location:	125.00
Photocopying, per page (after 50 pgs.)	.15
Certification of Document	2.00
Recycling/Environmental Fee (monthly)	1.00
Motor Vehicle Licenses	
Passenger vehicles and trucks having a gross weight less than eight thousand (8,000) pounds	30.00*
Trucks having a gross weight greater than eight thousand (8,000) pounds and motor buses	30.00*
Motorcycles/Motor Scooters	15.00*
Senior Citizen/Disabled	15.00*
Circuit Breaker	5.00*
Antique Vehicle (displaying IL antique vehicle plate)	15.00*
<i>*The above listed fees are valid if paid by April 30th of each year. Beginning May 1, the fees increase by \$20.00</i>	
	<i>\$20.00 additional after April 30th</i>
Fleet Rate (single owner with more than 40 vehicles)	1,000.00
Six (6) months or less new resident or vehicle after November 1 st	15.00
Transfer Fee	1.00
Liquor Licenses:	
Class A	2,500.00
Class B	2,050.00
Class C	1,600.00
Class D	1,150.00
Class E	1,600.00
Class F	2,100.00
Class G	850.00
Class G-1	1,000.00

Liquor Licenses cont.	
Class H	50.00
Class I	No Fee
Class J	500.00
Class K	2,300.00
Class L – BYO	500.00
Class L – BYO2	250.00
Tasting Permit:	
Level 1 - 72 days per year	500.00
Level 2 - 12 days per year	125.00
Level 3 – unlimited use of wine station	1,000.00
Initial Application Fee (non-refundable, will be credited toward applicant's license)	250.00
Initial License if issued Jan. 1-Apr. 30	50% of fee for Class
Amusement Devices	
Per location	100.00
Plus, per amusement facility	50.00
Valet Parking per Location	100.00
Water/Sewer Service:	
Water Service Deposit	200.00
Water Service Charges	
Bi-monthly, minimum charge	30.69-31.69
Plus, per thousand gallons in excess of four thousand (4,000) gallons	6.40-6.65
Senior/handicapped discount per two month billing period	2.70
Sewer Service Charges	
Bi-monthly, minimum charge	21.42-21.90
Plus, per thousand gallons in excess of four thousand (4,000) gallons	3.76-3.88
Lake County Sewer Agreement charge per thousand in excess of 4,000 gallons	.37
Senior/handicapped discount per two-month billing period	6.25
Effective May 1, 2015 water and sewer charges will increase 3% per year, plus increase in CLCJAWA rate	
Water/Sewer late payment penalty: upon request 1 late fee may be waived per fiscal year	10%
Water Shut off Fee	50.00
Water Re-connection Fee	50.00
<i>Note: Non-Village residents shall be charged double the identified water and sewer rates above</i>	
Metered use from hydrants, minimum per thousand gallon rate charged per above, plus an administrative fee of:	15%
COMMUNITY DEVELOPMENT DEPARTMENT	
Planning	
Variation: residential district	300.00
Commercial, office, industrial or special district	550.00
Text Amendment:	550.00
Map Amendment: one (1) acre or less	550.00
Plus each additional acre	275.00
Special Use Permit and amendments: one (1) acre or Less	550.00
Plus each additional acre	275.00

Planned Developments – final plans, amendments one (1) acre or less	550.00
Plus each additional acre	275.00
Planned Developments – Adjustments to final plan	550.00
Site Plan Permits, amendments one (1) acre or less	300.00
Plus each additional acre	275.00
Annexation Agreement, amendment to annexation agreement: one (1) acre or less	550.00
Plus each additional acre	275.00
Preliminary subdivision plats five (5) acres or less	250.00
More than five (5) acres, up to ten (10) acres	250.00
More than ten (10) acres, up to twenty (20) acres	450.00
More than twenty (20) acres	550.00
Developers Agreement	3100.00
Plats of Consolidation	250.00
Staff review of exterior design applications	60.00
ARC – signage, rooftop screening, fencing, canopies, and awning applications	100.00
All other exterior design applications	200.00
Exterior design application & signage	300.00
Payment in lieu of required parking, per required space	15000.00-20,000.00
Hawkers and Peddlers	200.00
Transient Merchants and Itinerant Merchants	200.00
Open Air Sales Permit	60.00 75.00
Building Division	
Plan review fees; fee shall be the ICC/VOL average estimated construction cost (coc) of all labor and materials based on fair market value multiplied by:	0.0012
Minimum Fee	60.00
2 nd Review	No charge
3 rd review and each subsequent review, of original fee	50%
Special – elevator, lift, technical, etc. consultants fee, only, plus	60.00
Permit Fees – General permit fees: fee shall be the ICC/VOL average estimated construction cost of all labor and materials based on fair market value multiplied by:	0.012
Minimum fee per discipline	60.00
Renewal/cancellation of original fee	25%
Sign permit – minimum fee	60.00
Demolition permit for principal structure	2500.00
Work without permit will double the general permit fee – minimum fee added	120.00
Inspection fees – first and second	No charge
Third and each subsequent	120.00
Non-cancellation fee	120.00
Special inspection: elevator or technical consultant fee	60.00
Hardscape (patios, etc.)	60.00

Bond inspection/administration fee	60.00
Inspections requested/required w/o active construction permits, per discipline minimum	60.00 120.00
Miscellaneous Fees	
Stop work orders: placard shall be removed only after this fee is paid	250.00
Building or temporary occupancy bond minimum	500.00
Work requiring certificate of occupancy (min)	1500.00
Principal structure, new or demo (min)	5000.00
Temporary certificate of occupancy monthly renewal: minimum	250.00
Principal structure, new first, renewal	500.00
Second and each subsequent renewal	1000.00
Electrical contractor registration fees: application (includes examination)	60.00
Registration (includes certificate)	40.00
Annual renewal of registration	100.00
Annual renewal late fee	60.00
Downtown garage dumpster maintenance fee	875.00
PUBLIC WORKS DEPARTMENT	
Water and sewer sanitary fees: for water service upgrades, the following fees apply according to the fee schedule outlined below: <ul style="list-style-type: none"> • Water service connection upgrade fee is equal to the connection fee for the proposed service size minus a credit based on the size of the existing service (as measured at the water meter). For an existing 5/8" service, this credit shall be \$1,200.00. For an existing 3/4" service, the credit shall be \$1,465.00. Exceptions to this are as follows: <ol style="list-style-type: none"> I. A water connection upgrade fee will not be charged to the property owner for the elimination of 3/4" or 5/8" lead water service to upgrade to a 1 inch copper service from the b-box to the home. This only applies to a 1 inch upgrade from lead to copper. II. Furthermore, if a property owner upgrades the water service, for the purpose of voluntarily eliminating the entire lead service line (from the watermain to the residence), the upgrade water connection fee will not be charged. This only applies to a 1 inch copper service. The property owner shall be responsible for any construction costs and permit fees associated with the upgrade. III. Property owner will be charged water connection upgrade fee in the case of an addition and/or teardown of the property or upgrade to 1.5" or higher 	

<p>copper service as determined by the Village Administrator.</p> <ul style="list-style-type: none"> Sanitary sewer connection upgrade fee is equal to the sewer connection fee for the proposed water service size minus a sewer connection credit based on the size of the existing water service (as measured at the water meter). For an existing 5/8" water service, this sewer connection credit shall be \$1,095.00. For an existing 3/4" water service, the sewer connection credit shall be \$1,315.00. Dwelling units not served with separate water service pipes: 	
Water connection – per dwelling unit	850.00
Sewer connection – per dwelling unit	850.00
One inch: water connection	1950.00
One inch: water tap-in charge	400.00
One inch: sewer connection	1750.00
One and one-half inch: water connection	2825.00
One and one-half inch: water tap-in charge	540.00
One and one-half inch: sewer connection	2625.00
Two inch: water connection	4570.00
Two inch: water tap-in charge	700.00
Two inch: sewer connection	4370.00
Three inch: water connection	5660.00
Three inch: administrative fee	30.00
Three inch: sewer connection	5360.00
Four inch: water connection	9050.00
Four inch: administrative fee	30.00
Four inch: sewer connection	8850.00
Six inch: water connection	20,400.00
Six inch: administrative fee	30.00
Six inch: sewer connection	20,200.00
Water meter and construction use (5/8"x3/4" or 1/2")PMM meter with ICE register	282.00
3/4" PMM meter with ICE register	340.00
1' PMM meter with ICE register	375.00
1 1/2' sensus omni C2 water meter	1513.00
2" sensus omni C2 water meter	1710.00
3" sensus omni C2 water meter	2139.00
4" sensus omni C2 water meter	3538.00
6" sensus omni C2 water meter	5970.00
Lake County Sewer Connection Fee: New sanitary connections (in accordance with the provisions of the Agreement for Sewage Disposal under Ordinances 10-O-102 and 16-O-01	1200.00 1,280.00 per RCE For southeast central service area
Unmetered Water Fee for Construction:	
Single Family Dwelling	30.00
Multi-family building, per unit	20.00
Commercial/industrial, per sq. ft.	.03
Water Sample Collection & Analysis:	
2 min. required samples	292.00
Each additional sample	146.00

Engineering Division	
Site development permit/watershed development fees: Permit filing fee – per acre	250.00 minimum
Plan review fees are based on a total estimated construction cost* of improvements to be inspected: (a) Minimum (for projects where estimated cost is less than \$10,000) (b) When the estimated cost is between \$10,000 and \$50,000 (c) When the total estimated cost exceeds \$50,000	200.00 2.2% of estimated cost \$1,100 plus 1.6% of the portions of estimated cost over \$50,000
Inspection fees are based on total estimated construction cost* of improvements to be inspected: (a1) for major development: when the estimated cost is less than or equal to \$500,000 (a2) for minor development: when the estimated cost is less than or equal to \$500,000 (b) when the estimated cost is more than \$500,000 and less than or equal to \$1,000,000 (c) when the estimated cost is more than \$1,000,000	3.2% of estimated cost 2.80% of estimated cost 16,000 plus 2.65% of the portion of estimated cost over \$500,000 29,250 plus 2.15% of the portion of estimated cost over \$1,000,000
*Plan Review and Inspection Fee calculations are based on the submitted cost information plus a contingency (10% is added to a contract cost amount, 25% is added to an Engineer's Estimate amount)	
Engineering permit fees (for site work and right-of-way work that does not require a SDP/WDP): Permit application fee – Inspection fee – Re-inspection fees (for more than one inspection)	125.00 (waived for project with NO work in the public right-of-way) 75.00 each 75.00 each
Right-of-way pavement opening refundable cash bond Minimum refundable cash deposit amount for residential new construction: - Street/Pavement - Curb - Sidewalk - Parkway Minimum refundable cash deposit amount for residential new construction: Minimum refundable cash deposit amount for commercial site construction: <i>Cash deposits are held in accordance with the terms and conditions of the Engineering Division permit.</i>	1500.00 2500.00 1500.00 500.00 5,000.00 5,000.00
Petitions to vacate rights-of-way	200.00
Plan Commission ZBA/Engineering Review: Plan review fee is the average estimated construction cost of all labor and materials based on fair market value multiplied by: Minimum fee Re-review Review, second and each subsequent	0.0013 150.00 (100.00 per acre-not to exceed 1,300) No Charge 50% of original fee

FIRE DEPARTMENT	
Annual Permit or event:	
Air-supported structure, temporary	50.00
Aerosol products, flammable and combustible	50.00
Assembly use groups (50 or more persons)	50.00
Amusement events (outdoors) per event	50.00
Automotive service station and repair garages	50.00
Bowling establishment pin refinishing and lane resurfacing	50.00
Calcium carbide storage	50.00
Combustible fibers storage	50.00
Combustible liquids, storage and handling	50.00
Combustible materials storage	50.00
Compressed gases, storage and handling	50.00
Corrosives	50.00
Crop ripening	50.00
Cryogenic liquids	50.00
Daycare Centers	50.00
Dust producing materials, explosion hazards	50.00
Education Use Groups	50.00
Explosives, ammunition and blasting agents	50.00
Fireworks (pyrotechnic display)	100.00
Flammable finishes, spraying application	50.00
Flammable finishes, dipping operations	50.00
Flammable liquids, storage and handling	50.00
Flammable solids	50.00
Fumigation and thermal insecticidal fogging (per event)	50.00
Licensed Group Homes	50.00
Hazardous materials, storage and handling	50.00
Hazardous production material facilities	50.00
Health hazard materials, storage and handling	50.00
Irritants	50.00
Liquefied petroleum gases, storage and handling	50.00
Lumber yards	50.00
Marine Service and Repair Garages	50.00
Matches, manufacture or storage of –	50.00
Materials storage facilities	50.00
Open burning (ecological purposes)	50.00
Organic coatings, process	50.00
Organic peroxides	50.00
Ovens and furnaces, industrial type process	50.00
Oxidizers, liquid and solid	50.00
Pesticides, storage and handling	50.00
Pyrophoric materials	50.00
Radioactive materials	50.00
Recreational and sport vehicle service repair	50.00
Sensitizers	50.00
Tents, temporary (per tent)	50.00
Toxic solids and liquids and highly toxics	50.00
Unstable (reactive) chemicals, storage and handling	50.00
Vehicle wrecking yards	50.00
Waste material handling facilities	50.00
Water-reactive materials, storage and handling	50.00
Welding and cutting operations, electric or gas	50.00
Woodworking industrial facilities	50.00

Consolidated permit – one permit fee shall be required for each specific location that may be required	50.00
Contractor Certificate of Fitness Registration (valid for two (2) years: installation, repair maintenance and testing of fire alarm systems	110.00
Installation, repair maintenance and testing of fire pumps	110.00
Installation, repair maintenance and testing of fire suppression systems	110.00
Installation, repair, maintenance, recharging and testing of portable fire extinguishers	110.00
Installation, repair, maintenance and testing of elevators, escalators and platform lifts	110.00
Installation, removal, repair, maintenance and testing of above ground hazardous materials storage tanks	110.00
Installation, removal, repair, maintenance and testing of below ground hazardous material storage tanks	110.00
Handling of explosives	110.00
Installation, repair, maintenance and testing of hood and duct fire extinguishing system and components for cooking facilities	110.00
Towing Vehicles from water or remote areas	1200.00
Fire Protection Systems	
Complete automatic fire detection system plan review, inspections and tests, per square foot of area coverage. Minimum fee \$125.00-\$200.00	0.08-10
Complete automatic fire sprinkler system plan review, inspections and tests, per sf of area coverage. Minimum fee \$125.00-\$200.00	0.08 .10
Fire sprinkler system, per water flow alarm	130.00 150.00
Dry pipe fire sprinkler system, per system	130.00 150.00
Pre-action of deluge fire sprinkler system, per system	350.00
Water-spray fixed system, per system	130.00-150.00
Carbon dioxide extinguishing system, per system	130.00 150.00
Foam extinguishing system, per system	130.00 150.00
Halogenated extinguishing system, per system	130.00 150.00
Wet-chemical range hood extinguishing system, per system	130.00 150.00
Specialized extinguishing system, per system	130.00 150.00
Standpipe hose system, per floor	130.00 150.00
Manual Fire Alarm System (pull boxes), per floor (no limit on number of devices or detectors)	130.00 150.00
Smoke duct detectors, per each air distribution system (no limit on number of devices or detectors)	130.00 150.00
Individual area/local detectors or devices, per floor (no limit on number of devices or detectors)	130.00 150.00
Alarm Fees	
Direct maintenance fee, per year	420.00 432.00
Direct maintenance fee, 2 alarms on position, per yr.	444.00
Direct connection fee, per connection	150.00
Direct connection fee, 2 alarms on 1 position per year	230.00

False alarms, per year:	No Charge
1-2	50.00
3	75.00
4	100.00
5	125.00
6	150.00
7	175.00
8	200.00
9	500.00
10 or more	
False alarms at government facilities 1-5	No Charge
6 or more, each	25.00
Trouble alarms at government facilities 1-5	No Charge
6 or more, each	10.00
False alarms caused during the use of governmental facility, each	100.00
Ambulance Transportation Fees:	
Resident of Village or district to Condell or Lake Forest Hospitals (3 rd party payment)	600.00
— Resident of Village or district to all other area hospitals serviced by Libertyville	950.00
— Non-resident to Condell Medical Center	950.00
— Non-resident to all other area hospital serviced by Libertyville	950.00
Resident of Village or Fire District:	
BLS:	600.00
ALS1:	700.00
ALS2:	800.00
Non-Resident:	
BLS:	950.00
ALS1:	1,050.00
ALS2:	1,150.00
Fire/Rescue Reports, per page	2.00
Photographs, per request plus cost of photos	5.00
Video tape, per tape	12.00
Ambulance Transportation Mileage Fees	9.50 10.00 per mile
POLICE DEPARTMENT	
Regular accident, per report	5.00
Fatal accidents, per report	20.00
Pictures, plus cost of photo	5.00
Copies of video	12.00
Tickets: Park on street, wrong side of street, parked where signs prohibit, private property contrary to signs, parked on sidewalk, parked on parkway, double parked and blocking driveway, parked too far from curb, backed into space, outside space markings, parked in parks after hours, running at large, no animal license, no rabies tag, no parking-yellow curb, other	25.00
Late Fee – if not paid within 10 days of date of issuance	100.00
Except parking infringements committed within districts zoned C1 of those in violation of section 23-74 of this Code, in which case the	

fee shall be, for the first, second, third & fourth offenses, each		25.00
For the purposes of calculating the offense number, tickets against a particular vehicle accrue at 12:01 a.m. on January 1 of each year and continue through December 31 at 11:50 p.m. at which time all parking offenses against a particular vehicle are reset to zero for the fifth, sixth, seventh, eighth, ninth & tenth offense, each		50.00
Eleventh and subsequent offenses, each		100.00
No valid Village vehicle sticker (ticket will be reduced to \$50 if vehicle sticker is purchased prior to ticket due date)		100.00
Illegally parked in handicapped zone		250.00
Vehicle impoundment/immobilization device fee, per vehicle		100.00
Administrative fee when vehicle must be towed and contents inventoried		500.00
Vehicles for hire/taxi fees:		
Company permit –		100.00
Operator permit –		50.00
Operator permit, renewal –		40.00
Taxi vehicle permit – annual		25.00
Private property traffic and ordinance enforcement agreement; preparation and recording		75.00
Fingerprinting: on request by resident or Libertyville business employee		No Charge
On request by non-resident:		20.00
When required for licenses, permitting or ordinance compliance, with fee equal to amount charged by Illinois State Police for fingerprint check		20.00
Electronic fingerprinting and submittal to Illinois State Police pursuant to 105 ILCS 5/34-18.4 (schools, criminal history records checks) fee charged by IL State Police for fingerprint check plus -		20.00
Massage Therapy License:		50.00
PARKS AND RECREATION		
Park Permit Fees:	<u>Resident</u>	<u>Non-resident</u>
Small pavilion (capacity up to 20 persons people)	50.00/day	75.00/day
Large pavilion (capacity up to 100 persons people)	100.00/day	175.00/day
Large pavilion (capacity 101-200 persons people)	150.00/day	275.00/day
Adler Lodge (capacity up to 100 persons people)	75.00/hr	100.00/hr
Crawford Warming House (capacity up to 100 persons people)	75.00/hr	100.00/hr
Butler Lake Fishing permit (May 1 to April 30)	No Charge	20.00/year
MISCELLANEOUS FEES:		
Copies of: Zoning Code		30.00
Subdivision Code		25.00
Comprehensive Plan		50.00
Zoning Map		10.00
Bicycle Maps		1.50
Village Maps		1.50
8x11, 8x14 copy – per side		.15
Oversize copy – per side		.15
Plats, plans – per page		

Kevin Bowens

From: Clinton Herdegen
Sent: Tuesday, March 01, 2016 12:15 PM
To: Kevin Bowens
Cc: Jeanne Haase; Pat Wesolowski
Subject: RE: Commuter Parking Rates

Yes, Jeanne will correct me if I'm wrong, but July 1st start date.

Also, she got a call back from the Theatre. They are still charging \$440.

Thanks,

Clint

From: Kevin Bowens
Sent: Tuesday, March 01, 2016 11:29 AM
To: Clinton Herdegen
Cc: Jeanne Haase; Pat Wesolowski
Subject: RE: Commuter Parking Rates

Very good – thanks. July 1 start date? Kevin

Kevin J. Bowens
Village Administrator
118 West Cook Avenue
Libertyville, Illinois 60048
847-918-2026

From: Clinton Herdegen
Sent: Monday, February 29, 2016 5:20 PM
To: Kevin Bowens
Cc: Jeanne Haase
Subject: Commuter Parking Rates

Kevin,

Jeanne and I spoke about this.....

Current "employee" monthly is 25/15 Newberry. We concur with recommendation to move it to 30/15.

Jeanne figures daily rate at 260 days per year (52 weeks x 5 days = 260), so the old daily rate is \$1.75 x 260 days = \$455 per year, if they parked there every day.

New rate \$2.00 x 260 days would = \$520 per year, if they parked there every day.

So, the old annual rate of \$400 for residents does give them a slight break off the daily rate (\$455), but convenience of having a space every day easily makes it worth it. We would suggest moving the \$400 to \$475 for residents.

Non residents currently pay \$500 per year, slightly more than the \$455 for daily fees. We would recommend moving this to \$575, still slightly above the new \$520 daily fee amount.

Jeanne thinks we are about 60% residents, 40% non-residents.

So....

\$1.75 (\$455) to \$2.00 (\$520)

\$400 to \$475 for residents.

\$500 to \$575 for non-residents.

\$35 convenience fee to \$40.

The "convenience fee" of \$35 you mentioned is for the Prairie Crossing lot. The daily rate out there is \$1.75 too, BUT they can agree to buy it a month at a time, and we charge them \$35 per month ($\1.75×20 days), which is "auto deducted" from their checking account each month (thus, the convenience of it). So, if the daily rate is going up to \$2.00 there too, we should raise the "convenience fee" to \$40.

As a point of interest, Jeanne has checked with the movie theater in the past. As of July, 2014 they were charging \$440 per year. She has another call in to them to see what they are charging now.

Let me know if you need anything else.

Clint



VILLAGE BOARD AGENDA SUPPLEMENT

Meeting Date: April 12, 2016

Agenda Item: Ordinance Instituting a Places for Eating Tax

Staff Recommendation: Approve Ordinance

Staff Contact: Kevin J. Bowens, Village Administrator
Patricia A. Wesolowski, Finance Director

Background: For the past several years, the Village's Finance Committee has been discussing various revenue sources that would provide additional funding for certain Village services including maintenance of parking facilities throughout the downtown, the promotion of dining establishments within the Village and other beautification/streetscape efforts throughout the Village to promote the various shopping districts within the Village.

After reviewing various options, the Finance Committee and Committee of the Whole is recommending the Village Board institute a Places for Eating Tax. This tax would apply to the sale of prepared food or beverages that are prepared for immediate consumption at places for eating. A Place for eating is defined as places where prepared food is sold at retail for immediate consumption with seating provided on the premises (including any outdoor seating on the premises), whether the food is consumed on the premises or not.

The Village Board discussed this tax at the March 29, 2016 Committee of the Whole meeting, and the consensus was to enact this tax at the rate of 1% with the tax to go into effect on July 1, 2016 with the first tax return due by August 20, 2016. This will allow the Staff to advise and educate the effected businesses on the new tax.

Attached is the ordinance that enacts the Places for Eating Tax along with the registration form, tax return and a list of questions and answers about the tax. Four positive votes are needed for approval.

VILLAGE OF LIBERTYVILLE

ORDINANCE 16-O-

AN ORDINANCE AMENDING CHAPTER 13
OF THE LIBERTYVILLE MUNICIPAL CODE
PERTAINING TO THE IMPOSITION OF A PLACES FOR EATING TAX

Adopted by the
President and Board of Trustees
Of
The Village of Libertyville
Lake County, Illinois
This 12th day of April 2016

Published in pamphlet form by
direction and authority of the
Village of Libertyville
Lake County, Illinois
This 13th day of April 2016

ORDINANCE NO. 16-O-

**AN ORDINANCE AMENDING CHAPTER 13 OF THE LIBERTYVILLE VILLAGE CODE
PERTAINING TO THE IMPOSITION OF A PLACES FOR EATING TAX**

WHEREAS, Section 5/11-42-5 of the Illinois Municipal Code, 65 ILCS 5/11-42-5, authorizes the corporate authorities of a municipality to license, tax, and regulate all places for eating within the municipality; and

WHEREAS, the corporate authorities of the Village of Libertyville find that it is in the Village's best interests to levy a one percent (1%) tax on the gross receipts of places for eating located within the Village of Libertyville; and

NOW THEREFORE BE IT ORDAINED, by the President and Board of Trustees of the Village of Libertyville, Lake County, Illinois as follows:

SECTION 1: That Chapter 13 of the Village of Libertyville Municipal Code be and the same is hereby amended with the addition of the following language as Sections 13-17, which shall read in its entirety as follows:

TAX ON THE GROSS RECEIPTS OF PLACES FOR EATING

13-31	Definitions.
13-32	Tax imposed.
13-33	Books and records; inspection; contents.
13-34	Transmittal of tax revenue by owner; delinquency.
13-35	Transmittal of excess tax collections.
13-36	Registration.
13-37	Collection.
13-38	Suspension of licenses.
13-39	Penalties.
13-40	Severability

13-31 DEFINITIONS.

For the purposes of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

- a. **Prepared food** means and includes any solid, liquid (including both alcoholic and non-alcoholic liquid), powder or item used or intended to be used for human internal consumption, whether simple, compound or mixed, and which has been prepared for immediate consumption.
- b. **Person** or **persons** means any natural individual, firm, partnership, association, joint stock company, joint venture, public or private corporation, limited liability company, club,

fraternal organization, or a receiver, executor, trustee, conservator or their representative appointed by order of any court.

- c. **Sold at retail** means to sell for use or consumption in exchange for a consideration, whether in the form of money, credits, barter or any other nature, and not for resale, with said transaction being subject to either the Illinois Retailers' Occupation Tax (ILCS Ch. 35, Act 120 §§ 1 et seq.) or the Illinois Service Occupation Tax (ILCS Ch. 35, Act 115 §§ 1 et seq.)
- d. **Places for eating or place for eating**
 - 1. "Places for eating" or "place for eating" means all premises located within the corporate limits of the Village where prepared food is sold at retail' for immediate consumption, with seating provided for consumption of said prepared food on the premises, whether consumed on premises or not, and whether or not such places for eating use is conducted along with any other users) in a common premise or business establishment.
 - 2. "Places for eating" or "place for eating" includes, but is not limited to, those establishments commonly called a restaurant, eating place, drive-in restaurant, buffet, bakery, banquet facility, cafeteria, cafe, lunch counter, fast food outlet, catering service, coffee shop, diner, sandwich shop, soda fountain, bar, cocktail lounge, soft drink parlor, ice cream parlor, tea room, delicatessen, hotel, motel, or club, or any other establishment which sells at retail prepared food for immediate consumption.
- e. **Gross receipts** means the consideration received, valued in money, whether received in money or otherwise, including cash, credits, property and services, at a place for eating for prepared food furnished at the place for eating. Gross receipts do not include amounts paid for federal, state and local taxes, including the tax levied by this chapter, and do not include amounts paid as gratuities for the employees of the place for eating.
- f. **Owner** means any person having an ownership interest in or conducting the operation of a place for eating.

13-32 TAX IMPOSED.

- (a) There is hereby levied and imposed upon owners of places for eating a tax at the rate of one percent (1%) of gross receipts received for prepared food sold at retail by the owner on or after July 1, 2016.
- (b) The owner of a place for eating may collect an amount from persons who purchase prepared food at the place for eating which shall reimburse the owner

for the tax imposed on the owner by this chapter.

- (c) The tax levied by this chapter shall be paid in addition to any and all other taxes and charges.
- (d) In the event the prepared food is sold at retail on credit, an owner shall not be liable for payment of the tax imposed by this chapter on such a sale until he, she, they, or it receives payment for the sale.

13-33 BOOKS AND RECORDS; INSPECTION; CONTENTS.

The Finance Director, the Village Treasurer or any person designated by either of them as their deputy or representative, may enter the premises of any place for eating for inspection, examination, copying and auditing of books and records including, but not limited to, Illinois Retailers' Occupation Tax and Illinois Service Occupation Tax returns filed with the Illinois Department of Revenue, in order to effectuate the proper administration of this chapter, and to assure the enforcement of the collection of the tax imposed by this chapter. To the extent reasonably possible, said entry shall be done in a manner that is least disruptive to the business of the place for eating. It shall be unlawful for any person to prevent, hinder, or interfere with the Finance Director, the Village Treasurer or their deputies or representatives in the discharge of their duties in the performance of this subsection. It shall be the duty of every owner to keep accurate and complete books and records to which the Finance Director, the Village Treasurer or their deputies or representatives shall at all times have full access, which records shall include a daily sheet showing the amount of gross receipts during that day. In the event of a significant discrepancy, the Village may, in its discretion, hire an independent party to conduct an audit of said books and records. The costs of such audit shall be borne by the owner.

13-34 TRANSMITTAL OF TAX REVENUE BY OWNER; DELINQUENCY.

- (a) The owner or owners of each place for eating shall file tax returns showing the gross receipts received during each calendar month period upon forms prescribed by the Finance Director. Returns for each calendar month shall be due on or before the twentieth day of the next calendar month, (e.g., the return for January shall be due on or before the twentieth day of February; the return for February shall be due on or before the twentieth day of March; etc.). Notwithstanding the foregoing, in the event that the owner of the place for eating is allowed to file Illinois Retailers' Occupation Tax and Illinois Service Occupation Tax returns with the Illinois Department of Revenue at intervals which are greater than monthly, said owner shall be allowed to file tax returns relative to the tax imposed by this chapter with the Village at said greater intervals. At the time of the filing of said tax returns, the owner shall pay to the Village all taxes due for the period to which the tax return applies.
- (b) Any tax due pursuant to this chapter which is not paid when due, shall accrue interest at the rate of one percent (1%) monthly. In the event of collection proceedings

initiated by the Village, the owner shall be responsible for paying the costs incurred by the Village, including but not limited to reasonable attorney fees and court costs. In addition, the owner shall be subject to suspension of licenses and penalties as set forth in Sections 13.17.7 through 13.17.9 below.

13-35 TRANSMITTAL OF EXCESS TAX COLLECTIONS.

If any person collects an amount upon a sale not subject to the tax imposed hereby, but which amount is purported to be the collection of said tax, or if a person collects an amount upon a sale greater than the amount of the tax so imposed herein and does not for any reason return the same to the purchaser who paid the same before filing the return for the period in which such occurred, said person shall account for and pay over those amounts to the Village along with the tax properly collected.

13-36 REGISTRATION.

Every owner maintaining-a place for eating in the Village shall register with the Finance Department by July 1, 2016 or the date of becoming such an owner, whichever is later.

13-37.17.7 COLLECTION.

Whenever any person shall fail to pay the tax imposed by this chapter, the Village Attorney or Village Prosecutor shall, upon request of the Village Administrator, bring or cause to be brought an action to enforce the payment of said tax on behalf of the Village in any court of competent jurisdiction.

13-38 SUSPENSION OF LICENSES.

If the Village President, after a hearing held by him or his designee, shall find that any owner has willfully avoided the payment of any tax imposed by this chapter, he may suspend or revoke all Village licenses held by such owner. The owner shall have an opportunity to be heard at such hearing to be held not less than ten (10) days after being mailed notice of the time when and the place where the hearing is to be held, addressed to the owner at its last known place of business. Any suspension or revocation of any licensers) shall not release or discharge the owner from his or her civil liability for the payment of the tax nor from prosecution for such offense.

13-39 PENALTIES.

- a. Any person found guilty of violating, disobeying, omitting, neglecting, or refusing to comply with or unlawfully resisting or opposing the enforcement of any of the provisions of this chapter, except when otherwise specifically provided, upon conviction thereof shall be punished by a fine of not less than two hundred dollars (\$200.00) nor more than seven hundred fifty dollars (\$750.00) for the second and each subsequent offense in any 180 day period.

- b. Each day upon which a person shall continue any violation of this chapter, or permit any such violation exist after notification thereof, shall constitute a separate and distinct offense.
- c. Any owner subjected to the penalties provided for by this subsection shall not be discharged or released from the payment of any tax due.

13- 40 SEVERABILITY. Should any term, provision, clause, or section of this Ordinance be held invalid, void, or defective by a court of competent jurisdiction each holding or finding shall not effect any remaining term, provision, clause, or section of this Ordinance.

SECTION 2. This ordinance shall be in full force and effect following its passage, approval and publication in the manner provided by law.

SECTION 3. The Village Clerk be and is hereby directed to publish this Ordinance in Pamphlet form.

PASSED this 12th day of April, 2016

AYES:

NAYS:

ABSENT:

APPROVED this 13th day of April, 2016

ATTEST:

Terry L. Wepler, President

Sally A. Kowal, Village Clerk

**VILLAGE OF LIBERTYVILLE
PLACES FOR EATING TAX
118 W. COOK AVE.
LIBERTYVILLE, IL 60048
(847) 362-2430**

REGISTRATION - PLACES FOR EATING TAX

Business Name:	Business Location Address:	Business Phone Number:
Mailing Address (if different from business location):	City, State and Zip:	
Owner's Name:	Owner's Home Phone Number:	
Owner's Home Address:	City State and Zip:	
Owner's Email Address:		
Emergency Contact:	Emergency Contact Phone Number:	
IL Sales Tax #:	Date Business Commenced:	
Federal Tax ID #:	Check One: Sole Owner Partnership Corporation	
If a Corporation or Partnership, give legal name if other than business name:		
Corporation or Partnership Address:		
Corporation or Partnership Email Address:		

Please review the Summary and the Places for Eating Tax Ordinance that are attached before answering the following questions:

1. Is your business responsible for payment of the Places for Eating Tax? Yes _____ No _____

If **Question 1** is answered "No", please complete Question 2, sign the registration and return to the address above.

If **Question 1** is answered "Yes", skip Question 2, complete remainder of registration, sign and return registration to the address above. Please see "Payments Due" section on summary page for payment instructions.

2. Please list reason(s) why you believe your business is not liable for collection and payment of the Places for Eating Tax:

Current frequency of filing Illinois Sales Tax Return: Monthly _____ Quarterly _____ Annually _____

Under penalties as provided by law, I declare that to the best of my knowledge and belief, the information on this form is true, correct and complete.

Signature

Printed Name & Title

Date

VILLAGE OF LIBERTYVILLE
 PLACES FOR EATING TAX
 118 W. Cook Ave
 Libertyville, IL 60048
 (847) 362-2430

PLACES FOR EATING TAX RETURN

Business Name:	
Doing Business As:	
Reporting Period:	
FEIN:	

Taxes must be paid by the 20th day of the month following the reporting period (normally every month, unless you are filing Sales Tax Returns with the State of Illinois on a quarterly or annual basis).

1. Gross Sales (Should agree with IL ST-1, Line 3)	\$0.00
2. Deductions of Sales Not Subject to Tax (T-shirts, etc.)	\$0.00
3. Taxable Receipts (Line 1 minus Line 2)	\$0.00
4. Amount of Tax (Multiply Line 3 by 1% (.01))	\$0.00
5. Late Fee -if paid after the 20th (Line 4 x 1%)	\$0.00
6. Total Payment Due (Line 4 plus Line 5)	\$0.00

Please make checks payable to the "**Village of Libertyville**" and mail your return and tax payment to Village of Libertyville, at the address listed above.

Under penalties as provided by law, I declare that to the best of my knowledge and belief, the information on this return is true, correct, and complete.

Signature

Date

Printed Name & Title

Phone Number

Notice: If paying by check, please be aware that you are authorizing the Village of Libertyville to use the information on your check to make a one-time electronic debit to your checking account. This electronic debit will be for the amount indicated on your check.



Places for Eating Tax Frequently Asked Questions

This is intended as a summary only. For complete details, please refer to the Libertyville Municipal Code.

Who is subject to the new Places of Eating Tax?

“Places for eating” are defined as places where prepared food is sold at retail for immediate consumption with seating provided on the premises (including any outdoor seating on the premises), whether the food is consumed on the premises or not. Refer to the Village of Libertyville for exact definitions.

What is subject to the new Places of Eating Tax?

Sale of “prepared food”, which is defined as food or liquid, including alcoholic beverages, that are prepared for immediate consumption at “places for eating.”

How much is the tax?

The amount of the tax is one-percent (1%) on the gross receipts received for prepared food sold at retail. A dinner costing \$25.00 would incur an additional \$0.25 tax.

When does the new tax become effective?

The new tax is effective 12:01 a.m. July 1, 2016 with the first tax return due by August 20, 2016.

Where should I send the return?

Please send payments to: Village of Libertyville, Places for Eating Tax, 118 W. Cook Ave., Libertyville, IL 60048.

When is the return due?

Payments must be postmarked by the 20th day of the month following the reporting period. The reporting period is the same as the entity’s reporting period with the State of Illinois, but no more frequently than on a monthly basis. For example, if the entity files a monthly sales tax return with the State of Illinois, the entity must file a return with the Village of Libertyville by the 20th day of the following month. If the entity files a quarterly sales tax return with the State of Illinois, the entity must file a return with the Village of Libertyville by the 20th day of the month following the end of the quarter. If the entity files an annual sales tax return with the State of Illinois, the entity must file a return with the Village of Libertyville by the 20th day of the month following the end of the year.

What paperwork do I have to complete?

Please complete the registration form and Places for Eating tax return. Copies of these forms are available on the Village of Libertyville website

Who is exempt from the tax?

Entities that are exempt from the sales tax provisions of the state statute (e.g. local school districts) are exempt from the Place for Eating Tax

What happens if a business pays the tax late?

If, for any reason, the tax is not paid when due, interest in the amount of one percent (1.0%) per month on the outstanding balance will be paid until the tax is paid in full. The Ordinance also provides for additional penalties for refusal to comply.

If I have questions who should I contact?

Please call Patrice Sutton, Finance Director, or Ariel Tax, Assistant Finance Director at 847-362-2430.

Do non-profit groups pay the tax if they are in a Libertyville Place of Eating?

If an entity is exempt from the Illinois sales tax, they do not have to pay the Places for Eating tax.

When a caterer has a dinner at a not-for-profit facility, is the Places for Eating Tax charged on the meal?

Yes. The caterer is responsible for charging the tax regardless of where they hold their particular event. However, if the event is sponsored by and is an event of the not-for-profit agency, and the not-for-profit agency is sales tax exempt, then the "Places for Eating" tax does not apply.

Is gratuity to be included in the cost of the meal?

No. The tax is paid on gross receipts. Gross receipts do not include amounts paid as gratuities for the employees of the place of eating.

**VILLAGE BOARD AGENDA SUPPLEMENT**

Meeting Date: April 12, 2016

Agenda Item: Annual Street Sweeping Services Contract

Staff Recommendation: Award Contract to TKG Environmental Services Group LLC and Authorize Execution

Staff Contact: Paul Kendzior, P.E., C.F.M., Director of Public Works

Background: On March 28, 2016 competitive bids were opened for the annual Street Sweeping Services Contract. Two bids were received. TKG Environmental Services Group LLC of Waukegan, IL submitted the lowest competitive bid in the amount of \$51,584.00. The Bid Tabulation is attached.

The Refuse and Recycling Budget amount for contractual street sweeping is \$60,000 in Account # 01-02-05-3-728. The final cost of this program will be based on actual work quantities and will not exceed the Budget amount. The Alternate Bid Option will not be included because of the high price. Staff instead will utilize our "in-house" sweeper for the municipal parking lots. Staff has worked previously with TKG Environmental Services Group LLC with not very good results. However, Staff contacted the references provided and received all positive responses. Prior to the commencement of work, Staff will have discussions with the contractor to ensure that the Village's expectations and understood and will be met.

Administrative Staff recommends that the Contract for the annual Street Sweeping Services be awarded to TKG Environmental Services Group LLC in the not-to-exceed amount of \$60,000.00 and authorize execution by the Village Administrator. Four positive votes are required for approval.

Village of Libertyville
 Street Sweeping
 Bid Results¹

Opened: March 28, 2016 at 10:00 am

Item	Unit	TKG Environmental Services Group		Hoving Clean Sweep	
		Unit Price	Extension	Unit Price	Extension
Central Business District	30 Cycle	\$ 225.00	\$ 6,750.00	\$ 205.00	\$ 6,150.00
Arterial, Collector and Residential Streets	8 Cycle	\$ 4,698.00	\$ 37,584.00	\$ 8,583.00	\$ 68,664.00
Discretionary Sweeping	50 Per Curblime Mile	\$ 40.00	\$ 2,000.00	\$ 31.00	\$ 1,550.00
Emergency Sweeping	20 Hour	\$ 125.00	\$ 2,500.00	\$ 110.00	\$ 2,200.00
Special Request Sweepings	25 Hour	\$ 110.00	\$ 2,750.00	\$ 110.00	\$ 2,750.00
Change Order Charge	10 Per Occurrence	\$ -	\$ -	\$ -	\$ -
Total Annual Cost			\$ 51,584.00		\$ 81,314.00

May 1, 2017 - April 30, 2018: rates will increase by:

2.50%

2.50%

May 1, 2018 - April 30, 2019: rates will increase by:

2.50%

2.50%

Alternate Bid Option

Item	Unit	Unit Price	Extension	Unit Price	Extension
Municipal Parking Lots and Properties	2 Cycle	\$ 3,000.00	\$ 6,000.00	\$ 300.00	\$ 600.00

¹ As Read

**VILLAGE BOARD AGENDA SUPPLEMENT**

Meeting Date: April 12, 2016

Agenda Item: 2016 Sidewalk Replacement Program

Staff Recommendation: Award Contract to Globe Construction and Authorize Execution

Staff Contact: Paul Kendzior, P.E., C.F.M., Director of Public Works

Background: Seven bids were received and publicly opened on March 8, 2016 for the 2016 Sidewalk Replacement Program. The municipalities of Libertyville, Cary, Grayslake, Fox River Grove, Lake Zurich, Lindenhurst, Mundelein and Round Lake Beach jointly solicited sealed bids for sidewalk and curb replacement (for accessibility ramps) work.

The results of the bids were:

1. Globe Construction	\$371,740.50
2. Suburban Concrete	\$381,027.50
3. Mondri Construction	\$408,350.35
4. Strada Construction	\$422,098.83
5. Schroeder & Schroeder	\$428,444.75
6. Upland Construction	\$475,203.05
7. Alliance Contractors	\$935,968.00

The lowest responsible bid was from Globe Construction of Addison, IL in the amount of \$371,740.50 (all communities' quantities combined). The Village has \$65,000.00 allocated in Capital Improvement Fund (Account # 40-0000-0-784) for sidewalk replacement work.

Staff contacted the references provided by Globe Construction and received all positive responses. Staff recommends the Contract for the 2016 Sidewalk Replacement Program be awarded to Globe Construction in the not-to-exceed amount \$65,000.00 and authorize execution by the Village Administrator. Four positive votes are required for approval.

2016 Curb and Sidewalk Program

Bid Tabulation

Total Quantities from Joint Bid (Cary, Grayslake, Fox River Grove, Lake Zurich, Libertyville, Lindenhurst, Mundelein and Round Lake Beach)

Items	CONTRACTOR		CONTRACTOR		CONTRACTOR		CONTRACTOR		CONTRACTOR	
	Y	N	Y	N	Y	N	Y	N	Y	N
Addendum Y/N										
Total Quantity	ALLIANCE CONTRACTORS		GLOBE CONSTRUCTION		MONDI CONSTRUCTION		SCHROEDER & SCHROEDER		SUBURBAN CONCRETE	
	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Curb and Gutter Replacement LF	\$110.00	\$353,100.00	\$28.00	\$89,880.00	\$28.75	\$92,287.50	\$33.75	\$108,337.50	\$26.00	\$83,460.00
Sidewalk Replacement 4" SF	\$13.50	\$419,013.00	\$6.40	\$198,643.20	\$6.85	\$212,610.30	\$7.25	\$225,025.50	\$6.80	\$211,058.40
Sidewalk Replacement 6" SF	\$15.00	\$153,255.00	\$6.90	\$70,497.30	\$8.90	\$90,931.30	\$7.75	\$79,181.75	\$7.30	\$74,584.10
ADA Panels EA	\$200.00	\$10,600.00	\$240.00	\$12,720.00	\$236.25	\$12,521.25	\$300.00	\$15,900.00	\$225.00	\$11,925.00
Total As Calculated	\$935,968.00		\$371,740.50		\$408,350.35		\$428,444.75		\$381,027.50	

Total Bid (as read)

\$935,968.00	\$368,980.50	\$408,350.35	\$428,484.75	\$381,027.50
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6" Sidewalk: used Qty 9,817 instead of 10,217

LOW BID

C&G: Bid total was handwritten \$108,377.50

Items	CONTRACTOR		CONTRACTOR	
	Y	N	Y	N
Addendum Y/N				
Total Quantity	STRADA CONSTRUCTION		UPLAND CONSTRUCTION	
	Unit Price	Total	Unit Price	Total
Curb and Gutter Replacement LF	\$29.50	\$94,695.00	\$38.00	\$121,980.00
Sidewalk Replacement 4" SF	\$7.50	\$232,785.00	\$8.05	\$249,855.90
Sidewalk Replacement 6" SF	\$7.99	\$81,633.83	\$8.95	\$91,442.15
ADA Panels EA	\$245.00	\$12,985.00	\$225.00	\$11,925.00
Total As Calculated	\$422,098.83		\$475,203.05	

Total Bid (as read)

\$422,098.83	\$475,203.05
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