



**Village of Libertyville Board of Trustees Meeting  
AGENDA  
January 26, 2016  
8:00 p.m.  
Village Hall Board Room**

1. Roll Call

2. Items Not On The Agenda  
(presentation of items not on the Agenda will be limited to three (3) minutes)

3. Omnibus Vote Agenda

a. Minutes Of The January 12, 2016 Meeting

Documents: [Minutes of the January 12, 2016 Meeting.pdf](#)

b. Bills For Approval

Documents: [Agenda Item 3B.pdf](#)

c. Ordinance: Approve Site Plan Permit - 815 Lake Street (LLL)

Documents: [Agenda Item 3C.pdf](#)

d. Ordinance: Approve Height Variation - 815 Lake Street (LLL)

Documents: [Agenda Item 3D.pdf](#)

e. Ordinance: Approve Front Yard Setback Variation - 544 Dawes Street

Documents: [Agenda Item 3E.pdf](#)

f. Resolution: Approve Change Order No. 1 To WWTP Screw Pump Wiring Repairs

Documents: [Agenda Item 3F.pdf](#)

g. Approve Agreement For Historic Preservation Survey

Documents: [Agenda Item 3G.pdf](#)

h. Ordinance: Authorize Eminent Domain Proceedings For Easement - 911 W. Park

Documents: [Agenda Item 3H.pdf](#)

i. Ordinance: Authorize Eminent Domain Proceedings For Easement - 915 W. Park

Documents: [Agenda Item 3I.pdf](#)

j.ARC Report

Documents: [Agenda Item 3J.pdf](#)

4.Redevlopment Of Property At 318 Elm Court

Documents: [Agenda Item No 4A.pdf](#), [Agenda Item No 4B.pdf](#)

5.Report Of Bids For Downtown Parking Garage

Documents: [Agenda Item No. 5.pdf](#)

6.Resolution: Change Order #1 To Streetlight Maintenance Contract

Documents: [Agenda Item No. 6.pdf](#)

7.Request Use Of Village Property - MSL 2016 Events

Documents: [Agenda Item No. 7.pdf](#)

8.Approve Agreement For Audit Services

Documents: [Agenda Item No. 8.pdf](#)

9.Award Contract For Replacement Of LSC Golf Range Netting

Documents: [Agenda Item No. 9.pdf](#)

10.ComEd Presentation - Smart Meter Program

Documents: [Agenda Item No. 10.pdf](#)

11.Petitions & Communications

12.Adjournment

Any individual who would like to attend but because of a disability needs some accommodation to participate should contact the ADA Coordinator at 118 West Cook Avenue, Libertyville, Illinois 60048 (847) 362-2430. Assistive listening devices are available.

VILLAGE OF LIBERTYVILLE  
BOARD OF TRUSTEES  
January 12, 2016

President Wepler called to order a meeting of the Board of Trustees at 8:00 p.m. in the Village Hall, 118 West Cook. Those present were: President Terry Wepler, Trustees Donna Johnson, Todd Gaines, Jay Justice, Scott Adams, and Peter Garrity. Trustee Richard Moras was absent.

**RECOGNITION OF THE LHS FOOTBALL TEAM**

President Wepler had members of the 2015 LHS football team introduce themselves to the audience. He thanked the team and coaches on behalf of the Village of Libertyville for their fine 2015 season and their second place finish in the Illinois State High School Football Championship. He added that the team had provided exciting games for residents of Libertyville.

**ITEMS NOT ON THE AGENDA**

President Wepler asked if anyone had anything to bring before the Board that was not already listed on the agenda.

Mr. Jack Lantz addressed the Board regarding damage to his property left after sewer work in his neighborhood. There was a question about the location of the Village easement, and Mr. Lantz asked that the Village repair his lawn. The Mayor assured Mr. Lantz that the matter would be resolved.

**OMNIBUS VOTE AGENDA**

President Wepler introduced the Omnibus Vote Agenda and asked if any member wanted an item removed for separate discussion.

**OMNIBUS VOTE AGENDA**

- A. Minutes of the December 8, 2015 Meeting
- B. Minutes of the December 8, 2015 Executive Session
- C. Bills for Approval
- D. **RESOLUTION 16-R-01: Change Orders 1 and 2 for American Legion Parking Lot Landscaping**
- E. Approve Landscaping Contract Extension – Buhrman Design Group
- F. Approve Landscaping Contract Extension – Landscape Concepts
- G. Approve Butler Lake Shoreline Maintenance Contract – CLS
- H. **ORDINANCE 16-O-01: Adopt Lake County Sanitary Sewer Connection Fee**
- I. Approve Professional Services Agreement for CCDD – Huff & Huff, Inc.
- J. Designate FOIA and OMA Officers
- K. **ORDINANCE 16-O-02: Declare Surplus Property**
- L. ARC Report

Trustee Johnson moved to adopt the items listed on the Omnibus Vote Agenda in a single group pursuant to the omnibus vote procedures of the Libertyville Municipal Code. Trustee Gaines seconded. The Mayor asked for Board and public comment. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Gaines, Justice, Adams, and Garrity

NAYS: None

ABSENT: Trustee Moras

**ZBA REPORT: Front Yard Setback Variation – 544 Dawes Street**

President Wepler introduced a ZBA report for a request from the owner of 544 Dawes Street for a front yard setback variation to allow reconstruction of a front porch and steps. The ZBA recommended approval because the construction would be in a similar location to the existing porch. The Mayor asked for questions and comments. Trustee Johnson moved to approve the variation, and Trustee Justice seconded. The Mayor asked for Board and public comment. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Gaines, Justice, Adams, and Garrity

NAYS: None

ABSENT: Trustee Moras

**LIBERTYVILLE LITTLE LEAGUE BASEBALL FIELD LIGHTING**

**A. Plan Commission Report – Site Plan Permit**

President Wepler stated that in conjunction with a request for height for baseball field lighting, the Little League requested a Site Plan Permit to allow installation of the poles. The Plan Commission concurred and recommended Village Board approval. The Mayor then asked for questions or comments.

Trustee Adams asked if the poles were similar to those on the football field. Plan Commission Director John Spoden stated that they are consistent with other lighting. Trustee Johnson asked if there had been any concerns expressed. Director Spoden said that no concerns had been raised.

Trustee Gaines moved to approve the Site Plan Permit (PC 15-23), and Trustee Johnson seconded. The Mayor asked for Board and public comment. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Gaines, Justice, Adams, and Garrity

NAYS: None

ABSENT: Trustee Moras

**B. ZBA Report – Height Variation**

President Wepler introduced a ZBA report for a height variation to allow construction of 60-foot high light poles for illumination of the AAA Baseball field. The ZBA noted that the lights would be the same height as the adjacent Flood Field and requested that the Little League follow the same rules for the baseball field that the lights are shut off at 10:00 p.m. The Mayor then asked for questions and comments.

Trustee Adams moved to approve the variation for height of light poles. Trustee Garrity seconded. The Mayor asked for Board and public comment. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Gaines, Justice, Adams, and Garrity

NAYS: None

ABSENT: Trustee Moras

**DHR CAMBRIDGE HOMES REQUEST FOR RESUBDIVISION – East Ellis Avenue**

**A. Plan Commission Report – Plat of Resubdivision**

President Wepler introduced a Plan Commission report involving DRH Cambridge Homes, Inc. and their request for approval of a two-lot subdivision at the east end of Ellis Avenue. There are two lots, but lot F does not have full frontage on an improved street. He added that an associated request for a variation to allow construction of a lot without a fully improved street was filed with the Zoning Board of Appeals.

Members of the Plan Commission discussed the proposal with the petitioner and concerned members of the public who expressed concerns regarding drainage. As the petitioner was not able to show that construction of two homes on this site would not have a detrimental effect on neighboring properties, the Plan Commission did not support the proposal. A motion to recommend approval failed with a vote of 0-6. The Mayor then asked for questions and comments.

Mr. David Muneretto of Emerald Homes addressed the Board with information on the requests. He explained that the request involved a resubdivision and a variance to allow development without extending the existing street. He added that one lot is 51 feet wide and the other is 70 feet wide. Emerald Homes would like to move the lot line to make each lot approximately 60 feet wide. He explained the proposed on-site water detention solution would be a rain garden constructed between the two lots. Additionally, Mr. Muneretto noted that Lot F is not fully fronted by a city street, and after resubdividing, it would have 41 feet out of 61 feet fronted. The remaining 20 feet would remain wooded and form a separation between Ellis Avenue and Sandstone Drive. The plan also includes granting an additional 8' of easement to the Village. Mr. Muneretto explained that the on-site water detention would accommodate 1.835 inches of rainfall in one hour, and only two days had exceeded that amount during 2015.

Trustee Johnson asked Director Spoden if the proposed detention was as close as possible to best practice. Director Spoden stated that this presents a general plan that would be subject to calculations and engineering at permit time. Trustee Johnson stated that she did not want the flooding situation to be made worse.

Mr. Keith Wznuski, representing Emerald Homes, stated that both sites had been fully engineered, and the intent was to help the problem. All plans would be subject to the Village's requirements while sharing storage and accessibility. He added that no information had been shared with Village engineering since there had not been a formal submittal. Plans would conform to zoning ordinances and Village codes.

Trustee Johnson stated that she was trying to be thoughtful and anticipate questions. She added that weather conditions are unpredictable. Mr. Muneretto stated that the detention might help ease issue on Ellis. The Mayor stated that he was not in favor of causing improvement on property adjoining new construction, adding that one flood event is too many.

Public Works Director Paul Kendzior stated the problem with overland flow with nil impact as the goal, adding that there is currently uncontrolled run off.

Trustee Adams expressed concern with the impact new construction is having on older homes. He added that this plan would not solve the larger problem. Trustee Justice asked if one home could be built instead of two. Director Spoden noted that currently only one lot is buildable. Trustee Gaines asked if the rain garden would handle the run off. Mr. Wizniski stated that the new ordinance dictates no additional run off. Trustee Gaines stated that he was unsure of the answer to the problem. Trustee Johnson stated that presently there is only a stopgap for an existing problem. Trustee Justice concurred that there is a need for a long-term solution. Director Kendzior stated that the long-range solution would be to increase storm pipes, find safe runoff pathways, and complete on site detention.

Ms. Barbara Shafer, 315 Minear Drive, addressed the Board on behalf of homeowners in the Lake Minear/Ellis Avenue area. She provided a PowerPoint presentation summarizing their concerns. Concerns included: flooding, underground aquifers, the negative impact on existing homes when new construction increases flooding, and significant property damage for neighbors downstream from new construction.

Mr. Joseph Popeck, 225 E. Ellis, stated that the plan might look good on paper, but the detention capacity is the real problem.

Ms. Marni Ginnetti, 939 Sandstone, stated that one home would be a better option as her home is one that is impacted by the overland water.

Ms. Kelly Richter, 249 E. Ellis, stated that her home was part of the current problem. Her sump pump runs continually and her re-landscaping simply pushed the problem on to her neighbors. She added that she hates to be part of the problem and would like to be part of the solution. Ms. Richter stated that new buyers would face the same problems.

Mr. Tim Laud, 223 E. Ellis, stated that the rain garden should be located appropriately since drainage would not be as on an average lot.

Ms. Susan Kelly, 945 Sandstone, stated that there are three more vacant lots on Ellis, and those lots help absorb much of the water.

Tim Hasbrouck, 224 E. Ellis, stated that construction plans need to conform to all laws and regulations so that builder may continue to build. He explained that power running in the storm sewer had caused flooding in his home, which cost \$7,000 to repair.

Mr. Muneretto thanked the Board for hearing their information. He added that Emerald Homes realizes that all houses are upstream of their lots, and he thought their plans were thoughtful and met the required engineering codes.

The Mayor reiterated that the variation request could not have negative impact on the neighbors, and he did not see how that was possible.

Trustee Justice moved to approve the Plat of Resubdivision, and Trustee Johnson seconded. The motion failed on the following roll call vote:

AYES: None

NAYS: Trustees Johnson, Gaines, Justice, Adams, and Garrity

ABSENT: Trustee Moras

**B. ZBA Report – Street Frontage Variation**

In line with the request for a two-lot subdivision, President Wepler stated that DRH Cambridge Homes, Inc. applied for a variation to allow construction on a lot that does not have frontage on a fully improved street. Members of the ZBA did not find that the applicant met the Standards for Variation for this proposal. The recommendation of the ZBA was for denial of the request. A motion for approval failed with a vote of 0-6. The Mayor asked for questions and comments.

Trustee Justice moved to approve the variation for street frontage, and Trustee Johnson seconded. The Mayor asked for further Board and public comments. The motion failed on the following roll call vote:

AYES: None

NAYS: Trustees Johnson, Gaines, Justice, Adams, and Garrity

ABSENT: Trustee Moras

**REQUEST FOR PLAT OF SUBDIVISION – 318 Elm Court****A. Plan Commission Report – Plat of Resubdivision**

President Wepler introduced a Plan Commission report for a request for a two-lot subdivision at 318 Elm Court. The proposal included retaining an existing house and creating a lot to the west. The new lot would meet the requirement for lot area, but the lot would be non-compliant in lot width. The consensus of the Plan Commission was to support the proposal as they noted that if the house were removed, the petitioner could create a two-lot subdivision without requiring Village approval. The Plan Commission recommended approval of the requested subdivision with a vote of 5-2. The Mayor asked if the Board did not act on the request, if the existing home would have to be removed. Director of Community Development John Spoden stated that the required variation is 2.5 feet. The Mayor asked for questions and comments.

Trustee Adams noted the many smaller homes in the neighborhood and the tentative subdivision across from 318 Elm Court. He noted that the area infrastructure had not been updated, and he was against adding a possible three homes to the narrow street and neighborhood. Trustee Garrity asked if there were any development plans.

Mr. Pat Richter of Richter Builders stated that 2.6 feet was a reasonable request. Owner Mr. Eugene Maher noted that there is a basement under the sun porch so it would be difficult to remove the porch. Trustee Garrity stated that he did not want to lose the home to gain two lots. Trustee Adams reiterated that the neighborhood could not handle the subdivision due to narrow streets and possible flooding.

Barbara Shafer, 315 Minear, stated that new homes on Elm Court could lead to flooding. Mr. David Amidei, 326 Elm Court, asked if the older sewers could be rebuilt. The Mayor stated that the issue was having two buildable lots or approving the variation. He favored preserving the existing home.

Trustee Johnson moved to approve the Plat of Resubdivision, and Trustee Gaines seconded. The Mayor asked for Board and public comment. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Gaines, and Justice

NAYS: Trustees Adams and Garrity

ABSENT: Trustee Moras

**B. ZBA Report – Lot Width Variation**

President Wepler explained that in conjunction with the request for a two-lot subdivision, the owner of 318 Elm Court requested a variation to reduce the lot width for the proposed lot from 60 feet to 57.3 feet. The ZBA supported the variation as the retention of the house creates the need for the variation.

Trustee Gaines moved to approve the lot width variation, and Trustee Justice seconded. The Mayor asked for Board and public comment. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Gaines, and Justice

NAYS: Trustees Adams and Garrity

ABSENT: Trustee Moras

**ADOPT 2016-2017 VILLAGE BOARD GOALS**

President Wepler explained that in October 2015, the Mayor, Village Board, and Village Staff held their annual workshop meeting to review the status of goals and projects from fiscal year 2015-2016 and to develop goals and projects for fiscal year 2016-2017. The goals presented were identified as priorities by the Mayor and Village Board.

Administrative Staff recommended adoption of the goals.

Trustee Garrity moved to approve the 2016-2017 Village Board Goals, and Trustee Adams seconded. The Mayor asked for Board and public comment. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Gaines, Justice, Adams, and Garrity

NAYS: None

ABSENT: Trustee Moras

**WAIVE FORMAL BIDDING – WWTP Wiring Repairs**

President Wepler stated that the electrical wiring that supplies power to the upper level motors for the screw pumps at the Wastewater Treatment Plan is corroded. This is causing arcing and shorting out of the wiring circuits. Years of air saturated with moisture and hydrogen sulfides have also corroded the electrical duct that houses the wiring that controls the operation of the screw pumps. In addition, moisture is entering the lower level control cabinet, which is increasing the risk of pump failure and safety concerns.

Three proposals were obtained to address the problems with the wiring and duct issues. The work involves replacing the corroded exterior duct with sealed conduits and replacing the wiring between the control panel and the pump motors. Pieper Electric, Inc. provided the lowest price, and Staff recommended performing the work for a not-to-exceed amount of \$31,975.00.

Sufficient funding is available in the Water and Sewer Capital Improvement Fund. The Water and Sewer Committee and Administrative Staff recommended waiving formal

bidding and accepting the proposal from Pieper Electric, Inc. The Mayor asked for questions and comments.

Trustee Adams moved to waive formal bidding and accept the proposal from Pieper Electric, Inc. Trustee Garrity seconded. The Mayor asked for Board and public comment. The motion carried on roll call vote as follows:

AYES: Trustees Johnson, Gaines, Justice, Adams, and Garrity

NAYS: None

ABSENT: Trustee Moras

### **PETITIONS AND COMMUNICATIONS**

President Wepler asked the Streets Committee to review Village storm water requirements and related issues.

President Wepler announced the following:

- The Appearance Review Commission will meet on Monday, January 18, 2016 at 7:00 p.m.
- The Parking Commission will meet on Tuesday, January 19, 2016 at 10:00 a.m.
- The Finance Committee will meet on Tuesday, January 19, 2016 at 6:00 p.m.
- The License and Permits Committee will meet on Tuesday, January 19, 2016 at 6:30 p.m.
- The Fire and Police Committee will not meet on Tuesday, January 19, 2016.
- The Economic Development Commission will meet on Wednesday, January 20, 2016 at 7:30 a.m.
- The Sustain Libertyville Commission will meet on Wednesday, January 20, 2016
- The Plan Commission/Zoning Board of Appeals will meet on Monday, January 25, 2016 at 7:00 p.m.
- The Bicycle Advisory Commission will meet on Tuesday, January 26, 2016 at 6:00 p.m.
- The Streets Committee will meet on Tuesday, January 26, 2016 at 7:00 p.m.
- The Village Board will meet on Tuesday, January 26, 2016 at 8:00 p.m.

### **ADJOURNMENT**

With no further business, Trustee Garrity moved to adjourn at 10:09 p.m., Trustee Adams seconded, and the motion carried on a unanimous voice vote.

Respectfully submitted,

Sally A. Kowal  
Village Clerk



**VILLAGE BOARD AGENDA SUPPLEMENT**

**Meeting Date:** January 26, 2016  
**Agenda Item:** Approval of Attached Bills  
**Staff Recommendation:** Approve Payment  
**Staff Contact:** Patricia A. Wesolowski, Director of Finance

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Summary of Funds

General Fund	\$162,314.25
Capital Improvement Fund	7,392.53
Commuter Parking Fund	7,491.85
Concord Special Service Area	30.24
Emergency Telephone System 911	10,933.06
Firefighters Pension Fund	0.00
Foreign Fire Insurance Tax	0.00
General Bond & Interest	0.00
Hotel/Motel Tax Fund	16,818.92
Libertyville Sports/Comp	19,541.26
Motor Fuel Tax Fund	0.00
Northwest Water/Sewer Fund	0.00
Park Improvement Fund	6,352.00
Police Pension Fund	3,898.79
Public Building Improvement Fund	1,750.00
Road Improvement	8,389.90
Sales Tax Bond Fund	0.00
Tax Increment Finance District	83,366.71
Technology Equipment/Replacement Service Fund	18,068.65
Timber Creek Special Service Area	0.00
Utility Fund	69,394.85
Vehicle Maintenance/Replacement Fund	23,858.43
<b>Total - Accounts Payable</b>	<b>\$439,601.44</b>
<b>Total - Payroll 1/26/16</b>	<b>\$716,354.43</b>
<b>Grand Total</b>	<b>\$1,155,955.87</b>

The payment of the above listed funds has been approved by the Village Board of Trustees at a meeting held on January 26, 2016 and you are hereby authorized to pay them from the appropriate budgets.

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Terry L. Wepler, Mayor

Attest:

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Sally A. Kowal, Village Clerk

JOURNALIZED  
 BOTH OPEN AND PAID

Invoice Line Desc Vendor Invoice Description Amount Check #

Fund 01 GENERAL FUND

Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Dept 0000 GENERAL				
01-0000-0-450000	ALSTON CONSTRUCTION	BD Bond Refund	1,500.00	
01-0000-0-450000	ARCHADECK OF N. CHICAGO	BD Bond Refund	1,500.00	
01-0000-0-450000	BERG HOLDINGS	BD Bond Refund	1,500.00	
01-0000-0-450000	BERG HOLDINGS	BD Bond Refund	1,500.00	
01-0000-0-450000	CAMBRIDGE GREEN CONDO AS	BD Bond Refund	1,500.00	
01-0000-0-450000	CASTILLO, GEORGE & VRECK	BD Bond Refund	500.00	
01-0000-0-450000	CAUSEMAKER, JEFFREY & SO	BD Bond Refund	1,500.00	
01-0000-0-450000	CDI CONSTRUCTION	BD Bond Refund	1,500.00	
01-0000-0-450000	DOMAS, LARRY & VALERIE	BD Bond Refund	1,500.00	
01-0000-0-450000	ELLWING, STEVE	BD BOND REFUND	500.00	
01-0000-0-450000	HTH LLC	BD Bond Refund	1,500.00	
01-0000-0-450000	JANTAR INC	BD Bond Refund	1,500.00	
01-0000-0-450000	MCMAHON SERVICES & CONST	BD Bond Refund	500.00	
01-0000-0-450000	MODERN CONTRACTORS INC	BD Bond Refund	500.00	
01-0000-0-450000	ROBERT BORG CONSTRUCTION	BD Bond Refund	1,500.00	
01-0000-0-450000	TORI LYNNE'S BEAUTY SUPP	BD Bond Refund	500.00	
01-0000-0-450000	WERBA, MICHAEL & CHANG,	BD Bond Refund	1,500.00	
01-0000-0-451000	RIDGEFIELD BUILDERS, LLC	BD Bond Refund	7,500.00	
01-0000-0-460000	GROOT INDUSTRIES INC	WASTE TAG SALES 12/15	57.80	
01-0000-5-643000	ROJAS, DANA	REFUND/ AMBULANCE OVERPAYMT 9/16/15	120.57	
01-0000-5-643000	UNITED HEALTHCARE INS CO	REFUND/ AMBULANCE OVERPYMT S/B AUTO	467.10	
01-0000-5-643000	UNITED HEALTHCARE INSURA	REFUND/ AMBULANCE OVERPYMT S/B WORK CO	689.65	
01-0000-8-686000	IL STATE POLICE	DRUG FORFEITURE CASE #15-13148	60.00	
Total For Dept 0000 GENERAL			29,395.12	

Dept 0100 ADMINISTRATION/FINANCE

01-0100-3-716000	VITAL RECORDS	DIST49.5/09705 DEATH CERT SURCHG 12	7,276.00	
01-0100-3-716000	VITAL RECORDS	OFFICE SUPPLIES	192.17	
01-0100-3-745000	SEC 125 ADMINISTRATIVE FEES	FLEX PLAN ADMIN 12/15	390.25	
01-0100-3-746000	EMPLOYEE PROGRAMS	REPLENISH PETTY CASH	57.00	
01-0100-4-710000	TELEPHONE	SERVICE 12/16/15--1/15/16	320.25	
01-0100-5-723000	OFFICE SUPPLIES	OFFICE SUPPLIES	135.43	
01-0100-5-723000	OFFICE SUPPLIES	5 LEGAL ARCHIVAL DOCUMENT CASRS	60.02	
01-0100-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	CONFERENCE-PROF DEV EVENT-AMIDREI & HE	55.00	
01-0100-5-726000	DONUTS /PW & PARKS MTG	REPLENISH IPASS	8.00	
01-0100-5-726000	COFFEE CAKE/PARKING COM MTG	REPLENISH PETTY CASH	15.49	
01-0100-5-726000	REIMB/MILEAGE - PAYROLL SEMINAR	REPLENISH PETTY CASH	9.28	
01-0100-5-726000	ILCMA MONTHLY LUNCH	REPLENISH PETTY CASH	49.45	
01-0100-5-726000	BREAKFAST MTG W/ FIRE CHIEF	REPLENISH PETTY CASH	25.00	
01-0100-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	REPLENISH PETTY CASH	27.51	
01-0100-5-799000	MISCELLANEOUS	TRAINING	16.01	
		EMPLOYMENT AD	150.00	
Total For Dept 0100 ADMINISTRATION/FINANCE			8,786.86	

Dept 0201 ENGINEERING

01-0201-4-710000	TELEPHONE	SERVICE 12/16/15--1/15/16	80.05	
01-0201-5-723000	OFFICE SUPPLIES	OFFICE SUPPLIES	126.68	
01-0201-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	REGISTRATION / 2016 IAFSM CONFERENCE	410.00	
Total For Dept 0201 ENGINEERING			616.73	
Dept 0203 STREETS				
01-0203-3-721000	INTERGOVNTAL RISK MGMT AGENCY	DECEMBER DEDUCTIBLE 12/15	417.13	
01-0203-4-707000	STREETLIGHT ENERGY	SERVICE 12/15	78.19	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
<b>Fund 01 GENERAL FUND</b>					
<b>Dept 0203 STREETS</b>					
01-0203-4-707000	STREETLIGHT ENERGY	COMMONWEALTH EDISON CO	SERVICE 12/15	441.61	
01-0203-4-707000	STREETLIGHT ENERGY	COMMONWEALTH EDISON CO	SERVICE 12/15	235.15	
01-0203-4-707000	STREETLIGHT ENERGY	COMMONWEALTH EDISON CO	SERVICE 12/15	30.84	
01-0203-4-707000	STREETLIGHT ENERGY	COMMONWEALTH EDISON CO	SERVICE 12/15	22.40	
01-0203-4-707000	STREETLIGHT ENERGY	COMMONWEALTH EDISON CO	SERVICE 12/15	218.97	
01-0203-5-706000	MATERIALS AND SUPPLIES	BUCK BROS. INC	SAW BLADES	500.00	
01-0203-5-706000	MATERIALS AND SUPPLIES	LIBERTYVILLE HARDWARE	MISC HARDWARE SUPPLIES	17.01	
01-0203-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	IPASS	REPLENISH IPASS	8.00	
01-0203-5-752000	UNIFORMS	CUTLER WORKWEAR	UNIFORMS	21.59	
01-0203-5-752000	UNIFORMS	RED WING SHOES	BOOTS	150.00	
01-0203-7-716000	MAINTENANCE STREETS AND ALLEYS	MIDWEST AGGREGATES	COLD MIX & ASPHALT FOR REPAIRS	1,122.30	
01-0203-7-716000	MAINTENANCE STREETS AND ALLEYS	PETER BAKER & SON CO	HPM - ASPHALT PREMIX REPAIRS	127.40	
01-0203-7-718000	MAINTENANCE STORM SEWERS	LAKE COUNTY HEALTH DEPT/	WATER TESTING	476.00	
01-0203-7-718000	MAINTENANCE STORM SEWERS	SUBURBAN LABORATORIES, I	NPDES LAB TESTING	190.00	
Total For Dept 0203 STREETS				4,056.59	
<b>Dept 0204 SNOW REMOVAL AND ICE CONTROL</b>					
01-0204-5-706000	MATERIALS AND SUPPLIES	LOWE'S BUSINESS ACCOUNT	MAILBOX REPAIR SUPPLIES	623.30	
01-0204-5-706000	MATERIALS AND SUPPLIES	MORTON SALT, INC.	BULK SAFE-T-SALT	24,077.75	
01-0204-5-706000	MATERIALS AND SUPPLIES	MORTON SALT, INC.	BULK ROCK SALT	4,734.01	
01-0204-5-706000	MATERIALS AND SUPPLIES	MORTON SALT, INC.	BULK SAFE-T-SALT	3,006.73	
01-0204-5-706000	MATERIALS AND SUPPLIES	MORTON SALT, INC.	BULK SAFE-T-SALT	4,613.79	
01-0204-5-706000	MATERIALS AND SUPPLIES	MORTON SALT, INC.	BULK SAFE-T-SALT	7,503.83	
01-0204-5-706000	MATERIALS AND SUPPLIES	RUSSO POWER EQUIPMENT	ROCK SALT	208.25	
Total For Dept 0204 SNOW REMOVAL AND ICE CONTROL				44,767.66	
<b>Dept 0205 REFUSE &amp; RECYCLING</b>					
01-0205-3-728000	CONTRACTUAL SERVICES	HOVING CLEAN SWEEP, LLC	STREET SWEEPING 12/7-14 & 12/11	7,072.50	
Total For Dept 0205 REFUSE & RECYCLING				7,072.50	
<b>Dept 0301 PLANNING DIVISION</b>					
01-0301-4-710000	TELEPHONE	CALL ONE	SERVICE 12/16/15--1/15/16	80.05	
01-0301-5-706000	MATERIALS AND SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	214.94	
01-0301-5-726000	TRAVEL, TRAIN, SUBSCRIP, DUES	IPASS	REPLENISH IPASS	8.00	
Total For Dept 0301 PLANNING DIVISION				302.99	
<b>Dept 0302 BUILDING SERVICES</b>					
01-0302-3-728000	TECHNICAL SERVICES	K.D. PLUMBING, INC	PLUMBING INSPECTIONS	90.00	
01-0302-3-728000	TECHNICAL SERVICES	K.D. PLUMBING, INC	PLUMBING INSPECTIONS	180.00	
01-0302-3-728000	TECHNICAL SERVICES	THOMPSON ELEVATOR INSP	ELEVATOR PLAN REVIEW	100.00	
01-0302-3-728000	TECHNICAL SERVICES	THOMPSON ELEVATOR INSP	ELEVATOR PLAN REVIEW	100.00	
01-0302-3-728000	TECHNICAL SERVICES	THOMPSON ELEVATOR INSP	SEMI-ANNUAL ELEVATOR INSPECTIONS	129.00	
01-0302-3-728000	TECHNICAL SERVICES	THOMPSON ELEVATOR INSP	3 SEMI-ANNUAL ELEVATOR REINSPECTIONS	129.00	
01-0302-4-710000	TELEPHONE	CALL ONE	SERVICE 12/16/15--1/15/16	80.05	
01-0302-5-706000	MATERIALS AND SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	100.43	
01-0302-5-723000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	177.47	
01-0302-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	IPASS	REPLENISH IPASS	8.00	
01-0302-5-729000	REIMBURSEABLE EXPENSES	BOLLINGER, LACH & ASSOCI	ENG SERV / 801 7TH AVE	923.00	
01-0302-5-729000	REIMBURSEABLE EXPENSES	BOLLINGER, LACH & ASSOCI	ENG SERV / COM ED STG FACILITY	994.00	
01-0302-5-729000	REIMBURSEABLE EXPENSES	BOLLINGER, LACH & ASSOCI	ENG SERV/ 801 S MILWAUKEE	1,846.00	
01-0302-5-729000	REIMBURSEABLE EXPENSES	BOLLINGER, LACH & ASSOCI	ENG SERV/ 416 W PARK DEMO	1,065.00	
01-0302-5-729000	REIMBURSEABLE EXPENSES	BOLLINGER, LACH & ASSOCI	WDO REVIEW SERV / PARKSIDE OF LIB	1,350.00	
01-0302-5-729000	REIMBURSEABLE EXPENSES	URBAN FOREST MANAGEMENT	REVIEW EXISTING TREES ON SEMINARY SIT	471.25	

GL Number Invoice Line Desc Vendor Invoice Description Amount Check #

Fund 01 GENERAL FUND

Dept 0302 BUILDING SERVICES

01-0302-5-743000 PRINTING AND PUBLICATION  
 01-0302-7-715000 MAINTENANCE OTHER EQUIPMENT  
 01-0302-7-715000 MAINTENANCE OTHER EQUIPMENT

T & T REPRODUCTIONS & SU INSPECTION REPORTS 60.00  
 AMERICAN OUTFITTERS LTD LIBERTYVILLE SHIRTS 63.55  
 CUTLER WORKWEAR UNIFORMS 125.96

Total For Dept 0302 BUILDING SERVICES 7,992.71

Dept 0303 ECONOMIC DEVELOPMENT

01-0303-5-726000 TRAVEL, TRAINING, SUBS & DUES

AMERICAN AIRLINES TRAVEL FOR ICSC RECON CONFERENCE 344.20

Total For Dept 0303 ECONOMIC DEVELOPMENT 344.20

Dept 0501 POLICE ADMIN, COMMUNICATION & RECORDS

01-0501-3-705000 CONTRACTUAL SERVICES 32.15  
 01-0501-3-705000 CONTRACTUAL SERVICES 960.00  
 01-0501-3-705000 CONTRACTUAL SERVICES 3,500.00  
 01-0501-3-705000 CONTRACTUAL SERVICES 714.86  
 01-0501-3-728000 MEDICAL SERVICES 600.00  
 01-0501-4-710000 TELEPHONE 320.25  
 01-0501-4-710000 TELEPHONE 325.19  
 01-0501-5-706000 MATERIALS AND SUPPLIES 123.25  
 01-0501-5-706000 MATERIALS AND SUPPLIES 18.46  
 01-0501-5-706000 MATERIALS AND SUPPLIES 245.03  
 01-0501-5-722000 POSTAGE 0.66  
 01-0501-5-723000 OFFICE SUPPLIES 297.18  
 01-0501-5-726000 TRAVEL, TRAIN, SUBSCRIP & DUES 92.00  
 01-0501-5-726000 TRAVEL, TRAIN, SUBSCRIP & DUES 55.00  
 01-0501-5-726000 TRAVEL, TRAIN, SUBSCRIP & DUES 50.00  
 01-0501-5-726000 TRAVEL, TRAIN, SUBSCRIP & DUES 50.00  
 01-0501-5-799000 MISCELLANEOUS 110.00

COMMONWEALTH EDISON CO SERVICE 12/15 32.15  
 GATSO USA RED LIGHT CAMERA PROGRAM 12/15 960.00  
 LEXIPOL LLC SUBSCRIPTION RENEWAL 5/1/16--4/30/17 3,500.00  
 OFFICE DEPOT OFFICE SUPPLIES 714.86  
 HEALTH ENDEAVORS, SC HEARING SCREENINGS 600.00  
 CALL ONE SERVICE 12/16/15--1/15/16 320.25  
 CALL ONE SERVICE 12/16/15--1/15/16 325.19  
 EMERGENCY MEDICAL PRODUC PHILIPS HEARTSTART SMART PADS - AED 123.25  
 PETTY CASH GENERAL REPLENISH PETTY CASH 18.46  
 ULINE JAIL SUPPLIES 245.03  
 PETTY CASH GENERAL REPLENISH PETTY CASH 0.66  
 OFFICE DEPOT OFFICE SUPPLIES 297.18  
 APCO INTERNATIONAL MEMBERSHIP DUES 2016 92.00  
 IL CITY MGMT ASSOC CONFERENCE-PROF DEV EVENT-AMIDREI & HE 55.00  
 LAKE CITY CHIEFS OF POLIC MEMBERSHIP DUES 50.00  
 LAKE CITY CHIEFS OF POLIC MEMBERSHIP DUES 50.00  
 LIBERTYVILLE FLOREST FLOWERS 110.00

Total For Dept 0501 POLICE ADMIN, COMMUNICATION & REC 7,494.03

Dept 0502 POLICE PATROL

01-0502-3-705000 CONTRACTUAL SERVICES 75.00  
 01-0502-3-705000 CONTRACTUAL SERVICES 160.00  
 01-0502-3-705000 MATERIALS AND SUPPLIES 4,575.00  
 01-0502-5-720000 DVI EQUIPMENT 8,608.12  
 01-0502-5-726000 TRAVEL, TRAIN, SUBSCRIP & DUES 666.96  
 01-0502-5-752000 UNIFORMS 132.00  
 01-0502-5-752000 UNIFORMS 138.95  
 01-0502-5-752000 UNIFORMS 149.98  
 01-0502-7-715000 MAINTENANCE OTHER EQUIPMENT 75.00

H & H TOWING & AUTO REP TOWING (#15-31613) 75.00  
 H & H TOWING & AUTO REP TOWING (#15-31613) 160.00  
 TU CONEVEVA'S, INC AMMUNITION 4,575.00  
 CHASE EQUIPMENT FINANCE LEASE PYMT/POLICE VEHICLE VIDEO EQUIP 8,608.12  
 TASER INTERNATIONAL TASER BATTERY PACKS 666.96  
 GALLS, LLC UNIFORM - BOOTS - MITCHELL 132.00  
 GALLS, LLC UNIFORM ACCESSORIES 138.95  
 RAY O'HERRON CO INC UNIFORMS 149.98  
 ATD AUTOMOTIVE KEY / CUT & PROGRAM -2010 MAZDA 75.00

Total For Dept 0502 POLICE PATROL 14,581.01

Dept 0503 POLICE-INVESTIGATIONS

01-0503-3-705000 CONTRACTUAL SERVICES 215.05  
 01-0503-5-706000 MATERIALS AND SUPPLIES 198.45

WEST GROUP PAYMENT CENTE WEST INVESTIGATIVE INFO 215.05  
 SIRCHIE ACQUISITION CO., FINGERPRINT SUPPLIES 198.45

Total For Dept 0503 POLICE-INVESTIGATIONS 413.50

Dept 0505 POLICE-COMMUNITY SERVICES

01-0505-3-751000 ANIMAL CARE 45.00  
 01-0505-5-752000 UNIFORMS - KERNER 75.96

LAKE COUNTY ANIMAL CARE ANIMAL CARE 45.00  
 GALLS, LLC UNIFORMS - KERNER 75.96

Total For Dept 0505 POLICE-COMMUNITY SERVICES 120.96

Dept 0601 FIRE-ADMINISTRATION

01-0601-4-710000 TELEPHONE 1,151.76

CALL ONE SERVICE 12/16/15--1/15/16 1,151.76

JOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 01 GENERAL FUND					
Dept 0601 FIRE-ADMINISTRATION					
01-0601-4-710000	TELEPHONE	CALL ONE	SERVICE 12/16/15--1/15/16	240.20	
01-0601-5-723000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	178.81	
		Total For Dept 0601 FIRE-ADMINISTRATION		1,570.77	
Dept 0602 FIRE PREVENTION					
01-0602-3-705000	CONTRACTUAL SERVICES	FIRE & SECURITY SYSTEMS,	ALARM CONNECTION FOR COMED	150.00	
01-0602-3-705000	CONTRACTUAL SERVICES	FIRE & SECURITY SYSTEMS,	ALARM CONNECTION FOR IMPACT NETWORKIN	150.00	
01-0602-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	NIFIA	2016 DUES	50.00	
		Total For Dept 0602 FIRE PREVENTION		350.00	
Dept 0603 FIRE-EMERGENCY SERVICES					
01-0603-3-721000	INTERGOVMTAL RISK MGMT AGENCY	IRWA	DECEMBER DEDUCTIBLE 12/15	1,675.92	
01-0603-3-728000	TECHNICAL SERVICES	ANDRES MEDICAL BILLING,	AMBULANCE BILLING 12/15	4,456.94	
01-0603-5-707000	O2	AMERICAN GASES CORP	OXYGEN	131.67	
01-0603-5-707000	FIREFIGHTER SUPPLIES	HEARTLAND SERVICES INC	DIGITIZER STYLES PENS /AMBULANCE COMP	257.80	
01-0603-5-707000	FIREFIGHTER SUPPLIES	SENSIT TECHNOLOGIES	GAS MONITOR REPAIR	196.15	
01-0603-5-707000	FIREFIGHTER SUPPLIES	UNITED PARCEL SERVICE	SHIPPING/GAS MONITOR REPAIR	13.81	
01-0603-5-707000	FIREFIGHTER SUPPLIES	ZOLL MEDICAL CORPORATION	EMS EQUIPMENT	281.25	
01-0603-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	IAFC MEMBERSHIP	MEMBERSHIP DUES	209.00	
01-0603-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	METROPOLITAN FIRE CHIEFS	MEMBERSHIP DUES	40.00	
01-0603-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	NIPSTA	FIRE OFF II TUITION REIMBURSEMENT / N	450.00	
01-0603-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	OFFICE DEPOT	OFFICE SUPPLIES	129.54	
		Total For Dept 0603 FIRE-EMERGENCY SERVICES		7,842.08	
Dept 0604 FIRE-SUPPORT SERVICES					
01-0604-4-709000	UTILITIES - STATION 3	NORTH SHORE GAS CO	SERVICE 12/15	90.37	
01-0604-5-706000	MATERIALS AND SUPPLIES	BATTERIES PLUS	FIRE ALARM PANEL BATTERIES	203.70	
01-0604-5-706000	STATION 3 LIGHT BULBS	CENTURY ELECTRICAL SUPPL	STATION 3 LIGHT BULBS	134.40	
01-0604-5-707000	QUINT 462 SPOTLIGHT	GRAINGER INC	SPOTLIGHT	67.50	
01-0604-5-752000	UNIFORMS	GREAT LAKES FIRE & SAFET	BADGES	301.50	
01-0604-5-752000	UNIFORMS	THE LOCKER SHOP	UNIFORMS / ROBERTS	267.60	
01-0604-7-712000	MAINTENANCE BUILDINGS	INT'L FIRE EQUIPMENT COR	ONLINE REPORTING	45.00	
01-0604-7-712000	MAINTENANCE BUILDINGS	SHULL PLUMBING, INC	SEWER PUMP SERVICE	96.00	
01-0604-7-714000	MAINT MOTOR VEHICLE FEES	GRAYSLAKE POWER EQUIPMEN	REPAIR PARTS	36.44	
01-0604-7-715000	MAINTENANCE OTHER EQUIPMENT	CARQUEST AUTO PARTS	MISC VEHICLE REPAIR PARTS	3.94	
01-0604-7-715000	MAINTENANCE OTHER EQUIPMENT	RUSSO POWER EQUIPMENT	K-12 SAW STARTER PULLEY	16.53	
		Total For Dept 0604 FIRE-SUPPORT SERVICES		1,262.98	
Dept 0701 PARKS					
01-0701-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	27.82	
01-0701-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	20.87	
01-0701-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	150.16	
01-0701-4-710000	TELEPHONE	CALL ONE	SERVICE 12/16/15--1/15/16	93.08	
01-0701-5-706000	MATERIALS AND SUPPLIES	GAME TIME	PLAYGROUND SUPPLIES	414.14	
01-0701-5-706000	MATERIALS AND SUPPLIES	GRAINGER INC	SCOOP SHOVEL	83.30	
01-0701-5-706000	MATERIALS AND SUPPLIES	RUSSO POWER EQUIPMENT	SALT, SHOVEL HANDLES	20.98	
01-0701-5-706000	MATERIALS AND SUPPLIES	SUPERIOR INDUSTRIAL SUPP	JANITORIAL SUPPLIES	126.00	
01-0701-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	IPASS	REFRESH IPASS	8.00	
01-0701-5-752000	UNIFORMS	LECHNER & SONS	UNIFORMS	32.00	
01-0701-5-752000	UNIFORMS	LECHNER & SONS	UNIFORMS	32.00	
01-0701-5-752000	UNIFORMS	LECHNER & SONS	UNIFORMS	32.00	
01-0701-7-712000	MAINTENANCE BUILDING	AFFILIATED CONTROL EQUIP	REPAIR KIT	147.54	
01-0701-7-712000	MAINTENANCE BUILDING	CENTURY ELECTRICAL SUPPL	TIME DELAY FUSE	120.00	

GL Number Invoice Line Desc Vendor Invoice Description Amount Check #

Fund 01 GENERAL FUND

Dept 0701 PARKS  
 01-0701-7-713000  
 01-0701-7-713000  
 01-0701-7-713000  
 01-0701-7-713000  
 01-0701-7-713000  
 01-0701-7-715000  
 01-0701-7-715000

MAINTENANCE GROUNDS  
 MAINTENANCE GROUNDS  
 MAINTENANCE GROUNDS  
 MAINTENANCE GROUNDS  
 MAINTENANCE GROUNDS  
 MAINTENANCE OTHER EQUIPMENT  
 MAINTENANCE OTHER EQUIPMENT

RUSSO POWER EQUIPMENT  
 SUPERIOR INDUSTRIAL SUPP  
 TGF ENTERPRISES INC  
 TGF ENTERPRISES INC  
 TGF ENTERPRISES INC  
 HYDRAULIC SERVICES & REP  
 RUSSO POWER EQUIPMENT

SALT, SHOVEL HANDLES  
 JANITORIAL SUPPLIES  
 SNOWPLOWING  
 V-PLOW WALKS & SNOWPLOWING / SALTING  
 SNOWPLOWING / SALTING  
 REPAIR & PARTS SM LIFT CYLINDER FOR B  
 EQUIPMENT REPAIR PARTS

428.75  
 252.00  
 2,929.00  
 2,245.00  
 1,295.00  
 96.72  
 124.74

8,679.10

Total For Dept 0701 PARKS

Dept 0702 RECREATION  
 01-0702-3-713000  
 01-0702-3-721000  
 01-0702-4-708000  
 01-0702-4-708000  
 01-0702-4-709000  
 01-0702-4-709000  
 01-0702-4-710000  
 01-0702-4-710000  
 01-0702-4-710000  
 01-0702-5-706000  
 01-0702-5-706000  
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 01-0702-5-706000  
 01-0702-5-716000  
 01-0702-5-722000  
 01-0702-5-723000  
 01-0702-5-726000  
 01-0702-5-732000  
 01-0702-7-712000  
 01-0702-7-712000  
 01-0702-7-712000  
 01-0702-7-712000

INDEPENDENT CONTRACTOR  
 INTERGOVMTAL RISK MGMT AGENCY  
 ELECTRICITY  
 ELECTRICITY  
 NORTH SHORE GAS  
 NORTH SHORE GAS  
 TELEPHONE  
 TELEPHONE  
 TELEPHONE  
 SUPPL & EXP - TOT PROGRAMS  
 DANCE PROGRAM EXPENSE  
 SEASONAL BROCHURES  
 OFFICE SUPPLIES  
 TRAVEL, TRAIN, SUBSCRIP & DUES  
 SUPPLIES & EXP -SPC EVNT FMLY  
 MAINTENANCE BUILDING  
 MAINTENANCE BUILDING  
 MAINTENANCE BUILDING  
 MAINTENANCE BUILDING

JENNIFER BOLLER  
 IRMA  
 COMMONWEALTH EDISON CO  
 COMMONWEALTH EDISON CO  
 NORTH SHORE GAS CO  
 NORTH SHORE GAS CO  
 CALL ONE  
 CALL ONE  
 CALL ONE  
 AMAZON  
 AMAZON  
 DISCOUNT SCHOOL SUPPLY  
 HERCHENBACH, JULIE  
 AMAZON  
 FLORELI GRAPHICS & PRIN  
 OFFICE DEPOT  
 IL PARKS & RECREATION AS  
 ORIENTAL TRADING COMPANY  
 BATTERIES PLUS LLC  
 MGN LOCK-KEY & SAFES, IN  
 NETWORK SERVICES COMPANY  
 SUPERIOR INDUSTRIAL SUPP

SCIENCE CLS INSTRUCTION DEC/15 & JAN  
 DECEMBER DEDUCTIBLE 12/15  
 SERVICE 12/15  
 SERVICE 12/15  
 SERVICE 11/15  
 SERVICE 12/15  
 SERVICE 12/16/15--1/15/16  
 SERVICE 12/16/15--1/15/16  
 SERVICE 12/16/15--1/15/16  
 SERVICE 12/16/15--1/15/16  
 BABY CHANGING PADS  
 OFFICE SUPPLIES/AED TRAINING UNITS  
 PRESCHOOL SUPPLIES  
 RETIMURSE / PRESCHOOL SUPPLIES  
 BABY CHANGING PADS  
 KINDER KORNER BROCHURES  
 OFFICE SUPPLIES  
 2016 ILPRA MEMBERSHIP  
 PRE-SCHOOL / EVENT SUPPLIES  
 ALARM BATTERIES  
 DUPLICATE KEYS  
 SHOP SUPPLIES  
 JANITORIAL SUPPLIES

416.50  
 278.04  
 319.71  
 186.16  
 112.00  
 167.40  
 175.59  
 14.34  
 80.05  
 20.00  
 19.24  
 100.30  
 59.17  
 21.98  
 295.00  
 83.06  
 285.00  
 350.69  
 84.85  
 10.95  
 453.60  
 159.80

3,693.43

Total For Dept 0702 RECREATION

Dept 0703 SWIMMING POOL OPERATIONS  
 01-0703-4-710000  
 01-0703-4-710000  
 01-0703-5-706000  
 01-0703-5-732000  
 01-0703-7-716000  
 01-0703-7-716000  
 01-0703-7-716000  
 01-0703-7-716000

SWIMMING POOL OPERATIONS  
 TELEPHONE  
 TELEPHONE  
 MATERIALS AND SUPPLIES  
 CONCESSION EXPENSE  
 MAINTENANCE POOLS  
 MAINTENANCE POOLS  
 MAINTENANCE POOLS

14.34  
 135.91  
 249.95  
 259.00  
 124.00  
 808.00  
 (124.00)

1,467.20

Total For Dept 0703 SWIMMING POOL OPERATIONS

Dept 0705 SENIOR PROGRAMS  
 01-0705-3-713000  
 01-0705-3-713000  
 01-0705-3-713000  
 01-0705-5-707000

CONTRACTUAL SERVICES  
 CONTRACTUAL SERVICES  
 CONTRACTUAL SERVICES  
 MEAL SUPPLIES

281.25  
 250.00  
 430.00  
 445.00

1,406.25

Total For Dept 0705 SENIOR PROGRAMS

Dept 1000 EMERGENCY MANAGEMENT AGENCY  
 01-1000-4-710000

VERIZON WIRELESS

127.59

127.59

GL Number Invoice Line Desc Vendor Invoice Description Amount Check #

Fund 01 GENERAL FUND				
Dept 1000 EMERGENCY MANAGEMENT AGENCY				
		Total For Dept 1000 EMERGENCY MANAGEMENT AGENCY		127.59
Dept 1200 LEGISLATIVE BDS & COMMITTEES				
01-1200-3-728000	TECHNICAL SERVICE	PADDOCK PUBLICATIONS, IN	NOTICE OF PUBLIC HEARING	64.40
01-1200-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	IL MUNICIPAL LEAGUE	2016 MEMBERSHIP DUES	1,750.00
01-1200-5-771000	BD OF POLICE & FIRE COMMISSION	IRMA	DECEMBER DEDUCTIBLE 12/15	15.00
		Total For Dept 1200 LEGISLATIVE BDS & COMMITTEES		1,829.40
Dept 1300 LEGAL				
01-1300-3-777000	VILLAGE PROSECUTOR	SMITH, LALUZERNE & HART	LEGAL SERVICES 12/15	5,990.00
		Total For Dept 1300 LEGAL		5,990.00
Dept 1500 CENTRAL BUSINESS DST PARKING				
01-1500-4-710000	TELEPHONE	CALL ONE	SERVICE 12/16/15--1/15/16	134.43
01-1500-7-713000	MAINTENANCE PARKING LOTS	TGF ENTERPRISES INC	SNOWPLOWING	167.00
01-1500-7-713000	MAINTENANCE PARKING LOTS	TGF ENTERPRISES INC	SNOWPLOWING / SALTING	42.00
01-1500-7-713000	MAINTENANCE PARKING LOTS	TGF ENTERPRISES INC	SNOWPLOWING / SALTING	84.00
01-1500-7-713000	MAINTENANCE PARKING LOTS	TGF ENTERPRISES INC	SNOWPLOWING / SALTING	42.00
01-1500-7-713000	MAINTENANCE PARKING LOTS	TGF ENTERPRISES INC	SNOWPLOWING	312.00
		Total For Dept 1500 CENTRAL BUSINESS DST PARKING		781.43
Dept 1600 COMMUNITY ORGAN/ACTIVITIES				
01-1600-3-750000	DIAL-A-RIDE	PACE	DIAL-A-RIDE 10/15	663.03
01-1600-3-750000	DIAL-A-RIDE	PACE	DIAL-A-RIDE 11/15	545.19
		Total For Dept 1600 COMMUNITY ORGAN/ACTIVITIES		1,208.22
Dept 1700 PUBLIC BUILDINGS				
01-1700-4-709000	NORTH SHORE GAS	NORTH SHORE GAS CO	SERVICE 11/15	61.53
01-1700-4-709000	NORTH SHORE GAS	NORTH SHORE GAS CO	SERVICE 12/15	96.56
01-1700-7-713000	MAINTENANCE - SCHERTZ BLDG	DAN THE KEYMAN	KEY	2.85
		Total For Dept 1700 PUBLIC BUILDINGS		160.94
		Total For Fund 01 GENERAL FUND		162,314.25
Fund 02 CONCORD SPECIAL SERVICE AREA				
Dept 0000 GENERAL				
02-0000-0-780000	RETENTION POND MAINT	COMMONWEALTH EDISON CO	SERVICE 12/15	30.24
		Total For Dept 0000 GENERAL		30.24
		Total For Fund 02 CONCORD SPECIAL SERVICE AREA		30.24
Fund 03 EMERGENCY TELEPHONE SYSTEM 911				
Dept 0000 GENERAL				
03-0000-3-705000	CONTRACTUAL SERVICES	ADVANCED BUSINESS NETWORK	T1 LINE	314.76
03-0000-3-705000	CONTRACTUAL SERVICES	VERIZON WIRELESS	SERVICE 12/9/15---1/8/16	950.90
03-0000-4-710000	TELEPHONE	ADVANCED BUSINESS NETWORK	7 - T1 LINES	808.40
03-0000-4-710000	TELEPHONE	A&T	SERVICE 12/15	2,064.42
03-0000-4-710000	TELEPHONE	CALL ONE	SERVICE 12/16/15--1/15/16	459.08
03-0000-7-715000	MAINTENANCE OF OTHER EQUIPMENT	TELCOM INNOVATIONS GROUP	LABOR / CHG TO FORWARD FOR NON-EMERGE	85.50
03-0000-7-716000	MAINTENANCE OF 911 EQUIPMENT	ALPHA PRIME COMMUNICATIO	REPAIR STN#3 BASE RADIO	2,250.00
03-0000-7-716000	MAINTENANCE OF 911 EQUIPMENT	CONTINENTAL RESOURCES IN	2016 RENEWAL / SMART NET SOFTWARE	4,000.00
		Total For Dept 0000 GENERAL		10,933.06

Invoice Line Desc Vendor Invoice Description Amount Check #

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
<b>Fund 03 EMERGENCY TELEPHONE SYSTEM 911</b>					
Total For Fund 03 EMERGENCY TELEPHONE SYSTEM 911 10,933.06					
<b>Fund 09 TAX INCREMENT FIN DIST #1</b>					
Total For Fund 09 TAX INCREMENT FIN DIST #1 83,366.71					
<b>Fund 13 HOTEL/MOTEL TAX FUND</b>					
Total For Fund 13 HOTEL/MOTEL TAX FUND 16,818.92					
<b>Fund 14 COMMUTER PARKING FUND</b>					
Total For Fund 14 COMMUTER PARKING FUND 7,491.85					
<b>Fund 20 UTILITY FUND</b>					
Total For Fund 20 UTILITY FUND 176.54					
<b>Fund 20 WATER DEPARTMENT</b>					
Total For Fund 20 WATER DEPARTMENT 6,290.54					
09-0000-0-776000	PARKING IMPROVEMENTS	J & E NURSERY LTD	AMERICAN LEGION PARKING LOT LANDSCAPE	12,739.25	
09-0000-0-776000	PARKING IMPROVEMENTS	WALKER PARKING CONSULTAN	CIVC CTR PRG DECK CONSTRUCTION DOCS	70,627.46	
Total For Dept 0000 GENERAL 83,366.71					
Total For Fund 09 TAX INCREMENT FIN DIST #1 83,366.71					
13-0000-0-720000	COOK HOUSE	NORTH SHORE GAS CO	SERVICE 12/15	148.26	
13-0000-0-720000	COOK HOUSE	ORKIN EXTERMINATING CO I	PEST CONTROL	85.14	
13-0000-0-759000	TOURISM PROMOTIONS	PADDOCK PUBLICATIONS	VLG POST-IT PRINT AD	1,000.00	
13-0000-0-761000	SPECIAL EVENTS	TEMPLE DISPLAY, LTD.	INSTALL/TAKEDOWN/STORE HOLIDAY DECOR	11,856.00	
13-0000-0-762000	CIVIC CENTER	CALL ONE	SERVICE 12/16/15--1/15/16	44.27	
13-0000-0-762000	CIVIC CENTER	NIR ROOF CARE	2016 ROOF CARE PLAN #91111 - CIVIC CT	838.00	
13-0000-0-770000	SPORTS COMPLEX MARKETING	CHICAGO TRIBUNE	LSC MARKETING / PRINT ADVERTISING	1,897.25	
13-0000-0-770000	SPORTS COMPLEX MARKETING	PADDOCK PUBLICATIONS	LSC MARKETING	700.00	
13-0000-0-770000	SPORTS COMPLEX MARKETING	PADDOCK PUBLICATIONS	LSC MARKETING /PRINT AD	250.00	
Total For Dept 0000 GENERAL 16,818.92					
Total For Fund 13 HOTEL/MOTEL TAX FUND 16,818.92					
<b>Fund 14 COMMUTER PARKING FUND</b>					
Total For Fund 14 COMMUTER PARKING FUND 7,491.85					
<b>Fund 20 UTILITY FUND</b>					
Total For Fund 20 UTILITY FUND 176.54					
<b>Fund 20 WATER DEPARTMENT</b>					
Total For Fund 20 WATER DEPARTMENT 6,290.54					
20-0000-0-401001	WATER	CUNNINGHAM, PATTY	UB refund for account: 0105112700-08	87.10	
20-0000-0-401001	SEWER	CUNNINGHAM, PATTY	UB refund for account: 0105112700-08	60.79	
20-0000-0-401001	WATER	VITAL, WALTER	UB refund for account: 0104082800-03	28.65	
Total For Dept 0000 GENERAL 176.54					
Total For Fund 14 COMMUTER PARKING FUND 7,491.85					
<b>Fund 20 WATER DEPARTMENT</b>					
Total For Fund 20 WATER DEPARTMENT 6,290.54					

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GL Number Invoice Line Desc Vendor Invoice Description Amount Check #

Fund 20 UTILITY FUND  
 Dept 2020 WATER DEPARTMENT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
20-2020-3-728000	TECHNICAL SERVICES	LAKE COUNTY HEALTH DEPT/	WATER TESTING	400.00	
20-2020-3-728000	TECHNICAL SERVICES	M.E. SIMPSON COMPANY, IN	LEAK LOCATION/FAIRVIEW & COOLIDGE PL	610.00	
20-2020-3-728000	TECHNICAL SERVICES	MID-WEST TRUCKERS ASSN I	RANDOM CDL DRUG TESTING	67.00	
20-2020-3-728000	TECHNICAL SERVICES	MUNICIPAL & FINANCIAL SE	WATER & SEWER RATE STUDY	5,101.00	
20-2020-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	595.33	
20-2020-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	91.92	
20-2020-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 11/15	73.57	
20-2020-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	287.72	
20-2020-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	62.79	
20-2020-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	86.12	
20-2020-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	972.75	
20-2020-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	275.25	
20-2020-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	153.87	
20-2020-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	56.35	
20-2020-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	36.94	
20-2020-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	213.33	
20-2020-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	46.88	
20-2020-4-709000	NORTH SHORE GAS	NORTH SHORE GAS CO	SERVICE 11/15	140.78	
20-2020-4-709000	NORTH SHORE GAS	NORTH SHORE GAS CO	SERVICE 12/15	30.19	
20-2020-4-709000	NORTH SHORE GAS	NORTH SHORE GAS CO	SERVICE 12/15	33.66	
20-2020-4-710000	TELEPHONE	CALL ONE	SERVICE 12/16/15--1/15/16	638.97	
20-2020-4-710000	TELEPHONE	CALL ONE	SERVICE 12/16/15--1/15/16	80.05	
20-2020-5-706000	MATERIALS AND SUPPLIES	LIFTEX INC	LIFTING STRAPS	107.24	
20-2020-5-722000	POSTAGE	DATA PROSE LLC	WATER/SEWER BILLING & MAILING 12/15	649.27	
20-2020-5-723000	OFFICE SUPPLIES	AMAZON	PHONE CASES	22.74	
20-2020-5-723000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	215.47	
20-2020-5-726000	TRAVEL, TRAIN, SUBSCRIP & DUES	IL SECTION AWWA	REGISTRATION / 2016 WATER CONF - BOLT	500.00	
20-2020-5-752000	UNIFORMS	HI VIZ INC	WATERPROOF COLD WEATHER BIB OVERALLS	125.00	
20-2020-7-712000	MAINTENANCE BLDG AND GROUNDS	CENTURY ELECTRICAL SUPPL	ELEC SUPPLIES	20.28	
20-2020-7-715000	MAINTENANCE OTHER EQUIPMENT	OFFICE DEPOT	OFFICE SUPPLIES	422.93	
20-2020-7-716000	MAINTENANCE WATER LINE	WATER PRODUCTS CO	VALVE BOX RISERS	570.41	
Total For Dept 2020 WATER DEPARTMENT				19,496.35	

Dept 2021 SEWER DEPARTMENT

20-2021-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	138.97	
20-2021-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	459.72	
20-2021-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	78.98	
20-2021-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	222.07	
20-2021-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	165.22	
20-2021-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	38.99	
20-2021-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	30.24	
20-2021-4-708000	ELECTRICITY	COMMONWEALTH EDISON CO	SERVICE 12/15	32.21	
20-2021-4-709000	NATURAL GAS	NORTH SHORE GAS CO	SERVICE 12/15	33.59	
20-2021-4-709000	NATURAL GAS	NORTH SHORE GAS CO	SERVICE 12/15	36.64	
20-2021-4-709000	NATURAL GAS	NORTH SHORE GAS CO	SERVICE 12/15	32.13	
20-2021-4-710000	TELEPHONE	CALL ONE	SERVICE 12/16/15--1/15/16	292.29	
20-2021-5-706000	MATERIALS AND SUPPLIES	RAY SCHRAMER & CO	SEWER TOOLS	136.00	
20-2021-5-722000	POSTAGE	DATA PROSE LLC	WATER/SEWER BILLING & MAILING 12/15	649.26	
20-2021-7-715000	MAINTENANCE LIFT STATIONS	ACCURATE BEARING CO.	BALL BEARINGS	86.09	
20-2021-7-715000	MAINTENANCE LIFT STATIONS	GRAINGER INC	ELECTRICAL SUPPLIES/SHOVEL	44.96	
20-2021-7-715000	MAINTENANCE LIFT STATIONS	MOTION INDUSTRIES, INC.	H.S. LIFT PUMP PARTS	67.59	
Total For Dept 2021 SEWER DEPARTMENT				2,544.95	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
<b>Fund 20 UTILITY FUND</b>					
<b>Dept 2022 WASTE WATER TREATMENT PLANT</b>					
20-2022-4-708000	ELECTRICITY	DYNEGY ENERGY SERVICES	SERVICE 12/15	22,081.53	
20-2022-4-709000	NORTH SHORE GAS	NORTH SHORE GAS CO	SERVICE 11/15	1,923.77	
20-2022-4-710000	TELEPHONE	CALL ONE	SERVICE 12/16/15--1/15/16	83.55	
20-2022-4-710000	TELEPHONE	CALL ONE	SERVICE 12/16/15--1/15/16	80.05	
20-2022-5-706000	MATERIALS AND SUPPLIES	CDW GOVERNMENT, INC	HP PRINTERS	244.97	
20-2022-5-706000	MATERIALS AND SUPPLIES	CENTURY ELECTRICAL SUPPL	BREAKER SAFETY LOCKOUT	14.72	
20-2022-5-706000	MATERIALS AND SUPPLIES	GRAINGER INC	SHOVEL	44.96	
20-2022-5-706000	MATERIALS AND SUPPLIES	HACH CHEMICAL	LAB SUPPLIES	70.58	
20-2022-5-706000	MATERIALS AND SUPPLIES	HINCKLEY SPRINGS	LAB WATER	24.34	
20-2022-5-706000	MATERIALS AND SUPPLIES	LIBERTYVILLE HARDWARE	MISC HARDWARE SUPPLIES	47.35	
20-2022-5-706000	MATERIALS AND SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	64.37	
20-2022-5-706000	MATERIALS AND SUPPLIES	WILKENS-ANDERSON COMPANY	TSS FILTER PAPER	47.22	
20-2022-5-718000	SLUDGE REMOVAL	SUBURBAN LABORATORIES, I	SAMPLE TESTING	318.50	
20-2022-5-718000	SLUDGE REMOVAL	SYNAGRO TECHNOLOGIES, IN	DEWATERING (CORRECTION INV#20-124832)	2,460.15	
20-2022-7-712000	MAINT - BUILDING & GROUNDS	STEINER ELECTRIC COMPANY	ELEC SUPPLIES	297.80	
20-2022-7-715000	MAINTENANCE OTHER EQUIPMENT	GRAINGER INC	ELECTRICAL SUPPLIES/SHOVEL	53.96	
20-2022-7-715000	MAINTENANCE OTHER EQUIPMENT	STEINER ELECTRIC COMPANY	FUSES	35.34	
<b>Total For Dept 2022 WASTE WATER TREATMENT PLANT</b>				<b>27,893.16</b>	
<b>Dept 2024 UTILITY-CAPITAL IMPROVEMENT</b>					
20-2024-5-788000	REPLACEMENT METERS	HD SUPPLY WATERWORKS, LT	27 SMART POINT RADIO READS	3,645.00	
20-2024-6-750000	WWTP IMPR	RMG ENGINEERS, INC	ENG SERVICE / WWTP MASTER PLAN	11,902.85	
20-2024-6-772000	UNDERGROUND IMPROVEMENT	GEWALT HAMILTON ASSOCIAT	2015 CONSTRUCTION SEASON CONSTRUCTION	227.00	
20-2024-6-772000	UNDERGROUND IMPROVEMENT	HUFF & HUFF INC	2015 CONSTRUCTION SEASON CCDD ENG. SE	1,009.00	
20-2024-6-772000	UNDERGROUND IMPROVEMENT	PIPE-VIEW LLC	2015 SANITARY STORM SEWER TELEVISION	2,500.00	
<b>Total For Dept 2024 UTILITY-CAPITAL IMPROVEMENT</b>				<b>19,283.85</b>	
<b>Total For Fund 20 UTILITY FUND</b>				<b>69,394.85</b>	
<b>Fund 30 VEHICLE MAINT/REPL SERVICE FD</b>					
<b>Dept 0000 GENERAL</b>					
30-0000-3-728000	CONTRACTUAL REPAIR SERVICES	TREDDOC TIRE/ANTILOCK 002	TIRES	1,222.71	
30-0000-3-728000	CONTRACTUAL REPAIR SERVICES	WEST SIDE TRACTOR SALES	RECHARGE CONCRETE BREAKER	258.04	
30-0000-3-787000	FIRE CONTRACTUAL REPAIRS	ELITE POWER SOLUTIONS LL	FILTER ELEMENT REPLACEMENT/REBUILT GE	4,595.00	
30-0000-3-787000	FIRE CONTRACTUAL REPAIRS	NAPLETON LIBERTYVILLE	DIESEL ENGINE REPAIR /INJECTORS, OIL	4,041.59	
30-0000-3-787000	TAX EXEMPT	NAPLETON LIBERTYVILLE	DIESEL ENGINE REPAIR /INJECTORS, OIL	(63.11)	
30-0000-3-787000	FIRE CONTRACTUAL REPAIRS	TRI-R FABRICATION LLP	WELDED ALUMINUM PARTS ON FIRE TRUCK	308.75	
30-0000-5-706000	SHOP SUPPLIES	TIFCO INDUSTRIES	WORKLIGHT / CUTOFF WHEELS	263.46	
30-0000-5-711000	GASOLINE & OIL	MANSFIELD OIL COMPANY	DIESEL FUEL	9,848.31	
30-0000-5-711000	GASOLINE & OIL	PARENT PETROLEUM	OIL	574.80	
30-0000-5-713000	VEHICLE WASHING	LIBERTYVILLE CAR SPA	CAR WASH	45.60	
30-0000-5-714000	VEHICLE PARTS	CAL TECH SUPPLY INC	TIRE REPAIR PARTS	375.92	
30-0000-5-714000	VEHICLE PARTS	CARQUEST AUTO PARTS	MISC VEHICLE REPAIR PARTS	566.68	
30-0000-5-714000	VEHICLE PARTS	CERTIFIELD POWER, INC	SALT SPREADER AUGER SENSORS	198.38	
30-0000-5-714000	VEHICLE PARTS	DUXLER TIRE STORE	TIRES P-1	306.00	
30-0000-5-714000	VEHICLE PARTS	DUXLER TIRE STORE	TIRES / SQUAD #018	389.44	
30-0000-5-714000	VEHICLE PARTS	GLOBAL EMERGENCY PRODUCT	TURN SIGNAL SWITCH	215.86	
30-0000-5-714000	VEHICLE PARTS	HAVEY COMMUNICATIONS	REVERSE ALARMS	64.90	
30-0000-5-714000	VEHICLE PARTS	HAVEY COMMUNICATIONS	ANTENNA KIT W/ CABLE	29.00	
30-0000-5-714000	VEHICLE PARTS	LIBERTYVILLE LINCOLN SAL	VEHICLE MAINT REPAIR PARTS	116.93	
30-0000-5-714000	VEHICLE PARTS	LIBERTYVILLE LINCOLN SAL	DOOR HANDLE #402	55.32	
30-0000-5-714000	VEHICLE PARTS	LIBERTYVILLE LINCOLN SAL	FRONT BUMPER SQUAD#004	251.56	
30-0000-5-714000	VEHICLE PARTS	MIDWEST HOSE AND FITTING	HYDRAULIC FITTINGS	63.48	

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Fund 30 VEHICLE MAINT/REPL SERVICE FD				
Dept 0000 GENERAL				(15.00)
30-0000-5-714000	VEHICLE PARTS		PRECISION SERVICE & PART REFUND/CORE RETURN	74.31
30-0000-5-714000	VEHICLE PARTS		PRECISION SERVICE & PART V-BELT	70.50
30-0000-5-755000	LICENSE/TITLE/INSPECTION FEES		RONDOUT SERVICE CENT VEHICLE INSPECTIONS	23,858.43
			Total For Dept 0000 GENERAL	23,858.43
Fund 31 TECHNOLOGY EQUIP/REPL SER FD				
Dept 0000 GENERAL			Total For Fund 30 VEHICLE MAINT/REPL SERVICE FD	23,858.43
31-0000-3-728000	CONSULTING SERVICES		INNOVATIVE MSP SOLUTIONS IT SUPPORT 1/4 & 8	1,250.00
31-0000-4-719000	INTERNET ACCESS		ADVANCED BUSINESS NETWORK 7 - T1 LINES	911.65
31-0000-5-706000	COMPUTER SUPPLIES		CDW GOVERNMENT, INC SOLID STATE DRIVES & MOUNTING KITS	618.00
31-0000-5-706000	COMPUTER SUPPLIES		CDW GOVERNMENT, INC USB TO VGA DISPLAYPORT ADAPTERS	178.32
31-0000-5-729000	SOFTWARE, LICENSING, UPDATES		BENTLEY SYSTEMS, INCORPO RENEWAL BENTLEY DESCARTES SOFTWARE	973.25
31-0000-5-729000	SOFTWARE, LICENSING, UPDATES		CONTINENTAL RESOURCES IN 2016 RENEWAL / SMART NET SOFTWARE	2,862.45
31-0000-5-729000	SOFTWARE, LICENSING, UPDATES		INNOVATIVE MSP SOLUTIONS IT SERVICES / SERVERS, WORKSTNS, E-MA	1,084.00
31-0000-5-730000	WEB PAGE SERVICES		CONSTANT CONTACT ENEWS SUBSCRIPTION FEE	40.00
31-0000-5-730000	WEB PAGE SERVICES		CONSTITUENT OUTREACH CON MOBILE PHONE APP & BUSINESS DIRECTORY	900.00
31-0000-6-790000	CAPITAL OUTLAY		BS&A SOFTWARE INC WORK ORDER SOFTWARE SETUP & TRAINING	5,275.00
31-0000-6-790000	CAPITAL OUTLAY		CONTINENTAL RESOURCES IN EXALT BACKUP RADIO STAI WIRELESS	3,611.98
31-0000-7-715000	HARDWARE MAINTENANCE		ADVANCED BUSINESS NETWORK PRINTER HP 4250 SERVICE/REPAIR	364.00
			Total For Dept 0000 GENERAL	18,068.65
			Total For Fund 31 TECHNOLOGY EQUIP/REPL SER FD	18,068.65
Fund 40 CAPITAL IMPROVEMENT FUND				
Dept 0000 GENERAL				4,631.90
40-0000-0-773000	ANNUAL ROAD IMPROVEMENT PRGM		CIVILTECH 2015 PAVEMENT RECONSTRUCTION PROJCT E	2,652.00
40-0000-0-774000	STORM SEWER IMPROVEMENTS		GEWALT HAMILTON ASSOCIAT LCDOT BIKE PATH SUNNYSIDE DRAINAGE IM	108.63
40-0000-0-799000	MISCELLANEOUS		NATIONAL BAND AND TAG CO 2016/17 MOTORCYCLE TAGS	7,392.53
			Total For Dept 0000 GENERAL	7,392.53
			Total For Fund 40 CAPITAL IMPROVEMENT FUND	7,392.53
Fund 41 ROAD IMPROVEMENT FUND				
Dept 0000 GENERAL				8,389.90
41-0000-6-773000	ROAD REHABILITATION		CHRISTOPHER B BURKE ENG 2016 PAVEMENT RESERFACING PROJ. ENG S	8,389.90
			Total For Dept 0000 GENERAL	8,389.90
			Total For Fund 41 ROAD IMPROVEMENT FUND	8,389.90
Fund 45 PARK IMPROVEMENT FUND				
Dept 0000 GENERAL				82.00
45-0000-0-782000	PARK IMPROVEMENT COSTS		GEWALT HAMILTON ASSOCIAT BOLANDER HOCKEY RINK RELOCATION PROJ	6,270.00
45-0000-0-782000	PARK IMPROVEMENT COSTS		THE DAYVEY TREE EXPERT CO BUTLER LAKE PRESCRIBED BURN 12/11/15	6,352.00
			Total For Dept 0000 GENERAL	6,352.00
			Total For Fund 45 PARK IMPROVEMENT FUND	6,352.00
Fund 46 PUBLIC BUILDING IMPROVEMENT FD				
Dept 0000 GENERAL				700.00
46-0000-0-790000	VILLAGE HALL		WARREN ELECTRIC, INC 5 WALL HEATERS	1,050.00
46-0000-0-795000	SCHERTZ MUNICIPAL BUILDING		WARREN ELECTRIC, INC 5 WALL HEATERS	

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Fund 46 PUBLIC BUILDING IMPROVEMENT FD  
 Dept 0000 GENERAL

Total For Dept 0000 GENERAL 1,750.00  
 Total For Fund 46 PUBLIC BUILDING IMPROVEMENT FD 1,750.00

Fund 55 POLICE PENSION FUND

Dept 0000 GENERAL  
 55-0000-0-776000 RETAINER FEE 300.00  
 55-0000-0-776000 DISABILITY PENSION 3,186.95  
 55-0000-0-776000 LEGAL EXPENSES 411.84  
 Total For Dept 0000 GENERAL 3,898.79

Fund 60 LIBERTYVILLE SPORTS COMP FUND  
 Dept 6001 LSC-INDOOR SPORTS CENTER

Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
60-6001-3-721000 INTERGOVERNMENTAL RISK MGT	IRMA	DECEMBER DEDUCTIBLE 12/15	327.83	
60-6001-4-710000 TELEPHONE	CALL ONE	SERVICE 12/16/15--1/15/16	176.60	
60-6001-4-710000 TELEPHONE	CALL ONE	SERVICE 12/16/15--1/15/16	144.10	
60-6001-5-706000 MATERIALS AND SUPPLIES SPORTS	FUTURE PRO INC./B-B GOAL	6 / PORTABLE BENCH W/O BACK	1,530.00	
60-6001-5-706000 MATERIALS AND SUPPLIES SPORTS	UNITED PARCEL SERVICE	SHIPPING	9.70	
60-6001-5-716000 CONCESSIONS	GOLD MEDAL-CHICAGO INC	CONCESSION SUPPLIES	608.17	
60-6001-5-716000 CONCESSIONS	LAKE COUNTY HEALTH DEPAR	2016 FOOD PERMITS-LSC,ADLER POOL, SR C	445.00	
60-6001-5-716000 CONCESSIONS	PEPSI	CONCESSION SUPPLIES	766.21	
60-6001-5-716000 CONCESSIONS	PEPSI	CONCESSION SUPPLIES	3,738.66	
60-6001-5-723000 OFFICE SUPPLIES	AMAZON	BATTERIES FOR RADIOS @ LSC	149.94	
60-6001-5-723000 OFFICE SUPPLIES	AMAZON	2ND ORDER OF BATTERIES FOR RADIOS @ L	149.94	
60-6001-5-723000 OFFICE SUPPLIES	AMAZON	FAKE DOME SECURITY CAMERA	17.98	
60-6001-5-723000 OFFICE SUPPLIES	AMAZON	SPEAKER CABLE	60.35	
60-6001-5-723000 OFFICE SUPPLIES	AMAZON	CASH REGISTER PAPER	69.98	
60-6001-5-723000 OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	149.13	
60-6001-5-733000 MATL & SUPPLIES CONF & BIRTHDY	DANCE ALL NIGHT! INC	A/V PRODUCTION BLACKHAWKS ROADWATCH P	700.00	
60-6001-5-734000 MATERIALS & SUPPLIES FITNESS	DIRECT FITNESS SOLUTIONS	TREADMILL REPAIR PARTS & LABOR	896.61	
60-6001-5-734000 MATERIALS & SUPPLIES FITNESS	DIRECT FITNESS SOLUTIONS	EQUIPMENT REPAIR	175.00	
60-6001-5-734000 MATERIALS & SUPPLIES FITNESS	GALAM AMERICAS, INC	FITNESS C LS EQUIPMENT	101.10	
60-6001-5-734000 MATERIALS & SUPPLIES FITNESS	MBS IDENTIFICATION INC	RIBBON FOR MEMBERSHIP CARDS	264.00	
60-6001-5-734000 MATERIALS & SUPPLIES FITNESS	OFFICE DEPOT	OFFICE SUPPLIES	39.66	
60-6001-5-751000 CLIMBING WALL/FRONT DESK	AMAZON	CLIMBING WALL HARDWARE	152.00	
60-6001-5-751000 CLIMBING WALL/FRONT DESK	AMAZON	CLIMBING ROPE	174.95	
60-6001-5-751000 CLIMBING WALL/FRONT DESK	TRANGO	GYM HARNESS	151.25	
60-6001-5-799000 MISCELLANEOUS	MUNICIPAL COLLECTIONS OF	COLLECTIONS FEES	41.12	
60-6001-7-712000 MAINTENANCE BUILDING	FILTER SERVICES INC	FILTERS	579.10	
60-6001-7-712000 MAINTENANCE BUILDING	GRAINGER INC	SC HVAC PULLEY BELTS	254.64	
60-6001-7-712000 MAINTENANCE BUILDING / UNIFORMS	LECHNER & SONS	UNIFORMS	8.00	
60-6001-7-712000 MAINTENANCE BUILDING / UNIFORMS	LECHNER & SONS	UNIFORMS / MATS	8.00	
60-6001-7-712000 MAINTENANCE BUILDING / MATS	LECHNER & SONS	UNIFORMS / MATS	162.00	
60-6001-7-712000 MAINTENANCE BUILDING	LECHNER & SONS	UNIFORMS	8.00	
60-6001-7-712000 MAINTENANCE BUILDING	MGN LOCK-KEY & SAFES, IN	KEYS	3.25	
60-6001-7-712000 MAINTENANCE BUILDING	ORKIN EXTERMINATING CO I	PEST CONTROL	50.00	
60-6001-7-714000 MAINTENANCE GROUNDS	TGF ENTERPRISES INC	SNOW FLOWING /REMOVAL / ICE MELTER	356.00	
60-6001-7-714000 MAINTENANCE GROUNDS	TGF ENTERPRISES INC	SNOWFLOWING / SALTING	168.00	
60-6001-7-714000 MAINTENANCE GROUNDS	TGF ENTERPRISES INC	SNOWFLOWING / SALTING	84.00	
60-6001-7-714000 MAINTENANCE GROUNDS	TGF ENTERPRISES INC	SNOWFLOWING / SALTING	84.00	
60-6001-7-714000 MAINTENANCE GROUNDS	TGF ENTERPRISES INC	SNOWFLOWING / SALTING	3,946.00	

BOTH OPEN AND PAID

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Fund 60 LIBERTYVILLE SPORTS COMP FUND  
 Dept 6001 LSC-INDOOR SPORTS CENTER

Total For Dept 6001 LSC-INDOOR SPORTS CENTER      16,750.27

Dept 6002 LSC-GOLF LEARNING CENTER  
 60-6002-4-710000 TELEPHONE  
 60-6002-4-710000 TELEPHONE  
 60-6002-5-723000 OFFICE SUPPLIES  
 60-6002-7-712000 MAINTENANCE BUILDING  
 60-6002-7-713000 MAINTENANCE GROUNDS

CALL ONE      SERVICE 12/16/15--1/15/16      117.74  
 CALL ONE      SERVICE 12/16/15--1/15/16      96.07  
 AMAZON      CASH REGISTER PAPER      69.98  
 CAHILL HEATING & A/C      DRIVING RANGE FURNACE REPAIR      1,786.00  
 NEHER ELECTRIC SUPPLY IN      SPORTS COMPLEX DRIVING RANGE LIGHT BU      721.20

Total For Dept 6002 LSC-GOLF LEARNING CENTER      2,790.99

Total For Fund 60 LIBERTYVILLE SPORTS COMP FUND      19,541.26

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 01 GENERAL FUND	162,314.25	
			Fund 02 CONCORD SPECIA	30.24	
			Fund 03 EMERGENCY TELE	10,933.06	
			Fund 09 TAX INCREMENT	83,366.71	
			Fund 13 HOTEL/MOTEL TA	16,818.92	
			Fund 14 COMUTER PARKI	7,491.85	
			Fund 20 UTILITY FUND	69,394.85	
			Fund 30 VEHICLE MAINT/	23,858.43	
			Fund 31 TECHNOLOGY EQU	18,068.65	
			Fund 40 CAPITAL IMPROV	7,392.53	
			Fund 41 ROAD IMPROVEME	8,389.90	
			Fund 45 PARK IMPROVEME	6,352.00	
			Fund 46 PUBLIC BUILDIN	1,750.00	
			Fund 55 POLICE PENSION	3,898.79	
			Fund 60 LIBERTYVILLE S	19,541.26	
			Total For All Funds:	439,601.44	



## VILLAGE BOARD AGENDA SUPPLEMENT

**Meeting Date:** January 26, 2016

**Agenda Item:** Ordinance Granting Approval of a Site Plan Permit (PC 15-23) at 815 Lake Street

**Staff Recommendation:** Approve ordinance.

**Staff Contact:** John P. Spoden, Director of Community Development

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**Background:** The attached ordinance would approve a Site Plan Permit for the AAA Baseball Field at Butler Lake Park at 815 Lake Street. The Village Board approved this request at their January 12, 2016, meeting with the understanding that an ordinance would be drafted for the Village Board to approve at their January 26, 2016, meeting. The Administrative Staff recommends the Village Board approve the attached ordinance.

Four positive votes are required for approval.

VILLAGE OF LIBERTYVILLE

ORDINANCE NO. 16-O-\_\_\_\_

AN ORDINANCE GRANTING A SITE PLAN PERMIT  
AT 815 LAKE STREET

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Adopted by the  
President and Board of Trustees  
of  
the Village of Libertyville  
Lake County, Illinois  
this \_\_\_\_ day of \_\_\_\_\_, 2016

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Published in pamphlet form by direction  
and authority of the Village of Libertyville  
Lake County, Illinois  
this \_\_\_\_ day of \_\_\_\_\_, 2016

VILLAGE OF LIBERTYVILLE

ORDINANCE NO. 16-O-\_\_\_\_\_

AN ORDINANCE GRANTING A SITE PLAN PERMIT  
AT 815 LAKE STREET

WHEREAS, Libertyville Little League (the “Lessee”), is the lessee of certain real property commonly known as 815 Lake Street and legally described in Exhibit A attached hereto and by this reference incorporated herein and made a part hereof (the “Subject Property”); and

WHEREAS, the Subject Property is zoned in an OS, Open Space District under the Libertyville Zoning Code; and

WHEREAS, pursuant to Section 16-10 of the Libertyville Zoning Code, issuance of a Site Plan Permit by the Libertyville Board of Trustees is required for developments with a gross area of ten (10) acres or more; and

WHEREAS, the Lessee submitted plans and specifications as required by Section 16-10 of the Libertyville Zoning Code in order to install lighting for recreational purposes at the AAA Baseball Field at Butler Lake Park on the Subject Property, which plans and specifications have been filed with the Village Clerk and shall be by this reference incorporated herein as Exhibit B (the “Site Plan”); and

WHEREAS, on November 16, 2015, the Development Review Committee reviewed and recommended approval of the requested zoning relief; and

WHEREAS, the Plan Commission of the Village of Libertyville, pursuant to notice duly published on November 7, 2015, in the *Daily Herald*, held a public hearing, at 7:05 p.m., commencing on November 23, 2015, and concluding on November 23, 2015, at the Village Hall,

118 West Cook Avenue, Libertyville, Illinois for the purpose of hearing and considering testimony regarding the requested Site Plan; and

WHEREAS, on November 23, 2015, the Plan Commission, having fully heard and considered the testimony of all those present at the public hearing who wished to testify, made findings of fact as required by law and recommended to the President and Board of Trustees of the Village of Libertyville that a Site Plan Permit be granted in conformance with the Site Plan, subject to certain conditions and limitations, all as is more specifically set forth in that certain Report of the Plan Commission on Case No. 15-23, dated as of January 6, 2016; and

WHEREAS, the President and Board of Trustees of the Village of Libertyville have considered the Site Plan and the findings and recommendations of the Plan Commission and are fully advised in the premises.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LIBERTYVILLE, COUNTY OF LAKE, STATE OF ILLINOIS, AS FOLLOWS:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated herein as if fully set forth.

SECTION TWO: Findings. The findings of the Plan Commission as set forth in that certain Report of the Plan Commission on Case No. 15-23, dated as of January 6, 2016, shall be, and they hereby are, accepted and adopted by the President and Board of Trustees of the Village of Libertyville.

SECTION THREE: Site Plan Approval and Conditions. A Site Plan Permit shall be, and it hereby is, granted to the Lessee pursuant to Section 16-10 of the Libertyville Zoning Code for the development of the Subject Property in conformity with the Site Plan except as otherwise provided

in this ordinance; provided, however, that the issuance of the Site Plan Permit shall be, and it hereby is, expressly made subject to the following conditions and limitations:

- (a) The Site Plan Permit shall not authorize the extension of any use nor the development or construction of improvements, but shall merely authorize the preparation, filing and processing of applications for any permits or approvals that may be required by the codes and ordinances of the Village.
- (b) The Subject Property shall comply with all other ordinances, rules and regulations of the Village and the requirements of the Village thereunder.
- (c) All recreational lighting shall be turned off not later than 10:00 p.m.

SECTION FOUR: Compliance. The failure or refusal of the Lessee or their successors or assigns at any time in the future to comply with the terms of this ordinance shall subject the Lessee or such successors or assigns to the penalties set forth in the Libertyville Zoning Code and to termination of the Site Plan Permit and approval of the Site Plan after notice and public hearing as may be required by state statute or the Libertyville Zoning Code, and to any other penalties or legal action that may be authorized by law.

SECTION FIVE: Effective Date. This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law; provided, however, that this ordinance shall be of no force or effect unless and until the Lessee shall have paid all fees and charges owing to the Village and arising from this approval.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2016.

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Terry L. Wepler, Village President

ATTEST:

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Sally Kowal, Village Clerk

## EXHIBIT A

### Legal Description of the Property

That Part of the Southeast Quarter of Section 17, Township 44 North, Range 11, East of the Third Principal Meridian, Described as Follows: Beginning at the Northwest Corner of Lot 38 in Blueberry Hill Subdivision, Unit 2, as Recorded by Document No. 1222761; Thence North 19 Degrees 08 Minutes 56 Seconds West, 35.35 Feet; Thence Around a Curve to the Right, Tangent to the Last Described Course, Having a Radius of 61.01 Feet and a Central Angle of 26 Degrees 07 Minutes; Thence Around a Compound Curve to the Right Having a Radius of 340 Feet, 99.20 Feet; Thence Around a Compound Curve to the Right, Having a Radius of 25 Feet and a Central Angle of 79 Degrees 58 Minutes; Thence Around a Reverse Curve to the Left, Having a Radius of 60 Feet, 153.50 Feet; Thence North 40 Degrees 22 Minutes 30 Seconds West, Tangent to the Last Described Curve, 209.93 Feet; Thence South 31 Degrees 56 Minutes 30 Seconds West, 197.54 Feet; Thence South 30 Degrees 27 Minutes 30 Seconds West, 100.06 Feet; Thence South 20 Degrees 38 Minutes 30 Seconds West, 59.41 Feet, to the Northwest Corner of Lot 39 in Said Subdivision; Thence South 36 Degrees 33 Minutes West, Along the Westerly Line of Said Subdivision, 252.85 Feet; Thence Northerly and Easterly Along the Southerly Line of Butler Lake Park, as Recorded by Document No. 446373, the Following Described Courses; Thence North 7 Degrees 52 Minutes West, 102.50 Feet; Thence North 38 Degrees 15 Minutes East, 102.50 Feet; Thence North 70 Degrees 58 Minutes East, 93.40 Feet; Thence North 26 Degrees 03 Minutes East, 94.00 Feet; Thence North 51 Degrees 50 Minutes West, 70.00 Feet; Thence North 26 Degrees 43 Minutes East 100.00 Feet; Thence North 82 Degrees 35 Minutes East, 86.30 Feet; thence North 5 Degrees 57 Minutes East, 66.00 Feet; Thence North 65 Degrees 18 Minutes East 66.00 Feet; Thence North 88 Degrees 48 Minutes East, 85.80 Feet; Thence North 80 Degrees 24 Minutes East, 400.00 Feet; Thence South 75 Degrees 29 Minutes East 51.80 Feet; Thence South 51 Degrees 46 Minutes East, 41.20 Feet; Thence South 34 Degrees 55 Minutes East, 184.00 Feet; Thence South 4 Degrees 24 Minutes East, 174.00 Feet; Thence South 78 Degrees 15 Minutes West, 38.90 Feet, to the East Line of the West Half of the Southeast Quarter of Said Section 17; Thence South 0 Degrees 01 Minutes 30 Seconds East, Along Said East Line, 138.78 Feet; Thence South 89 Degrees 54 Minutes 15 Seconds West, 462.28 Feet to the Northeast Corner of Said Lot 38; Thence South 89 Degrees 09 Minutes 14 Seconds West Along the North Line of Lot 28, 136.93 Feet to the Point of Beginning, Containing 6.922 Acres, More or Less, in Lake County, Illinois.

**EXHIBIT B**

Site Plan Permit



## VILLAGE BOARD AGENDA SUPPLEMENT

**Meeting Date:** January 26, 2016

**Agenda Item:** Ordinance Granting a Variation (ZBA 15-28) for Height of Light Poles at 815 Lake Street – Libertyville Little League, Applicant

**Staff Recommendation:** Approve ordinance.

**Staff Contact:** John P. Spoden, Director of Community Development

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**Background:** The attached ordinance would grant a variation for the height of light poles at the AAA Baseball Field at Butler Lake Park, 815 Lake Street. The Village Board approved this request at their January 12, 2016, meeting with the understanding that an ordinance would be drafted for the Village Board to approve at their January 26, 2016 meeting. The Administrative Staff recommends the Village Board approve the attached ordinance.

Four positive votes are required for approval.

VILLAGE OF LIBERTYVILLE

ORDINANCE NO. 16-O-\_\_\_\_

AN ORDINANCE GRANTING A VARIATION  
FOR HEIGHT OF LIGHT POLES  
AT 815 LAKE STREET

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Adopted by the  
President and Board of Trustees  
of  
the Village of Libertyville  
Lake County, Illinois  
this \_\_\_\_ day of \_\_\_\_\_, 2016

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Published in pamphlet form by direction  
and authority of the Village of Libertyville  
Lake County, Illinois  
this \_\_\_\_ day of \_\_\_\_\_, 2016

VILLAGE OF LIBERTYVILLE

ORDINANCE NO. 16-O-\_\_\_\_\_

AN ORDINANCE GRANTING A VARIATION  
FOR HEIGHT OF LIGHT POLES  
AT 815 LAKE STREET

WHEREAS, Libertyville Little League (the “Lessee”), filed an application with the Zoning Board of Appeals of the Village of Libertyville seeking a variation to increase the maximum height of recreational light poles from 25 feet to approximately 60 feet in order to install four (4) recreational light poles at the AAA Baseball Field at Butler Lake Park in an OS, Open Space District, in the Village of Libertyville, which property is legally described in Exhibit A attached hereto and by this reference incorporated herein and made a part hereof (the “Subject Property”); and

WHEREAS, on November 16, 2015, the Development Review Committee reviewed and recommended approval of the requested variation; and

WHEREAS, the Zoning Board of Appeals, pursuant to notice duly published on November 7, 2015, in the *Daily Herald*, held a public hearing , at 7:00 p.m., commencing on November 23, 2015, and concluding on December 14, 2015, at 7:00 p.m., at 118 West Cook Avenue, Libertyville, Illinois, for the purpose of hearing and considering testimony regarding the requested variation; and

WHEREAS, on December 14, 2015, the Zoning Board of Appeals, having fully heard and considered the testimony of all those present at the public hearing who wished to testify, made certain findings of fact as required by law and recommended to the President and Board of Trustees of the Village of Libertyville that the requested variation be approved, all as is more specifically set forth in that certain Report of the Zoning Board of Appeals on Case No. ZBA 15-28, dated as of January 6, 2016; and

WHEREAS, the President and Board of Trustees of the Village of Libertyville have

considered the Owner's application, the findings and recommendations of the Zoning Board of Appeals and are fully advised in the premises.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LIBERTYVILLE, COUNTY OF LAKE, STATE OF ILLINOIS, AS FOLLOWS:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated herein as if fully set forth.

SECTION TWO: Findings. The President and Board of Trustees of the Village of Libertyville do hereby find and determine that:

1. General Standard. No variation shall be granted pursuant to this Section 16-8 unless the applicant shall establish that carrying out the strict letter of the provisions of this Code would create a particular hardship or a practical difficulty. Such a showing shall require proof that the variation being sought satisfies each of the standards set forth in this Section 16-8.7.
2. Unique Physical Condition. The subject property is exceptional due to the location in the park which will allow installation of the lighting system without detriment to the surrounding neighbors.
3. Not Self-Created. The hardship was not created by the applicant, but is a result of the growth of the community and strength of the program, and the need for additional field use. The proposed lighting provides uniform lighting across the field.
4. Denied Substantial Rights. The applicant would be denied substantial rights if denied the variation since denial would limit the use of the field to daylight time periods while other recreational uses throughout the Village are an allowed use during evening hours.
5. Not Merely Special Privilege. The granting of a variation to the applicant would not be a special privilege since recreational lighting of this type is allowed in other areas of the Village without substantial impact on the surrounding neighborhood and would be beneficial to the community.
6. Code and Plan Purposes. The proposal would be in harmony with the general and specific purposes for which the Code was enacted. The proposed lighting would not have an adverse effect on the surrounding neighborhood.
7. Essential Elements of the Area. The variation would not result in a use or development on the subject lot that:

- 1) Would be materially detrimental to the public welfare or materially injurious to the enjoyment, use, development, or value of property or improvements permitted in the vicinity; or
  - 2) Would materially impair an adequate supply of light and air to the properties and improvements in the vicinity; or
  - 3) Would substantially increase congestion in the public streets due to traffic or parking; or
  - 4) Would unduly increase the danger of flood or fire; or
  - 5) Would unduly tax public utilities and facilities in the area; or
  - 6) Would endanger the public health or safety.
8. No Other Remedy. There is no other reasonable means available to the applicant by which the hardship can be avoided or remedied to a degree sufficient to allow a reasonable use of the property.

SECTION THREE: Variations. The President and Board of Trustees of the Village of Libertyville, acting under and by virtue of authority conferred upon it by the laws of the State of Illinois and by Section 16-8 of the Libertyville Zoning Code, does hereby grant to the Lessee a variation to increase the maximum height of recreational light poles from 25 feet to approximately 60 feet in order to install four (4) recreational light poles at the AAA Baseball Field at Butler Lake Park in an OS, Open Space District; provided, however, that this variation shall be, and hereby is, expressly made subject to the conditions and limitations set forth in Section Four below.

SECTION FOUR: Conditions and Limitations. The variation described in Section Three above shall be, and hereby is, expressly made subject to the following conditions and limitations:

- (a) The light poles shall be constructed only in strict conformity with the documents and plans submitted to the Zoning Board of Appeals and the President and Board of Trustees of the Village of Libertyville in Case No. ZBA 15-28.
- (b) All construction shall be in strict conformity with all ordinances, rules and regulations of the Village and the requirements of the Village thereunder.
- (c) All recreational lighting shall be turned off not later than 10:00 p.m.

SECTION FIVE: Compliance. The failure or refusal of the Lessee or their successors or assigns at any time in the future to comply with the terms of this ordinance shall subject the Lessee

or their successors or assigns to the penalties set forth in the Libertyville Municipal Code and to termination of this variation after notice and public hearing as may be required by State statute or the Libertyville Municipal Code and to any other penalties or legal action that may be authorized by law.

SECTION SIX: Effective Date. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law; provided, however, that this ordinance shall be of no force or effect unless and until the Lessee has paid all fees and charges owing to the Village and arising from this approval.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Terry L. Wepler, Village President

ATTEST:

\_\_\_\_\_  
Sally Kowal, Village Clerk

## EXHIBIT A

### Legal Description of the Property

That Part of the Southeast Quarter of Section 17, Township 44 North, Range 11, East of the Third Principal Meridian, Described as Follows: Beginning at the Northwest Corner of Lot 38 in Blueberry Hill Subdivision, Unit 2, as Recorded by Document No. 1222761; Thence North 19 Degrees 08 Minutes 56 Seconds West, 35.35 Feet; Thence Around a Curve to the Right, Tangent to the Last Described Course, Having a Radius of 61.01 Feet and a Central Angle of 26 Degrees 07 Minutes; Thence Around a Compound Curve to the Right Having a Radius of 340 Feet, 99.20 Feet; Thence Around a Compound Curve to the Right, Having a Radius of 25 Feet and a Central Angle of 79 Degrees 58 Minutes; Thence Around a Reverse Curve to the Left, Having a Radius of 60 Feet, 153.50 Feet; Thence North 40 Degrees 22 Minutes 30 Seconds West, Tangent to the Last Described Curve, 209.93 Feet; Thence South 31 Degrees 56 Minutes 30 Seconds West, 197.54 Feet; Thence South 30 Degrees 27 Minutes 30 Seconds West, 100.06 Feet; Thence South 20 Degrees 38 Minutes 30 Seconds West, 59.41 Feet, to the Northwest Corner of Lot 39 in Said Subdivision; Thence South 36 Degrees 33 Minutes West, Along the Westerly Line of Said Subdivision, 252.85 Feet; Thence Northerly and Easterly Along the Southerly Line of Butler Lake Park, as Recorded by Document No. 446373, the Following Described Courses; Thence North 7 Degrees 52 Minutes West, 102.50 Feet; Thence North 38 Degrees 15 Minutes East, 102.50 Feet; Thence North 70 Degrees 58 Minutes East, 93.40 Feet; Thence North 26 Degrees 03 Minutes East, 94.00 Feet; Thence North 51 Degrees 50 Minutes West, 70.00 Feet; Thence North 26 Degrees 43 Minutes East 100.00 Feet; Thence North 82 Degrees 35 Minutes East, 86.30 Feet; thence North 5 Degrees 57 Minutes East, 66.00 Feet; Thence North 65 Degrees 18 Minutes East 66.00 Feet; Thence North 88 Degrees 48 Minutes East, 85.80 Feet; Thence North 80 Degrees 24 Minutes East, 400.00 Feet; Thence South 75 Degrees 29 Minutes East 51.80 Feet; Thence South 51 Degrees 46 Minutes East, 41.20 Feet; Thence South 34 Degrees 55 Minutes East, 184.00 Feet; Thence South 4 Degrees 24 Minutes East, 174.00 Feet; Thence South 78 Degrees 15 Minutes West, 38.90 Feet, to the East Line of the West Half of the Southeast Quarter of Said Section 17; Thence South 0 Degrees 01 Minutes 30 Seconds East, Along Said East Line, 138.78 Feet; Thence South 89 Degrees 54 Minutes 15 Seconds West, 462.28 Feet to the Northeast Corner of Said Lot 38; Thence South 89 Degrees 09 Minutes 14 Seconds West Along the North Line of Lot 28, 136.93 Feet to the Point of Beginning, Containing 6.922 Acres, More or Less, in Lake County, Illinois.



## VILLAGE BOARD AGENDA SUPPLEMENT

**Meeting Date:** January 26, 2016

**Agenda Item:** Ordinance Granting a Variation of Front Yard Setback (ZBA 15-32) for a Front Porch and Steps at 544 Dawes Street – Shelley Kuehneman, Applicant

**Staff Recommendation:** Approve ordinance.

**Staff Contact:** John P. Spoden, Director of Community Development

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**Background:** The attached ordinance would grant a variation of front yard setback for a front porch and steps at 544 Dawes Street. The Village Board approved this request at their January 12, 2016, meeting with the understanding that an ordinance would be drafted for the Village Board to approve at their January 26, 2016 meeting. The Administrative Staff recommends the Village Board approve the attached ordinance.

Four positive votes are required for approval.

VILLAGE OF LIBERTYVILLE

ORDINANCE NO. 16-O-\_\_\_\_

AN ORDINANCE GRANTING A VARIATION  
OF FRONT YARD SETBACK  
FOR A FRONT PORCH AND STEPS  
AT 544 DAWES STREET

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Adopted by the  
President and Board of Trustees  
of  
the Village of Libertyville  
Lake County, Illinois  
this \_\_\_\_ day of \_\_\_\_\_, 2016

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Published in pamphlet form by direction  
and authority of the Village of Libertyville  
Lake County, Illinois  
this \_\_\_\_ day of \_\_\_\_\_, 2016

VILLAGE OF LIBERTYVILLE

ORDINANCE NO. 16-O-\_\_\_\_\_

AN ORDINANCE GRANTING A VARIATION  
OF FRONT YARD SETBACK  
FOR A FRONT PORCH AND STEPS  
AT 544 DAWES STREET

WHEREAS, Shelley Kuehneman (the “Owner”), filed an application with the Zoning Board of Appeals of the Village of Libertyville seeking a variation to reduce the minimum required front yard setback from 30 feet to approximately 25.5 feet in order to construct a front porch and steps in an R-6, Single Family Residential District, in the Village of Libertyville, which property is legally described in Exhibit A attached hereto and by this reference incorporated herein and made a part hereof (the “Subject Property”); and

WHEREAS, on November 16, 2015, the Development Review Committee reviewed and recommended approval of the requested variation; and

WHEREAS, the Zoning Board of Appeals, pursuant to notice duly published on November 28, 2015, in the *Daily Herald*, held a public hearing on December 14, 2015, at 7:00 p.m., at 118 West Cook Avenue, Libertyville, Illinois, for the purpose of hearing and considering testimony regarding the requested variation; and

WHEREAS, on December 14, 2015, the Zoning Board of Appeals, having fully heard and considered the testimony of all those present at the public hearing who wished to testify, made certain findings of fact as required by law and recommended to the President and Board of Trustees of the Village of Libertyville that the requested variation be approved, all as is more specifically set forth in that certain Report of the Zoning Board of Appeals on Case No. ZBA 15-32, dated as of January 6, 2016; and

WHEREAS, the President and Board of Trustees of the Village of Libertyville have considered the Owner's application, the findings and recommendations of the Zoning Board of Appeals and are fully advised in the premises.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LIBERTYVILLE, COUNTY OF LAKE, STATE OF ILLINOIS, AS FOLLOWS:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated herein as if fully set forth.

SECTION TWO: Findings. The President and Board of Trustees of the Village of Libertyville do hereby find and determine that:

1. General Standard. No variation shall be granted pursuant to this Section 16-8 unless the applicant shall establish that carrying out the strict letter of the provisions of this Code would create a particular hardship or a practical difficulty. Such a showing shall require proof that the variation being sought satisfies each of the standards set forth in this Section 16-8.7.
2. Unique Physical Condition. The position of the existing residence makes it impossible to construct an alternate stoop which complies with both the Zoning Ordinance and Building Code without a variation.
3. Not Self-Created. The residence and its stoop are in their original locations relative to the setback.
4. Denied Substantial Rights. The owner seeks to reconstruct a stoop which is similar to the existing one and similar to many others on the block within the neighborhood and community.
5. Not Merely Special Privilege. The hardship is not an economic hardship, but rather the Code enforced prohibition of maintaining the property in a safe and working order until a variation is granted.
6. Code and Plan Purposes. The variation would allow for a stoop to be constructed in harmony with the subject property and other similar properties in the immediate area.
7. Essential Elements of the Area. The variation would not result in a use or development on the subject lot that:

- 1) Would be materially detrimental to the public welfare or materially injurious to the enjoyment, use, development, or value of property or improvements permitted in the vicinity; or
  - 2) Would materially impair an adequate supply of light and air to the properties and improvements in the vicinity; or
  - 3) Would substantially increase congestion in the public streets due to traffic or parking; or
  - 4) Would unduly increase the danger of flood or fire; or
  - 5) Would unduly tax public utilities and facilities in the area; or
  - 6) Would endanger the public health or safety.
8. No Other Remedy. This variation is requested due to the fact that no other Code compliant stoop can be constructed or even renovated in a reasonable way until the variation is granted.

SECTION THREE: Variations. The President and Board of Trustees of the Village of Libertyville, acting under and by virtue of authority conferred upon it by the laws of the State of Illinois and by Section 16-8 of the Libertyville Zoning Code, does hereby grant to the Owner a variation to reduce the minimum required front yard setback from 30 feet to approximately 25.5 feet in order to construct a front porch and steps in an R-6, Single Family Residential District; provided, however, that this variation shall be, and hereby is, expressly made subject to the conditions and limitations set forth in Section Four below.

SECTION FOUR: Conditions and Limitations. The variation described in Section Three above shall be, and hereby is, expressly made subject to the following conditions and limitations:

- (a) The front porch and steps shall be constructed only in strict conformity with the documents and plans submitted to the Zoning Board of Appeals and the President and Board of Trustees of the Village of Libertyville in Case No. ZBA 15-32.
- (b) All construction shall be in strict conformity with all ordinances, rules and regulations of the Village and the requirements of the Village thereunder.

SECTION FIVE: Compliance. The failure or refusal of the Owner or their successors or assigns at any time in the future to comply with the terms of this ordinance shall subject the Owner or their successors or assigns to the penalties set forth in the Libertyville Municipal Code and to

termination of this variation after notice and public hearing as may be required by State statute or the Libertyville Municipal Code and to any other penalties or legal action that may be authorized by law.

SECTION SIX: Effective Date. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law; provided, however, that this ordinance shall be of no force or effect unless and until the Owner has paid all fees and charges owing to the Village and arising from this approval.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Terry L. Wepler, Village President

ATTEST:

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Sally Kowal, Village Clerk

**EXHIBIT A**

Legal Description of the Property

Lot 43 in Libertyville Highlands Subdivision, Being a Subdivision of Parts of the East ½ of Section 20 and the West ½ of Section 21, Township 44 North, Range 11, East of the Third Principal Meridian, According to the Plat Thereof Recorded January 25, 1926 as Document 272834, in Book "O" of Plats, Pages 96 to 99, both Inclusive, in Lake County, Illinois.



## VILLAGE BOARD AGENDA SUPPLEMENT

**Meeting Date:** January 26, 2016

**Agenda Item:** Resolution for Wastewater Treatment Plant Screw Pump Wiring Repairs Change Order No. 1

**Staff Recommendation:** Adopt Resolution

**Staff Contact:** Paul Kendzior, P.E., C.F.M., Director of Public Works

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**Background:** The electrical wiring that supplies power from the lower level control panel to the upper level motors for the screw pumps at the Wastewater Treatment Plant is corroded. This is causing arcing and shorting out of the wiring circuits. Years of air saturated with moisture and hydrogen sulfides have also corroded the electrical duct that houses the wiring that controls the operation of the screw pumps.

Three proposals were obtained to address the electrical service wiring and duct issues for the screw pumps. The work involved replacing the corroded exterior duct with sealed conduits and replacing the wiring between the control panel and pump motors. Pieper Electric Inc. provided the lowest price Proposal and it was accepted by the Board of Trustees at the January 12, 2016 Board meeting. The work is now underway and it has been identified that the motor cables for the pumps also need replacement because the insulation is very brittle, cracked and is exposing the copper wiring. This is a significant safety issue and needs to be immediately addressed to ensure the safe operation of the pumps at the Plant. The cost of this additional work is \$11,071.00. The screw pumps are the most critical component of the wastewater treatment process at the plant and ensure against sanitary sewer system backups and will remain out of service until the wiring repairs are completed. Because of this, Staff authorized the contractor to proceed with the additional work.

Sufficient funding is available in the Water and Sewer Capital Improvement Fund Account No. 20-2024-6-750 for this additional work (Change Order No. 1). Staff's recommendation is to adopt the attached Resolution for Change Order No. 1 for this critical repair work so the screw pumps can become operational once all the wiring work is completed.

Four positive votes are required for approval.

RESOLUTION 16-R- \_\_\_\_\_

A RESOLUTION APPROVING  
CHANGE ORDER No. 1 TO THE CONTRACT  
BETWEEN THE VILLAGE OF LIBERTYVILLE AND  
PIEPER ELECTRIC, INC.

WHEREAS, the Village of Libertyville entered into a certain contract with Pieper Electric, Inc. for the replacement of defective electrical wiring and conduits for the screw pumps at the Waste Water Treatment Plant which was approved by the Village President and Village Board of Trustees on January 12, 2016 and

WHEREAS, The Board of Trustees of the Village of Libertyville have determined that the circumstances said to necessitate the foregoing changes are germane to and were not reasonably foreseeable at the time the original contract was signed and the change orders are in the best interest of the Village and authorized by law.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF LIBERTYVILLE, COUNTY OF LAKE AND STATE OF ILLINOIS, AS FOLLOWS:

SECTION 1. The foregoing recitals are hereby incorporated hereby as if fully set forth as findings of the President and Board of Trustees.

SECTION 2. Change Order No. 1 is attached as Exhibit # 1 for a net increase of \$11,071.00 is attached hereto and by this reference incorporated herein and made a part hereof, shall be and it hereby is approved.

SECTION 3. The resolution shall constitute the written determination required by Section 33E-9 of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

PASSED this: 26th day of January, 2016

AYES:

NAYS:

ABSENT:

APPROVED this: 26th day of January, 2016

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

EXHIBIT #1

CHANGE ORDER NO. 1

Order No. 1  
Date: 01/20/16  
Agreement Date: 01/20/16

Name of Project: Waste Water Treatment Plant Screw Pump Wiring Repairs  
Owner: Village of Libertyville  
Contractor: Piper Electric, Inc.

Justification: Additional cost to replace the defective pump motor cables to ensure safe and efficient operation of the pumps.

Change of Contract Price

Original Contract Price:	\$31,975.00
Current Contract Price adjusted by Previous Change Orders:	\$31,975.00
The Contract Price due to this Change Order will be increased by:	\$ 11,071.00
The New Contract Price including this Change Order will be:	\$43,046.00

Approval Required:

To be effective this order must be approved by the agency if it changes the scope or objective of the PROJECT:

Requested By: Village of Libertyville Staff

Approve By: Village of Libertyville Board of Trustees



December 11, 2015  
Libertyville WWTP  
Attn. Steve Vella

PIEPER ELECTRIC, INC.

**RE: Screw Pump bldg. control wire and raceway repair. (Two prices)**

Pieper Electric Inc. proposes to provide the following labor and material for the above referenced project per our inspections and conversations.

**Replace wire only Inclusions:**

- Tax exempt.
- Remove existing control wires and small power wires only and install new and reterminate onto existing terminals.
- Large power cables to remain.
- Test equipment.
- Normal working hours.
- Coordination with plant employees.

**Total Price: \$8,995.00**

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**Replace raceways Inclusions:**

- Tax exempt.
- Remove all wires and cables and reuse if new and reterminate onto existing terminals and lugs.
- Install necessary new cables.
- Remove existing trough that is on exterior of bldg.
- Install with new GRC conduits and condulets.
- All exterior junction boxes to be stainless steel.
- Replace part of trough that protrudes through the wall only. Rest of trough above MCC to remain.
- Use existing junction box on upper floor and terminate new cables in this box.
- Test equipment.
- Normal working hours.
- Coordination with plant employees.

**Total Price: \$22,980.00**

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→ **Alternate #1 Remove large cables and replace with new: ADD \$11,071.00** ←

**Exclusions:**

Permit and utility fees  
Temporary power and lighting  
Damaged equipment, breakers, lighting, due to previous electrical problem.

Thank you for allowing me to quote on this project. If you have any questions, please call me.

Sincerely,

John J. Wicks Department Supervisor / Illinois Division



Brittle pump cables with cracked insulation.



Additional pictures indicating brittle condition of the insulation for the pump cables.



## VILLAGE BOARD AGENDA SUPPLEMENT

**Meeting Date:** January 26, 2016

**Agenda Item:** Agreement with Ramsey Historic Consultants, Inc.

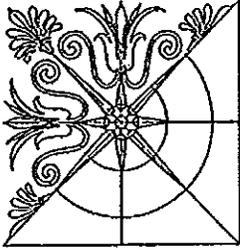
**Staff Recommendation:** Authorize Village Administrator to sign Agreement.

**Staff Contact:** John P. Spoden, Director of Community Development

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**Background:** The Historic Preservation Commission is recommending the Village Board approval of an Agreement with Ramsey Historic Consultants, Inc. to complete a Historic Survey for downtown Libertyville. The survey work will include project coordination, research, field survey, and preparation of a report. The Commission will then use that information to determine if specific properties should be nominated for local landmark status or a historic district be formed. The total fee for the project is not to exceed \$10,000. The Commission did receive two (2) other proposals for the work including Douglas Gilbert, Architect, for \$15,600 and Ms. Barbara Wilcox for \$5,400. The Commission finds Ramsey Historic Consultants, Inc. to be the lowest, most responsible proposal and recommends Village Board of Trustees approval. Sufficient funds are budgeted to cover these costs.

The Commission and Staff recommend the Village Board approve the Agreement with Ramsey Historic Consultants, Inc. and authorize the Village Administrator to sign the Agreement. Four positive votes are required for approval.



## RAMSEY HISTORIC CONSULTANTS, INC.

1105 WEST CHICAGO AVENUE, SUITE 201 ■ CHICAGO, IL 60642  
(312) 421-1295 ■ WWW.RAMSEYHCINC.COM

### HISTORIC PRESERVATION SURVEY WORK AGREEMENT

THIS AGREEMENT (hereinafter "*Agreement*" or "*Contract*") is made and entered into on the date and year subscribed below by and between the Village of Libertyville, a municipality located in Lake County, Illinois (hereinafter "*City*", "*Village*", "*Town*" or "*Municipality*") and Ramsey Historic Consultants, Inc. (hereinafter "*Consultant*"); collectively hereinafter the "Parties";

FOR AND IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS CONTAINED HEREIN, the sufficiency of which is hereby acknowledged, it is hereby agreed by and between the Parties hereto that the Village does hereby retain the Consultant to perform the Project, as defined in this Agreement, subject to the terms of this Agreement:

### AGREEMENT

1. PREMISES: The Municipality desires to engage the Consultant to furnish certain professional services to complete a Historic Resources Survey in and adjacent to the downtown area. There are approximately 350 primary structures located within the proposed survey area [See Exhibit 1].

2. SCOPE OF CONSULTANT'S SERVICES: Stated generally, the Consultants' work shall include all work stated in the "Proposal to Prepare an Architectural/Historical Resources Survey of the Libertyville Downtown Survey Area," dated October 6, 2015. It contains the following major categories of professional activities:

#### Task 1 - Project Coordination:

- Ramsey Historic Consultants staff will meet with the Village of Libertyville Historic Preservation Commission members and/or staff to discuss the project schedule and survey objectives.
- Consultant will work with the Historic Preservation Commission and a consultant from Site Vista to finalize the content of the survey inventory form. Consultant and Commission members will also work with Site Vista consultant to determine what format the survey information will take on the Village's Historic Libertyville website (<http://www.historiclibertyville.com/index.php>), and how information from the survey will be entered onto the site.
- Consultant will seek approval of the schedule and proposed activities from the Historic Preservation Commission prior to commencing work. Consultant will also participate in any kick-off events organized by the Commission to inform the public about the survey.

### Task 2 – Preliminary Research

- Consultant will conduct preliminary research to identify information that will be helpful in the field survey. This research will include Sanborn Fire Insurance Company Maps, historic atlases, and available building permits, as well as available secondary source material.
- Consultant will coordinate with the Libertyville-Mundelein Historical Society and the Cook Memorial Public Library District to obtain historic photographs, maps, house histories/house tours, real estate listing, and any other materials that provide specific information on the structures within the survey area.
- Consultant will organize and evaluate all research and enter key data into the database prior to our field survey.

### Task 3 – Field Survey and Photography

- Consultant will document principal and secondary structures on each property. All survey and photography will be conducted from the public way unless permission is granted by the property owner.
- Photography will consist of one color digital image of the principal façade of each primary structure. Additional photographs of other facades or important architectural elements may be taken at the discretion of the surveyor. Secondary structures visible from the public way will also be photographed. Photographs will be taken according to the Illinois National Register Digital Photo Requirements.
- Judgments based on Consultant's experience and information gleaned from preliminary research will be made on site as to architectural style, construction date, integrity, and significance ratings.

### Task 4 – Preparation of Draft Survey Forms

- All field data will be crosschecked for accuracy by Consultant. Additional relevant historic information for individual buildings will be added. Copies of each survey form (either printed or PDF files) will be provided to the Libertyville Historic Preservation Commission for review. After the review, any comments or corrections will be incorporated into the survey materials.

### Task 5 – Evaluation of Findings and Preparation of Draft Report

- Consultant will review all findings of the field work and evaluate the potential significance of the area and the structures in it to the history and development of Libertyville. Consultant will recommend whether any individual buildings have the potential for listing to the National Register of Historic Places or designation as individual local landmarks, and will determine whether any or all of the survey area is eligible for listing to the National Register as a historic district or designation as a local historic district.
- Consultant will prepare a summary report of the survey findings, which will include an historical overview of the area surveyed, a discussion of architectural styles represented by buildings in this area, and a complete inventory listing of all structures by address, indicating, among other things, their architectural style, construction date, and significance rating.
- Consultant will continue to work with Site Vista consultant to ensure that the survey information is conveyed on the Historic Libertyville website as planned in Task 1.

### Task 6 – Submission of Draft Report for Review

- Consultant will submit copies of the draft report to the Libertyville Historic Preservation Commission for their review. All comments by the Commission will be considered for incorporation into the final report.

### Task 7 – Final Presentations and Products

- Consultant will present the findings at a meeting of the Libertyville Historic Preservation Commission and (if necessary) a meeting of the Libertyville Village Board. These presentations will focus on identified architecturally and historically significant properties and any potential historic districts.
- Final products will include:
  - One set of survey inventory binders containing a complete set of survey inventory forms (with associated images) and printed research materials.
  - One set of labeled digital photo files (1800x1200 at 300dpi) in TIFF format on CD-Rom or USB Flash Drive.
  - One set of downsized photos in JPEG format for use on the Site Vista website.
  - Survey database file in Microsoft Access format (if used during field work).
  - Printed copies of the summary report, along with digital copies of the summary report in Microsoft Word and PDF formats on CD-Rom or Flash Drive. Number of copies will be determined by the Historic Preservation Commission

### 3. GENERAL PROVISIONS:

A. Organization and Management. Project director and primary spokesman for the Consultant shall be Lara Ramsey. The Municipality's principal contact during the project shall be Johanna Bye.

B. Project Schedule. Initiation of the Project shall begin immediately after this Agreement has been executed and all other approvals secured. The Project is expected to take approximately seven months to complete.

C. Payment for Services: Consultant shall complete its work on this Project for a total fee not to exceed \$10,000.00. This fee includes all labor and other expenses as outlined in the proposal. Payment shall be made by the Municipality in U. S. Currency or by check drawn on a U.S. Bank. The Municipality will be invoiced for services on a monthly basis and payment must be paid in full no later than the end of the month in which the Municipality is invoiced or a 5% late payment fee per month shall be added to the amount invoiced and unpaid.

D. Notices. All notices, reports, and documents required under this agreement shall be in writing and shall be mailed by first class mail, postage prepaid, addressed as follows:

For the Municipality:

To: Johanna Bye, Associate Planner  
Village of Libertyville  
200 E. Cook Avenue  
Libertyville, IL 60048

For the Consultant:

To: Lara Ramsey, Principal  
Ramsey Historic Consultants  
1105 W. Chicago Avenue Suite 201  
Chicago, IL 60622

4. DISCLAIMER: Municipality acknowledges and agrees that nothing herein contained shall be deemed to constitute a warranty or representation by Consultant that the subject property will be designated a Certified Historic Structure as a result of Consultant's efforts.

5. INDEMNIFICATION: Municipality agrees to indemnify, defend and hold Consultant, its agents and employees, harmless from and against any and all payments, claims, liabilities, suits, actions, demands, recoveries, losses, costs and expenses and judgments of every nature and description brought or recovered against Consultant, its agents and employees, including but not limited to, reasonable attorneys' fees and all legal expenses and fees incurred through appeal, by reason of any act or omission of Consultant, its agents and employees arising from the performance by Consultant, its agents and employees of Consultant's services pursuant hereto to the execution of this Agreement or from the breach by Municipality of any of its obligations pursuant hereto.

6. ENTIRE AGREEMENT/NO OTHER PROMISES, AGREEMENTS, REPRESENTATIONS, OR STATEMENTS: The Consultant and Municipality represent and acknowledge that in executing this Agreement no other promises, agreements, representations or statements have been made by Consultant, its agents and employees, with regard to the subject matter, purpose or effect of the Agreement and that this Agreement sets forth the entire agreement between the parties, and fully supersedes any and all prior agreements or understandings between the parties hereto pertaining to the subject matter hereof. .

7. GOVERNING LAW: This Agreement is made and entered into in the State of Illinois, and shall in all respects be interpreted, enforced and governed under the laws of said State. The language of all parts of this Settlement Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against any of the parties.

8. SEVERABILITY: Should any provision of this Agreement be declared or be determined by any Court to be illegal or invalid, the validity of the remaining parts, terms or provisions shall not be affected thereby and said illegal or invalid part, term, or provisions shall be deemed not to be a part of this Agreement.

9. FACSIMILE, EMAIL, OR DIGITAL SIGNATURES: Facsimile, email or digital signatures shall be sufficient for purposes of executing this Agreement and shall be regarded as if originally signed by a party to the Agreement.

10. AUTHORITY TO SIGN: By signing this Agreement, the person signing represents that he/she is fully authorized to enter into this Agreement and both that person and Consultant know of no reason why their respective signatures would be ineffective in any way to bind them.

IN WITNESS WHEREOF, the undersigned have placed their hands and seals upon and executed this Agreement in duplicate as though each copy hereof was an original.

By: \_\_\_\_\_  
VILLAGE OF LIBERTYVILLE

\_\_\_\_\_ 20\_\_

By: RAMSEY HISTORIC CONSULTANTS, INC.

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EXHIBIT 1





## VILLAGE BOARD AGENDA SUPPLEMENT

**Meeting Date:** January 26, 2016

**Agenda Item:** Ordinance Authorizing the Commencement of Eminent Domain Proceedings to Obtain Utility Easement Rights at 911 W. Park Avenue

**Staff Recommendation:** Adopt Ordinance

**Staff Contact:** Paul Kendzior, P.E., C.F.M., Director of Public Works  
David F. Pardys, Village Attorney

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**Background:** As part of the rehabilitation of the watermain along Park Avenue, the Village has been obtaining easement agreements from property owners along Park Avenue. Village Staff has been unable to obtain a voluntary easement agreement with the owners of the property located at 911 W. Park, David and Karen Strampel. An appraisal of the proposed utility easement was provided by Schmidt Appraisal Company and an offer was recently made on behalf of the Village to obtain a permanent easement. To date there has been no response to the offer. The attached ordinance formally authorizes the Village Administrator to negotiate for the acquisition of easement rights at 911 W. Park Avenue and further authorizes the commencement of eminent domain proceedings to acquire those rights in the event that the negotiations are unsuccessful.

Staff recommends that the Village Board adopt the attached ordinance. Four positive votes are required for adoption of the ordinance.

VILLAGE OF LIBERTYVILLE

ORDINANCE NO. 16-0-

AN ORDINANCE PROVIDING FOR THE  
CONDEMNATION OF A PORTION OF CERTAIN PROPERTY  
COMMONLY REFERRED TO AS 911 W. PARK AVENUE BY  
THE VILLAGE OF LIBERTYVILLE, ILLINOIS

Adopted by the  
President and Board of Trustees  
of the Village of Libertyville  
Lake County, Illinois  
this \_\_\_\_ day of \_\_\_\_\_, 2016

Published in pamphlet form by direction  
and authority of the Village of Libertyville  
Lake County, Illinois  
this \_\_\_\_\_ day of \_\_\_\_\_ 2016

VILLAGE OF LIBERTYVILLE  
ORDINANCE 16-0-

AN ORDINANCE PROVIDING FOR THE  
CONDEMNATION OF A PORTION OF CERTAIN PROPERTY COMMONLY  
REFERRED TO AS 911 W. PARK AVENUE BY  
THE VILLAGE OF LIBERTYVILLE, ILLINOIS

WHEREAS, David Strampel and Karyn Strampel are the sole record title owner of a certain tract of land located at 911 W. Park Avenue, Libertyville, in Lake County, Illinois and which is legally described in Exhibit "A" which is attached hereto and incorporated by reference (the "911 W. Park Property"); and

WHEREAS, the Village of Libertyville operates a public water system serving the Village and its residents; and

WHEREAS, in order to serve the public water needs of the Village and its residents, the Village intends to replace a watermain which is currently located, in part, beneath the public right of way of Park Avenue, and

WHEREAS, the Village President and Board of Trustees have found that it is necessary that a portion of the replacement watermain be located within a portion of the 911 W. Park Property legally described in Exhibit B, attached hereto and made a part hereof (the "Subject Property"); and

WHEREAS, the Village of Libertyville is vested with the authority to exercise the power of Eminent Domain to condemn the Subject Property, without the owner's consent, in order to acquire permanent easement rights within the Subject Property for the installation, maintenance and operation of a public watermain pursuant to 65 ILCS 5/11-61-1; and

WHEREAS, the President and Board of Trustees have determined that it is necessary, useful, advantageous, and desirable and in the Village's best interests to acquire the permanent easement rights within the Subject Property.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LIBERTYVILLE, COUNTY OF LAKE, STATE OF ILLINOIS, AS FOLLOWS:

**SECTION ONE: Recitals.** The foregoing recitals are hereby incorporated herein as if fully set forth.

**SECTION TWO: Statement of Public Purpose.** The Village of Libertyville operates and maintains a public water system and in in the process of replacing an existing watermain which serves the residents and businesses of the Village. Obtaining a permanent easement over a portion of the property located at 911 W. Park Avenue, as legally described herein, is necessary for the installation of the replacement watermain and for the public health and safety pursuant to the Village of Libertyville's statutory authority as set forth in 65 ILCS 5/11-61-1.

**SECTION THREE: Legal Description of Property.**

The property sought to be condemned is a portion of the property commonly known as 911 W. Park Avenue, Libertyville, Illinois 60048, in Lake County, Illinois and is legally described in Exhibit "B" which is attached hereto and incorporated herein (the "Subject Property").

**SECTION FOUR: Statement of Findings.** The Village Board has found that it is necessary, useful, advantageous, and desirable for the Village's best interests to condemn the property in order to acquire a permanent easement interest in the Subject Property for the purpose of installing, operating and maintaining a public watermain.

**SECTION FIVE: Negotiation of Compensation and Commencement of Eminent Domain Proceeding**

The Village Administrator has presented written offers to the Owner for compensation for the acquisition of a permanent easement upon the Subject Property and is now authorized to commence eminent domain proceedings to acquire such easement rights.

**SECTION SIX: Effective Date.** This ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form in the manner provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2016.

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Terry L. Wepler, Village President

ATTEST:

\_\_\_\_\_  
Sally A. Kowal, Village Clerk

**EXHIBIT A**

Legal Description of 911 West Park Avenue

THE WEST 215 FEET MEASURED ALONG THE CENTER LINE OF MECHANIC'S GROVE ROAD; SO CALLED, (ALSO KNOWN ON THE STATE HIGHWAY SURVEY AS ROCKLAND ROAD) OF ALL THAT PART OF THE EAST 850.23 FEET OF THE NORTH EAST QUARTER OF SECTION 20, TOWNSHIP 44 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING SOUTH OF THE CENTER LINE OF MECHANIC'S GROVE ROAD AND NORTH OF THE RIGHT OF WAY OF THE CHICAGO, NORTH SHORE AND MILWAUKEE RAILROAD (EXCEPT THE WEST 161 FEET, 3 INCHES THEREOF), IN LAKE COUNTY, ILLINOIS.

c/k/a 911 West Park Avenue, Libertyville, IL 60048  
Tax ID# 11-20-200-009

## EXHIBIT B

### LEGAL DESCRIPTION OF EASEMENT PREMISES ("Subject Property")

That part of the West 215 feet as measured along the center line of Mechanic's Grove Road, so called, (also known on the State Highway Survey as Rockland Road) of all that part of the East 850.23 feet of the Northeast Quarter of Section 20, Township 44 North, Range 11 East of the Third Principal Meridian, lying South of the center line of Mechanic's Grove Road and North of the right of way of the Chicago, North Shore and Milwaukee Railroad (except the West 161 feet, 3 inches thereof), in Lake County, Illinois, described as follows:

Commencing at the northeast corner of the Northeast Quarter said Section 20; thence on an assumed bearing of South 0 degrees 02 minutes 30 seconds East along the east line of the Northeast Quarter of said Section 20, a distance of 350.01 feet to the center line of Mechanic's Grove Road; thence South 79 degrees 20 minutes 58 seconds West, a distance of 650.03 feet to the east line of the West 215 feet, as monumented and occupied, as measured along the center line of Mechanic's Grove Road, of the East 850.23 feet of the Northeast Quarter of said Section 20, as monumented and occupied; thence South 0 degrees 02 minutes 30 seconds East along the east line of the West 215 feet, as monumented and occupied, as measured along the center line of Mechanic's Grove Road, of the East 850.23 feet of the Northeast Quarter of said Section 20, as monumented and occupied, a distance of 33.57 feet to a point 33.00 feet normally distant Southerly of the center line of Mechanic's Grove Road, being also the southerly right of way line of Mechanic's Grove Road and the point of beginning; thence continuing South 0 degrees 02 minutes 30 seconds East along the east line of the West 215 feet, as monumented and occupied, as measured along the center line of Mechanic's Grove Road, of the East 850.23 feet of the Northeast Quarter of said Section 20, as monumented and occupied, being also the west line of Lot 2 in Joseph Ambrose Subdivision, according to the plat thereof recorded August 27, 1958 as document number 1001199, a distance of 10.17 feet to a point 10.00 feet normally distant Southerly of the said southerly right of way line of Mechanic's Grove Road; thence South 79 degrees 20 minutes 58 seconds West along a line 10.00 feet normally distant Southerly of and parallel with the said southerly right of way line of Mechanic's Grove Road, a distance of 53.70 feet to the east line of the West 161 feet 3 inches, as monumented and occupied, of the West 215 feet, as measured along the center line of Mechanic's Grove Road, of the East 850.23 feet of the Northeast Quarter of said Section 20, as monumented and occupied; thence North 0 degrees 02 minutes 30 seconds West along the east line of the West 161 feet 3 inches, as monumented and occupied, of the West 215 feet, as measured along the center line of Mechanic's Grove Road, of the East 850.23 feet of the Northeast Quarter of said Section 20, as monumented and occupied, a distance of 10.17 feet to the said southerly right of way line of

Mechanic's Grove Road; thence North 79 degrees 20 minutes 58 seconds East along the said southerly right of way line of Mechanic's Grove Road, a distance of 53.70 feet to the point of beginning.



## VILLAGE BOARD AGENDA SUPPLEMENT

**Meeting Date:** January 26, 2016

**Agenda Item:** Ordinance Authorizing the Commencement of Eminent Domain Proceedings to Obtain Utility Easement Rights at 915 W. Park Avenue

**Staff Recommendation:** Adopt Ordinance

**Staff Contact:** Paul Kendzior, P.E., C.F.M., Director of Public Works  
David F. Pardys, Village Attorney

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**Background:** As part of the rehabilitation of the watermain along Park Avenue, the Village has been obtaining easement agreements from property owners along Park Avenue. Village Staff has been unable to obtain a voluntary easement agreement with the owners of the property located at 915 W. Park, David and Karyn Strampel. The Village Board previously adopted an ordinance authorizing the Village Administrator to present an offer to the Strampels for the voluntary acquisition of easement rights. A written offer based upon the appraised value of the easement rights was presented to the Strampels but no response has been provided to date. The attached ordinance authorizes the Village Administrator to commence eminent domain proceedings to acquire those rights.

Staff recommends that the Village Board adopt the attached ordinance. Four positive votes are required for adoption of the ordinance.

VILLAGE OF LIBERTYVILLE

ORDINANCE NO. 16-0-

AN ORDINANCE PROVIDING FOR THE  
CONDEMNATION OF A PORTION OF CERTAIN PROPERTY  
COMMONLY REFERRED TO AS 915 W. PARK AVENUE BY  
THE VILLAGE OF LIBERTYVILLE, ILLINOIS

Adopted by the  
President and Board of Trustees  
of the Village of Libertyville  
Lake County, Illinois  
this \_\_\_\_ day of \_\_\_\_\_, 2016

Published in pamphlet form by direction  
and authority of the Village of Libertyville  
Lake County, Illinois  
this \_\_\_\_\_ day of \_\_\_\_\_ 2016

VILLAGE OF LIBERTYVILLE  
ORDINANCE 16-0-

AN ORDINANCE PROVIDING FOR THE  
CONDEMNATION OF A PORTION OF CERTAIN PROPERTY COMMONLY  
REFERRED TO AS 915 W. PARK AVENUE BY  
THE VILLAGE OF LIBERTYVILLE, ILLINOIS

WHEREAS, David Strampel and Karyn Strampel are the sole record title owner of a certain tract of land located at 915 W. Park Avenue, Libertyville, in Lake County, Illinois and which is legally described in Exhibit "A" which is attached hereto and incorporated by reference (the "915 W. Park Property"); and

WHEREAS, the Village of Libertyville operates a public water system serving the Village and its residents; and

WHEREAS, in order to serve the public water needs of the Village and its residents, the Village intends to replace a watermain which is currently located, in part, beneath the public right of way of Park Avenue, and

WHEREAS, the Village President and Board of Trustees have found that it is necessary that a portion of the replacement watermain be located within a portion of the 915 W. Park Property legally described in Exhibit B, attached hereto and made a part hereof (the "Subject Property"); and

WHEREAS, the Village of Libertyville is vested with the authority to exercise the power of Eminent Domain to condemn the Subject Property, without the owner's consent, in order to acquire permanent easement rights within the Subject Property for the installation, maintenance and operation of a public watermain pursuant to 65 ILCS 5/11-61-1; and

WHEREAS, the President and Board of Trustees have determined that it is necessary, useful, advantageous, and desirable and in the Village's best interests to acquire the permanent easement rights within the Subject Property.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LIBERTYVILLE, COUNTY OF LAKE, STATE OF ILLINOIS, AS FOLLOWS:

**SECTION ONE: Recitals.** The foregoing recitals are hereby incorporated herein as if fully set forth.

**SECTION TWO: Statement of Public Purpose.** The Village of Libertyville operates and maintains a public water system and in in the process of replacing an existing watermain which serves the residents and businesses of the Village. Obtaining a permanent easement over a portion of the property located at 915 W. Park Avenue, as legally described herein, is necessary for the installation of the replacement watermain and for the public health and safety pursuant to the Village of Libertyville's statutory authority as set forth in 65 ILCS 5/11-61-1.

**SECTION THREE: Legal Description of Property.**

The property sought to be condemned is a portion of the property commonly known as 915 W. Park Avenue, Libertyville, Illinois 60048, in Lake County, Illinois and is legally described in Exhibit "B" which is attached hereto and incorporated herein (the "Subject Property").

**SECTION FOUR: Statement of Findings.** The Village Board has found that it is necessary, useful, advantageous, and desirable for the Village's best interests to condemn the property in order to acquire a permanent easement interest in the Subject Property for the purpose of installing, operating and maintaining a public watermain.

**SECTION FIVE: : Negotiation of Compensation and Commencement of Eminent Domain Proceeding**

The Village Administrator has presented written offers to the Owner for compensation for the acquisition of a permanent easement upon the Subject Property and is now authorized to commence eminent domain proceedings to acquire such easement rights.

**SECTION SIX: Effective Date.** This ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form in the manner provided by law.

**PASSED** this \_\_\_\_ day of \_\_\_\_\_, 2016.

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
**Terry L. Wepler, Village President**

**ATTEST:**

\_\_\_\_\_  
**Sally A. Kowal, Village Clerk**

**EXHIBIT A**

Legal Description of 915 West Park Avenue

THE EAST 53 FEET 9 INCHES OF THE WEST 161 FEET 3 INCHES OF THE WEST 215 FEET MEASURED ALONG THE CENTER LINE OF MECHANIC'S GROVE ROAD, SO CALLED (ALSO KNOWN ON THE STATE HIGHWAY SURVEY AS ROCKLAND ROAD) OF ALL THAT PART OF THE EAST 850.23 FEET OF THE NORTH EAST QUARTER OF SECTION 20, TOWNSHIP 44 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING SOUTH OF THE CENTER LINE OF MECHANICS GROVE ROAD AND NORTH OF THE FORMER RIGHT OF WAY OF THE CHICAGO NORTH SHORE AND MILWAUKEE RAILROAD, IN LAKE COUNTY, ILLINOIS.

c/k/a 915 West Park Avenue, Libertyville, IL 60048  
Tax ID# 11-20-200-008

## EXHIBIT B

### Legal description of Easement Premises ("Subject Property")

That part of the East 53 feet 9 inches of the West 161 feet 3 inches of the West 215 feet as measured along the center line of Mechanic's Grove Road, so called (also known on the State Highway Survey as Rockland Road) of all that part of the East 850.23 feet of the Northeast Quarter of Section 20, Township 44 North, Range 11 East of the Third Principal Meridian, lying South of the center line of Mechanic's Grove Road and North of the former right of way of the Chicago North Shore and Milwaukee Railroad, in Lake County, Illinois, described as follows:

Commencing at the northeast corner of the Northeast Quarter said Section 20; thence on an assumed bearing of South 0 degrees 02 minutes 30 seconds East along the east line of the Northeast Quarter of said Section 20, a distance of 350.01 feet to the center line of Mechanic's Grove Road; thence South 79 degrees 20 minutes 58 seconds West, a distance of 703.73 feet to the east line of the West 161 feet 3 inches of the West 215 feet, as measured along the center line of Mechanic's Grove Road, of the East 850.23 feet of the Northeast Quarter of said Section 20, as monumented and occupied; thence South 0 degrees 02 minutes 30 seconds East along the east line of the West 161 feet 3 inches of the West 215 feet, as measured along the center line of Mechanic's Grove Road, of the East 850.23 feet of the Northeast Quarter of said Section 20, as monumented and occupied, a distance of 33.57 feet to a point 33.00 feet normally distant Southerly of the center line of Mechanic's Grove Road, being also the southerly right of way line of Mechanic's Grove Road and the point of beginning; thence continuing South 0 degrees 02 minutes 30 seconds East along the east line of the West 161 feet 3 inches of the West 215 feet, as measured along the center line of Mechanic's Grove Road, of the East 850.23 feet of the Northeast Quarter of said Section 20, as monumented and occupied, a distance of 10.17 feet to a point 10.00 feet normally distant Southerly of the said southerly right of way line of Mechanic's Grove Road; thence South 79 degrees 20 minutes 58 seconds West along a line 10.00 feet normally distant Southerly of and parallel with the said southerly right of way line of Mechanic's Grove Road, a distance of 53.75 feet to the west line of the East 53 feet 9 inches of the West 161 feet 3 inches of the West 215 feet, as measured along the center line of Mechanic's Grove Road, of the East 850.23 feet of the Northeast Quarter of said Section 20, as monumented and occupied; thence North 0 degrees 02 minutes 30 seconds West along the west line of the East 53 feet 9 inches of the West 161 feet 3 inches of the West 215 feet, as measured along the center line of Mechanic's Grove Road, of the East 850.23

feet of the Northeast Quarter of said Section 20, as monumented and occupied, a distance of 10.17 feet to the said southerly right of way line of Mechanic's Grove Road; thence North 79 degrees 20 minutes 58 seconds East along the said southerly right of way line of Mechanic's Grove Road, a distance of 53.75 feet to the point of beginning.



## VILLAGE BOARD AGENDA SUPPLEMENT

**Meeting Date:** January 26, 2016

**Agenda Item:** **REPORT OF THE APPEARANCE REVIEW COMMISSION**  
January 18, 2016

**Appearance Review**

**Commission Recommendation:** To approve.

**Staff Contact:** John P. Spoden, Director of Community Development

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**Background:** The Appearance Review Commission (ARC) met on January 18, 2016, and reviewed five (5) items that require Village Board approval.

The items heard at the January 18, 2016, meeting include:

1. **803 E. Park Avenue (Campbell Construction JD, Inc., Authorized Agent for Tony Milazzo)**

Request is for approval of new building facades.

*Commissioner Seneczko made a motion, seconded by Commissioner Tarello, to recommend the Village Board of Trustees approve the application for new building facades at 803 E. Park Avenue, in accordance with the plans submitted.*

*Motion carried 3 - 0.*

2. **443 E. Park Avenue (L Studio, Inc., Authorized Agent for Brad DeJong)**

Request is for approval of a new awning.

*Commissioner Tarello made a motion, seconded by Commissioner Seneczko, to recommend the Village Board of Trustees approve the application for a new awning at 443 E. Park Avenue, in accordance with the plans submitted.*

*Motion carried 3 - 0.*

3. **1509 N. Milwaukee Avenue (Roch Tranel, Applicant)**

Request is for approval of new building facades.

**Village Board Agenda Supplement**  
**Page 2 of 2**

*Commissioner Seneczko made a motion, seconded by Commissioner Tarello, to recommend the Village Board of Trustees approve the application for new building facades at 1509 N. Milwaukee Avenue, in accordance with the plans submitted.*

*Motion carried 3 - 0.*

4. **1010 S. Milwaukee Avenue (Grant W. Carrier, Linden Group, Inc., Authorized Agent for William Napleton)**

Request is for approval of new building facades.

*Commissioner Tarello made a motion, seconded by Commissioner Seneczko, to recommend the Village Board of Trustees approve the application for new building facades at 1010 S. Milwaukee Avenue, subject to the following condition: the rooftop mechanical units be fully screened or painted to match the facade.*

*Motion carried 3 - 0.*

5. **1801 Torrey Parkway (Paul Swanson, Authorized Agent for Ann Danner)**

Request is for approval of new building facades, landscaping, and lighting.

*Commissioner Seneczko made a motion, seconded by Commissioner Tarello, to recommend the Village Board of Trustees approve the application for new building facades, landscaping and lighting at 1801 Torrey Parkway, in accordance with the plans submitted.*

*Motion carried 3 - 0.*

**REPORT OF THE APPEARANCE REVIEW COMMISSION**

**January 18, 2016**

**ARC 15-77 Campbell Construction JD Inc., Authorized Agent for Tony Milazzo  
803 E. Park Avenue**

**Request is for approval of new building facades.**

Mr. Tedd Meredith, Campbell Construction, presented new building facades for Culver's.

Mr. Meredith stated that the existing slate roof and cream brick façade will remain. He stated that the wood fascia will be painted an earth brown color and that the entrance column will be wrapped in cultured stone. He stated that new signage was already approved by the ARC at a previous meeting.

Chairman Robbins stated that he has seen many different styles of Culver's restaurants with many different colors used. Mr. Meredith stated that this style of building is particular to Libertyville based on the Village's design standards.

*Commissioner Seneczko made a motion, seconded by Commissioner Tarello, to recommend the Village Board of Trustees approve the application for new building facades at 803 E. Park Avenue, in accordance with the plans submitted.*

*Motion carried 3 - 0.*

**ARC 16-01 L Studio, Inc., Authorized Agent for Brad DeJong  
443 E. Park Avenue**

**Request is for approval of a new awning.**

Ms. Laurie Tansey, L Studio, presented a new awning for 443 E. Park Avenue.

Ms. Tansey stated that this is a new awning for a new business.

*Commissioner Tarello made a motion, seconded by Commissioner Seneczko, to recommend the Village Board of Trustees approve the application for a new awning at 443 E. Park Avenue, in accordance with the plans submitted.*

*Motion carried 3 - 0.*

**ARC 16-02 Roch Tranel, Applicant  
1509 N. Milwaukee Avenue**

**Request is for approval of new building facades.**

Mr. Roch Tranel, Tranel Financial Group, presented new building facades for 1509 N. Milwaukee Avenue.

**Report of the Appearance Review Commission**  
**Page 2 of 3**

Mr. Tranel stated that they are removing the building's canopy structure. He stated that they will be patching the area with asphalt and adding parking spaces.

*Commissioner Seneczko made a motion, seconded by Commissioner Tarello, to recommend the Village Board of Trustees approve the application for new building facades at 1509 N. Milwaukee Avenue, in accordance with the plans submitted.*

*Motion carried 3 - 0.*

**ARC 16-03 Grant W. Currier, Linden Group, Authorized Agent for William Napleton  
1010 S. Milwaukee Avenue**

**Request is for approval of new building facades.**

Mr. Gabriel Hocking, Linden Group, presented new building facades for Napleton Ford.

Mr. Hocking stated that they are proposing a new front façade and that the rest of the building will be painted to match.

Mr. Hocking stated that the new façade will be seven to eight inches taller than the existing façade, so there should not be an issue with the screening of mechanical units. Chairman Robbins stated that the rooftop units need to be screened to their full height. Ms. Bye stated that alternatively, the units could be painted to match the façade.

Mr. Hocking stated that the rendering and architectural elevations look slightly different. He stated that there are two options for the front entry tower: one that is stand-alone (as presented in the rendering) and one that attaches to the building (as presented in the architectural elevations). He stated that they will be constructing an attached tower as per the architectural elevations.

Ms. Bye asked if the dumpsters were screened. Mr. Hocking stated that he was unsure, but that he would look into it and provide screening if needed.

*Commissioner Tarello made a motion, seconded by Commissioner Seneczko, to recommend the Village Board of Trustees approve the application for new building facades at 1010 S. Milwaukee Avenue, subject to the following condition: the rooftop mechanical units be fully screened or painted to match the facade.*

*Motion carried 3 - 0.*

**ARC 16-05 Paul Swanson, Authorized Agent for Ann Danner  
1801 Torrey Parkway**

**Request is for approval of new building facades, landscaping and lighting.**

Mr. Paul Swanson, Paul Swanson Associates, presented new building facades, landscaping and lighting for three new townhome buildings at Victoria Park.

**Report of the Appearance Review Commission**  
**Page 3 of 3**

Mr. Swanson stated that he plans to buildout the three remaining undeveloped lots at Victoria Park. He stated that each building will have four units each. He stated that there will be ranch units on the ends and two-story units in the middle. He stated that the three buildings will all look the same.

Mr. Swanson stated that he is changing the interiors of the units based on current tastes and that the exterior has changed slightly as a result. He stated that instead of two single garage doors on the rear facades, there will be full two-car garages. He stated that there are more windows in the rear as well.

Mr. Swanson stated that the materials and colors are the same as the existing buildings. He stated that they do not make the same brick anymore, but that he will find a brick that comes as close as possible. Ms. Bye asked if he had specific color numbers for the paint to be used. Mr. Swanson stated no, but that he can have the colors matched exactly with a paint chip. Chairman Robbins stated that the brick will be hardest to match, based on differences in size, color and texture.

Mr. Swanson stated that he will landscape the foundations of the new buildings as per the originally approved Brickman landscape plan for Victoria Park. He stated that all major site landscaping has already been installed.

Mr. Swanson stated that they will install the same lights as those on the existing buildings. He stated that all of the site lighting has already been installed.

Chairman Robbins asked about the AC units. Mr. Swanson stated that they will be located in the back of the townhomes in a similar location as the existing buildings. He stated that they will be screened better.

Mr. Barry Kahn, Victoria Park resident and board member, stated that the proposal has received a positive response from residents.

*Commissioner Seneczko made a motion, seconded by Commissioner Tarello, to recommend the Village Board of Trustees approve the application for new building facades, landscaping and lighting at 1801 Torrey Parkway, in accordance with the plans submitted.*

*Motion carried 3 - 0.*

**ATTACHMENTS ARE AVAILABLE FOR REVIEW AT THE  
COMMUNITY DEVELOPMENT DEPARTMENT  
PLANNING DIVISION OFFICE AT  
200 EAST COOK AVENUE, LIBERTYVILLE, ILLINOIS  
(847) 918-2028**



## VILLAGE BOARD AGENDA SUPPLEMENT

**Meeting Date:** January 26, 2016

**Agenda Item:** Resolution Approving a Plat of Resubdivision (PC 15-26) at 318 Elm Court – Eugene Maher, Applicant

**Staff Recommendation:** Approve resolution.

**Staff Contact:** John P. Spoden, Director of Community Development

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**Background:** The attached resolution would approve a Plat of Resubdivision for Lots 10 and 11 at 318 Elm Court. The Village Board approved this request at their January 12, 2016, meeting with the understanding that an ordinance would be drafted for the Village Board to approve at their January 26, 2016 meeting. The Administrative Staff recommends the Village Board approve the attached ordinance.

Four positive votes are required for approval.

VILLAGE OF LIBERTYVILLE

RESOLUTION NO. 16-O-\_\_\_\_\_

A RESOLUTION APPROVING A  
PLAT OF RESUBDIVISION  
AT 318 ELM COURT

WHEREAS, Eugene Maher (the “Owner”) is the Owner of a certain tract of land located in the Village of Libertyville and legally described in Exhibit A attached hereto and by this reference incorporated herein this resolution (the “Subject Property”); and

WHEREAS, the Owner has requested approval of a Plat of Resubdivision of the Subject Property, which subdivision is known as Mahers Resubdivision (the “Resubdivision”); and

WHEREAS, the Owner has filed with the Village a Plat of Resubdivision for the Mahers Resubdivision, which Plat of Resubdivision is attached as Exhibit B hereto and by this reference incorporated herein this resolution (the “Plat of Resubdivision”); and

WHEREAS, the Plat of Resubdivision will allow for the creation of two (2) lots for Lots 10 and 11 located in the J. Eli Triggs Subdivision under the Libertyville Zoning Code; and

WHEREAS, on November 16, 2015, the Development Review Committee reviewed and recommended approval of the requested Plat of Resubdivision; and

WHEREAS, the Plan Commission of the Village of Libertyville, pursuant to notice duly published on November 28, 2015, in the *Daily Herald*, held a public meeting on December 14, 2015, at 7:05 p.m., at the Village Hall, 118 West Cook Avenue, Libertyville, Illinois, for the purpose of considering testimony regarding the Plat of Resubdivision; and

WHEREAS, on December 14, 2015, the Plan Commission, having fully considered the testimony of all those present at the public meeting who wished to testify, made certain findings and recommended to the President and Board of Trustees of the Village of Libertyville that the Plat of

Resubdivision be approved subject to certain conditions and limitations, all as is more specifically set forth in that certain Report of the Plan Commission on Case No. PC 15-26, dated as of January 6, 2016; and

WHEREAS, the President and Board of Trustees of the Village of Libertyville have considered the Owner's application and the findings and recommendations of the Plan Commission and are fully advised in the premises.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LIBERTYVILLE, COUNTY OF LAKE, STATE OF ILLINOIS, AS FOLLOWS:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated herein as if fully set forth.

SECTION TWO: Approval of the Plat of Resubdivision. The Plat of Resubdivision in substantially the form attached as Exhibit B shall be, and it hereby is, approved pursuant to the Libertyville Subdivision Code; provided, however, that such approval shall be and it hereby is expressly made subject to the satisfaction of the conditions precedent to execution and certification of the Plat of Resubdivision set forth in Section Three of this resolution.

SECTION THREE: Execution and Certification of the Plat. The Village President, Village Clerk, and all other necessary representatives of the Village shall be and they hereby are authorized and directed to execute, attest, certify and seal, on behalf of the Village, the Plat of Resubdivision in a form substantially the same as is attached as Exhibit B to this resolution, provided, however, that they shall not execute, attest, certify or seal the Plat of Resubdivision on behalf of the Village unless and until:

- (1) The Plat of Resubdivision contain all the necessary elements required by the Lake County Recorder's Office for recording.

- (2) The Owner shall have obtained all other required approvals, sworn statements, signatures and certifications on the Plat of Resubdivision.
- (3) The Owner shall have paid all fees and charges due and arising from the approvals granted by this resolution.

SECTION FOUR: Recording. After execution, attestation and certification of the Plat of Resubdivision, the Village Clerk shall be and hereby is authorized and directed to promptly cause the Plat of Resubdivision to be properly recorded with the Lake County Recorder of Deeds, at the Owner's sole cost and expense.

SECTION FIVE: Effective Date. This resolution shall be in full force and effect from and after its passage and approval as provided by law; provided, however, that this resolution shall be of no force or effect unless and until the Owner shall have paid all fees and charges due and arising from the approval granted by this resolution.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Terry L. Wepler, Village President

ATTEST:

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Sally Kowal, Village Clerk

**EXHIBIT A**

Legal Description of the Property

Lot 10 and the East 25.80 Feet of Lot 11 in J. Eli Triggs Subdivision of Parts of Lots 22 and 23 in School Trustees Subdivision of Section 16, Township 44 North, Range 11, East of the Third Principal Meridian, According to the Plat Thereof, Recorded April 16, 1909 as Document 122015 in Book H of Plats, Page 35, in Lake County, Illinois.

**EXHIBIT B**

Final Plat of Subdivision



## VILLAGE BOARD AGENDA SUPPLEMENT

**Meeting Date:** January 26, 2016

**Agenda Item:** Ordinance Granting a Variation of Lot Width (ZBA 15-33) for a Two Lot Subdivision – Eugene Maher, Applicant

**Staff Recommendation:** Approve ordinance.

**Staff Contact:** John P. Spoden, Director of Community Development

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**Background:** The attached ordinance would grant a variation of lot width for a two (2) lot subdivision at 318 Elm Court. The Village Board approved this request at their January 12, 2016, meeting with the understanding that an ordinance would be drafted for the Village Board to approve at their January 26, 2016 meeting. The Administrative Staff recommends the Village Board approve the attached ordinance.

Four positive votes are required for approval.

VILLAGE OF LIBERTYVILLE

ORDINANCE NO. 16-O-\_\_\_\_

AN ORDINANCE GRANTING A VARIATION  
OF LOT WIDTH FOR A TWO LOT SUBDIVISION  
AT 318 ELM COURT

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Adopted by the  
President and Board of Trustees  
of  
the Village of Libertyville  
Lake County, Illinois  
this \_\_\_\_ day of \_\_\_\_\_, 2016

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Published in pamphlet form by direction  
and authority of the Village of Libertyville  
Lake County, Illinois  
this \_\_\_\_ day of \_\_\_\_\_, 2016

VILLAGE OF LIBERTYVILLE

ORDINANCE NO. 16-O-\_\_\_\_\_

AN ORDINANCE GRANTING A VARIATION  
OF LOT WIDTH FOR A TWO LOT SUBDIVISION  
AT 318 ELM COURT

WHEREAS, Eugene Maher (the “Owner”), filed an application with the Zoning Board of Appeals of the Village of Libertyville seeking a variation to reduce the minimum required lot width from 60 feet to approximately 57.3 feet in order to resubdivide Lots 10 and 11 located in the J. Eli Triggs Subdivision in an R-6, Single Family Residential District in the Village of Libertyville, which property is legally described in Exhibit A attached hereto and by this reference incorporated herein and made a part hereof (the “Subject Property”); and

WHEREAS, on November 16, 2015, the Development Review Committee reviewed and recommended approval of the requested variation; and

WHEREAS, the Zoning Board of Appeals, pursuant to notice duly published on November 28, 2015, in the *Daily Herald*, held a public hearing on December 14, 2015, at 7:00 p.m., at 118 West Cook Avenue, Libertyville, Illinois, for the purpose of hearing and considering testimony regarding the requested variation; and

WHEREAS, on December 14, 2015, the Zoning Board of Appeals, having fully heard and considered the testimony of all those present at the public hearing who wished to testify, made certain findings of fact as required by law and recommended to the President and Board of Trustees of the Village of Libertyville that the requested variation be approved, all as is more specifically set forth in that certain Report of the Zoning Board of Appeals on Case No. ZBA 15-33, dated as of January 6, 2016; and

WHEREAS, the President and Board of Trustees of the Village of Libertyville have

considered the Owner's application, the findings and recommendations of the Zoning Board of Appeals and are fully advised in the premises.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LIBERTYVILLE, COUNTY OF LAKE, STATE OF ILLINOIS, AS FOLLOWS:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated herein as if fully set forth.

SECTION TWO: Findings. The President and Board of Trustees of the Village of Libertyville do hereby find and determine that:

1. General Standard. No variation shall be granted pursuant to this Section 16-8 unless the applicant shall establish that carrying out the strict letter of the provisions of this Code would create a particular hardship or a practical difficulty. Such a showing shall require proof that the variation being sought satisfies each of the standards set forth in this Section 16-8.7.
2. Unique Physical Condition. The lot at 318 Elm Court is unique due to its trapezoidal-shape.
3. Not Self-Created. The existing home was prior to the Zoning Code being in place. The existing location of the home is not the result of any act of the homeowner.
4. Denied Substantial Rights. The creation of a vacant lot and providing the adjacent lot with an approximate 5 foot west yard would result in the new east lot having a width measurement of 57.3 feet. The alternative of a side yard setback reduction, in lieu, would deprive the residence's owner of the right to a minimum 5 foot yard/distance to their side property line. This is a right commonly enjoyed by owners of other lots and home subject to the same provisions.
5. Not Merely Special Privilege. The request for a reduction of the lot width to 57.3 feet is consistent with other lots in the R-6 District, and a majority of other lots on Elm Court. The granting of this variance would therefore not result in any special privilege.
6. Code and Plan Purposes. The variance requests, if granted, would not result in a situation which conflicts with the harmony or the purpose of the Code or general purpose of the Official Comprehensive Plan.
7. Essential Elements of the Area. The variation would not result in a use or development on the subject lot that:

- 1) Would be materially detrimental to the public welfare or materially injurious to the enjoyment, use, development, or value of property or improvements permitted in the vicinity; or
  - 2) Would materially impair an adequate supply of light and air to the properties and improvements in the vicinity; or
  - 3) Would substantially increase congestion in the public streets due to traffic or parking; or
  - 4) Would unduly increase the danger of flood or fire; or
  - 5) Would unduly tax public utilities and facilities in the area; or
  - 6) Would endanger the public health or safety.
8. No Other Remedy. There is no other remedy other than the requested variation to allow the creation of a two lot subdivision while retaining the historic home.

SECTION THREE: Variations. The President and Board of Trustees of the Village of Libertyville, acting under and by virtue of authority conferred upon it by the laws of the State of Illinois and by Section 16-8 of the Libertyville Zoning Code, does hereby grant to the Owner a variation to reduce the minimum required lot width from 60 feet to approximately 57.3 feet in order to resubdivide Lots 10 and 11 located in the J. Eli Triggs Subdivision in an R-6, Single Family Residential District; provided, however, that this variation shall be, and hereby is, expressly made subject to the conditions and limitations set forth in Section Four below.

SECTION FOUR: Conditions and Limitations. The variation described in Section Three above shall be, and hereby is, expressly made subject to the following conditions and limitations:

- (a) The lots shall be constructed only in strict conformity with the documents and plans submitted to the Zoning Board of Appeals and the President and Board of Trustees of the Village of Libertyville in Case No. ZBA 15-32.
- (b) All construction shall be in strict conformity with all ordinances, rules and regulations of the Village and the requirements of the Village thereunder.

SECTION FIVE: Compliance. The failure or refusal of the Owner or their successors or assigns at any time in the future to comply with the terms of this ordinance shall subject the Owner or their successors or assigns to the penalties set forth in the Libertyville Municipal Code and to

termination of this variation after notice and public hearing as may be required by State statute or the Libertyville Municipal Code and to any other penalties or legal action that may be authorized by law.

SECTION SIX: Effective Date. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law; provided, however, that this ordinance shall be of no force or effect unless and until the Owner has paid all fees and charges owing to the Village and arising from this approval.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Terry L. Wepler, Village President

ATTEST:

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Sally Kowal, Village Clerk

**EXHIBIT A**

Legal Description of the Property

Lot 10 and the East 25.80 Feet of Lot 11 in J. Eli Triggs Subdivision of Parts of Lots 22 and 23 in School Trustees Subdivision of Section 16, Township 44 North, Range 11, East of the Third Principal Meridian, According to the Plat Thereof, Recorded April 16, 1909 as Document 122015 in Book H of Plats, Page 35, in Lake County, Illinois.



## VILLAGE BOARD AGENDA SUPPLEMENT

**Meeting Date:** January 26, 2016

**Agenda Item:** Libertyville Civic Center Parking Garage Bid Results and Alternate Plan Rebidding

**Staff Recommendation:** Reject Bids and Authorize Rebidding on Alternate Plans.

**Staff Contact:** Kevin J. Bowens, Village Administrator  
Paul Kendzior, Director of Public Works

**Background:** On January 12<sup>th</sup>, the Village opened bids for the construction of the Civic Center Parking Garage. Three bids were received which are summarized as follows:

McShane Const.	\$9,771,615*
Walsh Const.	\$10,272,000
Jos. J. Henderson	\$10,493,000

The bids were significantly over budget based upon the project estimate of \$8.3 million prepared by Walker Parking Consultants, and based on the projected funds that will be available in the TIF Fund. Brad Navarro, of Walker, determined that the higher than expected bids are primarily the result of the increased cost of the pre-cast concrete panels. Walker is currently reviewing modifications to the plans which include reversing the internal ramping system and reducing the amount of excavation and pre-cast concrete. The modifications would also reduce the number of parking spaces by approximately 30 spaces. The bid specifications provide the Village with the authority to reject all bids.

Illinois law requires that municipalities submit public projects to competitive bidding, unless bidding is waived by a two-thirds vote of the trustees. Although it is possible under this scenario to waive competitive bidding and allow the three current bidders to simply rebid based upon the alternate plans, the Village Attorney and Staff are recommending that the plans be modified and advertised for rebidding by qualified bidders. The Parking Commission also reviewed and discussed the bids and agrees with this recommendation. Walker Parking Consultants has indicated that they will not request a fee to prepare the modified drawings and documents.

The concurrence of a majority of the Corporate Authorities is required for approval. Consequently, four positive votes are required for approval.

\*Includes use of PNC property for crane, which is beyond scope of the project

**VILLAGE BOARD AGENDA SUPPLEMENT**

**Meeting Date:** January 26, 2016

**Agenda Item:** Resolution for Streetlight Maintenance Contract Change Order No. 1

**Staff Recommendation:** Adopt Resolution

**Staff Contact:** Paul Kendzior, P.E., C.F.M., Director of Public Works

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**Background:** On May 12, 2015, the Village Board approved the Streetlight Maintenance Contract with Geary Electric, Inc. for an amount not to exceed \$78,400.00, which is the Budgeted line item amount for Maintenance (Private Contract) in Account 01-0203-7-708. This work is performed as an on-call service with typical tasks including lamp/bulb replacements, cable fault repairs and knockdown replacements (which are often reimbursed to the Village). The Contract included unit prices for these various work items with estimated quantities based on an average of past year's quantities and experience. To date Staff has approved \$76,516.92 in expenditures from Account 01-0203-7-708, which mostly consist of several very expensive knockdown replacements and an unusually high number of cable repairs. Most notable knockdown replacements were on USG Drive, Artaius/Milwaukee and Kelley Court. Additional payments were inadvertently approved for Geary Electric, Inc. for cable fault repairs from the Capital Improvement Fund Account 40-0000-0-775 (Streetlight Replacement) in the amount of \$10,632.53. Because of this oversight, several invoices that are now being held, numerous pending work orders for bulb replacements (most notably on Milwaukee Avenue) and with three months left in the Contract, the approved Contract amount needs to be increased.

As a result of this, Staff is requesting a Change Order to the Streetlight Maintenance Contract with Geary Electric, Inc. Based on past expenditure history for the winter months and the pending invoices and work orders in the amount of \$2,678.68, Staff is requesting \$30,000.00 be added to the Contract with Geary Electric, Inc. for Streetlight Maintenance. This will bring the Contract amount to \$108,400.00. Since the current available balance for the Maintenance line item in Account 01-0203-7-708 is \$1,883.08, the Finance Director will also need to prepare a Budget Amendment at the end of the Fiscal Year to provide the required additional funds. Staff is also in the process of considering adding more funds to this line item in the next Fiscal Year Budget. The Village has been reimbursed the amount of \$9,296.72 to date for the street light knockdowns. Because the reimbursements received by the Village are designated revenues for budgeting purposes, they cannot be deposited back into the Budget expenditure account for Streetlight Maintenance.

Administrative Staff recommends the adoption of the attached resolution and approval for Change Order No. 1 to the Streetlight Maintenance Contract. Four positive votes are required for approval.

RESOLUTION 16-R- \_\_\_\_\_

A RESOLUTION APPROVING  
CHANGE ORDER #1 TO THE CONTRACT  
BETWEEN THE VILLAGE OF LIBERTYVILLE AND  
GEARY ELECTRIC INC.

WHEREAS, the Village of Libertyville entered into a certain contract with Geary Electric Inc. for Streetlight Maintenance which was approved by the President and Village Board of Trustees on May 12, 2015 and;

WHEREAS, The Board of Trustees of the Village of Libertyville hereby determine that the Change Order is necessary for the following reasons: The circumstances said to necessitate the change were not reasonably foreseeable at the time the contract was signed; and the change order is in the best interest of the Village and authorized by law.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF LIBERTYVILLE, COUNTY OF LAKE AND STATE OF ILLINOIS, AS FOLLOWS:

SECTION 1. The foregoing recitals are hereby incorporated hereby as if fully set forth as findings of the President and Board of Trustees.

SECTION 2. Change Order No. 1 is attached as Exhibit 1 for a net increase of \$25,000.00 is attached hereto and by this reference incorporated herein and made a part hereof, shall be and it hereby is approved.

SECTION 3. The resolution shall constitute the written determination required by Section 33E-9 of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

PASSED this: 12<sup>th</sup> day of January, 2016

AYES:

NAYS:

ABSENT:

APPROVED this: 12<sup>th</sup> day of January, 2016

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

EXHIBIT #1

**CHANGE ORDER**

Order No. 1  
Date: 01/26/16  
Agreement Date: 05/12/15

Name of Project: Streetlight Maintenance – Contractual  
Owner: Village of Libertyville  
Contractor: Geary Electric, Inc.

Justification: Streetlight repairs and streetlight knockdowns to be fixed are anticipated to exceed the budgeted amount for the contract.

Change of Contract Price

Original Contract Price:	\$ 78,400.00
Current Contract Price adjusted by Previous Change Orders:	\$ 78,400.00
The Contract Price due to this Change Order will be increased by:	\$ 30,000.00
The New Contract Price including this Change Order will be:	\$108,400.00

Approval Required:

To be effective this order must be approved by the agency if it changes the scope or objective of the PROJECT:

Requested By: Village of Libertyville Staff

Approve By: Village of Libertyville Board of Trustees

Libertyville Street Light Maintenance May 2015 - April 2016

Date	Location	Problem	# of Bulbs Replaced				# Replaced	Material	Labor	Total
			Residential	Commercial	Ballasts	Photocells				
4/30/2015	1601 Canal Street	Knockdown					\$ 870.59	\$ 1,349.51	\$ 2,220.40	
5/15/2015	1208 Canterbury	reinstall pole					\$ 150.59	\$ 279.27	\$ 429.86	
5/15/2015	Milwaukee/Starrpops/Theatre	replace wiring					\$ 135.94	\$ 605.09	\$ 741.03	
5/15/2015	104 & 300 Camelot	reinstall pole					\$ 371.81	\$ 465.45	\$ 837.26	
5/15/2015	Milwaukee & Greentree	Knockdown					\$ 4,401.75	\$ 1,117.08	\$ 2,518.83	
5/27/2015	Hillcrest & Stogewood	Reinstalled wires					\$ 66.95	\$ 478.75	\$ 545.70	
5/27/2015	333 Burdick	Locate					\$ 26.24	\$ 191.50	\$ 217.74	
Monthly Maintenance Invoice			1				\$ 40.25	\$ 40.25	\$ 40.25	
May Total			1				\$ 3,023.87	\$ 4,527.20	\$ 7,551.07	
6/5/2015	213 Parliament	Repair Fault					\$ 80.91	\$ 62.38	\$ 143.29	
6/5/2015	903 Fourth Street	Repair Fault					\$ 128.71	\$ 622.38	\$ 751.09	
6/5/2015	Cook Street	Replace Jbox					\$ 87.88	\$ 191.50	\$ 279.38	
6/5/2015	1123 S. Milwaukee	Repair Wiring / pole					\$ 942.84	\$ 1,101.13	\$ 2,043.97	
6/9/2015	SE Corner Cook / Elm	reinstall pole					\$ 891.34	\$ 884.36	\$ 1,775.70	
6/15/2015	Aralue & Milwaukee	Knockdown					\$ 3,097.15	\$ 1,463.15	\$ 4,560.30	
6/16/2015	2001 Kelley Ct	Knockdown					\$ 3,248.34	\$ 1,400.50	\$ 4,648.84	
6/16/2015	716 Mesrow	Rewire / Conduit					\$ 269.25	\$ 1,652.25	\$ 1,921.50	
6/16/2015	Magnolia & Greentree	Disconnect & install new pole					\$ 66.77	\$ 957.50	\$ 1,024.27	
6/15/2015	627 Dawes	Cable Fault					\$ 102.30	\$ 335.13	\$ 437.43	
6/22/2015	US3 Drive	Install new pole & light head					\$ 4,927.41	\$ 558.54	\$ 5,485.95	
Monthly Maintenance Invoice			16	30	8	3	\$ 2,247.70	\$ 4,598.96	\$ 6,846.66	
June Total			16	30	8	3	\$ 16,687.60	\$ 13,728.78	\$ 30,416.38	
7/20/2015	Pratts Crossing Parking Lot	Repair and install condenser controls					\$ 445.95	\$ 670.25	\$ 1,116.20	
7/20/2015	Rejency & Dymond	Knockdown					\$ 742.99	\$ 861.75	\$ 1,604.74	
Monthly Maintenance Invoice			4				\$ 167.20	\$ 526.63	\$ 693.83	
July Total			4				\$ 1,356.14	\$ 2,058.63	\$ 3,414.77	
8/7/2015	921 S. Milwaukee Avenue	Cable Cut					\$ 912.62	\$ 861.75	\$ 1,774.37	
8/7/2015	5251 N. Milwaukee Avenue	Replaced fuse for festoon outlet					\$ 19.16	\$ 191.50	\$ 210.66	
Monthly Maintenance Invoice							\$ 167.20	\$ 526.63	\$ 693.83	
August Total							\$ 931.78	\$ 1,053.25	\$ 1,985.03	
8/28/2015	Greentree & Milwaukee	Repair Cable					\$ 121.16	\$ 430.88	\$ 552.06	
Monthly Maintenance Invoice			35	2	3	9	\$ 1,167.97	\$ 3,461.95	\$ 4,629.92	
September Total			35	2	3	9	\$ 1,289.15	\$ 3,892.83	\$ 5,181.98	
10/15/15	624 Dawes	Cable Repair					\$ 104.30	\$ 502.71	\$ 619.15	
Monthly Maintenance Invoice			18	16	9	1	\$ 2,244.29	\$ 1,841.26	\$ 4,085.55	
Monthly Maintenance Invoice			20	23	9	5	\$ 2,859.54	\$ 4,572.73	\$ 7,432.27	
October Total			38	39	9	5	\$ 5,208.13	\$ 6,915.70	\$ 12,123.83	
10/30/2015	Ypple & Douglas	removed pole / installed new pole					\$ 1,101.70	\$ 1,449.01	\$ 2,550.71	
10/30/2015	Fairlawn & Burdettfield	Knockdown					\$ 593.33	\$ 861.75	\$ 1,455.08	
10/30/2015	1045 Lake Street	Install new pole & light head					\$ 630.97	\$ 813.88	\$ 1,444.85	
10/30/2015	755/757 N. Milwaukee	Knock down					\$ 974.96	\$ 1,436.26	\$ 2,411.22	
11/16/2015	Northwind & Kelly	Broken PVC from Excavation					\$ 42.54	\$ 550.58	\$ 593.12	
11/23/2015	1293 Lake Street	Cable Fault					\$ 425.56	\$ 2,154.38	\$ 2,579.94	
11/5/2015	633 Invesnick	Cable Fault					\$ 130.20	\$ 1,005.38	\$ 1,135.58	
11/5/2015	931 & 937 Lakes Street	Locate and repair faults					\$ 159.53	\$ 718.13	\$ 877.66	
Monthly Maintenance Invoice			28	7	5	3	\$ 1,533.44	\$ 3,335.53	\$ 4,869.07	
November Total			28	7	5	3	\$ 5,592.23	\$ 12,025.00	\$ 17,617.23	
Monthly Maintenance Invoice							\$ -	\$ -	\$ -	
December Total			0	0	0	0	\$ -	\$ -	\$ -	
Monthly Maintenance Invoice							\$ -	\$ -	\$ -	
January Total			0	0	0	0	\$ -	\$ -	\$ -	
Monthly Maintenance Invoice							\$ -	\$ -	\$ -	
February Total			0	0	0	0	\$ -	\$ -	\$ -	
Monthly Maintenance Invoice							\$ -	\$ -	\$ -	
Monthly Maintenance Invoice							\$ -	\$ -	\$ -	
March Total			0	0	0	0	\$ -	\$ -	\$ -	
Monthly Maintenance Invoice							\$ -	\$ -	\$ -	
Monthly Maintenance Invoice							\$ -	\$ -	\$ -	
April Total			0	0	0	0	\$ -	\$ -	\$ -	
Grand Total			122	178	25	20	\$ 33,088.90	\$ 44,202.39	\$ 78,291.29	

\* = PAID OUT OF ACCOUNT 40-0000-0-775

Pending work orders:

On Milwaukee Southbound Greentree	knock-down
light in east police parking lot	out
Lange Ct. and Cook St	out
several street lights out between 326 S. Milwaukee and 445 S. Milwaukee.	out
501 Sunnyside	out
342 Woodland	out
1668 Young Dr	on/off
626 Harvard	out
1532 Forever & Bush Ct	out
620 Harvard	out
1529 Forever Ave	out
1516 Juliet Ln	out
135 Harms – Street Light in front of house	out
2 houses east of 135 Harms	out
Butler Lake commuter parking lot (on Lake St.).	

354 N Milwaukee

remove pole in front of Harris Bank



## VILLAGE BOARD AGENDA SUPPLEMENT

**Meeting Date:** January 26, 2016

**Agenda Item:** Use of Village Property – MainStreet Libertyville

**Staff Recommendation:** Approve Request, Subject to Conditions

**Staff Contact:** Kevin J. Bowens, Village Administrator

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**Background:** Attached is a letter from MainStreet Libertyville (MSL) requesting use of various Village properties in the downtown area for Community events during Calendar Year 2016, along with approval to install entryway signage and hang banners in Cook Park for those events. These requests are similar to those approved in previous years, with the exception of layout changes to the Car Fun on 21 and Farmer’s Market events due to anticipated construction of the downtown parking garage. Village Staff has worked with representatives from MainStreet Libertyville and are proposing to utilize a portion of Cook Avenue for the Car Fun on 21 events, and relocation of vendors for Farmers Market to Cook Park (the layout will be similar to the Out to Lunch event). Staff has reviewed the MSL requests and recommends Village Board approval, subject to the following conditions:

- MSL will provide Village Staff with layout drawings, if requested, of the various events for final approval;
- MSL will contact the Lake County Health Department to obtain necessary permits for food vendors;
- MSL will provide the Village with a Certificate of Insurance in the amounts required, and name the Village as an additional insured;
- MSL will sign the attached “Village of Libertyville Special Event Agreement” and return to the Village Administrators office;
- MSL will obtain the necessary Local and State liquor licenses for the First Fridays on Main Street and Let’s Wine about Winter events;
- MSL will post “Concealed Carry Prohibited” signs, to be provided by the Village, when determined appropriate and its location specified by the Libertyville Police Department.

Four positive votes are required for approval.

**VILLAGE OF LIBERTYVILLE SPECIAL EVENT AGREEMENT**

MainStreet Libertyville is in agreement with the terms of the Village Board of Trustees approval for the following events:

- Car Fun on 21
- Historic Home Tour
- Farmer's Market
- Out to Lunch
- MainSweet Dessert Walk
- Dickens of a Holiday
- First Fridays on MainStreet
- Let's Wine About Winter
- Twilight Shuffle 5k Run
- Oktoberfest
- Red Hat Day
- Trick or Treat on MainStreet

The requirements for this event are outlined in MainStreet Libertyville's request and resulting Village Board approval on January 26, 2016. This includes meeting the requirements for providing verification of insurance requirements as provided by the Village of Libertyville no later than 30 days before the event. To the fullest extent permitted by law, the undersigned hereby agrees to defend, indemnify and hold harmless the Village of Libertyville, its officials, agents and employees, against injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses (including attorneys fees), which may in anyway accrue against the Village of Libertyville, its officials, agents and employees, arising in whole or in part or in consequence of the MainStreet Libertyville or which may in anyway result therefore, except that arising out of the sole legal cause of the Village of Libertyville, its officials, agents or employees. The undersigned shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the Village of Libertyville, its officials, agents and employees, in any such action, the undersigned shall, at its own expense, satisfy and discharge the same.

The invalidity or unenforceability of any of the provisions hereof shall not affect the validity or enforceability of the remainder of this Agreement.

Agreed this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
(Name of Vendor/Individual)

By: \_\_\_\_\_

\_\_\_\_\_  
Printed Name and Title



# MainStreet Libertyville, Inc.

*Preserving and Promoting Downtown Libertyville*

*A Great American MainStreet Award Winner*

January 12, 2016

cc: Adm. Staff  
Please review +  
comment. Thanks.  
Aur

Mr. Kevin Bowens, Village Manager  
Village of Libertyville  
118 W. Cook  
Libertyville, IL 60048

Re: 2016 MainStreet Events Schedule

Dear Kevin:

On behalf of the Board, staff and volunteers of MainStreet Libertyville, I would like to thank the Mayor, Village Board and staff for your continued support for our events.

## **Cook Park Events**

### **Car Fun on 21 in Downtown Libertyville**

Wednesdays, May 18, June 22, July 20, August 17, September 21, 6-9 pm  
MainStreet is proposing to close Church Street and Cook Avenue from Milwaukee Avenue west to Brainerd in order to place barricades and park vehicles from 4-10 pm. Volunteers will be available at the Brainerd entrances on both streets to assist with parking cars. There will be access to Chase Bank drive up window driveway during the event. One lane of cars will be parked on the south side of Cook to the Chase Bank window driveway. Two lanes will be parked to the east of the driveway. Additional use of Cook Park will be important as it will serve as a central area for the music, food and MainStreet information tent which will facilitate access to both display areas. Placement in Cook Park will be needed for Fine's and Culver's. At present, both are sited on Church Street. Both will need access to electricity. During Out to Lunch Culver's is sited on the south side of Cook Park. We are requesting Culver's occupy the same spot during Car Fun. The site for Fine's would be on the north side of the Park (Shakou Sushi occupied the spot during Out to Lunch in 2013-2014). The band will be located in front of Cook Mansion (same place as Out to Lunch). No tent will be required. The bands will be supplying their own sound systems. However, announcements by Car Fun co-chairs are made throughout the evening. Therefore, we are requesting access to the park sound system and power from Cook Mansion.

We also request that Public Works drop off barricades and cones the morning of each event for volunteers to set up. We will also be erecting a 10'x10' tent in the park to be used for informational purposes.

During the event banners will be hung on the barricades on both ends of Church Street and Cook by MainStreet volunteers. MainStreet is requesting a 3x12' banner be hung in Cook Park on the Thursday before each show and removed the day after the show.

158 East Cook Avenue  
Libertyville, IL 60048  
Phone (847) 680-0336  
Fax (847) 680-0370  
[www.mainstreetlibertyville.org](http://www.mainstreetlibertyville.org)



Mr. Kevin Bowens  
January 12, 2016  
Page Two

### **Historic Home Tour**

Saturday, June 4; 10 am – 2:30 pm

MainStreet would like to set up a 10'x10' tent on the east side of Cook Park in order to distribute information and maps regarding the Tour. Set-up would begin at 9 am and take down by 3 pm. We are requesting Village entryway signs to be erected by MainStreet volunteers two weeks prior to the event. We are requesting that the Village will install a 3' x 12' banner in Cook Park on the Monday before the event and removed the Monday following the event.

### **Farmers Market**

Thursdays, June 23 – Oct. 20; 7 am – 1 pm

The vendors will be located in Cook Park for this season. A diagram is enclosed. Parking barricades will be set up by the Market Managers by 5 am on Thursday morning on the north side of Church and west side of Milwaukee to secure space for the vendors. A Market Manager and an assistant will be on site to supervise the event.

Banners for the Market will be hung on barricades in Cook Park. MainStreet requests that Public Works drop off barricades and cones prior to the event for volunteers to set up. We are requesting Village entryway signs to be erected by MainStreet volunteers on the day before the event which will be taken down on Thursday after the market closes each week.

### **Out to Lunch in Libertyville**

Fridays, June 24 – Aug. 19; 11 am – 2 pm

MainStreet is requesting the use of Cook Park to accommodate approximately 10 food vendors. We will supply one Porta-Potty and a hand wash station. Parking barricades will be set up by our Out to Lunch Manager by 5 am on Friday morning on Church and Milwaukee to secure space for the vendors. We will have an Out to Lunch Manager on site to supervise the event. MainStreet will erect a 10' x 10' tent each week in Cook Park in order for downtown businesses and MainStreet to hand out informational flyers. We will also erect a tent in front of Cook Mansion to accommodate the band. MainStreet will provide a continuous shuttle bus from 10:30 am – 2:30 pm with pickup/drop off sites on Cook, Newberry (to be determined) and at the Butler Warming House location on Lake Street as an alternative to parking downtown.

MainStreet is requesting that Farmers Market/Out to Lunch banners be affixed to two light poles on Milwaukee Avenue between Cook and Church from June through October, if possible, as the schedule permits.

### **MainSweet Dessert Walk**

Saturday, Aug. 6, Noon – 3 pm

The event will be held in conjunction with the Adler Fine Arts Festival. Tickets will be sold in Cook Park by volunteers on the day of the event. Similar to Wine About Winter, attendees will receive a menu with a list of participating merchants, the dessert the merchant will be serving and a map. The focus of this event is to encourage people who are attending the art show to browse the shops of the downtown.

Mr. Kevin Bowens  
January 12, 2016  
Page Three

**Dickens of a Holiday**

Saturdays, Dec. 3 and 10, 10 am – 3 pm

A Victorian community celebration including "Children's Holiday Shoppe" located at Petranek's Pharmacy, 426 N. Milwaukee Avenue and photos with Santa in Cook Park. The Victorian Tea will be held at St. Lawrence Episcopal Church. No signage except day of event signage will be required.

A Holiday Walk will also take place the evening of the Village tree lighting ceremony in which downtown businesses are open.

**General Downtown Area**

**First Fridays on MainStreet**

Fridays, **starting March 4**, April 1, May 6, June 3, July 1, Aug. 5, Sept. 2, October 7, November 4, December 2; 6-9 pm

This event will take place throughout the downtown with the shops and restaurants offering entertainment and special promotional events. MainStreet will obtain all applicable liquor licenses for the participating non licensed businesses.

MainStreet is requesting that a 3' x 12' banner be installed in Cook Park on the Monday before the day of the event and removed the following Monday.

**Let's Wine About Winter!**

Saturday, February 20, 1-4 pm

This event will take place throughout the downtown with participating shops/restaurants offering wine tasting. Four glass distribution centers will be located in various locations. MainStreet will obtain all applicable liquor licenses for the participating non licensed businesses.

MainStreet is requesting that a 3x12" banner be installed in Cook Park on the Monday before the event and removed the following Monday.

**Twilight Shuffle 5K Run**

Sunday, Sept. 4 6 pm

Participants will enjoy a 5K run through the east side of the downtown. The pre established street route will be identical to the route used in 2015. We are requesting use of the Newberry lot. A 10x10' tent will be erected.

We are also requesting a 3 x 12' banner be installed in Cook Park one week prior to the event. We are also requesting Village entryway signs to be erected by volunteers two weeks prior to the event.

Mr. Kevin Bowens  
January 12, 2016  
Page Four

**Red Hat Day**

Friday, September 30, 10 am – 4 pm

A downtown promotional event targeted for the Red Hat Ladies organization. Various promotional events will be offered by the shops and restaurants.

**Trick or Treat on MainStreet**

Friday, Oct. 28 11 am – 3 pm

Halloween trick or treating at participating downtown businesses. The day was scheduled due to the fact that many downtown businesses are closed on Mondays.

We appreciate the cooperation we receive from Village staff and look forward to our continued partnership in the coming years. If you have any questions regarding this request, please don't hesitate to call me.

Sincerely,



Pam Hume,  
Executive Director

enclosures



## VILLAGE BOARD AGENDA SUPPLEMENT

**Meeting Date:** January 26, 2016  
**Agenda Item:** Audit Service Agreement with Lauterbach & Amen, LLP  
**Staff Recommendation:** Approve Agreement  
**Staff Contact:** Patricia Wesolowski, Director of Finance

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**Background:** Attached is a proposal from the Village's current audit firm, Lauterbach & Amen, LLP, to provide audit services for the years ending April 30, 2016 through April 30, 2018. Staff has been pleased with the services provided by Lauterbach and Amen and based on discussions with local municipalities, the proposal received is competitively priced. In an effort to provide an additional level of independence, staff is requesting Lauterbach and Amen rotate the partner in charge of the audit for the term of this contract. The contract includes costs for the next three years; however, the Village has the right to terminate after any year. The costs are as follows:

Current Audit Fee	\$31,000	Police Compliance Report	TIF Report
Proposed Fees			
April 30, 2016	\$31,000	\$550	\$550
April 30, 2017	\$32,000	\$575	\$560
April 30, 2018	\$33,000	\$575	\$570

Staff presented this proposal to the Finance Committee on January 19, 2016 and the Finance Committee recommended the three-year proposal be presented to the Village Board for approval and authorize the Village Administrator to sign the proposal.

Four positive votes are required for approval.



October 23, 2015

The Honorable President  
Members of the Board of Trustees  
Village of Libertyville, Illinois

We are pleased to confirm our understanding of the services we are to provide the Village of Libertyville, Illinois for the years ended April 30, 2016, April 30, 2017 and April 30, 2018. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the notes to the financial statements, which collectively comprise the basic financial statements of the Village as of and for the years ended April 30, 2016, April 30, 2017 and April 30, 2018. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Village's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited: management's discussion and analysis, the budgetary comparison schedules, pension plan funding progress and employer contribution schedules, and other postemployment benefit obligation funding progress and employer contribution schedules.

We have also been engaged to report on supplementary information other than RSI that accompanies the Village's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole: combining and individual fund statements and budgetary comparison schedules, and other information listed as supplemental and schedules.

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information: introductory and statistical information.

*Audit Objective*

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Village's financial statements. Our report will be addressed to the Board of Trustees of the Village. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

*Management Responsibilities*

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. You agree to assume all management responsibilities for any nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation in the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

*Management Responsibilities (Continued)*

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

*Audit Procedures – General*

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

*Audit Procedures – Internal Control*

Our audit will include obtaining an understanding of the Village and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

*Audit Procedures – Compliance*

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, will perform tests of the Village’s compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

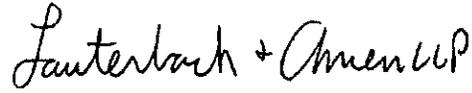
*Engagement Administration, Fees, and Other*

<b>VILLAGE OF LIBERTYVILLE</b>			
<b>Lauterbach &amp; Amen, LLP</b>			
<b>Professional Services</b>			
	<u>2016</u>	<u>2017</u>	<u>2018</u>
Financial Statements (CAFR)	\$31,000	\$32,000	\$33,000
Municipal Compliance Report	\$550	\$575	\$575
TIF Report	<u>\$550</u>	<u>\$560</u>	<u>\$570</u>
Total Fees	<u>\$32,100</u>	<u>\$33,135</u>	<u>\$34,145</u>
Single Audit (if required)	\$2,900	\$3,000	\$3,100

Village of Libertyville, Illinois  
October 23, 2015  
Page 5

We appreciate the opportunity to be of service to the Village of Libertyville, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return it to us.

Cordially,



LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Village of Libertyville, Illinois.

By: \_\_\_\_\_

Title: \_\_\_\_\_



## VILLAGE BOARD AGENDA SUPPLEMENT

**Meeting Date:** January 26, 2016

**Agenda Item:** Bids for LSC Driving Range Protective Netting

**Staff Recommendation:** Award Contract to McScot Golf Inc.

**Staff Contact:** Connie Kowal, Director of Recreation and Sports Complex

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**Background:** The protective netting at the Driving Range at the Libertyville Sports Complex (LSC) has been deteriorating the past several years and a 5 phase plan was created to replace the netting beginning in 2014-2015 through 2018-2019 for approximately \$77,000. Phase 1 took place in 2014-2015 for \$14,000. The 2015-2016 budget allocated \$14,000 for Phase 2. \$19,000 is planned for Phase 3 in 2017-2018 and \$30,000 is planned for Phases 4 & 5 in 2018-2019.

The need for new protective netting for all the panels was accelerated due to weather related damages that occurred on May 8, 2015. An insurance claim was submitted to IRMA and they determined 5 of the 11 panels would be eligible for full or partial reimbursement. After reaching the \$10,000 deductible level, the Village would be eligible to receive approximately \$6,528 from IRMA if those 5 panels were to be repaired. The Parks & Recreation Committee reviewed the option of replacing all or some of the 11 protective netting panels and directed Staff to seek bids for both options.

On Monday November 16, 2015 five (5) bids were received for the replacement of the Protective Netting along the northern portion of the LSC Driving Range. The bid results are attached:

At their December 2, 2015 meeting, the Parks & Recreation Committee determined that it would be cost effective with long range cost savings to the Village to replace all 11 panels at one time. Therefore, the Committee recommended accepting the low bid of \$50,000 to replace all 11 panels at one time for this project. Since \$14,000 is budgeted in 2015-2016 toward netting replacement, the Committee also recommended that the \$36,000 in additional funds needed to accept this bid and complete this project be used from the proceeds of the sale of the Bolander Property.

Therefore, Staff recommends that the Village Board award the protective netting replacement contract to McScot Golf Inc. in the amount not to exceed \$50,000 for the replacement of 11 panels of protective netting at the Driving Range. Four positive votes are required for approval.

**Bid Tabulation**  
**Sports Complex Driving Range Barrier Netting**  
**Village of Libertyville**  
**16-Nov-15**

<b>Section</b>	<b>McScot Golf Inc.</b>	<b>West Cost Netting Inc.</b>	<b>Bedell Builders Inc.</b>	<b>Containment Systems Inc.</b>	<b>Cross County Cowboy</b>
1 (separately)	\$4,910.00	\$14,500.00	\$5,916.00	\$15,100.00	No Bid
2 (separately)	\$5,068.00	\$3,706.00	\$6,114.00	\$16,600.00	No Bid
3 (separately)	\$5,285.00	\$4,900.00	\$6,361.00	\$18,900.00	No Bid
4 (separately)	\$5,398.00	\$4,900.00	\$6,505.00	\$20,950.00	No Bid
5 (separately)	\$5,398.00	\$4,900.00	\$6,505.00	\$21,100.00	No Bid
6 (separately)	\$5,398.00	\$4,900.00	\$6,505.00	\$20,400.00	No Bid
7 (separately)	\$5,456.00	\$4,900.00	\$6,505.00	\$20,400.00	No Bid
8 (separately)	\$5,516.00	\$4,900.00	\$6,592.00	\$21,800.00	No Bid
9 (separately)	\$5,516.00	\$4,900.00	\$6,691.00	\$21,500.00	No Bid
10 (separately)	\$5,516.00	\$4,900.00	\$6,691.00	\$21,400.00	No Bid
11 (separately)	\$5,673.00	\$4,900.00	\$6,942.00	\$22,500.00	No Bid
1-11 combined if all done together	\$50,000.00	\$62,306.00	\$62,592.00	\$62,750.00	\$78,800.00



VILLAGE OF LIBERTYVILLE  
CONTRACT/PROPOSAL FOR THE  
Sports Complex Driving Range Barrier Netting Replacement 2015-16

Full Name of Bidder MCSOOT GOLF, INC.  
Principal Office Address 1081 INDIGO ROAD, ORMOND BEACH, FL 32174  
Local Office Address 9 STATE POINT, GALENA, IL 61036 32174  
Contact Person THOMAS MCCUEY Telephone 407-908-1803

TO: Village of Libertyville ("Owner")  
118 West Cook Avenue  
Libertyville, Illinois 60048-2090  
Attention: John M. Heinz,  
Director of Public Works

*Bidder warrants and represents that Bidder has carefully examined the Work Site described below and its environs and has reviewed and understood all documents included, referred to, or mentioned in this bound set of documents, including Addenda (if any), which are securely stapled to the end of this Contract/Proposal.*

**1. Work Proposal**

- A. **Contract and Work.** If this Contract is accepted, Bidder proposes, and agrees, that Bidder shall, at its sole cost and expense, provide, perform, and complete, in the manner specified and described, and upon the terms and conditions set forth, in this Contract and Owner's written notification of acceptance in the form included in this bound set of documents, all of the following, all of which is herein referred to as the "Work"
1. **Labor, Equipment, Materials and Supplies.** Provide, perform, and complete, in the manner specified and described in this Contract, all necessary work, labor, services, transportation, equipment, materials, supplies, information, data, and other means and items necessary for the (the "Work Site");
  2. **Permits.** Procure and furnish all permits, licenses, and other governmental approvals and authorizations necessary in connection therewith;
  3. **Bonds and Insurance.** Procure and furnish all bonds and all insurance certificates specified in this Contract/Bid;
  4. **Taxes.** Pay all applicable federal, state and local taxes.
  5. **Miscellaneous.** Do all other things required of Bidder by this Contract.
  6. **Quality.** Provide, perform, and complete all of the foregoing in a proper and workmanlike manner, consistent with highest standards of professional and construction practices, in full compliance with, and as required by or pursuant, to this Contract, and with the greatest economy, efficiency, and expedition consistent therewith, with only new, undamaged, and first quality equipment, materials, and supplies.
- B. **Performance Standards.** If this Contract is accepted, Bidder proposes, and agrees, that all Work shall be fully provided, performed, and completed in accordance with the specifications attached hereto and by this reference made a part of this Contract.

**Bidder Status**

Corporation  State: Florida

Partnership  State: \_\_\_\_\_

Individual Proprietorship  \_\_\_\_\_

Signature/Bidders Name:  MESLOT GROUP, INC.

Doing Business as (if different): \_\_\_\_\_

Printed Name: THOMAS MCCUE

Title/Position PRESIDENT

Bidders Business Address:

1081 INDIGO ROAD, DEMOND BEACH, FL 32174

Telephone 407-808-1803 Fax \_\_\_\_\_

If a Corporation or Partnership, list all officers and partners:

Name	Title	Address
<u>Thomas McCue</u>	<u>PRESIDENT</u>	<u>9 SPONT POINT, GALVESTON, IL 61036</u>

**Exhibit F-Price Proposal  
Sports Complex Driving Range Barrier Netting  
Replacement 2015-16**

Section	Price
1 (separately)	\$34910.00
2 (separately)	\$5048.00
3 (separately)	\$5295.00
4 (separately)	\$5398.00
5 (separately)	\$5398.00
6 (separately)	\$5398.00
7 (separately)	\$5456.00
8 (separately)	\$5516.00
9 (separately)	\$5516.00
10 (separately)	\$5516.00
11 (separately)	\$5673.00
1-11 combined if all done together	\$50,000.00

VILLAGE OF LIBERTYVILLE  
CONTRACT/BID FOR  
SPORTS COMPLEX DRIVING RANGE  
BARRIER NETTING REPLACEMENT 2015-16

BID BOND

KNOW ALL MEN BY THESE PRESENTS:

that McScot Golf, Inc., 9 Stony Point / P.O. Box 6284, Galena, IL 61036,  
(Full name and address of Bidder)

as Principal, hereinafter called Bidder, and  
The Ohio Casualty Insurance Company, 62 Maple Ave, Keene, NH 03431,  
(Full name and address of Surety)

as Surety, a corporation organized and existing under the laws of the State of New Hampshire hereinafter called Surety, are held and firmly bound unto Village of Libertyville, 118 West Cook Avenue, Libertyville, Illinois 60048, as Obligee, hereinafter called Owner, in the full and just sum of Dollars (\$ 2,500.00 ), for the payment of which sum of money well and truly to be made, Bidder and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Bidder has submitted a Bid dated November 16th, 2015, to Owner entitled "CONTRACT/BID FOR SPORTS COMPLEX DRIVING RANGE BARRIER NETTING REPLACEMENT 2015-16" (the "Contract/Proposal"), the terms and conditions of which are by this reference incorporated herein as though fully set forth herein.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH THAT if Bidder shall timely submit all additional information that is required of it and, if the Contract/Proposal shall be accepted by Owner, Bidder shall (1) timely submit all the Bonds and all the certificates of insurance required of it, (2) timely execute all other required documentation related to the Contract/Proposal, and (3) in all other respects, perform the agreement created by Owner's acceptance of the Contract/Proposal, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

Surety, for value received, hereby stipulates and agrees that the obligations of Surety under this bond shall be in no way impaired or affected by any extension of the time within which Owner may accept the Contract/Proposal, and Surety does hereby waive notice of any such extension.

Owner shall have no obligation to actually incur any expense or correct any deficient performance of Bidder in order to be entitled to receive the proceeds of this bond.

No right of action shall accrue on this bond to or for the use of any person or corporation other than Owner or the heirs, executors, administrators or successors of Owner.

Signed and sealed this 12th day of November, 2015.

Attest/Witness:

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Attest/Witness: Jennifer Pixler  
By: \_\_\_\_\_  
Title: Jennifer Pixler, Surety Witness

PRINCIPAL

By: \_\_\_\_\_  
Title: \_\_\_\_\_

SURETY  
By: William Belpedio  
Title: William Belpedio, Attorney-in-Fact

**THIS POWER OF ATTORNEY IS NOT VALID UNLESS IT IS PRINTED ON RED BACKGROUND.**

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Certificate No. 7061893

American Fire and Casualty Company  
The Ohio Casualty Insurance Company

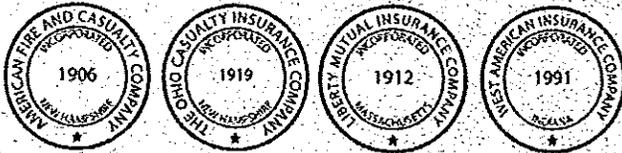
Liberty Mutual Insurance Company  
West American Insurance Company

**POWER OF ATTORNEY**

KNOWN ALL PERSONS BY THESE PRESENTS: That American Fire & Casualty Company and The Ohio Casualty Insurance Company are corporations duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Michael J. Herranen, Thomas Buckner, William Belpedo

all of the city of Phoenix, state of AZ each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surely and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 21st day of July, 2015



American Fire and Casualty Company  
The Ohio Casualty Insurance Company  
Liberty Mutual Insurance Company  
West American Insurance Company

By: David M. Carey  
David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA ss  
COUNTY OF MONTGOMERY

On this 21st day of July, 2015, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of American Fire and Casualty Company, Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Notarial Seal  
Teresa Pastella, Notary Public  
Plymouth Twp., Montgomery County  
My Commission Expires March 28, 2017  
Member, Pennsylvania Association of Notaries

By: Teresa Pastella  
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of American Fire and Casualty Company, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

**ARTICLE IV - OFFICERS - Section 12. Power of Attorney.** Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surely any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

**ARTICLE XIII - Execution of Contracts - SECTION 5: Surety Bonds and Undertakings.** Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surely any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

**Certificate of Designation -** The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surely any and all undertakings, bonds, recognizances and other surety obligations.

**Authorization -** By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Gregory W. Davenport, the undersigned, Assistant Secretary, of American Fire and Casualty Company, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 12th day of November, 2015



By: Gregory W. Davenport  
Gregory W. Davenport, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

CONTRACT ACCEPTANCE

SPORTS COMPLEX DRIVING RANGE NETTING

BARRIER NETTING REPLACEMENT 2015-16

The Contract/Proposal attached hereto and by this reference incorporated herein and made a part hereof is hereby accepted by the order of the Village of Libertyville ("Owner") this 8th day of December, 2015.

This Acceptance, together with the Contract/Proposal attached hereto, constitutes the entire and only agreement between the parties relating to the accomplishment of the Work and the compensation therefore and supersedes and merges any other prior or contemporaneous discussions, agreements, or understandings, whether written or oral, and shall prevail over any contradictory or inconsistent terms or conditions contained in any purchase order, acceptance, acknowledgement, invoice, or other standard form used by the parties in the performance of the Contract/Proposal. Any such contradictory or inconsistent terms or conditions shall be deemed objected to by Owner without further notice of objection and shall be of no effect nor in any circumstances binding upon Owner unless accepted by Owner in a written document plainly labeled "Amendment to Contract/Proposal." Acceptance or rejection by Owner of any such contradictory or inconsistent terms or conditions shall not constitute acceptance of any other contradictory or inconsistent terms or conditions.

Village of Libertyville

By: \_\_\_\_\_

Kevin J. Bowens  
Village Administrator



## VILLAGE BOARD AGENDA SUPPLEMENT

**Meeting Date:** January 26, 2016

**Agenda Item:** Presentation by ComEd regarding Smart Meter Program

**Staff Contact:** Kevin J. Bowens, Village Administrator

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**Background:** ComEd will be implementing a Smart Electric Meter Program this year in the Village of Libertyville and other North Shore communities. Representatives of the company have requested an opportunity to briefly discuss the program at a Village Board meeting, and answer any questions. Attached are copies of various materials from ComEd regarding the Smart Meter Program.

[Account Number: 000 000 800]

Sample A. Sample  
1234 Main Street  
Apt. 123  
Your Town, IL 12345-6789

Service Address:  
1234 Main Street  
Apt. 123  
Your Town, IL 12345-6789

## **IMPORTANT! New meters are coming soon to your neighborhood.**

Dear Sample A. Sample:

Within the next 45 days, ComEd will be upgrading the existing meter at your home with a **new smart meter**. A smart meter will give you access to more information on your home's electricity use so you can make changes that can **save you money on your monthly electric bills**.

### **WHAT TO EXPECT DURING INSTALLATION**

- You will not need to be home if we can access the meter.
- One week prior to meter installation, we will call you at <phone# on file> to let you know when your home is scheduled for installation. If this is not the correct number, please call ComEd immediately at 866-368-8326.
- Installations will take place between 7:00 a.m. and 6:00 p.m., Monday through Saturday. A uniformed meter installer from ComEd or Corix, a ComEd-authorized contractor, with appropriate identification will attempt to knock on your door when we arrive at your home. The installation will occur at no cost to you.
- During the week of your scheduled installation, please make sure there is nothing blocking access to the meter, such as locked gates, locked doors, dogs or lawn furniture. If you normally have to be present to allow a meter reader access to the meter at your home, you will need to be home to allow the installer access to the meter.
  - Based on past experience, installation will take about 10 minutes.
  - Expect a brief interruption to your electric service. We apologize for any inconvenience this may cause.
- If we cannot access the meter, we will contact you to schedule an appointment.

**If you operate life support medical equipment** at this address or have questions regarding the new electric meter installation, please call ComEd at **866-368-8326**.

Sincerely,

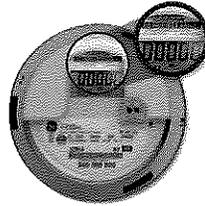


Michael B. McMahan  
Vice President, Advanced Metering Infrastructure Implementation

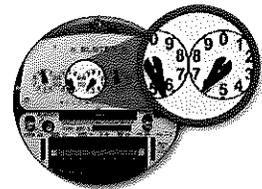
P.S. We have attached Frequently Asked Questions to help address your immediate questions. For additional information, visit [ComEd.com/SmartMeter](http://ComEd.com/SmartMeter) or call **866-368-8326**.

## SMART METERS

### Frequently Asked Questions



NEW SMART METER



EXISTING METER

#### What is a smart meter?

A smart meter is a digital electric meter that collects energy-usage information and securely sends it to ComEd. This helps eliminate estimated bills. Smart meters are important building blocks of the smart grid. With a smart meter, you can access more information on how you use electricity so you can make changes that can **save you money on your monthly electric bills.**

#### What is a smart grid?

In the same way that today's smart phone technology merged the power of computers with cellular phones, a smart grid merges the power of computers with the electric grid – the electric infrastructure made up of poles, wires and substations that provides your electricity.

#### Why is ComEd upgrading the electric grid?

Technology has transformed our way of life, but the nation's electric grid hasn't kept up with this transformation. With a smart grid, you can expect fewer and shorter outages because ComEd can better monitor the electric grid and respond to potential problems.

#### How will smart meters benefit me?

You can securely access more information on your electricity use through the Internet, and then develop smarter energy habits to better manage your monthly electric bills. Smart meters also will provide access to optional pricing programs that help you save money when you voluntarily shift electricity use to times when it costs less to produce. And because smart meters automatically send meter readings to ComEd, they eliminate the need for a meter reader to visit your home. This results in lower operational costs that are fully passed on to customers.

#### Where will my smart meter be installed?

ComEd will install the smart meter in the same location of the existing meter.

#### What do I need to do?

Please make sure there is nothing blocking access to the meter, such as locked gates, locked doors, dogs or lawn furniture.

- As long as ComEd can safely access the meter at your home, you don't need to be home at the time of installation.
- If you normally have to be present to allow a meter reader access to the meter in your home, you will need to be home to allow the installer access to the meter.

#### What will it cost and who's paying for this?

The cost of all smart grid improvements for residential customers is about \$3 per month. Smart meters are a key component of the smart grid and will comprise approximately \$2 of this monthly cost. ComEd will fully pass on to customers the operational savings that result from smart meters which, over the next 20 years, are expected to be twice the amount of smart meter costs. You can more than offset the cost of smart meters by taking advantage of online energy-management tools offered by ComEd, and enrolling in optional pricing programs that will be available through ComEd or other electric suppliers.

#### Do smart meters keep energy usage data secure?

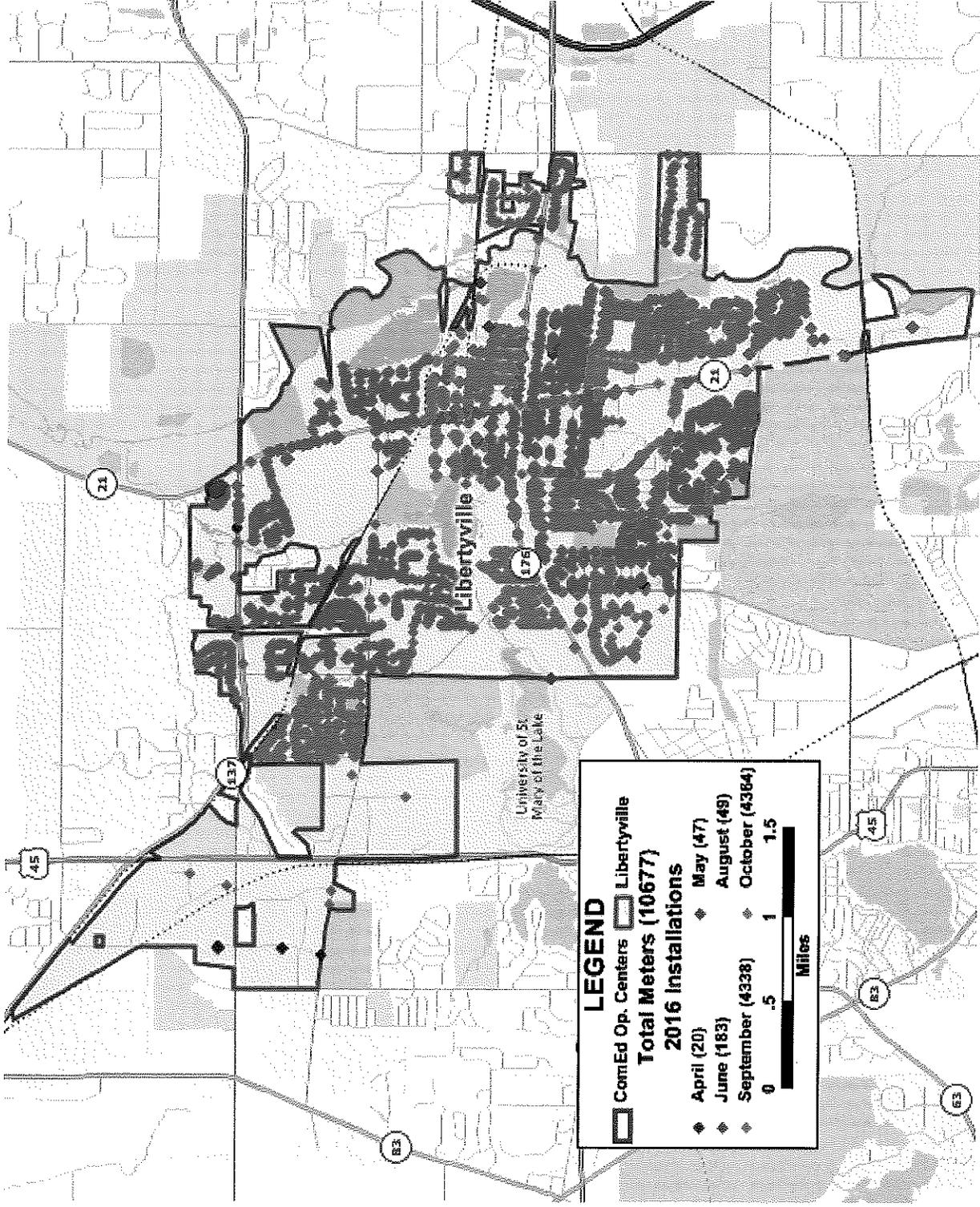
Yes. ComEd uses state-of-the-art cryptographic technologies, similar to those used by international banks and the U.S. Department of Defense to protect against hackers seeking access to its customers' personal information. ComEd encrypts all customer-related, energy-use data transmitted by its smart meters using methods similar to those used for online banking and ATMs.

#### Where can I find additional information?

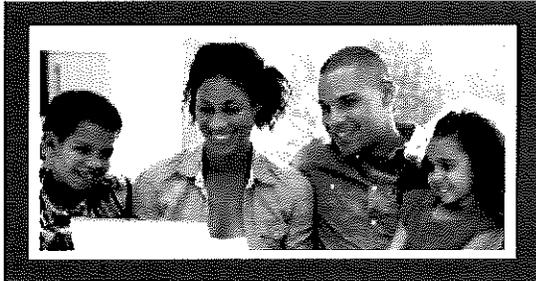
Visit [ComEd.com/SmartMeter](http://ComEd.com/SmartMeter) or call 866-368-8326.

# 2016 Libertyville Installations

9/24/2015



\* Schedule subject to change; Majority of meters will be exchanged over a two month time period from September to October; Specialized meter installations such as C&I and A-Base meters not shown; Remaining installs to be completed in 2017.



### CHECK OUT 'MY ENERGY TOOLS'

Whether or not you have a smart meter, access My Energy Tools to find personalized energy-savings tips, as well as more information on your energy use that gives you greater insight into how you use electricity.



Take advantage of My Energy Tools anytime.

1. If you haven't yet, create a free ComEd online account at [ComEd.com/MyAccount](http://ComEd.com/MyAccount). Have your account number handy.
2. After logging into your account, choose Use My Energy Tools from the My Usage tab.

Once you receive a smart meter, you can:

- Enroll to receive phone or email alerts when your usage is trending higher than normal for your household.
- Sign up for weekly emails summarizing your daily energy usage.
- View your projected energy usage for a bill period.
- Access hourly, daily and monthly energy-usage information online.

For more information, visit [ComEd.com/SmartMeter](http://ComEd.com/SmartMeter)

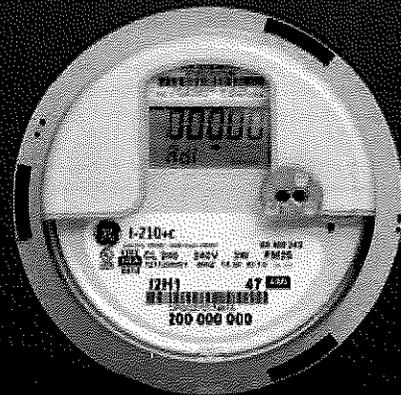
**ComEd.**  
An Exelon Company

powering lives

ComEd's Smart Meter Benefits

# HOME SMART HOME

Smart meters are coming.



ComEd is powering lives by modernizing its electric infrastructure to provide you with a stronger, more reliable smart grid.

Smart meters are important building blocks of the smart grid and can help you manage your electric bills.

**ComEd.**  
An Exelon Company

powering lives

## ComEd's Smart Meter Benefits

### WHAT ARE SMART METERS?

Smart meters are digital electric meters that collect energy-usage information and securely send it to ComEd. Smart meters are a key part of ComEd's effort to modernize the electric system and provide you with better service and a stronger, more reliable electric system.

ComEd plans to install approximately 4 million smart meters in all homes and businesses across its northern Illinois service territory by the end of 2018. ComEd will notify you in advance when it plans to install smart meters in your community.



### GREATER CONTROL OVER YOUR ENERGY USE

Smart meters provide you access to more information about your energy use through online energy-management tools. You can enroll to receive phone or email alerts when your usage is trending higher than normal for your household, and sign up for weekly emails that summarize your daily energy use. This enables you to monitor your consumption habits and make changes that can help you conserve energy and lower your electric bills.

### MORE OPTIONS, MORE SAVINGS FOR YOU

You can enroll in optional pricing programs that help you save on your electric bills. Starting in the fall of 2014, residential customers with smart meters will be able to enroll in ComEd's Peak Time Savings and earn credits on their electric bills by voluntarily reducing electricity use during designated time periods when energy is most in demand.

At any time, you also can participate in ComEd's Residential Real-Time Pricing (RRTP) program, which lets you pay the hourly market price of electricity. You can manage your costs by shifting electricity use to times when prices are lower, such as nights and weekends.

Additional money-saving programs that use smart meter information may be available through other electric suppliers.

### BETTER SERVICE

Because smart meters automatically send meter readings to ComEd, they help eliminate estimated bills and the need for a meter reader to come to your home.

### COST SAVINGS PASSED ON TO YOU

Smart meters provide more efficient utility operations—including detection of meter tampering and the ability to expedite the transfer of electrical service should you move from one location to another within the ComEd service territory. This helps reduce operating costs that become savings on your electric bills.

### SHORTER OUTAGES

When the smart grid is complete, smart meters can notify ComEd when an outage occurs and when power is restored. This leads to quicker response times and more efficient outage restoration.

### HOW DO I KNOW IF I HAVE A SMART METER?

#### Look on your ComEd bill.

You have a smart meter if the meter number has nine digits and begins with a "2." (See the "Meter Information" box near the top of your bill.)

#### Check the meter installed on your home.

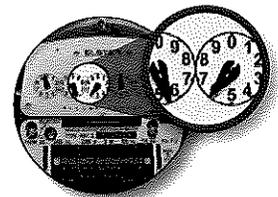
##### SMART METER

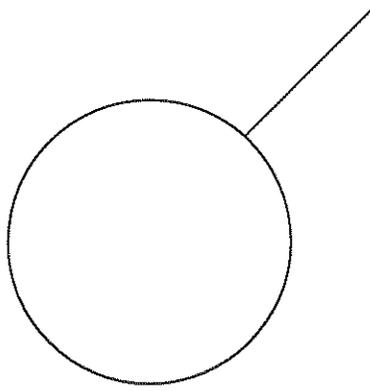
Smart meters are affixed with a **Silver Spring Networks sticker** at the top of the face of the meter.



##### ANALOG METER

Analog meters have **dials**.





## SORRY WE MISSED YOU

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Unfortunately, we were unable to replace the existing meter at your address with a smart meter because of a:

- Bush, tree or other obstacle that needs to be removed, trimmed or temporarily moved aside.
- Dog in the yard.
- Locked gate or door.
- Other

\_\_\_\_\_

Please correct the above condition so you can receive a new smart meter.

- We will attempt to replace the meter on:

Date: \_\_\_\_\_

Time: \_\_\_\_\_

- We will contact you to schedule an appointment.
- Call

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

to reschedule your appointment over the next couple days.

For more information about  
how smart meters benefit you:  
**ComEd.com/SmartMeter**

**866-368-8326**

Veá al dorso la versión en español. →

**ComEd**  
An Exelon Company

powering lives

**YOUR NEIGHBORHOOD  
IS SCHEDULED FOR  
SMART METER INSTALLATION.**  
Look for complete details about  
a month prior to installation.



**SU VECINDARIO ESTÁ  
PROGRAMADO PARA LA INSTALACIÓN  
DE MEDIDORES INTELIGENTES.**

Recibirá información más detallada  
un mes antes de la instalación.

**ComEd.**  
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PO Box 3728  
Oak Brook, IL 60522-3728



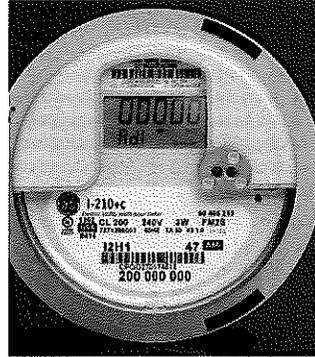
**1234 MAIN STREET**

**SMART METER INSTALLATION IS COMING TO YOUR ADDRESS SOON.  
YA VIENE UN MEDIDOR INTELIGENTE A SU HOGAR.**

Sample-A-Sample  
1234 Main Street  
Apt. 123  
Your Town, IL 12345-6789



STANDARD  
CLASS  
US Postage  
EPA  
FIRST  
CLASS



**SMART METER  
SMART  
IMPROVEMENTS**

**MEDIDOR INTELIGENTE  
MEJORAS INTELIGENTES**

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**BETTER SERVICE. MORE RELIABILITY.**

A smart meter is an important building block of ComEd's plans for a smart grid, a system that delivers electricity to customers integrating digital technology. This technology means ComEd will know when an outage occurs and when power is restored, resulting in cost savings that will be passed on to you.

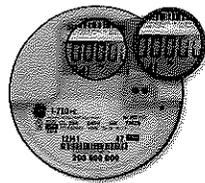
**Smart meter installation is scheduled for your home or business in the next few months.**

Smart meters are digital electric meters that collect usage information and securely send it to ComEd. This helps eliminate estimated bills. Once a smart meter is installed at your home or business, you will have greater control over your energy usage and save money, too.

- Access your energy usage 24/7.
- Understand how much you're using and when, so you can make changes and save on your monthly bill.
- Take advantage of optional pricing programs to help you save.

ComEd.com/SmartMeter

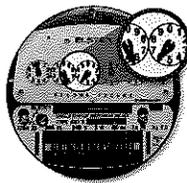
**NEW SMART METER  
NUEVO MEDIDOR INTELIGENTE**



- Smart meters automatically send energy usage information to ComEd meters monthly and also display your progress.
- Smart meters give you access to more live usage information online instead of waiting for your monthly bill.

- Los medidores inteligentes envían automáticamente la información diaria de su consumo en la parte de los electrosmanómetros en su propiedad cada mes.
- Los medidores inteligentes le dan acceso a información de consumo en línea, en lugar de esperar por su factura mensual.

**EXISTING METER  
MEDIDOR EXISTENTE**



**MEJOR SERVICIO, MAYOR CONFIABILIDAD.**

Un medidor inteligente es un componente básico importante de los planes de ComEd para construir una red de energía inteligente que suministre electricidad integrando tecnología digital. Esto permitirá que ComEd advierta cuando ocurra una interrupción del servicio eléctrico y cuando se restaure la energía, lo que generará disminución de costos para usted.

**La instalación de un medidor inteligente está programada para su hogar en los próximos meses.**

Los medidores inteligentes son digitales, recopilan información sobre su consumo eléctrico y la envían de forma segura a ComEd automáticamente. Esto ayuda a eliminar cálculos de facturación. Una vez instalado usted tendrá más control sobre su consumo de electricidad y además ahorrará dinero.

- Obtenga acceso a su consumo de energía las 24 horas del día, los 7 días de la semana.
- Comprenda cuánto y cuándo consume, para que pueda hacer cambios y ahorrar en sus facturas mensuales.
- Aproveche los programas de precios opcionales que le ayudan a ahorrar.

Es.ComEd.com/SmartMeter



**4,000,000+**

Over 4,000,000 smart meters will be installed at all homes and businesses in the ComEd service territory by the end of 2018.

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See reverse for English.

Ver al dorso la versión en español.

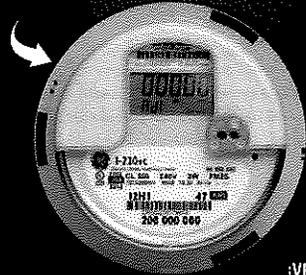
## LO QUE EL NUEVO MEDIDOR INTELIGENTE LE PROPORCIONA



- Elimina casi todas las facturas estimadas
- Acceso en línea a información de consumo de electricidad
- Acceso a programas de precios opcionales

## EL MEDIDOR INTELIGENTE FUE INSTALADO HOY

RECIÉN INSTALADO

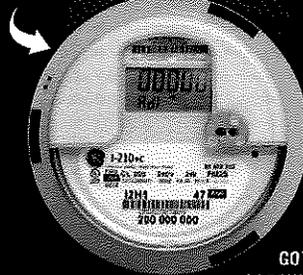


¡VÉALO AHORA MISMO!

Su servicio pudo haber sido interrumpido brevemente durante la instalación. Revise sus relojes y otros dispositivos electrónicos de inmediato. Le pedimos disculpas por cualquier inconveniencia.

## SMART METER INSTALLED TODAY

NEWLY INSTALLED



GO TAKE A LOOK NOW!

Your service may have been briefly interrupted during installation. Check your clocks and other electronic devices now. We're sorry for any inconvenience.

## WHAT THE NEW SMART METER BRINGS TO YOU



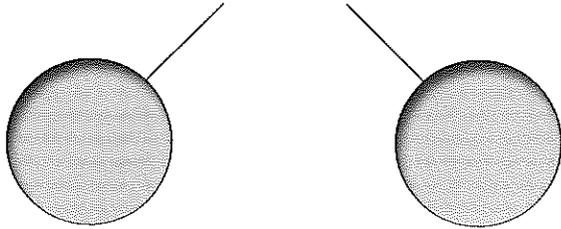
- Eliminates nearly all estimated bills
- Access to more energy usage information
- Access to optional pricing programs

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iluminando vidas

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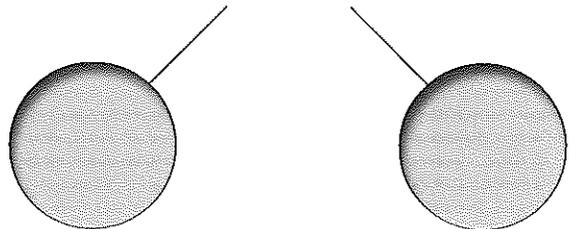
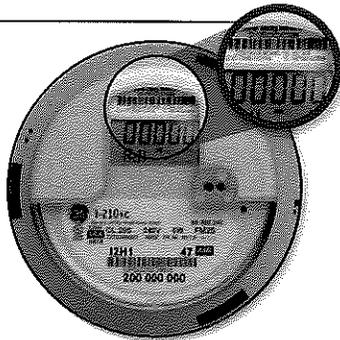
## HOW TO IDENTIFY THE SMART METER. CÓMO IDENTIFICAR EL MEDIDOR INTELIGENTE.

### Take a look now.

- Smart meters are affixed with a Silver Spring Networks sticker at the top of the meter's face.
- They do not have moving dials.
- Digital displays represent usage and operational data.
- Usage information is used for calculating your bill.

### Véalo ahora mismo.

- Los medidores inteligentes vienen con una etiqueta de "Silver Spring" en la parte superior del medidor.
- No tienen cuadrantes con agujas móviles.
- Visualizadores digitales representan datos de consumo y operación.
- La información de consumo de electricidad se utiliza para calcular su factura.



## GET STARTED NOW. CÓMO EMPEZAR AHORA MISMO.

Receive personalized energy-savings tips based on the information you provide upon enrollment. Access hourly, daily and monthly usage information to learn how to make changes and save. Sign up for usage alerts to receive a call or email when your usage is trending higher. Also sign up for weekly emails summarizing your daily energy usage.

Reciba consejos personalizados de cómo ahorrar energía basados en la información que nos entregó al inscribirse. Acceda a su información de consumo por hora, diario o mensual para aprender qué cambios hacer para ahorrar. Inscribese para recibir alertas para recibir llamadas o correos electrónicos cuando su consumo sea alto. También podrá inscribirse para recibir información sobre su consumo diario cada semana.

**Log In ▶ ComEd.com/MyAccount**

- 1 If you haven't yet, simply create a free ComEd online account using your account number.
  - 2 After logging in, choose Use My Energy Tools from the My Usage tab.
- 1 Si aún no lo tiene, simplemente cree una cuenta en línea gratis de ComEd usando su número de cuenta.
  - 2 Después de entrar, use Mis Herramientas de Energía del control de MI Consumo.

For ComEd small business customers visit [ComEd.com/EIO](http://ComEd.com/EIO)

## WHAT TO EXPECT QUÉ LE ESPERA

COMPLETED TERMINADO	TODAY HOY MISMO	30 DAYS 30 DÍAS	2015/2016	2017
<ul style="list-style-type: none"> <li>• Meter installed</li> </ul>	<ul style="list-style-type: none"> <li>• Login to <a href="http://ComEd.com/MyAccount">ComEd.com/MyAccount</a></li> <li>• Explore optional pricing programs with ComEd or other electric suppliers:               <ul style="list-style-type: none"> <li>- <a href="http://ComEd.com/RRTP">ComEd.com/RRTP</a>* (Residential Real-Time Pricing or RRTP)</li> <li>- <a href="http://pluginillinois.org/SmartMeter">pluginillinois.org/SmartMeter</a></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Enroll in Peak Time Savings (PTS) at <a href="http://ComEd.com/PTS">ComEd.com/PTS</a></li> <li>• Access online energy-management tools               <ul style="list-style-type: none"> <li>- View energy-usage information</li> <li>- Sign up for high-usage alerts and weekly energy-usage reports</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• During the summer, look for ComEd to announce Peak Time Savings Hours for opportunities to save</li> </ul>	<ul style="list-style-type: none"> <li>• Power outages automatically communicated to ComEd</li> </ul>
<ul style="list-style-type: none"> <li>• Medidor instalado</li> </ul>	<ul style="list-style-type: none"> <li>• Conéctese con <a href="http://ComEd.com/MyAccount">ComEd.com/MyAccount</a></li> <li>• Explore programas de precios opcionales con ComEd u otros proveedores de electricidad:               <ul style="list-style-type: none"> <li>- <a href="http://ComEd.com/RRTP">ComEd.com/RRTP</a>* (Residencial -Tarifa por tiempo o RRTP)</li> <li>- <a href="http://pluginillinois.org/SmartMeter">pluginillinois.org/SmartMeter</a></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Inscribese en Ahorros de Horas Pico en <a href="http://Es.ComEd.com/PTS">Es.ComEd.com/PTS</a></li> <li>• Acceso en línea a herramientas de energía               <ul style="list-style-type: none"> <li>- Vea información sobre uso de energía</li> <li>- Inscribese en alertas de consumo y reportes de consumo de energía semanales</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Durante el verano, ComEd anunciará Horarios de Ahorros de Horas Pico para oportunidades en las que puede ahorrar</li> </ul>	<ul style="list-style-type: none"> <li>• Interrupciones de servicio eléctrico se comunican automáticamente a ComEd</li> </ul>

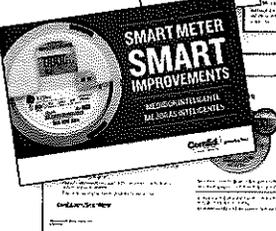
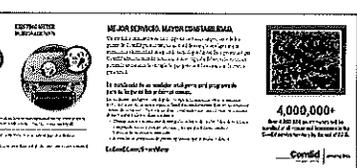
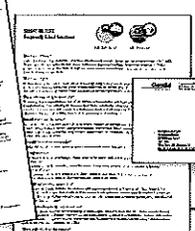
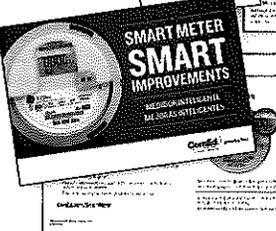
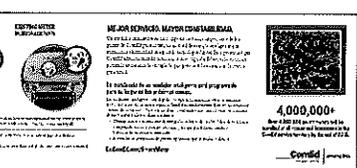
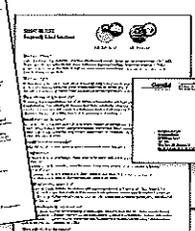
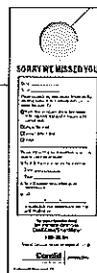
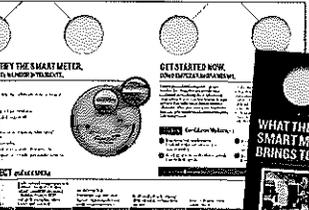
\*Fees and restrictions apply.  
\*Se aplican cargos y restricciones.  
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AEE DSI RESXXXX

FOR MORE INFORMATION Go to [ComEd.com/SmartMeter](http://ComEd.com/SmartMeter) or call 866-368-8326  
PARA MÁS INFORMACIÓN vaya a [ComEd.com/SmartMeter](http://ComEd.com/SmartMeter) o llame al 866-368-8326

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# AMI Residential Communications Guide

ComEd plans to install smart meters in all homes and businesses across northern Illinois by the end of 2018. To help create awareness, ComEd has developed a comprehensive communications plan that provides specific implementation details to customers receiving meters. These communications provide customers with practical information on what's happening when, and encourages them to take advantage of new tools and resources to help them save on monthly bills.

TIMING	METHOD	MESSAGE/BENEFITS	COLLATERAL
90 DAYS BEFORE DEPLOYMENT	Informational insert received in customer bill	- Create awareness about smart meters and their benefits	 
60 DAYS BEFORE DEPLOYMENT	6x9 mailed informative piece	- Create awareness that meters will soon be installed in customer's neighborhood - Provide more information about meters and benefits	 
30 DAYS BEFORE DEPLOYMENT	Operational Letter sent in envelope and includes FAQs	- Inform that a meter will be installed at customer's home in next 30 days - Sets customer expectation on what happens day of install	   
7 DAYS BEFORE DEPLOYMENT	Recorded message delivered via phone	- Reminder that meter install will be occurring within the week	      
DEPLOYMENT	"Sorry we missed you" doorhanger left if unable to install meter	- ID reason install did not occur; provide avenue to reschedule to install meter	
DEPLOYMENT	"Meter Installed" doorhanger	- Inform that meter has been installed; educate about energy management tools	  
30/45 DAYS AFTER DEPLOYMENT	6x9 mailed welcome piece 9x6 mailed welcome piece	- Encourage participation in energy management tools - Reminder to participate in energy management tools	  